

Virginia Tech Board of Visitors Meeting August 25, 2008

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DD: [Resolution](#): Ratification of Personnel Changes

EE: [Resolutions](#): Ratification of Contractual Bonuses and Approval of Non-Contractual Bonuses for: 2008 NCAA Men's Golf Championship, 2008 NCAA Women's Indoor and Outdoor Track and Field Championship, 2008 Men's Indoor and Outdoor Track and Field Championship, 2008 Men's Tennis Championship, and Men's Basketball

FF: [Report](#): Constituency Report by Dr. Hardus Odendaal, Faculty Representative

FF: [Report](#): Constituency Report by Mr. Tom Tucker, Staff Representative

FF: [Report](#): Constituency Report by Ms. Linsey Barker, Graduate Student Representative

FF: [Report](#): Constituency Report by Ms. Arlane Gordon-Bray, Undergraduate Student Representative

MINUTES
August 25, 2008

The Board of Visitors of Virginia Polytechnic Institute and State University met on Monday, August 25, 2008, at 1:15 p.m. in Torgersen Boardroom, Virginia Tech Campus, Blacksburg, Virginia.

Present

Absent

Mr. Michael Anzilotti
Mr. Frederick J. Cobb
Ms. Beverley Dalton
Mr. Ben J. Davenport, Jr.
Ms. Michele Duke
Mr. Douglas R. Fahl
Mr. L. Bruce Holland
Dr. Calvin D. Jamison, Sr.
Mr. John R. Lawson, II
Ms. Sandra Stiner Lowe
Mr. George Nolen
Mr. James W. Severt, Sr.
Mr. James R. Smith
Dr. Lori Wagner
Dr. Hardus Odendaal, President, Faculty Senate
Mr. Thomas L. Tucker, President, Staff Senate
Ms. Linsey M. Barker, Graduate Student Representative
Ms. Arlane Gordon-Bray, Undergraduate Student Representative

Also present were the following: Dr. Charles Steger, Mr. Ralph Byers, Mr. Ron Daniel, Dr. Karen DePauw, Dr. John Dooley, Dr. Elizabeth Flanagan, Chief Wendell Flinchum, Dr. David Ford, Ms. Kay Heidbreder, Dr. Zenobia Hikes, Mr. Larry Hincker, Dr. Pat Hyer, Dr. Mark McNamee, Ms. Kim O'Rourke, Mr. Mark Owczarski, Dr. Ellen Plummer, Mr. Dwight Shelton, Dr. Guy Sims, Dr. Raymond Smoot, Mr. Jeb Stewart, Dr. Tom Tillar, Dr. Robert Walters, Dr. Sherwood Wilson, Ms. Linda Woodard, Ms. Sandra Smith, Dr. Ed Spencer, Dr. Norrine Bailey Spencer, Ms. Valerie Henderson, Ms. April Myers, faculty, staff, students, guests, and reporters.

Rector Lawson welcomed and introduced the new Board members: Mr. Freddy Cobb, Mr. Doug Fahl, Dr. Calvin Jamison, and the new representatives: Faculty Senate President Dr. Hardus Odendaal, Staff Senate President Mr. Thomas L. Tucker, Graduate Student Representative Ms. Linsey M. Barker, and Undergraduate Student Representative Ms. Arlane Gordon-Bray.

Rector Lawson announced the meeting dates for 2009. They are:

March 22-23, 2009
 May 31-June 1, 2009
 August 30-31, 2009
 November 8-9, 2009

Rector Lawson asked for a motion of approval of the minutes of the June 20, 2008, as distributed. The motion was made by Ms. Duke and seconded by Mr. Nolen. The minutes were approved.

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REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Rector Lawson called on Dr. Wagner for a report of the Academic Affairs Committee. (Copy filed with the permanent minutes and marked Attachment A.)

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As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Ms. Lowe, and approved unanimously.

Master of Fine Arts (MFA) in Creative Technologies

That the MFA degree in Creative Technologies be approved for implementation in fall 2009 and the proposal forwarded to SCHEV for final review and approval. (Copy filed with the permanent minutes and marked Attachment B.)

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REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE

Rector Lawson called on Mr. Smith for a report of the Buildings and Grounds Committee. (Copy filed with the permanent minutes and marked Attachment C.)

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As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Severt, and approved unanimously.

**Resolution for Approval of Transfer of Real Property to the
Town of Blacksburg**

That the resolution authorizing the President or Vice President for Administrative Services to execute the Quitclaim Deed for transfer of property to the Town of Blacksburg be approved. (Copy filed with the permanent minutes and marked Attachment D.)

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As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Severt, and approved unanimously.

Resolution for Approval of Appalachian Power Company Easement

That the resolution authorizing the President or Vice President for Administrative Services to execute the easement for electric power and data communication lines to Appalachian Power Company be approved. (Copy filed with the permanent minutes and marked Attachment E.)

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As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Severt, and approved unanimously.

Resolution for Approval of Town of Blacksburg Easement

That the resolution authorizing the President or Vice President for Administrative Services to execute the easement to the Town of Blacksburg be approved. (Copy filed with the permanent minutes and marked Attachment F.)

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As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Severt, and approved unanimously.

Resolution for Approval of Appointments to the Blacksburg-Christiansburg-VPI Water Authority

That the resolution reappointing John W. Kirby and C. William Smith as joint representatives to the Blacksburg-Christiansburg-VPI Water Authority Board of Directors, with terms expiring August 31, 2012, be approved. (Copy filed with the permanent minutes and marked Attachment G.)

REPORT OF THE FINANCE AND AUDIT COMMITTEE

Rector Lawson called on Mr. Nolen for the report of the Finance and Audit Committee. (Copy filed with the permanent minutes and marked Attachment H.)

Mr. Nolen welcomed Sharon Kurek, new Director of Internal Audit for Virginia Tech, and expressed gratitude to Melvin Bowles for his service as Interim Director.

As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Ms. Duke, and approved unanimously:

Resolution for Approval of Proposed Operating Budget and Capital Budget Initiatives for 2009-10

That the Board authorizes the University administration to submit the budget request for the 2009-10 Executive Budget in accordance with state instructions and consistent with the initiatives and amounts contained herein. (Copy filed with the permanent minutes and marked Attachment I.)

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Ms. Duke, and approved unanimously.

**Resolution for Approval of Year-to-Date Financial Performance
Report
(July 1, 2007 – June 30, 2008)**

That the report of income and expenditures for the University Division and the Cooperative Extension/Agricultural Experiment Station Division for the period of July 1, 2007 through June 30, 2008 and the Capital Outlay report be accepted. (Copy filed with the permanent minutes and marked Attachment J.)

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Ms. Duke, and approved unanimously:

**Resolution for Approval of McComas Hall
Exterior Wall Structure Repair 9(d) Financing**

That the resolution authorizing the issuance of 9(d) bonds through the Virginia College Building Authority on behalf of the University for the project to Repair McComas Hall Exterior Wall Structure be approved. (Copy filed with the permanent minutes and marked Attachment K.)

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Ms. Dalton, and approved unanimously:

Resolution for Approval of Parking Auxiliary Projects 9(c) Financing

That the resolution authorizing the issuance of 9(c) bonds through the Treasury Board on behalf of the University for the Parking Auxiliary Projects be approved. (Copy filed with the permanent minutes and marked Attachment L.)

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As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Mr. Smith, and approved unanimously:

Resolution for Approval New Residence Hall 9(c) Financing

That the resolution authorizing the issuance of 9(c) bonds through the Treasury Board on behalf of the University for the “New Residence Hall” project be approved. (Copy filed with the permanent minutes and marked Attachment M.)

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As part of the Finance and Audit Committee report, a motion to approve the following two resolutions together was made by Mr. Nolen, seconded by Mr. Smith, and approved unanimously:

**Resolutions for Approval of Human Resources Policies
Under Higher Education Restructuring**

(1) Redefinition of Administrative and Professional Faculty

- **That the new definitions of administrative and professional faculty be approved effective October, 2008.**
- **That the conversion of appropriate university staff in pay bands 5-7 to administrative and professional faculty under the new definitions be approved.**
- **That the conversion of appropriate classified staff who elect to become administrative and professional faculty under the new definitions be approved.**

(2) Human Resources Policies for University Staff

- That the new human resources policies for university staff be approved effective October, 2008, and implemented in January, 2009, after a 90-day enrollment period.
- That the authority for approval of personnel decisions affecting staff, including appointments and compensation, be delegated to the President or his/her designee in accordance with university policies guiding such actions.

(Copies filed with the permanent minutes and marked Attachment N.)

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Nolen, seconded by Mr. Smith, and approved unanimously.

**Resolution for Approval of Acquisition of Virginia Tech Foundation
Property (Stanger Street Parcel)**

That the resolution authorizing the University to acquire the Stanger Street Parcel from the Virginia Tech Foundation, Inc. in accordance with applicable statutes of the Code of Virginia, and authorizing the President or Vice President for Administrative Services to execute the legal documents related to the acquisition be approved. (Copy filed with the permanent minutes and marked Attachment O.)

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Nolen, seconded by Mr. Smith, and approved unanimously.

Resolution for Approval of Adjustments of Capital Lease Projects for the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium

That the resolution authorizing Virginia Tech to enter into capital lease agreements with the Virginia Tech Foundation, Inc. at the adjusted amount for a facility to house its Sciences College Consortia Program and Food, Nutrition and Health Vivarium be approved. (Copy filed with the permanent minutes and marked Attachment P.)

Note: Mr. Nolen explained that this is being brought back to the Board to be reconfirmed because the amount exceeds the ten percent limit (by which the original lease authorization can be exceeded) by one-half percent.

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Nolen, seconded by Mr. Severt, and approved unanimously.

Resolution for Capital Project for the Indoor Batting Practice Facility

That the resolution authorizing Virginia Tech to move forward with an Indoor Batting Practice Facility be approved. (Copy filed with the permanent minutes and marked Attachment Q.)

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REPORT OF THE RESEARCH COMMITTEE

Rector Lawson called on Ms. Duke for the report of the Research Committee. (Copy filed with the permanent minutes and marked Attachment R.)

REPORT OF THE STUDENT AFFAIRS AND ATHLETICS COMMITTEE

Rector Lawson called on Mr. Davenport for the report of the Student Affairs and Athletics Committee. (Copy filed with the permanent minutes and marked Attachment S.)

Mr. Davenport highlighted a few points:

1. Virginia Tech can be proud of its student-athletes for their academic accomplishments.
2. The football team was part of the volunteer team that helped students move in.
3. Hokie Camp sets the spirit and gets people excited about coming to Virginia Tech.
4. UUSA is doing a great job of dealing with multicultural programs to make our students feel welcome.
5. All entering freshmen are required to go through an alcohol education program, which is good.
6. Virginia Tech makes a serious effort to identify students with problems.
7. Virginia Tech is a great place to be. The spirit is well.

PRESIDENT'S REPORT

Report of Research and Development Disclosures

As part of the President's report, President Steger shared with the Board the **Report of Research and Development Disclosures** – for information only, no action needed. (Copy filed with the permanent minutes and marked Attachment T.)

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Resolutions of Appreciation

As part of the President's report, following explanation by President Steger, a motion to approve the following resolutions was moved by Ms. Duke, seconded by Mr. Holland, and approved unanimously.

Resolutions of Appreciation (3)

Mr. Robert L. Freeman Jr.
Mr. Jacob A. Lutz III (Rector, 2006-08)
Mr. Philip S. Thompson

That the resolutions recognizing Mr. Freeman, Mr. Lutz and Mr. Thompson for their service as members of the Board of Visitors be approved. (Copies filed with the permanent minutes and marked Attachment U.)

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ACC Governing Board Certification

As part of the President's report, the **ACC Governing Board Certification Form** was brought to the attention of the Board by President Steger - no action required by the Board. (Copy filed with the permanent minutes and marked Attachment V.)

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Research

As part of the President's report, President Steger reported that the 2007 NSF (National Science Foundation) research expenditure rankings were made public last week and Virginia Tech moved from 54th place in the nation to 42nd. This is a real testament to the commitment of everyone—administration, faculty, and students. A lot of the strategies the university has put into place are indeed working and are working very well. To make this kind of progress is really extraordinary. If all the institutions in America with medical schools were factored out, Virginia Tech would rank 7th in the nation.

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Switzerland Retreat

As part of the President's report, President Steger noted that following the June Board of Visitors meeting in Northern Virginia, the Board convened for a long-range planning retreat at Virginia Tech's European Studies Center in Switzerland. Background documents and summaries from the retreat will be distributed to all members of the Board. This will give new members a sense of what the discussions were. There were some interesting conclusions that will be very useful in guiding the future of the institution. There is a very exciting plan to complete the facilities at CESA. Fundraising is under way for the remaining \$2.5 million needed.

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Budget

President Steger explained that the state has declared there will be a budget shortfall of approximately \$1 billion, but the university has not yet received any guidance from the state regarding the budget reduction that will be imposed. The Governor, by law, has to request a reforecast of revenues. The revised revenue projections are expected by late September, to be followed by budget reduction targets soon thereafter. The university's Academic Council met last week, and Dr. McNamee and Mr. Shelton are working with their respective constituent groups to develop contingency reduction plans. The university will explore how revenues might be increased, but depending on the magnitude of the reduction targets, it may become necessary to eliminate certain things in order to protect the core academic enterprise. The Board will be briefed on the reduction strategies as they are developed.

Dr. Jamison noted the importance of preserving and advancing the progress that had been made towards diversifying the faculty, staff, and student body, even in light of the budget reductions.

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Campaign Update

As part of the President's Report, President Steger gave an update on the campaign. During FY 2007-08, a record \$91 million had been raised, and this included about a million-dollar growth in the annual fund (which includes Phonathon, etc.) As of July 31, 2008, the overall campaign total was \$690 million (toward the \$1 billion goal). The university is fortunate to have Rector Lawson and Dave Calhoun as co-chairs of the campaign. Also, the members of the Board of Visitors, current and past, have been very generous supporters for which the university is very appreciative. Rector Lawson emphasized the need for the Board act in a leadership role with regard to achieving the campaign goal. President Steger noted that through research and regional campaigns, University Development is working hard and making good progress toward identifying new donor prospects. The importance of private philanthropy, which funds scholarships, professorships, buildings, and much more, cannot be overstated in the current budget environment.

Motion to begin Closed Session

Mr. Nolen moved that the Board convene in a closed meeting, pursuant to § 2.2-3711, Code of Virginia, as amended, for the purposes of discussing:

1. The consideration of individual salaries of faculty, review of departments where specific individuals' performance will be discussed, and consideration of personnel changes including appointments, resignations, emeritus status, faculty leave and salary adjustments of specific employees and athletic department personnel bonuses.
2. The status of current litigation and briefing on actual or probable litigation.
3. Special awards.

all pursuant to the following subparts of 2.2-3711 (A), Code of Virginia, as amended, .1, .7, and .10

The motion was seconded by Mr. Severt and passed unanimously.

Motion to Return to Open Session

Following the Closed Session, members of the press, students, and the public were invited to return to the meeting. Rector Lawson called the meeting to order and asked Mr. Nolen to make the motion to return to open session.

Mr. Nolen made the following motion:

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Visitors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia Polytechnic Institute and State University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Visitors.

The motion was seconded by Mr. Fahl and passed unanimously.

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Upon motion by Mr. Fahl and second by Mr. Davenport, unanimous approval was given to the resolutions for approval of **Emeritus Status** (4), as considered in Closed Session. (Copies filed with the permanent minutes and marked Attachment W.)

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Upon motion by Dr. Wagner and second by Mr. Davenport, unanimous approval was given the resolution for approval of **Faculty Leave – Educational Leave** (1), as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment X.)

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Upon motion by Dr. Wagner and second by Ms. Lowe, unanimous approval was given to the resolution for approval of **Change of Duty Station** (2), as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment Y.)

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Upon motion by Dr. Wagner and second by Ms. Lowe, unanimous approval was given to the resolution for approval of **Professor Fellowships** (2) as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment Z.)

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Upon motion by Mr. Fahl and second by Ms. Lowe, unanimous approval was given to the resolution for approval of an **Endowed Professorship** (1) as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment AA.)

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Upon motion by Dr. Wagner and second by Ms. Lowe, unanimous approval was given to the **Resolution for Approval of an Exception to the Virginia Conflict of Interest Act** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment BB.)

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Upon motion by Dr. Wagner and second by Mr. Davenport, unanimous approval was given to the resolution for approval to **Name a University Facility** (1) as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment CC.)

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Upon motion by Ms. Duke and second by Dr. Wagner, approval was given to the **Resolution for Ratification of Personnel Changes Report** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment DD.) This item was reviewed by the Academic Affairs Committee and the Finance and Audit Committee.

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Upon motion by Dr. Wagner and second by Ms. Lowe, unanimous approval was given to the **Resolution for Ratification of Contractual Bonuses and Approval of Non-Contractual Bonuses for Athletic Events** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment EE.)

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Audit Report

No Action Required

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Litigation Report

Not for Approval

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Reports from Constituency Representatives

Dr. Hardus Odendaal, President of Faculty Senate and Representative to the Board of Visitors

Mr. Thomas L. Tucker, President of Staff Senate and Representative to the Board of Visitors

Ms. Linsey M. Barker, Graduate Student Representative to the Board of Visitors

Ms. Arlane Gordon-Bray, Undergraduate Student Representative to the Board of Visitors

(Copies filed with the permanent minutes and marked Attachment FF.)

Rector Lawson thanked everyone for their reports.

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Rector Lawson expressed his excitement about this coming year, given the chemistry and diversity on this Board and the dedication and the talent this Board has.

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President Steger announced that this fall Virginia Tech is hosting the meeting for the Society for Environmental Journalists in Roanoke. There will be between 600 and 1000 journalists of the major environmental publications from around the country and some from other parts of the world. Planning has been under way for nearly two years. Hopefully, some of the Board members will be able to participate.

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The date for the next meeting is November 2-3, 2008, on the Virginia Tech Campus, Blacksburg, Virginia.

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The meeting adjourned at 3:40 p.m.


John R. Lawson II, Rector


Kim O'Rourke, Secretary

**Minutes of the Academic Affairs Committee
August 25, 2008**

Board members present:

Chair: Lori L. Wagner. Members: Sandra Stiner Lowe, Shelley Duke, Douglas R. Fahl, Linsey Barker.

CLOSED SESSION:

The committee began its meeting with a closed session to consider resolutions concerning appointments to emeritus status, faculty leaves, change of duty station, appointments to endowed professorships, ratification of the personnel changes report, and an exception to the Virginia Conflict of Interest Act. **All recommendations and resolutions were unanimously approved by the committee and forwarded to the full board with recommendation for approval. The session was formally certified and the committee moved to open session.**

OPEN SESSION:

1. Welcome.

Ms. Wagner welcomed staff and guests to the meeting, welcomed new committee members, and thanked other committee members for their leadership and participation on the committee during the 2007 – 2008 year.

2. Approval of Minutes.

The minutes of the June 20, 2008 meeting were unanimously approved with an addition to reflect the committee's support of the Virginia Tech Presidential Scholarship Initiative scholarships. Beginning in Fall 2009, 50 new students per year will receive the competitive 4-year scholarship. The program targets academically talented students who demonstrate persistence and a commitment to academic excellence despite adverse life situations. The initiative will eventually serve 200 students.

3. Report of Closed Session Action Items.

Actions taken in closed sessions were reported. All resolutions were approved.

4. Provost's Update.

Mark McNamee, senior vice president and provost, welcomed everyone to a new academic year and thanked Ms. Lowe for her leadership as chair of the committee throughout the past year. Dr. McNamee invited board members and meeting attendees to introduce themselves. McNamee asked Norrine Bailey Spencer, associate provost and director of undergraduate admissions, to share the undergraduate admissions report. The university received 20,756 freshman applications, a 7% increase over 2007, resulting in a record year. The largest freshman class is enrolling this fall, and the university exceeded enrollment goals for out-of-state students.

5. Academic Initiatives.

a. Diversity: Race and the Institution Implementation Update

Kevin McDonald, vice president for equity and inclusion, provided an update from the implementation team of the Race and the Institution Task Force. The implementation team was charged with prioritizing initiatives recommended by the task force in its 2007 report. The team's report outlines a five-year plan for implementing initiatives in seven areas designed to strengthen, expand, and enhance the universities commitment to issues of race, inclusion, diversity and community. The seven strategic areas are: 1) faculty, 2) academic programs, 3) staff, 4) undergraduate students, 5) graduate students, 6) alumni & community engagement, and 7) administrative infrastructure.

Some of the prioritized initiatives include a diversity cluster hire and expanded visiting scholars program; a curricular requirement that addresses race and privilege; improving diversity recruitment initiatives; expanding activities to increase recruitment/yield of students; strengthening the Office for Graduate Student Diversity, and strengthening marketing efforts to reach potential students, alumni, and community members. The implementation team supports the creation of a diversity development institute modeled after Virginia Tech's successful Faculty Development Institute, a revised diversity strategic plan with a framework of inclusive excellence, and employing a diversity scorecard for assessing progress on achieving the key goals in the plan.

b. Undergraduate Education: Review of the Undergraduate Honor System

Ron Daniel, associate provost for undergraduate education, gave the committee an overview of the Undergraduate Honor Code which articulates the university's expectations regarding student conduct in academic affairs including intellectual honesty. The purpose of the Honor System is to uphold the honor code and to identify, sanction, and educate those who fail to live up to the stated expectations of the university community.

Michael Kelly, dean of the College of Natural Resources, chaired a committee charged to review the Undergraduate Honor System. Dean Kelly described the review process and provided an overview of recommendations to strengthen the honor system. Key recommendations include increasing the visibility and understanding of the Undergraduate Code and Honor System among students and faculty members; increasing and consolidating the honor system's resources including space and budget and providing additional resources to student justices to allow for preparation of honor system cases during winter and summer breaks.

c. Graduate Degree Program: Master of Fine Arts in Creative Technologies

Truman Capone, director of the School of Visual Arts, provided information on the proposed MFA in Creative Technologies. The proposed MFA is a 60-credit hour professional degree with two tracks: 1) interactive new media and design, and 2) digital fabrication and imaging. The degree will be offered by the School of Visual Arts in the College of Architecture and Urban Studies, and will draw on collaborations with computer science, engineering, science, and the humanities.

A motion to approve the proposed MFA in Creative Technologies was unanimously approved. Upon approval by the full board, the proposal will be sent to the State Council for Higher Education in Virginia (SCHEV) for further review and final approval.

d. Outreach and International Affairs Update

John Dooley, vice president for outreach and international affairs, provided information on a variety of international programs, including the university's international centers and education abroad activities. Committee members were also informed about the university's support services for international faculty, including assistance with visa and permanent residency processing.

6. Agenda Items for Future Committee Meetings

Mark McNamee and the committee agreed to meet before the November meeting to review topics for the committee's deliberations over the coming year.

MASTER OF FINE ARTS (MFA) IN CREATIVE TECHNOLOGIES

Background and Overview

The proposed MFA in Creative Technologies is a 60-credit hour terminal degree focused on two areas of emphasis: interactive new media and design, and digital fabrication and imaging. The degree will be offered by the School of Visual Arts in the College of Architecture and Urban Studies, drawing on collaborations with computer science, engineering, science, and the humanities. The proposed degree program provides Virginia Tech the opportunity to offer graduate study in digital and other technologies in a creative interdisciplinary environment.

The proliferation of computers and other technologies in the workplace requires the appropriate preparation of professionals and scholars in the digital arts. Designers and artists with the ability to 'sculpt' and 'sift' through data and information are in high demand in a variety of professional and academic settings. Data and information are a commodity, and design practitioners have to manage digital paradigms as effectively as artists manage physical objects. Programs that integrate the arts and technology advance creativity, critical thinking, and the problem-solving skills necessary to meet the demands of a competitive marketplace.

By marrying the arts and technology, the MFA in Creative Technologies at Virginia Tech will produce graduates who can solve problems, think critically and creatively, and collaborate to implement specialized knowledge and digital skills to enhance education, business, and society. This graduate program is unique in its incorporation of design perspectives, advanced career preparation, and exposure to myriad creative technologies. An important feature of this program is the ability of the faculty to offer integrated and multidisciplinary scholarly and professional experiences that emphasize collaborative ventures with engineering, science, and humanities.

At the center of the academic offerings associated with the MFA in Creative Technologies is Virginia Tech's Collaborative for Creative Technologies in the Arts and Design (CCTAD). CCTAD is an essential platform for research and practice in digital arts that brings together the artistic and technological expertise in the School of the Visual Arts and the departments of communication, computer science, and music. The faculty and students involved in the CCTAD create cultural products in digital environments and digital environments for the creation of culture. CCTAD facilitates research, creative activity, and education in cutting edge technologies and their use in contemporary arts and design. Through CCTAD courses, students engage in interdisciplinary group projects that require a seamless flow of design knowledge, logical thinking, and technology skills. Research focuses on developing practical ways to facilitate the flow of knowledge among different academic disciplines while employing a creative interdisciplinary approach to contemporary problems.

Admission

The College of Architecture and Urban Studies and School of Visual Arts will use admissions criteria established by the College Arts Association (CAA) for evaluating graduate students for admission to the MFA in Creative Technologies degree program. Admission is based on the nature, extent, and quality of undergraduate preparation in studio art, art history, visual communications design, computer science, digital music, or related fields. In accordance with College Arts Association (CAA) guidelines, applications for the program will be evaluated by the graduate faculty and administrators in the collaborating departments. Assistantship awards will be determined by the director of the MFA program, the graduate committee, and the director of CCTAD.

Applicants for admission will be required to submit the following:

- Portfolio of original digital works
- Record of professional employment/experience including evidence of gallery shows, publications, film festivals, awards
- Three letters of recommendation
- Interview with graduate admissions committee member(s)
- Academic transcripts

Applicants will provide evidence of success in a related undergraduate program and have produced publications or exhibitions, although this is not mandatory. Applicants whose work is exceptional, and have “non-traditional” academic qualifications (e.g. candidates who have experience in the workforce but not conventional academic training), will be carefully evaluated to determine the candidate’s ability to successfully complete the requirements of the MFA program. Faculty members will work closely with the Graduate School to evaluate these exceptional applicants. Admitted students with master’s degrees or doctorates can receive credit towards completion of the MFA in accordance with department and university guidelines.

Curriculum and Degree Requirements

The MFA is a terminal degree and requires a minimum of 60 credit hours in accordance with standards established by the College Arts Association. The MFA in Creative Technologies at Virginia Tech will be completed over a two-year period that includes enrollment in one summer semester. Credit hours include:

9-12 hours of art history and studio courses

- Art 4804: New Media Theory
- Art 4865: Studio Art Theory
- Art 4384: Topics in Art History
- Art 5584: Topics in Material Culture*
- Art 5104: Historical Methods in Material Culture*
- Art seminars in modern and contemporary art history, theory and criticism
- Art 5974: Graduate Independent Study

18 hours in a specialization: courses in creative technologies, electives in other disciplines, or professional development (12 of these hours must be in a concentration)

Attachment B

Available topics include computer animation, web-design, digital video, gaming, and interactive installation art, new media, interactive design. Electives include: digital music, computer science, basic programming, and digital cinema.

- Comm 5444: New Communications Technology
- CS 5984: SS/Digital Arts Studio
- Mus 5974: Graduate Independent Study
- Art 5514: Drawing Methods and Concepts
- Art 5544: Visual Arts Studio Topics
- Art 5984: Special Study
- Art 5954: Study Abroad

12 hours specifically for a thesis

- Art 5994: Research and Thesis

Candidates for the MFA degree will need to have completed the necessary credit hours and successfully been evaluated over the course of their graduate studies. Each student will be evaluated on the following:

- Plan of Study
All students are required to submit a plan of study prior to completing 12 credit hours. Students who have not made satisfactory progress and obtained the required grades will not be permitted to graduate.
- 15 credit hour review (oral presentation)
- 45 credit hour review (oral presentation)
- Written artist's statement
- Thesis exhibition of finalized work
An oral defense of the thesis is required. Candidates are required to produce a substantial thesis exhibition and written statement critically examining their work, its development, and its cultural and historical references.

Learning Outcomes

Graduates of the MFA in creative technologies will demonstrate the following:

- Mastery of the approaches and techniques needed to produce professional-quality works in areas of specialty, as demonstrated by student's production of individual and collective works;
- Mastery of the creative processes in new media art and design projects including short films, digital videos (animated or traditional), print pieces, multimedia works, and visual communications design (websites, print media, interactive);
- Refined comprehension of the forms and theories that have influenced the development of creative technologies;
- Facility to identify outstanding forms of new media art and design;
- Critical thinking about the impacts of creative technologies on culture and society;
- Demonstrated knowledge of the complexity and diversity of art produced by influential artists/designers;

- Proficiency in technology and theoretical investigations in technology and new media; and
- Ability to produce significant, original on-line portfolios that document developments as curators of gallery shows, artists-in-residence, professional designers, art directors, and creative directors.

Program Assessment and Benchmarks

Program benchmarks are based on state, institutional, and program criteria and follow guidelines established by the College Arts Association (CAA).

Program success will be assessed and evaluated using the following benchmarks:

- 8-10 applicants during the first year; 11-15 during the second year and 11- 20 applicants during the third year;
- Continued yearly applicants of 11-20 potential students;
- Enrollment of at least 5 students per year;
- A 75% two-year graduation rate and an 90% overall graduation rate by the third year;
- Fifty percent of graduates with relevant job placement, acceptance in national exhibitions, festivals, or equivalent within 5 years of graduation;
- Positive testimonial evidence gained through interviews of program graduates and their employers;
- Tracking of contributions from graduates in art and design journals and conferences;
- Graduate awards such as artist's grants, residencies, and prizes; and
- Recognition of submitted works by appropriate professional organizations, such as AIGA, AdFed, CA, How, and Graphis.

Employer and Student Demand

Advances in computer design software have accelerated and increased employment opportunities in both visual communication design and graphic and interactive design fields. Graduates with website design, animation, and 3D modeling experience will have the best opportunities.

Examples of job titles relevant to graduates of this program are: web designer, 3D modeler and sculptor, 3D and flash animator, new media artist, art director, digital fabricator, and video game artist/developer. According to the Bureau of Labor Statistics 2008-09 Occupational Outlook Handbook, growth in employment of computer specialists, art directors, multi-media artists and animators, and graphic designers within the motion picture and video industries is expected to increase at a significantly higher rate than other jobs within the industry. Overall jobs within the industry are expected to increase by 10.9 percent over the period 2006-16, while the cited job titles are expected to increase by 18 to 47 percent. Many of these jobs are in small companies. (Data for the motion picture and video industries is illustrative and do not capture, of course, all of the expected employment venues for program graduates.)

Attachment B

Multi-media artists and animators have a median salary of \$54,375, while experienced individuals earn \$64,280, according to the Bureau of Labor Statistics Occupational Employment Statistics Survey.

During one week in July 2009, over 9,000 design-related jobs were listed nationwide on www.designingcrossing.com, with more than 200 job listings in Virginia. Example job postings on this website are: graphic designer, web/graphic & flash designer, web/graphics specialist, freelance animator, and multi-media designer. This website purports to be the most popular job-search site among serious and dedicated design professionals.

Preparation of graduates with a terminal MFA degree should also provide two and four-year colleges with more appropriately prepared faculty members to teach in related certificate and degree programs. (New River Community College, for example, has recently implemented a degree program in Game Technology and Animation.)

The full proposal includes several letters from employers supporting the establishment of the new degree program.

Burgeoning demand for graphics and related courses by undergraduate students at Virginia Tech drives, to some degree, the proposed new program. In a survey of undergraduate art students, 72% expressed an interest in applying for the master's program if it were offered.

RECOMMENDATION:

That the MFA in Creative Technologies be approved for implementation in fall 2009 and the proposal forwarded to SCHEV for final review and approval.

**MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF VISITORS
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

August 25, 2008

The Inn at Virginia Tech and Skelton Conference Center

PRESENT

BOARD OF VISITORS: Mr. James R. Smith, Dr. Calvin D. Jamison, Mr. John R. Lawson, II, Mr. Hardus Odendall, Mr. James W. Severt, Sr.

VPI&SU STAFF: Mr. Michael Coleman, Ms. Lynn Eichhorn, Dr. Elizabeth A. Flanagan, Mr. Z. Scott Hurst, Ms. Elizabeth D. Reed, Dr. Charles W. Steger, Dr. Sherwood G. Wilson, Ms. Linda Woodard

GUESTS: Dr. Chris Barrett, Virginia Bioinformatics Institute; Mr. Michael Brennan, Hayes, Seay, Mattern and Mattern, Inc.; Dean Jack Davis, College of Architecture and Urban Studies; Dr. Dennis Dean, Fralin Life Science Institute; Ms. Laura Duke, Collegiate Times; Mr. Bruce Ferguson, Planning, Construction and Design; Dr. Lance Franklin, Environmental, Health and Safety Services; Chief Wendell Flinchum, Police, Virginia Tech; Ms. Kimberly D. Haines, University Relations; Mr. Lawrence G. Hincker, University Relations; Mr. Jere Johnson, Planning, Construction and Design; Mr. Robert Kahler, Planning, Construction and Design; Dr. Roop Mahajan, ICTAS; Mr. Jim Merriman, Perkins & Will; Mr. Curtis Mills, Carilion Health System; Mr. Steve Mouras, Transportation and Campus Services; Ms. Katherine Peele, LS3P

TOURS

The Committee did a driving tour of Litton-Reaves to view the stained brick exterior and toured Cowgill Hall.

OPEN SESSION

Mr. James Smith called the meeting to order at 8:30 a.m. Mr. Severt immediately moved the Committee enter into Closed Meeting to discuss the status of acquisition, use, or disposition of real property for a public purpose, fund raising, an award of a public construction contract, and appointment of personnel pursuant to §2.2-3711, Code of Virginia, as amended. The motion passed unanimously.

CLOSED MEETING

The Committee met in a Closed Meeting to discuss the status of acquisition, use, or disposition of real property for a public purpose, fund raising, an award of a public construction contract, and appointment of personnel. Mr. Severt moved the Committee be reconvened in Open Session at 9:10 a.m. The motion passed unanimously. The Committee members individually certified that, pursuant to §2.2-3711, the Closed Meeting was conducted in conformity with the Code of Virginia.

OPEN SESSION

1. **Report of Closed Meeting:** Mr. Smith reported that the Committee met in Closed Meeting to discuss the acquisition, use, or disposition of real property for a public purpose, fund raising, an award of a public construction contract, and appointment of personnel.
2. **Approval of Minutes:** The minutes of the June 20, 2008 meeting were unanimously approved.
3. **Design Review of Virginia Tech/Carilion School of Medicine and Research Institute:** Mr. Curtis Mills from Carilion Health System provided an overview of the Virginia Tech/Carilion partnership to establish a facility dedicated to advancing medical research and increasing the number of doctors in Southwest Virginia. The project will be the signature facility in Roanoke's Riverside Center. Mr. Michael Brennan from Hayes, Seay, Mattern and Mattern, Inc., the project A/E, presented the facility design of the Virginia Tech/Carilion School of Medicine and Research Institute for Committee review and approval. The building is a four-level facility of approximately 154,000 SF with the School of Medicine and the Research Institute occupying separate wings joined by a three-story central atrium. The Committee requested more detailed renderings to show the use of precast medallions, Hokie Stone facade around the base of the building, and a Hokie Stone signage entrance.
4. **Design Review of Virginia Bioinformatics Institute (VBI) Addition:** Mr. Jim Merriman from Perkins & Will, the project A/E, presented the VBI Addition design for Committee review and approval. The VBI Addition is planned as a 50,000 gross square foot (GSF) office and conference center with a small café. Predominate exterior materials include Hokie Stone, precast concrete, glass, and metal. The exterior facade has been revised as a result of the June 20, 2008 meeting. The Committee approved the design with the provision that the precast panel detailing reflect similar methods used on the Life Sciences Building and medallions be added to the building elevations.
5. **Design Review of Parking Structure:** Katherine Peele from LS3P, the project A/E, presented the parking structure design for Committee review and approval. The parking structure is a ground plus four-level, 1,350 car, precast, open structure which is accessible from both Perry Street and Prices Fork Road. The selected design concept takes advantage of existing topography and provides an attractive, functional, and durable facility. Predominate exterior materials include Hokie Stone, precast concrete, glass, and metal. The Committee requested medallion details be added to elevations, the interior painted white, exploration of options for precast for whole sections of stairs, a review of intermodal location and traffic plan, and a review of the feasibility of a police/public safety satellite office.
6. **The 2007 Jeanne Clery Act Report:** Chief Flinchum briefed the Committee on The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Act Annual Report of 2007.
7. **Update on University Building Official and Building Code Review Unit:** The Board of Visitors approved a resolution at its June 20, 2008 meeting granting the University the authority to designate an individual to be the University Building Official and to create its own building code review unit. The Bylaws of the Board of Visitors were amended to reflect the Board's oversight through the Buildings and Grounds Committee. Dr. Wilson

provided an update on the University's progress made in hiring a University Building Official and establishing a building code review unit.

8. **Space Needs Assessment Process:** Mr. Hurst briefed the Committee on the development of new processes to define and assess programmatic space needs for academic and administrative units.
9. **Major Capital Project Status Report:** The Committee reviewed an update on the status of all major capital projects in design, in the construction procurement process, under construction, recently completed, and pending. Eighteen projects are in the design phase, one project is in the construction procurement process, twelve projects are under construction, one project has recently been completed, and two projects are pending.
10. **Resolution for Transfer of Real Property to the Town of Blacksburg:** During the design phase for the Town of Blacksburg's College Avenue Promenade Project, it was revealed that the University's property bordering College Avenue from North Main Street to Draper Road extends approximately to the middle of College Avenue. The grant funding for this project requires the Town to have fee simple ownership in the property. The University is interested in the Town proceeding with the project because of the positive impact it will have on the university community. The University has no desire to maintain its legal claim of the portion of College Avenue from North Main Street to approximately 124 feet southwest of the southwest edge of Draper Road and will execute a Quitclaim Deed to effect the transfer of the property to the Town of Blacksburg. The Committee recommends for full board approval the resolution authorizing the President or the Vice President for Administrative Services to execute the Quitclaim Deed for transfer of property to the Town of Blacksburg.
11. **Resolution for Appalachian Power Company Easement:** The Virginia Tech/Montgomery Executive Airport has subleased property to the Town of Blacksburg for the construction of a new fire station/rescue squad facility. The location of the new facility will require the relocation of lines for electric power and data and communications in exchange for vacating the existing easement. Appalachian Power Company has requested the University grant an easement 25 feet in width, comprising approximately 0.25 of an acre, across University property on the northeast side of the airfield of the Airport. The easement is needed for the purpose of constructing, installing, operating, and maintaining one or more lines of underground conduits and cables with accessories and appurtenances for transmitting and distributing electric power and data and communications. The Committee recommends for full board approval the resolution authorizing the President or the Vice President for Administrative Services to execute an easement for electric power and data and communication lines to Appalachian Power Company.
12. **Resolution for Town of Blacksburg Easement:** As part of an ongoing Airport improvement program, the Virginia Tech/Montgomery Regional Airport Authority has requested that the University grant the Town of Blacksburg a 15 foot wide water line easement, comprising approximately 0.14 of an acre, centered along the proposed water main extension to allow access by the Town to provide maintenance of the lines, tapping of new service connections for future airport buildings, and reading of water meters. The Committee recommends for full board approval the resolution authorizing the President or the Vice President for Administrative Services to execute the easement for a water line to the Town of Blacksburg.

- 13. Resolution for Appointments to the Blacksburg-Christiansburg-VPI Water Authority:** The Towns of Blacksburg and Christiansburg, and Virginia Polytechnic Institute and State University recommend John W. Kirby and C. William Smith for joint reappointment as members of the Blacksburg-Christiansburg-VPI Water Authority. The Committee recommends for full board approval the resolution reappointing John W. Kirby and C. William Smith as joint members of the Blacksburg-Christiansburg-VPI Water Authority, with terms expiring August 31, 2012.
- 14. Joint meeting with the Finance and Audit Committee:** The Committee held a Joint Meeting with the Finance and Audit Committee on three agenda items. First, the Committees reviewed for approval a resolution on the acquisition of Virginia Tech Foundation property (Stanger Street Parcel). Second, the Committees reviewed for approval a resolution on adjustment of capital lease projects for the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium. This request is to adjust the amount of the original capital lease authorization to cover the 10.5 percent project cost increase. Third, the Committees reviewed for approval a resolution on the capital project for the Indoor Batting Practice Facility. The Committee deferred to the Finance and Audit Committee for full Board approval and authorization to move forward with acquisition of the Stanger Street Parcel, to adjust the amount of the original capital lease authorization to cover the 10.5 percent project cost increase, and for a full project authorization to move forward with design, construction, and equipment of the proposed \$2.3 million Indoor Batting Practice Facility.

The meeting of the Buildings and Grounds Committee adjourned at 11:30 a.m.

**RESOLUTION FOR TRANSFER OF REAL PROPERTY
TO THE TOWN OF BLACKSBURG**

During the design phase for the Town of Blacksburg's College Avenue Promenade Project, it was revealed that the University's property bordering College Avenue from North Main Street to approximately 124 feet southwest of the southwest edge of Draper Road extends approximately to the middle of College Avenue. The grant funding for this project requires the Town to have fee simple ownership in the property. The University is interested in the Town proceeding with the project because of the positive impact it will have on the university community. The University has no desire to maintain its legal claim of this portion of College Avenue and will execute a Quitclaim Deed to effect the transfer of the property to the Town of Blacksburg.

RESOLUTION FOR TRANSFER OF REAL PROPERTY TO THE TOWN OF BLACKSBURG

WHEREAS, during the design phase for the Town of Blacksburg's College Avenue Promenade project, it was revealed that the University's property bordering College Avenue from North Main Street to approximately 124 feet southwest of the southwest edge of Draper Road extends approximately to the middle of College Avenue; and

WHEREAS, the grant funding for this project requires the Town to have fee simple ownership in the property; and

WHEREAS, the Town of Blacksburg has adopted Resolution 8-F-08 requesting the conveyance of this portion of College Avenue to the Town; and

WHEREAS, Virginia Polytechnic Institute and State University is interested in the Town proceeding in the project because of the positive impact it will have on the university community; and

WHEREAS, the University's interest in and to a portion of College Avenue, as set out in Exhibit A, attached hereto, has never been conveyed to the Town of Blacksburg, even though this street has been maintained by the Town of Blacksburg and carried on all official records as a Town Street for many years; and

WHEREAS, Virginia Polytechnic Institute and State University is desirous of redefining the boundaries of the University and to clearing all issues concerning ownership of the portion of College Avenue in question; and

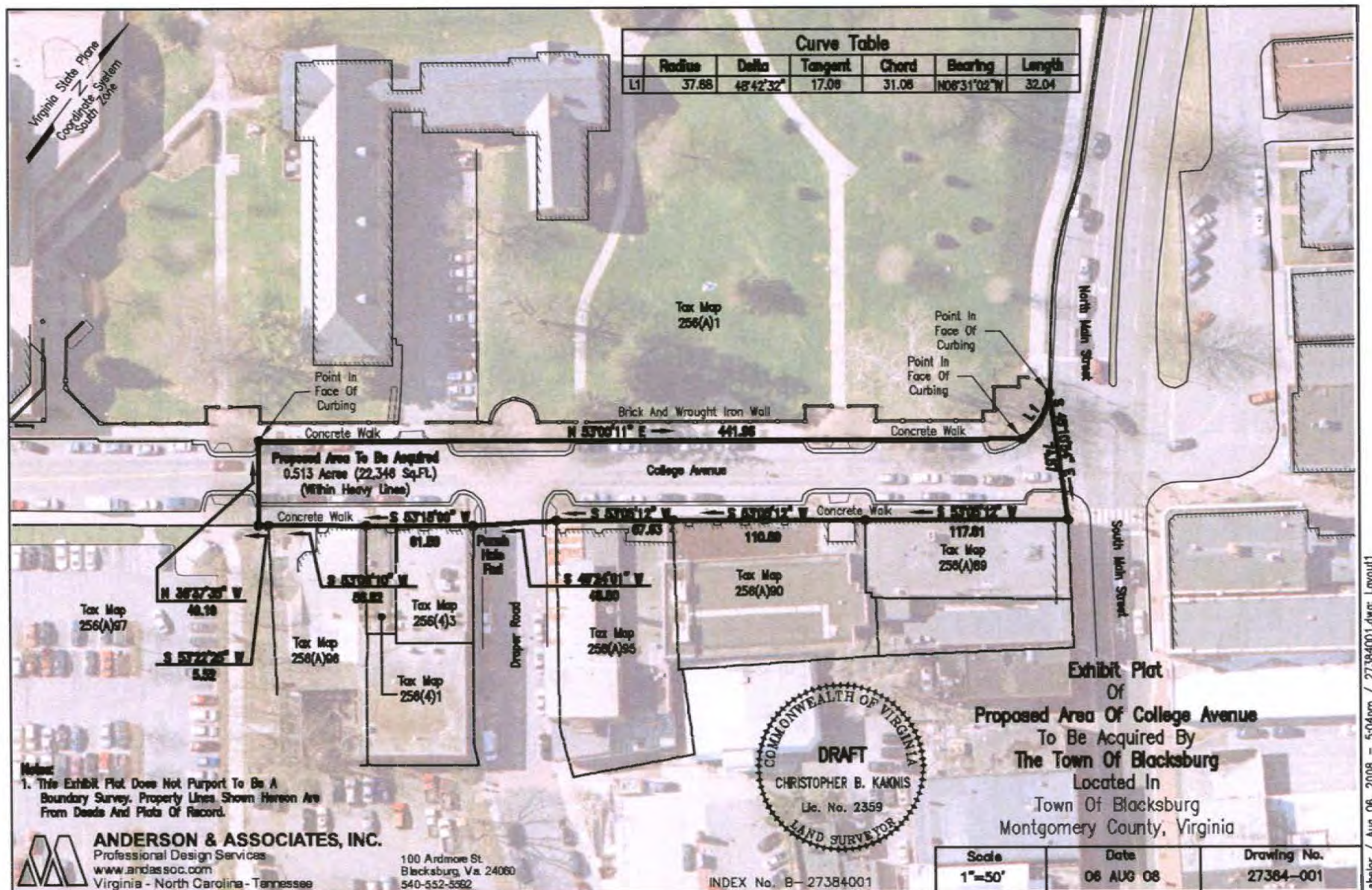
WHEREAS, the University is desirous of transferring to the Town of Blacksburg that portion of College Avenue from North Main Street to approximately 124 feet southwest of the southwest edge of Draper Road as set out in Exhibit A;

NOW, THEREFORE, BE IT RESOLVED that the President or Vice President for Administrative Services be authorized to execute a Quitclaim Deed for the transfer to the Town of Blacksburg of the University's legal interest in that portion of College Avenue between North Main Street and approximately 124 feet southwest of the southwest edge of Draper Road in the Town of Blacksburg, as set out in Exhibit A, without consideration, in accordance with applicable procedures for said transfer pursuant to the Code of Virginia, as amended, Section 2.1-504.3(A).

RECOMMENDATION:

That the above resolution authorizing the President or Vice President for Administrative Services to execute the Quitclaim Deed for transfer of property to the Town of Blacksburg be approved.

EXHIBIT A



RESOLUTION FOR APPALACHIAN POWER COMPANY EASEMENT

The Virginia Tech/Montgomery Executive Airport has subleased property to the Town of Blacksburg for the construction of new a fire station/rescue squad facility. The location of the new facility will require the relocation of lines for electric power in exchange for vacating the existing easement. Appalachian Power Company has requested the University grant an easement 25 feet in width across university property on the northeast side of the airfield of the Airport. The easement is needed for the purpose of constructing, installing, operating, and maintaining one or more lines of underground conduits and cables with accessories and appurtenances for transmitting and distributing electric power and data and communications.

RESOLUTION FOR APPALACHIAN POWER COMPANY EASEMENT

WHEREAS, the Virginia Tech/Montgomery Executive Airport has subleased property to the Town of Blacksburg for the construction of a new fire station/rescue squad facility which location will require the relocation of lines for electric power and data and communications; and

WHEREAS, in exchange for vacating the existing easement, Appalachian Power Company desires to acquire an approximate 25 foot easement, 12 ½ feet on each side of the center line, for the purposes of constructing, installing, operating, and maintaining one or more lines of underground conduits and cables with accessories and appurtenances for transmitting and distributing electric power and data and voice communications across real property of Virginia Polytechnic Institute and State University; and

WHEREAS, said easement would comprise approximately 0.246 of an acre on real property located on the northeast side of the airfield of the Virginia Tech/Montgomery Executive Airport south of Hubbard Street; and

WHEREAS, said easement is more particularly described on drawings prepared by Draper Aden Associates dated July 15, 2008, Project No. B05233-05 and attached hereto as Exhibit A; and

WHEREAS, said easement is part of a parcel of land the University is leasing to the Virginia Tech/Montgomery Regional Airport Authority under a 50 year agreement dated July 1, 2002; and

WHEREAS, upon execution of the new easement, Appalachian Power Company shall vacate the Deed of Easement entered into on July 18, 2006 and recorded in the Circuit Court of Montgomery County, Virginia, on October 27, 2006, as Instrument No. 06012472; and

WHEREAS, the Virginia Tech/Montgomery Regional Airport Authority is supportive of the easement since it is needed for the airport's upgrade of its electrical and navigation systems to meet current operational standards; and

WHEREAS, Virginia Polytechnic Institute and State University desires to grant said easement to Appalachian Power Company;

NOW, THEREFORE, BE IT RESOLVED that the President or Vice President for Administrative Services be authorized to execute an easement for electric power and data and communications lines to Appalachian Power Company in accordance with Section 23-38.88 of the Code of Virginia (1950), as amended.

RECOMMENDATION:

That the above resolution authorizing the President or Vice President for Administrative Services to execute the easement for electric power and data and communications lines to Appalachian Power Company be approved.

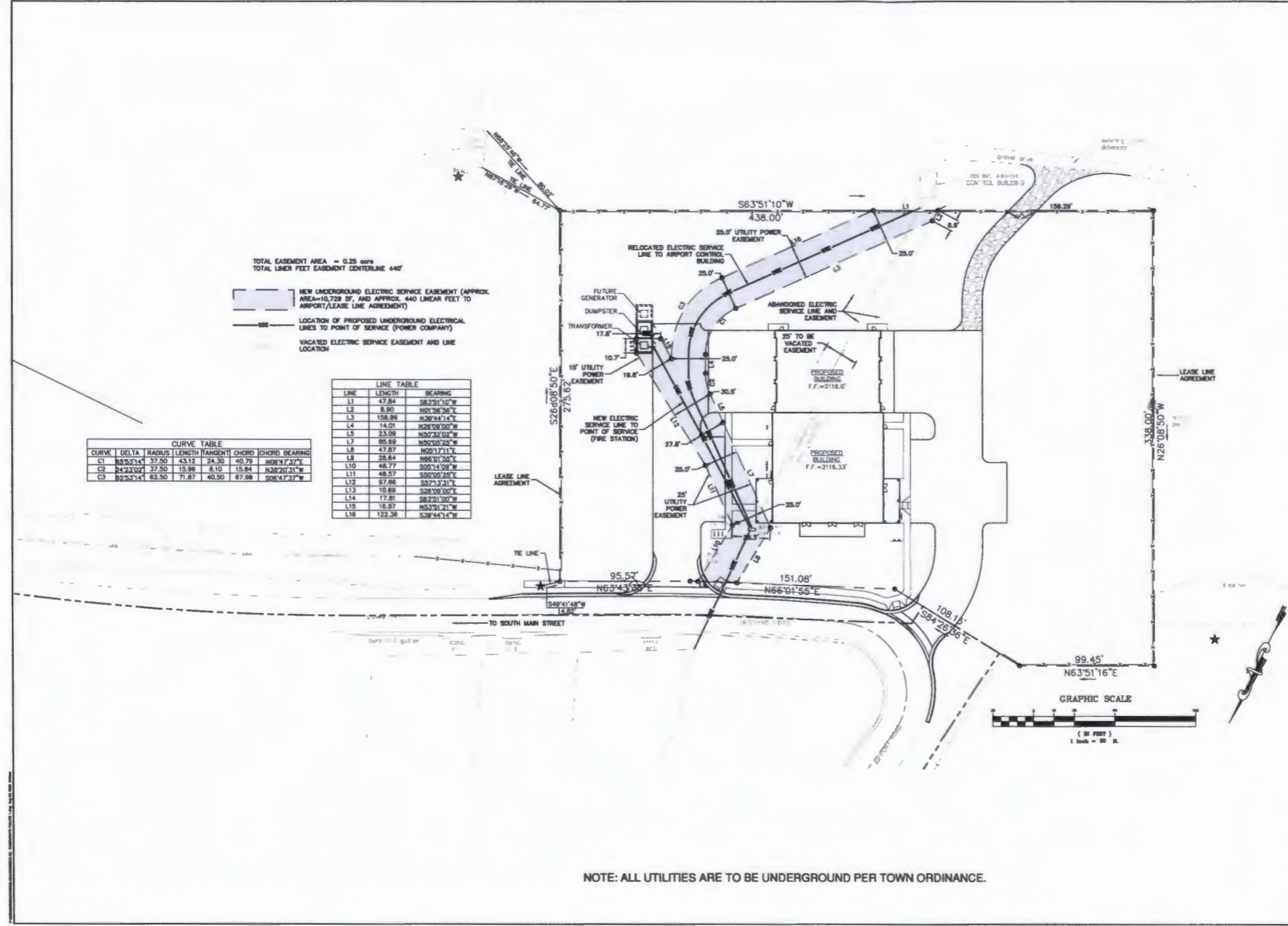
Draper Aden Associates
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200 South Main Street
Blacksburg, VA 24050
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Blacksburg, VA
Charlottesville, VA
Hampton Roads, VA

**ELECTRIC EASEMENT
BLACKSBURG FIRE STATION SOUTH / AIRPORT
TOWN OF BLACKSBURG, VIRGINIA**

REVISIONS	
07/15/08 REV	PER CLIENT REVIEW
DRAWN BY: MBL	
CHECKED BY: CRK	
SCALE: 1"=30'	
DATE: JULY 15, 2008	
PROJECT NUMBER: B05233-05	

Figure 1



RESOLUTION FOR TOWN OF BLACKSBURG EASEMENT

As part of an ongoing airport improvement program, the Virginia Tech/Montgomery Regional Airport Authority has requested the University grant the Town of Blacksburg an approximate 414 foot long, 15 foot wide water line easement centered along the proposed water main extension to allow access by the Town to provide maintenance of the lines, tapping of new service connections for future airport buildings, and reading of water meters.

RESOLUTION FOR TOWN OF BLACKSBURG EASEMENT

WHEREAS, the Town of Blacksburg desires to acquire an approximate fifteen foot (15') wide, four hundred and fourteen foot (414') long easement, seven and one-half feet (7 ½') on each side of the center line for the purposes of constructing, installing, repairing, removing, altering, and maintaining public water line facilities to service connections for future airport buildings; and

WHEREAS, said easement would comprise approximately 0.143 acre of real property located northwest of Tech Center Drive and west of the Airport Terminal Entrance; and

WHEREAS, said easement is more particularly described on drawings prepared by Campbell & Paris Engineers, titled VA Tech/Montgomery Exec. Airport Clearspan Hangar No. 1 Site Development, dated July 16, 2008, attached hereto as Exhibit A; and

WHEREAS, said easement is part of a parcel of land the University is leasing to the Virginia Tech/Montgomery Regional Airport Authority under a 50 year agreement dated July 1, 2002; and

WHEREAS, the Virginia Tech/Montgomery Regional Airport Authority is supportive of the easement since it is needed for the airport's ongoing improvement program; and

WHEREAS, Virginia Polytechnic Institute and State University desires to grant said easement to the Town of Blacksburg;

NOW, THEREFORE, BE IT RESOLVED that the President or Vice President for Administrative Services be authorized to execute an easement to the Town of Blacksburg in accordance with Section 23-38.88 of the Code of Virginia (1950), as amended.

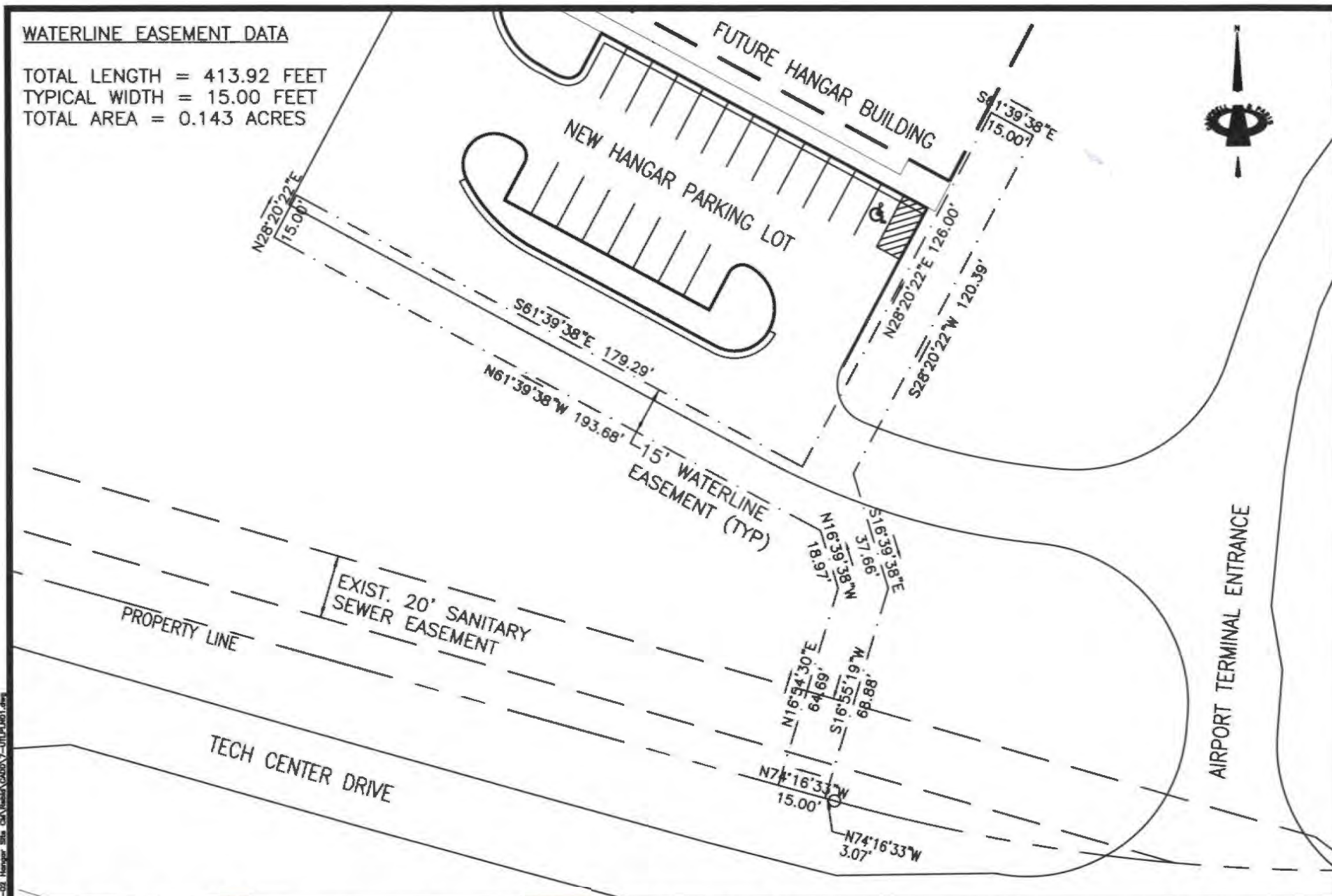
RECOMMENDATION:

That the above resolution authorizing the President or Vice President for Administrative Services to execute the easement to the Town of Blacksburg be approved.

August 25, 2008

WATERLINE EASEMENT DATA

TOTAL LENGTH = 413.92 FEET
 TYPICAL WIDTH = 15.00 FEET
 TOTAL AREA = 0.143 ACRES



CAMPBELL & PARIS ENGINEERS



104 Hubbard Street
 Blacksburg, VA 24060
 PHONE: (540) 961-0401
 FAX: (540) 961-0402
 www.campbell-paris.com

VA. TECH/MONTGOMERY EXEC. AIRPORT
 CLEARSPAN HANGAR NO. 1 SITE DEVELOPMENT

WATERLINE EASEMENT
 METES AND BOUNDS

DATE: 16 JUL 2008
 BY: APK
 SCALE: 1" = 40'
 SHEET NO.: 1 OF 1

EXHIBIT A

**RESOLUTION FOR APPOINTMENTS TO THE
BLACKSBURG-CHRISTIANSBURG-VPI WATER AUTHORITY**

The Towns of Blacksburg and Christiansburg, and Virginia Polytechnic Institute and State University recommend John W. Kirby and C. William Smith for joint reappointment as members of the Blacksburg-Christiansburg-VPI Water Authority. Their terms would begin on September 1, 2008 and end on August 31, 2012. Both currently serve as members with terms expiring on August 31, 2008.

Mr. Kirby is currently serving as Chairman of the Board. He is a licensed professional engineer in Virginia and is retired from Alliant Technologies.

Mr. Smith is currently serving as Secretary for the Board. He is an Alumni Distinguished Professor Emeritus at Virginia Tech, having retired from teaching in 1992. He holds a professional engineer's license in Virginia.

**RESOLUTION FOR APPOINTMENTS TO THE
BLACKSBURG-CHRISTIANSBURG-VPI WATER AUTHORITY**

WHEREAS, the Blacksburg-Christiansburg-VPI Water Authority (Authority) consists of five directors, who are responsible for the management and operation of the Authority. One director is appointed by each of the political subdivisions, and the other two directors are appointed jointly by the Virginia Tech Board of Visitors and the Town Councils; and

WHEREAS, two of the jointly appointed directors of the Authority, John W. Kirby and C. William Smith, have terms expiring on August 31, 2008; and

WHEREAS, the Town of Blacksburg and the Town of Christiansburg have approved a resolution reappointing John W. Kirby and C. William Smith to the Authority for another four-year term;

NOW, THEREFORE, BE IT RESOLVED that John W. Kirby and C. William Smith be reappointed as joint members of the Blacksburg-Christiansburg-VPI Water Authority Board of Directors for a four-year term expiring August 31, 2012.

RECOMMENDATION:

That the above resolution reappointing John W. Kirby and C. William Smith as joint representatives to the Blacksburg-Christiansburg-VPI Water Authority Board of Directors, with terms expiring August 31, 2012, be adopted.

August 25, 2008

**MINUTES OF THE FINANCE AND AUDIT COMMITTEE
OF THE BOARD OF VISITORS
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

August 25, 2008

FINANCE CLOSED SESSION

PRESENT:

BOARD OF VISITORS: Mr. Michael Anzilotti, Ms. Beverly Dalton, Mr. George Nolen

VPI&SU STAFF: Mr. Mel Bowles, Ms. Kay Heidbreder, Ms. Sharon Kurek, Mr. Dwight Shelton, Dr. Raymond Smoot

FINANCE CLOSED SESSION: The Committee met in Closed Session to review and take action on the quarterly personnel changes report and bonuses for athletic events.

FINANCE OPEN SESSION

PRESENT:

BOARD OF VISITORS: Mr. Michael Anzilotti, Ms. Beverly Dalton, Mr. John Lawson, Mr. George Nolen, Mr. Tom Tucker – Staff Senate President

VPI&SU STAFF: Mr. Erv Blythe, Mr. Mel Bowles, Mr. Bob Broyden, Mr. Allen Campbell, Mr. Al Cooper, Mr. John Cusimano, Mr. Wayne Donald, Mr. Corey Earles, Ms. Deborah Fulton, Mr. Larry Hincker, Mr. Tim Hodge, Dr. Hal Irvin, Ms. Sharon Kurek, Mr. Ken Miller, Ms. Judy Ridinger, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Raymond Smoot, Dr. Charles Steger, Mr. Jeb Stewart, Mr. Paul Toffenetti, Mr. Kirk Wehner, Ms. Melinda West, Dr. Lisa Wilkes, Ms. Linda Woodard

FINANCE AGENDA

1. APPROVAL OF MINUTES OF THE JUNE 20, 2008 MEETING:

The Committee reviewed and approved the minutes of the June 20, 2008 meeting.

2. BRIEFING ON RESOURCES GENERATED THROUGH THE VIRGINIA TECH / WAKE FOREST UNIVERSITY SCHOOL OF BIOMEDICAL ENGINEERING AND SCIENCES:

In response to a request made by the Finance and Audit Committee at the June 2008 meeting, the Committee received a briefing on the resources generated through the Virginia Tech / Wake Forest University School of Biomedical Engineering and Sciences (SBES) and an update of the SBES program. In its initial start up years, the SBES demonstrates significant success in growing successful instructional and research programs. The instructional program is generating a high quality pool of students and graduates that strengthens the quality of the program, and the research program generated \$8.5 million in new awards in 2007-08.

ITEMS PRESENTED TO THE FULL BOARD FOR APPROVAL

3. APPROVAL OF PROPOSED OPERATING BUDGET AND CAPITAL BUDGET INITIATIVES FOR 2009-10:

The Committee reviewed for approval the proposed operating budget and capital budget initiatives for 2009-10. In preparation for the 2009 General Assembly session, the University has developed a list of potential operating and capital budget initiatives which are consistent with the initiatives approved for submission in the University's 2008-10 biennial budget request and the University's 2008-14 Capital Plan request. Several important statewide issues are traditionally addressed centrally and are not included in Virginia Tech's list of initiatives. The issues that are normally coordinated by the State Council of Higher Education for Virginia (SCHEV) and the Department of Planning and Budget (DPB) include the following: faculty and staff salaries, equipment trust fund, eminent scholars, maintenance reserve, and student financial assistance.

Base budget adequacy recommendations generally are coordinated by SCHEV, but a separate Virginia Tech initiative is proposed for institution-specific needs. The operating initiatives also include the costs related to the operation and maintenance of facilities opening during 2009-10. The capital initiatives may include adjustments to previously authorized projects, high priority projects on the University's current six-year capital outlay plan that were not funded in the 2008 session, and new projects.

These budget initiatives are expected to meet the criteria for submission to the Executive Budget. However, when budget amendment instructions are received from state officials, the budget submission will be modified as necessary to conform to that guidance. The University may elect to use all or some of these initiatives in a budget submission, and it may choose to reduce the amounts before submission to the state. However, the request would not be materially increased without review with the Board of Visitors. The Administration develops budget amendments that the Governor will offer to amend the 2009-10 annual

budget. The Governor must submit the Executive Budget to the General Assembly on or before December 20, 2008.

The Committee recommended the Proposed Operating Budget and Capital Budget Initiatives for 2009-10 to the full Board for approval.

4. APPROVAL OF YEAR-TO-DATE FINANCIAL PERFORMANCE REPORT
(July 1, 2007 – June 30, 2008):

The Committee received the Year-to-Date Financial Performance Report for July 1, 2007 – June 30, 2008. For the fourth quarter, all programs of the University are on target and routine budget adjustments were made to reflect changes in General Fund revenues and expenditure budgets in academic and administrative areas.

The annual budget for General Fund revenue includes the direct appropriation to the University and transfers to and from Central Appropriations. For the 12 month period, the University Division (Agency 208) and the Cooperative Extension and Agricultural Experiment Station Division (Agency 229) fully utilized the General Fund budget. Tuition and Fee budget was increased by \$11 million; corresponding expenditure budgets were adjusted accordingly. Revenue and expenditures in Sponsored Programs were less than projected, but ahead of 2006-07 activity levels.

Revenues in the Residence and Dining Halls exceeded projections due to higher than anticipated dorm occupancy, continued growth in off-campus meal plan sales and dining dollar receipts, and investment growth income. Revenues for Intercollegiate Athletics exceed projections due to increased student fee, football, basketball, concessions, licensing, media contract and investment revenues. Additionally, routine budget adjustments have been made in several auxiliaries to reflect revenue and expenditure changes.

During the fiscal year ended June 30, 2008, \$71.5 million was expended for Educational and General and General Obligation Bond Projects, and \$15.3 million in expenditures were incurred for Auxiliary Enterprises capital projects.

The Committee recommended the Year-to-Date Financial Performance Report to the full Board for approval.

5. APPROVAL OF McCOMAS HALL REPAIR 9(d) FINANCING RESOLUTION:

The Repair McComas Hall Exterior Wall Structure project (Capital Outlay Project #17556) has been authorized by the state to be financed pursuant to Article X, Section 9(d) of the Constitution of Virginia for up to \$6,000,000 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. The Board has approved and the University is currently engaged in Phase 1 of this project in the amount of \$1,500,000. The resolution presented to the Board will allow for the debt financing of \$1.5 million through the state's 9(d) pooled

bond program. All debt service will be paid from University comprehensive fee revenues.

The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

The Committee recommended the McComas Hall Repair 9(d) Financing Resolution to the full Board for approval.

6. APPROVAL OF PARKING AUXILIARY 9(c) FINANCING RESOLUTION:

Parking Auxiliary Projects (Capital Outlay Project Number 14815) have been authorized by the state to be financed pursuant to Article X, Section 9(c) of the Constitution of Virginia for up to \$14,321,500 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. A component of that authorization is the Lower Chicken Hill Parking Lot project (sub-project 016) in the amount of \$1,600,000. The resolution presented to the Board of Visitors will allow for the debt financing of \$1.6 million for the Chicken Hill project through the state's 9(c) pooled bond program. All debt service will be paid from Parking Auxiliary revenues.

The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

The Committee recommended the Parking Auxiliary 9(c) Financing Resolution to the full Board for approval.

7. APPROVAL OF NEW RESIDENCE HALL 9(c) FINANCING RESOLUTION:

The New Residence Hall project (Capital Outlay Project #16682) has been authorized by the state to be financed pursuant to Article X, Section 9(c) of the Constitution of Virginia for \$8,047,000 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. The total cost of the new residence hall is \$30,999,978 of which \$8.047 million will be funded with this 9(c) debt authorization, \$22.0 million is being funded with a previously approved 9(c) debt authorization, and the remaining \$952,978 is funded with auxiliary cash. All debt service will be paid from Dormitory Auxiliary revenues.

At its June 2007 meeting, the Board of Visitors approved a \$22 million 9(c) financing resolution for the new residence hall. However, due to additional user requests, a tight construction schedule and the lack of adequate competition among bidders, the subsequent low bid for the project came in \$8.047 million

higher than anticipated. Accordingly, the Commonwealth has approved an increase in the project budget with a corresponding increase to the debt authorization. The increase has also been approved by the University's Buildings and Grounds Committee.

The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

The Committee recommended the New Residence Hall 9(c) Financing Resolution to the full Board for approval.

In addition, the Committee received a report on the recent reviews completed by Moody's and Standard & Poor's rating agencies for the Virginia Tech Foundation and the University. Moody's Investors Services upgraded the rating of the University to Aa2, and Standard & Poor's affirmed its AA rating of the University. The review for the Virginia Tech Foundation resulted in a Aa3 rating from Moody's and a AA- rating from Standard and Poor's.

ITEM NOT PRESENTED TO THE FULL BOARD FOR APPROVAL

8. UPDATE ON HIGHER EDUCATION RESTRUCTURING ACTIVITIES:

The Committee received an update on Higher Education restructuring activities and accomplishments during the university's second year of implementation. An overview of the university's plans for 2008-09, including the completion of the new Human Resources system in January 2009, was also provided.

ITEMS PRESENTED TO THE FULL BOARD FOR APPROVAL

9. RESOLUTIONS REGARDING HUMAN RESOURCES RESTRUCTURING:

The Committee reviewed for approval two resolutions regarding Human Resources restructuring.

A. Resolution on Redefinition of Administrative and Professional Faculty appointments under Human Resources Restructuring

The Higher Education Restructuring Act provided Level 3 institutions with an opportunity to redefine and realign administrative and professional (A/P) faculty appointments. The university proposes a redefinition of A/P faculty and the transfer of more senior-level staff positions to A/P faculty status to address equity issues and recruitment difficulties. The Committee reviewed for approval a resolution authorizing the university to redefine administrative and professional faculty, convert appropriate university staff in pay bands 5-7 to A/P faculty under the new definitions, and convert appropriate

classified staff who elect to become administrative and faculty under the new definitions.

B. Resolution on Human Resources policies for university staff under Higher Education Restructuring

The Higher Education Restructuring Act provided Level 3 institutions with an opportunity to develop a new human resources system for university staff, the designation of non-faculty employees hired on or after July 1, 2006. The university proposes several human resources policies for university staff. The Committee reviewed for approval a resolution to approve the new human resources policies for university staff, and which delegates to the university administration in accordance with university policies guiding such action the authority for approval of personnel decisions affecting university staff, including appointments and compensation.

The Committee recommended the Human Resources Restructuring Resolutions to the full Board for approval.

FINANCE OPEN JOINT SESSION

Joint meeting with Building and Grounds Committee

PRESENT:

BOARD OF VISITORS: Mr. Michael Anzilotti, Ms. Beverly Dalton, Dr. Calvin Jamison, Mr. John Lawson, Mr. George Nolen, Mr. James Severt, Mr. James Smith, Mr. Tom Tucker – Staff Senate President

VPI&SU STAFF: Mr. Erv Blythe, Mr. Mel Bowles, Mr. Bob Broyden, Mr. Allen Campbell, Mr. Al Cooper, Mr. John Cusimano, Mr. Corey Earles, Ms. Lynn Eichhorn, Ms. Deborah Fulton, Mr. Larry Hincker, Mr. Tim Hodge, Dr. Hal Irvin, Ms. Sharon Kurek, Mr. Ken Miller, Ms. Judy Ridinger, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Raymond Smoot, Mr. Jeb Stewart, Mr. Paul Toffenetti, Mr. Kirt Wehner, Ms. Melinda West

ITEMS PRESENTED TO THE FULL BOARD FOR APPROVAL

1. RESOLUTION ON ACQUISITION OF VIRGINIA TECH FOUNDATION PROPERTY (STANGER STREET PARCEL):

The Committees reviewed for approval a resolution on the acquisition of Virginia Tech Foundation property (Stanger Street Parcel). The University has developed a financing plan to provide assurance regarding the financial

feasibility of the project. Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, and overall funding of nongeneral fund capital outlay projects, including property acquisitions. This request is for an authorization to move forward with acquisition of the Stanger Street Parcel.

The Committees recommended the Acquisition of Virginia Tech Foundation Property (Stanger Street Parcel) Resolution to the full Board for approval.

2. RESOLUTION ON ADJUSTMENT OF CAPITAL LEASE PROJECTS FOR THE SCIENCES COLLEGE CONSORTIA PROGRAM AND FOOD, NUTRITION, AND HEALTH VIVARIUM:

The Committees reviewed for approval a resolution on adjustment of capital lease projects for the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium. At its August 2006 meeting, the Board of Visitors approved a capital lease authorization under restructuring authority to initiate the programs. The Sciences College Consortia Program, which includes space for the vivarium, is nearing completion at the original size and program envisioned. The original authorization includes an estimated annual lease payment sufficient to cover the costs of an \$18.625 million project. The contractor's final cost updates to the Corporate Research Center for certain building related overruns and for upfits the program included to accommodate specific essential research activities results in an adjusted project cost of \$20.578 million. In accordance with the University's Management Agreement policy governing capital projects, the University should bring back to the Board any project budget adjustments beyond minor changes (exceeding ten percent) for review and approval. This request is to adjust the amount of the original capital lease authorization to cover the 10.5 percent project cost increase.

The Committees recommended the Adjustment of Capital Lease Projects for the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium Resolution to the full Board for approval.

3. RESOLUTION ON CAPITAL PROJECT FOR THE INDOOR BATTING PRACTICE FACILITY:

The Committees reviewed for approval a resolution on the capital project for the Indoor Batting Practice Facility. As a member of the Atlantic Coast Conference, Virginia Tech competes among the highest level of baseball competition in the NCAA. The University is in the process of enhancing its baseball program, and proper facilities are a critical element for a successful program. However, the program lacks a critical facility, an indoor batting practice area. To provide the necessary training environment, the University proposes to construct a new indoor batting practice facility and has developed a financing plan to provide assurance regarding the financial feasibility of the project. Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size,

scope, and funding of nongeneral fund capital outlay projects. This request is for a full project authorization to move forward with design, construction, and equipment of the proposed \$2.3 million Indoor Batting Practice Facility.

The Committees recommended the Capital Project for the Indoor Batting Practice Facility Resolution to the full Board for approval.

There being no further business, the meeting adjourned at 11:30 a.m.

**MINUTES OF THE FINANCE AND AUDIT COMMITTEE
OF THE BOARD OF VISITORS
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

August 25, 2008

AUDIT CLOSED SESSION

PRESENT:

PRESENT:

BOARD OF VISITORS: Mr. Michael Anzilotti, Ms. Beverly Dalton, Mr. George Nolen

VPI&SU STAFF: Mr. Mel Bowles, Ms. Kay Heidbreder, Ms. Sharon Kurek, Mr. Dwight Shelton

AUDIT CLOSED SESSION: The Committee met in Closed Session with the Director of Internal Audit to discuss audits of specific departments and units where individual employees were identified. The Committee also received an update on the outstanding fraud, waste, and abuse cases.

AUDIT OPEN SESSION

PRESENT:

BOARD OF VISITORS: Mr. Michael Anzilotti, Ms. Beverly Dalton, Mr. John Lawson, Mr. George Nolen, Dr. Hardus Odendaal – Faculty Senate President, Mr. Tom Tucker – Staff Senate President

VPI&SU STAFF: Mr. Erv Blythe, Mr. Mel Bowles, Mr. Bob Broyden, Mr. Allen Campbell, Mr. Al Cooper, Mr. John Cusimano, Mr. Wayne Donald, Mr. Corey Earles, Ms. Deborah Fulton, Mr. Larry Hincker, Mr. Tim Hodge, Dr. Hal Irvin, Ms. Sharon Kurek, Mr. Ken Miller, Ms. Judy Ridinger, Ms. Kathy Sanders, Mr. Dwight Shelton, Dr. Raymond Smoot, Mr. Jeb Stewart, Mr. Paul Toffenetti, Mr. Kirt Wehner, Ms. Melinda West

AUDIT AGENDA

1. APPROVAL OF ITEMS DISCUSSED IN CLOSED SESSION:

The Committee reviewed and took the following actions on items discussed in closed session: ratified the Personnel Changes Report, ratified the contractual bonuses and approved the non-contractual bonuses for athletic events.

2. APPROVAL OF MINUTES OF THE JUNE 20, 2008 MEETING:

The Committee reviewed and approved the minutes of the June 20, 2008 meeting.

The Committee requested a periodic update on the University's progress in implementing the goals established with regard to increased administrative efficiencies through the expansion of automated systems and enhanced security.

3. REVIEW AND ACCEPTANCE OF UNIVERSITY'S UPDATE OF RESPONSES TO ALL PREVIOUSLY ISSUED INTERNAL AUDIT REPORTS:

The Committee reviewed the University's update of responses to all previously issued internal audit reports. At the June meeting, the university reported that as of March 31, 2008, 4 high or medium risk audit comments remained outstanding. An additional 7 high or medium risk comments have been issued since then for a total of 11 comments. As of June 30, 2008, the University has addressed 7 comments, leaving 4 comments still in progress.

The Committee accepted the report.

4. PRESENTATION, DISCUSSION, AND ACCEPTANCE OF INTERNAL AUDIT DEPARTMENT'S QUARTERLY REPORT AND ANNUAL STATUS REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2008:

The Committee reviewed the Internal Audit Department's status report for the quarter and year ended June 30, 2008. In the fourth quarter the Internal Audit Department continued to conduct full scope audits, periodic audits, special projects, and investigations related to fraud, waste, and abuse. Additionally, the department has focused on the professional development of the staff. In the last fiscal year, 16 planned or requested audits and 5 compliance reviews were completed, as well as periodic audit activities.

Internal Audit and the Virginia Tech Foundation, Inc. worked jointly in an investigation of misappropriated funds.

The Committee accepted the report.

5. REVIEW AND ACCEPTANCE OF THE FOLLOWING INTERNAL AUDIT REPORTS/MEMOS ISSUED:

The Committee reviewed and accepted the following Internal Audit reports:

A. University Libraries

The Committee received a report on the audit of University Libraries. The audit indicated that the overall risk exposure is medium and the internal control system is effective, but some improvements are recommended. The audit recommendations include: Improve cash collections documentation and recordkeeping, Ensure separation of duties in cash collections, Increase accountability of funds in cash collections, and Ensure computers adhere to university policies and procedures regarding information technology security. Management is working to implement improvements to address the recommendations.

B. University Development – Gift Accounting

The Committee received a report on the audit of the Office of University Development – Gift Accounting. The audit indicated that the overall risk exposure is low and the internal control system is effective. There were no audit recommendations.

C. College of Liberal Arts and Human Sciences

The Committee received a report on the audit of the College of Liberal Arts and Human Sciences. The audit indicated that the overall risk exposure is medium and that significant improvements are needed. The audit recommendations include: Ensure compliance with university policies and procedures regarding Health and Safety and Information Technology Security, Establish controls over faculty-led Education Abroad programs, and Consider transferring the Accounts Receivable function for the Center for Family Services to the University Bursar's Office to ensure adequate controls and accountability of services provided by the Center. Management is working to implement improvements to address the recommendations.

In response to the Health and Safety Policy Compliance recommendation, the Committee requested an update at its next meeting on the implementation of the emergency action plan.

D. Cook Counseling and Schiffert Health Centers

The Committee received a report on the audit of Health and Counseling Centers. The audit indicated that the overall risk exposure is high and the internal control system is effective, but some improvements are recommended. The audit recommendations include: Establish a process for Cook Counseling Center for obtaining background investigation checks

for staff, Develop a quality control review process for required documentation within the Schiffert Health Center, Formalize systems access reviews to ensure appropriate access to and security of student information, and develop and document a quality assurance review of patients' medical charts in Cook Counseling Center to ensure continued integrity of the Center and accuracy of patients' assessments. Management is working to implement improvements to address the recommendations.

6. REVIEW AND ACCEPTANCE OF THE 2009 AUDIT PLAN:

The Committee reviewed the 2009 Audit Plan. Scheduled audits were selected based on a University-wide comprehensive risk assessment process and related discussion with the Committee when the preliminary five-year audit plan was presented at the June meeting. Eighteen audits and five compliance reviews are scheduled for the 2008-09 fiscal year; those not completed in 2008-09 will be carried forward to the next fiscal year.

The Committee accepted the report and expressed its gratitude to Mr. Bowles for sitting in and doing an excellent job as the Acting Director of Internal Audit.

7. DISCUSSION OF THE CURRENT STATUS OF THE JUNE 30, 2008 AUDIT OF THE UNIVERSITY'S FINANCIAL STATEMENTS:

The Committee received a report on the current status of the audit of the University's financial statements for 2007-08.

The Committee accepted the report.

There being no further business, the meeting adjourned at 11:30 a.m.

PROPOSED OPERATING BUDGET AND CAPITAL BUDGET INITIATIVES FOR 2009-10**August 2008**

The State established the 2008-10 biennial budgets for its agencies effective July 1, 2008. In preparation for the 2009 General Assembly session, the administration develops budget amendments that the Governor will offer to amend the 2009-10 annual budget. The Department of Planning and Budget establishes the guidelines that state agencies utilize to submit amendments to the administration for consideration in the Governor's budget. The Governor must submit the Executive Budget to the General Assembly on or before December 20, 2008.

Instructions on the amendment process are not expected to be received until August or early September. Assuming that the submission of budget amendments will be similar to the submission two years ago, we anticipate that the State will consider a range of operating amendments, including the following categories:

- Emergencies,
- Mandates,
- Long-term savings,
- Prior commitments and critical needs,
- Technical adjustments, and
- Cost adjustments.

The 2008 Appropriation Act (§ 4-4.01 g.) provides for consideration of capital requests in odd-numbered years as follows:

1. Supplementing projects which have been bid and determined to have insufficient funding to be placed under contract, and
2. Projects declared by the Governor or the General Assembly to be of an emergency nature, which may avoid an increase in cost or otherwise result in a measurable benefit to the state, and/or which are required for the continued use of existing facilities.

In addition, the State has traditionally acted on nongeneral fund capital requests in each year of the biennium. Consistent with this guidance and prior practice, the University has developed a list of potential operating and capital budget amendments. The proposals on this list are consistent with the initiatives approved for submission in the University's 2008-14 Capital Plan request and the 2008-10 biennial budget request, which were submitted to the state in May 2007 and October 2007, respectively. Since the submission for 2009-10 is anticipated to be due sometime in the period of September 15 to October 15, work is already underway to prepare the individual proposals.

Several important statewide issues are traditionally addressed centrally and are not included in Virginia Tech's list of amendments. The issues that are normally coordinated by the State Council of Higher Education for Virginia (SCHEV) and the Department of Planning and Budget (DPB) include the following: faculty and staff salaries, equipment trust fund, eminent scholars, maintenance reserve, and student financial assistance.

Base budget adequacy is generally coordinated by SCHEV, but a separate initiative is proposed for institution-specific needs. The operating initiatives include the costs related to the operation and maintenance of facilities opening during 2009-10. The request will also include facilities opening in 2008-09 since these were unexpectedly not funded during the 2008 General Assembly session.

The capital submission may include adjustments to previously authorized projects, high priority projects on the University's current six-year capital outlay plan that were not funded in the 2008 session, and new projects. Short sessions normally focus on supplements and emergencies for capital funding. Occasionally, the state has considered funding for new projects in short sessions depending on availability of revenues. Thus, the University has identified some high priority projects (both renovations and new construction) that may be proposed in the event the state includes a call for new projects.

These proposed initiatives are expected to meet the criteria for submission to the Executive Budget. However, when budget amendment instructions are received from the state, the budget submission will be modified as necessary to conform to that guidance. The University may elect to use all or some of these initiatives in a budget submission, and it may choose to reduce the amounts before submission to the state. If any material additions are made to the request because of new opportunities or state guidance, these changes would be reviewed subsequently with the Board of Visitors.

The proposed operating budget initiatives are listed on Schedule 1. The proposed capital budget projects are listed on Schedule 2. A brief description of each of the initiatives follows.

Operating Initiatives — University Division

- Energy. While the University has continued to work to become increasingly energy efficient, the University has no control over dramatic increase in commodity energy prices. This proposal requests \$5,024,000 for 2009-10 to address the significant increase in the cost of coal and electricity. The University is currently working to accommodate the price increase of coal moving from \$68/ton to \$170/ton at an incremental annual cost of \$3,876,000. Based on current consumption, the cost of electricity is expected to increase by \$1,364,310 annually.
- Base Budget Adequacy. Because of additional General Fund support provided in the 2008 Session and tuition and fee increases, the University has made progress with base budget adequacy. However, the University calculates that its Educational and General budget is \$49 million below the funding requirements of the model in 2008-09. To continue to make progress in closing the funding gap, the University proposes eliminating the General Fund portion (42% of the total or \$20.58 million) of the funding gap over four years. The University anticipates submitting a funding request in the range of \$5.145 million in General Fund support. This additional support will help the University manage recent cost increases and address critical needs in academic and support programs.
- Enrollment Growth. Virginia Tech experienced growth in enrollments of Virginia students and transfer students of 675 FTE in fall 2007 over the official enrollment plan. The Commonwealth funding guidelines indicate that "the General Assembly shall seek to cover at least 67 percent of educational costs associated" with the average cost of

education for Virginia students. For 2007-08 the average cost of education is \$15,458 per student. Given that the University envisions these students to continue and that these enrollments were not considered within the state's computation for Base Budget Adequacy, the University will submit appropriation requests of \$6.9 million for the State's share of the cost of Virginia resident enrollment growth.

- Commonwealth Research Initiative. In October 2008, the University will report on the significant advancements made as a result of the Commonwealth's investment in research through the Commonwealth Research Initiative. To continue the progress, the University would need the Commonwealth to restore support to 2006-08 levels to recognize the success of the investment. The Commonwealth provided \$7.525 million in much needed annual state operating support in each year of 2006-08 for research, but this was reduced to \$2.822 million annually for 2008-10. This support has been critical in moving the Institute of Critical Technology and Science (ICTAS), the Institute of Biomedical and Public Health Science (IBPHS), and the Virginia Bioinformatics Institute (VBI) forward resulting in increased research and enhanced opportunities for expanded research. Continued emphasis would result in additional growth in research activities, the expanded development of intellectual properties, enhanced outreach opportunities, increased technology transfer, and support for economic development and growth. Support for these programs will improve the University's ability to recruit world-class research groups, national academy members, and promising Nobel candidates. Thus, the university will continue to work with state representatives to restore \$4.703 million of support in 2009-10.
- Center for Creative Technologies in the Arts. The Center for Creative Technologies in the Arts is an interdisciplinary alliance that brings together the School of Education, the School of the Arts, the Department of Computer Science, the Department of Communication, and Virginia Tech Science Technology Engineering and Mathematics P-12 Initiative (VT-STEM). The Center is a unique applied research environment that develops instructional methods to advance creative and critical thinking skills through the merger of arts and technology, with a primary focus on improved student learning and performance in all subject matters. The expertise of multiple disciplines and the creative application of emerging technologies will be leveraged to engage Virginia teachers as active participants in the design and development of innovative tools to strengthen P-12 learning environments both in and beyond the classroom. These collaborative efforts to strengthen schools will enhance communities and lead to economic growth and development for regions throughout the Commonwealth. \$690,000 in annual support will be requested for this initiative.
- Unique Military Activities (UMA). Both the Virginia Military Institute (VMI) and Virginia Tech receive a separate General Fund appropriation to support the military activities portion of the Corps of Cadets programs at these two institutions. The University proposes to seek additional funding for the Virginia Tech Corps of Cadets. The Corps of Cadets provides students with an alternative to other military programs by maintaining a well established, coeducational, military environment based on positive leadership models within the largely civilian campus. As a vital part of Virginia Tech and the Commonwealth of Virginia, the Corps of Cadets provides men and women an opportunity to develop the essential attributes of quality leadership demanded by the competitive global marketplace. The University would need to request an ongoing appropriation increase of \$264,445 to close the gap of \$2,547 per cadet in 2008-09 state support provided to VMI versus that provided to Virginia Tech.

- Operation and Maintenance for New Facilities. The University needs additional funding to operate and maintain new facilities opening in 2008-09 and 2009-10. During the 2008 General Assembly session the Commonwealth abandoned the concept of funding the cost of new facilities coming online. Subsequently, the University and the other institutions of higher education have expressed concern with this change in state funding policy and have requested that it be reconsidered. The list includes two new buildings (ICTAS II and Hazardous Waste Facility) and one significant facility improvement (Campus Heat Plant). In addition, the list includes three projects that will increase the cost of maintenance and operations due to the addition of new technology, two (Cowgill Hall and Agnew Hall Renovations) involve renovation of existing space, and one (Henderson Hall Renovation) involves both renovation and the addition of new space. The funding request will be approximately \$600,000 of state support.
- Address Technical Adjustments. To the extent that technical adjustments are needed, the University will work with the staff in state offices to ensure the appropriate treatment of nongeneral fund appropriations.

Operating Initiatives — Cooperative Extension and Agricultural Experiment Station

- Food, Fiber, Fuel, and Health Initiative. This initiative will strengthen programs in areas that are important for promoting and growing state economic vitality and enhancing animal and human health. Leveraging existing funds, the proposed plan will better support the development of stronger and more economically viable agriculture and natural resource based industries while addressing critical economic and societal issues affecting families and communities throughout the Commonwealth. Increasingly, many aspects of this research incorporate advanced science technologies in the development of new technologies and approaches to solving problems that impact agricultural production and efficiencies, animal and human nutrition and health, natural resource utilization, and the environment. Significant opportunities to conduct and transfer cutting-edge research and services in food, fiber, fuel, and health cannot be addressed with current levels of funding. Inbred disease resistance or other desirable traits in plants and animals, enhanced nutrition and nutritional quality, bio-based drug and vaccine delivery systems, and cellulosic chemical feed stocks are four of many particularly promising areas that have great potential given recent strides in nano-science and other enabling technologies. This initiative will significantly enhance our competitiveness for grants and contracts by strengthening interdisciplinary research teams in the developing areas of biomedical and public health sciences, bio-based materials, and nano-science at Virginia Tech. This increased stature will allow the University to continue to grow as a major contributor to economic vitality as well as an increasingly important change agent as we seek to strengthen and enrich the social fabric of the Commonwealth and reduce the staggering social costs of poor nutrition, health care, and energy consumption. To fully realize the full potential of these opportunities we must also have an enhanced capability to transmit information and discoveries into the hands of end users and entrepreneurs in a timely manner and in new ways that enhance the probability of utilization or development.
- ARECs Operating Costs Initiative. The University recognizes the importance of the Agricultural Research and Extension Centers (ARECs) in the overall development and delivery of cutting edge research and information to the citizens of Virginia. With limited financial resources, the University faces significant challenges in providing the needed funds to adequately operate and maintain the ARECs and the related facilities. In

recognition of this need the University is going through an extensive effort to identify the facilities needs of the ARECs. The results of this initiative may result in the need to request additional support for these facilities located across the Commonwealth.

Because of the importance of these program and facilities initiatives, the University may consider a request to the Commonwealth of up to \$3 million, based on a combination of elements of the Food, Fiber, Fuel, and Health initiative and the operation and maintenance needs of the ARECs.

Legislation

Currently all state agencies must follow the Investment of Public Funds Act which prohibits investment in instruments such as equities except for the University of Virginia which was granted special authority. The university believes that there is a significant benefit in having expanded investment authority. As a result, the University will continue to explore and consider the benefits of having the authority to invest a portion of its nongeneral fund resources in a broader range of investments including equities. It is expected that this would allow the University to diversify its portfolio of investments and increase investment income.

Capital Projects

In short sessions, the state generally approves requests for new 100 percent nongeneral fund capital projects, and the state occasionally considers General Fund support for new capital projects when revenues are sufficient. To ensure the University is appropriately positioned in the event the state includes a call for new capital project funding, the University may request full project budgets or may request only planning funds depending on the state's instructions for short session amendment submissions. With restructuring, the University may move expediently to initiate 100 percent nongeneral fund projects approved by the Board. In cases where the funding plan calls for a debt issuance, the University may also request debt authorization from the state to qualify for issuance under the Virginia College Building Authority (VCBA). The VCBA is a state managed debt instrument that pools issuances across the state for an overall lower cost of capital.

The list of potential capital projects includes four high priority projects: Full funding of the Davidson Hall Project which received planning funds in the 2008 budget session, Renovate Shultz Hall to house the Creative Technologies Laboratory which is part of the Creative Art Center complex, Conduct Full Planning Activities for Engineering Signature Building, and Supplement the Ambler Johnston Renovation project to cover the full \$75 million cost.

RECOMMENDATION:

That the Board authorize the University administration to submit the budget request for the 2009-10 Executive Budget in accordance with state instructions and consistent with the initiatives and amounts contained herein.

OPERATING AMENDMENT REQUESTS FOR 2009-10 EXECUTIVE BUDGET
Virginia Tech
August 2008

(Amounts In Millions of Dollars)

	University Appropriation Request (a) <u>2009-10</u>
<u>Agency 208, University Division</u>	
Energy Costs	\$5.24
Base Budget Adequacy	5.15
Enrollment Growth	6.90
Commonwealth Research Initiative	4.70
Center for Creative Technologies in the Arts	0.69
Unique Military Activities	0.26
Operation and Maintenance of New Facilities	<u>0.60</u>
Subtotal (Agency 208)	\$23.54
 <u>Agency 229, Cooperative Extension and Agricultural Experiment Station</u>	
Food, Fiber, Fuel, and Health Initiative and ARECs Operating Costs Initiative	3.00
Subtotal (Agency 229)	<u>\$3.00</u>
 TOTAL OPERATING AMENDMENT REQUESTS	 <u><u>\$26.54</u></u>

Notes:

(a) All amounts represent General Fund requests.

CAPITAL AMENDMENT REQUESTS FOR 2009-10 EXECUTIVE BUDGET
Virginia Tech
August 2008

(Amounts in Millions of Dollars)

<u>Capital Project Issues</u>	<u>General Fund</u>	<u>Nongeneral Fund</u>	<u>Total</u>
Full funding of Davidson Hall Project	\$31.40	\$0.00	\$31.40
Renovate Shultz Hall	26.00	0.00	26.00
Plan Engineering Signature Building	3.10	2.40	5.50
Supplement Ambler Johnston Renovation	0.00	10.00	10.00
TOTAL CAPITAL AMENDMENTS	<u>\$60.50</u>	<u>\$12.40</u>	<u>\$72.90</u>

VIRGINIA TECH

FINANCIAL PERFORMANCE REPORT

Operating and Capital Expenditures

July 1, 2007 to June 30, 2008

FINANCIAL PERFORMANCE REPORT

The Financial Performance Report of income and expenditures is prepared from two sources: actual accounting data as recorded at Virginia Tech and the annual budgets which are also recorded in the university accounting system. The actual accounting data reflect the modified accrual basis of accounting, which recognizes revenues when received rather than when earned and the expenditures when obligated rather than when paid. The Original Budget was approved by the Board of Visitors at the June meeting. The Adjusted Budget reflects adjustments to incorporate actual experience or changes made during the fiscal year. These changes are presented for review and approval by the Finance and Audit Committee and the Board of Visitors through this report. Where adjustments impact appropriations at the state level, the University coordinates with the Department of Planning and Budget to ensure appropriations are reflected accurately.

The July to June 2007-08 budget (year-to-date) is prepared from historical data which reflects trends in expenditures from previous years as well as known changes in timing. Differences between the actual income and expenditures and the year-to-date budget may occur for a variety of reasons, such as an accelerated or delayed flow of documents through the accounting system, a change in spending patterns at the college level, or increases in revenues for a particular area.

Quarterly budget estimates are prepared to provide an intermediate measure of income and expenditures. Actual revenues and expenditures may vary from the budget estimates. The projected year-end budgets are, however, the final measure of budgetary performance.

OPERATING BUDGET

1. All Other Income and academic expenditures are lower than budget due to the activity level for continuing education programs being less than anticipated.
2. While the Commonwealth requires that revenue and expenses be balanced for Educational and General Programs, year-end variances are possible for continuing education programs.
3. The budget for federal revenue is established to match projected allotments from the federal government. All expenses in federal programs are covered by drawdowns of federal revenue up to allotted amounts. Federal revenue in the Cooperative Extension/Agricultural Experiment Station Division was less than the projected budget due to the timing of receipt of federal drawdowns and lower than anticipated federal expenditures.
4. While the Commonwealth requires that revenue and expenses be balanced for Educational and General Programs, variances in Federal funds are possible due to the timing difference between drawdowns and expenses. In 2007-08 Federal Fund expenditures exceeded revenues due to the timing of drawdowns for expenditures incurred late in 2007-08.
5. Quarterly and projected annual variances are explained in the Auxiliary Enterprises section of this report.
6. Historical patterns have been used to develop a measure of the revenue and expenditure activity for Sponsored Programs. Actual revenues and expenses may vary from the budget estimates because projects are initiated and concluded on an individual basis without regard to fiscal year. Total sponsored expenditures are less than projected, but ahead of 2006-07 activity levels.
7. Total expenses for Student Financial Assistance were slightly lower than the projected budget. The University will request the Commonwealth reappropriate these funds for expenditure in the 2008-09 fiscal year.
8. Revenues and Expenses were below projections due to lower than expected Federal Work Study activity, one-time savings in Investment & Debt Management and surplus property, and reduced bank fees resulting from a new contract.
9. The General Fund revenue budget has been increased by \$221,000 for a transfer from Student Financial Assistance to the Educational and General program for assistantships in the Multicultural Academic Opportunities Program, by \$31,253 for VIVA libraries distribution costs, by \$1,301,100 to support costs related to April 16, 2007, by \$824,926 to match the actual central appropriations transfer for fringe benefits and staff raises, and by \$200,000 to support recovery from the quarantine at the Equine Medical Center. The budget has also been decreased by \$10,152,243 for the General Fund reduction assigned to the E&G component of the University Division by the Governor on October 1, 2007. The corresponding expenditure budgets have been adjusted accordingly.
10. The annual budget for Tuition and Fees has been increased by \$223,619 to finalize estimates for the Tuition and Fee budget and by \$8,344,308 for strong fall enrollments and by \$2,431,453 for strong spring retention. The corresponding expenditure budgets have been adjusted accordingly.
11. The All Other Income revenue budget for the University Division has been increased by \$637,662 to reflect higher than projected interest earnings, by \$179,976 for Virginia Tech's share of the Commonwealth's credit card rebate, by \$50,000 for review of the medical school proposal, by \$130,000 for strong agricultural sales, by \$500,000 for increased activity at the Veterinary Teaching Hospital, and decreased by \$2,873,000 for fewer Continuing Education programs than originally estimated. The corresponding expenditure budgets have been adjusted accordingly.
12. The General Fund revenue budget for the Cooperative Extension/Agricultural Experiment Station Division has been increased by \$145,935 to match the actual central appropriations transfer for fringe benefits and staff raises. The budget has also been decreased by \$2,437,555 for the General Fund reduction assigned to the Cooperative Extension/Agricultural Experiment Station Division by the Governor on October 1, 2007. The corresponding expenditure budgets have been adjusted accordingly.
13. The annual budget for Federal Appropriations in the Cooperative Extension/Agricultural Experiment Station Division has been increased by \$3,067,534 to reflect changes in the Federal formula funds and by \$1,240,000 to utilize unexpended federal appropriations. The corresponding expenditure budgets have been adjusted accordingly.
14. The All Other Income revenue budget for the Cooperative Extension/Agricultural Experiment Station Division has been decreased by \$48,634 to reflect lower than projected interest earnings and increased by \$275,000 for agricultural sales and by \$40,000 for 4-H participant fees. The corresponding expenditure budget has been adjusted accordingly.
15. The Sponsored Programs budget has been decreased for the General Fund reduction for the Commonwealth Research Initiative assigned by the Governor on October 1, 2007.
16. The projected year-end revenue and expense budgets for Student Financial Assistance were reduced by \$221,000 for the transfer from Student Financial Assistance to the Educational and General program for assistantships in the Multicultural Academic Opportunities Program, increased for the reappropriation of \$2,843 from the prior fiscal year, and increased by \$32,000 for the Virginia Military Survivors and Dependents program.
17. The projected annual budgets in All Other Programs were adjusted to reflect the finalization of the budget for Investments and Debt Management, increases for activities that were initiated prior to June 20, 2007 but incomplete at fiscal year end, a technical fund source realignment, and a Unique Military Activities General Fund appropriation reduction of \$70,442.

OPERATING BUDGET
2007-08

Dollars in Thousands

	July 1, 2007 to June 30, 2008			Annual Budget for 2007-08		
	Actual	Budget	Change	Original	Adjusted	Change
Educational and General Programs						
<u>University Division</u>						
<u>Revenues</u>						
- General Fund	\$175,870	\$175,870	\$0	\$183,443	\$175,870	\$-7,573 (9)
- Tuition and Fees	249,493	249,850	-357	238,851	249,850	10,999 (10)
- All Other Income	30,922	32,558	-1,636 (1)	33,934	32,558	-1,376 (11)
Total Revenues	\$456,285	\$458,278	\$-1,993	\$456,228	\$458,278	\$2,050
<u>Expenses</u>						
- Academic Programs	\$-279,103	\$-280,716	\$1,613 (1)	\$-289,835	\$-280,716	\$9,119 (9, 10, 11)
- Support Programs	-177,052	-177,562	510	-166,393	-177,562	-11,169 (9, 10, 11)
Total Expenses	\$-456,155	\$-458,278	\$2,123	\$-456,228	\$-458,278	\$-2,050
NET	\$130	\$0	\$130 (2)	\$0	\$0	\$0
<u>CE/AES Division</u>						
<u>Revenues</u>						
- General Fund	\$66,067	\$66,067	\$0	\$68,358	\$66,067	\$-2,291 (12)
- Federal Appropriation	16,051	18,481	-2,430 (3)	14,173	18,481	4,308 (13)
- All Other Income	1,059	1,074	-15	808	1,074	266 (14)
Total Revenues	\$83,177	\$85,622	\$-2,445	\$83,339	\$85,622	\$2,283
<u>Expenses</u>						
- Academic Programs	\$-76,851	\$-78,263	\$1,412	\$-75,980	\$-78,263	\$-2,283 (12, 13, 14)
- Support Programs	-6,718	-7,359	641	-7,359	-7,359	0 (12, 13, 14)
Total Expenses	\$-83,569	\$-85,622	\$2,053	\$-83,339	\$-85,622	\$-2,283
NET	\$-392 (4)	\$0	\$-392 (4)	\$0	\$0	\$0
Auxiliary Enterprises						
Revenues	\$206,713	\$201,943	\$4,770 (5)	\$192,466	\$201,943	\$9,477 (5)
Expenses	-192,692	-199,935	7,243 (5)	-182,379	-199,935	-17,556 (5)
Reserve Drawdown (Deposit)	-14,021	-2,008	-12,013 (5)	-10,087	-2,008	8,079 (5)
NET	\$0	\$0	\$0	\$0	\$0	\$0
Sponsored Programs						
Revenues	\$211,167	\$212,104	\$-937 (6)	\$212,651	\$212,103	\$-548 (15)
Expenses	-198,824	-212,104	13,280 (6)	-212,651	-212,103	548 (15)
Reserve Drawdown (Deposit)	-12,343	0	-12,343	0	0	0
NET	\$0	\$0	\$0	\$0	\$0	\$0
Student Financial Assistance						
Revenues	\$16,556	\$16,556	\$0	\$16,743	\$16,556	\$-187 (16)
Expenses	-16,550	-16,556	6 (7)	-16,743	-16,556	187 (16)
NET	\$6	\$0	\$6	\$0	\$0	\$0
All Other Programs *						
Revenues	\$5,165	\$5,409	\$-244 (8)	\$5,812	\$5,409	\$-403 (17)
Expenses	-4,737	-5,583	846 (8)	-5,812	-5,583	229 (17)
Reserve Drawdown (Deposit)	-428	174	-602	0	174	174 (17)
NET	\$0	\$0	\$0	\$0	\$0	\$0
Total University						
Revenues	\$979,063	\$979,912	\$-849	\$967,239	\$979,911	\$12,672
Expenses	-952,527	-978,078	25,551	-957,152	-978,077	-20,925
Reserve Drawdown (Deposit)	-26,792	-1,834	-24,958	-10,087	-1,834	8,253
NET	\$-256	\$0	\$-256	\$0	\$0	\$0

* All Other Programs include federal work study, alumni affairs, surplus property, and unique military activities.

AUXILIARY ENTERPRISE BUDGET

1. Revenues in Residence and Dining Halls exceed projections due to higher than anticipated dorm occupancy, continued growth in off-campus meal plan sales and dining dollar receipts, and investment income growth. Expenditures in Residence and Dining Halls are lower than projected because of the timing of one-time expenses for residential facility renovations.
2. Revenues in the Parking and Transportation auxiliary exceed projections due to investment income growth and student fee revenues exceeding projections because of higher enrollments than budgeted. Expenses for Parking and Transportation are lower than projected due to timing of the payment for the non-operating portion of the Blacksburg Transit contract to the town of Blacksburg and higher than expected recoveries for aircraft maintenance and parking operations at campus events and intercollegiate athletic sporting events.
3. Revenues in Telecommunications Services are lower than projected due to the timing of collections. Expenditures are lower than projected due to the timing of equipment expenses related to the campus telecommunications infrastructure upgrade.
4. Revenues in the University Services System exceed projections due to higher student fee revenues because of higher enrollments than budgeted, increased self-generated revenues from student health and recreational program charges, and investment income growth. Expenditures for the System are lower than projected due to employee turnover and vacancy, the timing of filling additional counseling staff positions added at Cook Counseling Center, and the timing of equipment purchases for the student centers.
5. Revenues for the Intercollegiate Athletics System are higher than projected because of increased student fee, football, basketball, concessions, licensing, media contract and investment revenues. Expenditures for the System are below projections due to the timing of one-time expenses for operating and maintenance reserve projects and the Orange Bowl.
6. Revenues and expenditures for Electric Services are less than projected due to lower than anticipated electricity consumption by the campus. Expenditures in Electric Service are less than projected due to a delay in the timing of the payment for wholesale electricity; under the new contract the true-up for January to June time period will be calculated and billed in 2008-09. Funds will be set aside in the auxiliary reserve for this new liability.
7. Revenues are higher than projected in the Other Enterprise Functions due to higher than projected investment income, student fee revenues in the Hokie Passport and Student Orientation auxiliaries from increased enrollments, royalties from the sales of Virginia Tech merchandise in the Licensing and Trademark auxiliary, revenue from software sales in the Student Software Sales auxiliary, and revenue from inter-library loans of library materials in the Library Auxiliary. Expenditures are lower than projected due to employee turnover and vacancy, the timing of one-time expenses in the Hokie Passport Office, lower than anticipated uniform costs in the Tailor Shop, and higher than projected recoveries.
8. The projected annual budget was adjusted for outstanding 2006-07 commitments and projects that were initiated but not completed before June 30, 2007.
9. The projected revenue, expenditure and reserve budgets for Residence and Dining Halls were adjusted for higher than anticipated dorm occupancy, increased dining sales, increased operating expenses related to dining activity, increased summer activity for the Center for European Studies and Architecture and the impact of the currency exchange rate, and one-time projects to address critical facility needs.
10. The projected annual revenue, expense and reserve budgets for Parking and Transportation were adjusted to accommodate the one-time cost of \$51,000 for a pilot expansion of Blacksburg Transit service to the Corporate Research Center and an accounting change of the aircraft maintenance reserve from Air Transportation to better plan for these future costs.
11. The projected annual revenue, expense, and reserve budgets for Telecommunications Services were adjusted to accommodate increased campus project activity, increased data connections, investment income growth, and one-time equipment purchases related to the campus infrastructure upgrade.
12. The projected annual revenue, expense, and reserve budgets for the University Services System were adjusted to accommodate additional student fee income from higher enrollments, self-generated revenue from fitness classes, one-time office renovations and equipment purchases necessary to support additional counseling staff added at Cook Counseling Center, and the replacement of the McComas Hall pool air and water filtration system.
13. The projected annual revenue budget for Intercollegiate Athletics was adjusted to accommodate increased revenue from higher than anticipated football student ticket sales, the ISP Sports multimedia contract, interest income, private fund raising, and participation in the ACC Football Championship and the Orange Bowl. Expenditure and reserve budgets were adjusted to accommodate various personnel actions, operating adjustments, equipment purchases, programmatic adjustments, facility maintenance needs, technology improvements, renovations (Softball Seating/Press Box, Baseball Seating, Batting Facility, and the West Side Academic Memorabilia Area), and costs associated with participation in the ACC Football Championship and the Orange Bowl.
14. The projected annual revenue, expenditure and reserve budgets for the Inn were adjusted to accommodate the additional expense from the purchase and installation of a security camera system in response to a recent audit and increased business activity.
15. The projected annual revenue, expenditure and reserve budgets for Other Enterprise Functions were adjusted to accommodate an increase in Licensing and Trademark revenue from royalties on sales of Virginia Tech merchandise and increased contributions to academic and athletic scholarships as a result of the licensing revenue sharing agreement, an increase in software sales revenue and expenses from the sale of software to students, and an increase in Hokie Passport equipment purchases for door access and the one-time upgrade of the point of sale system.

**UNIVERSITY DIVISION
AUXILIARY ENTERPRISES**

Dollars in Thousands

	July 1, 2007 to June 30, 2008			Annual Budget for 2007-08		
	Actual	Budget	Change	Original	Adjusted	Change
Residence and Dining Halls						
Revenues	\$67,408	\$65,681	\$1,727 (1)	\$63,164	\$65,681	\$2,517 (9)
Expenses	-63,387	-64,929	1,542 (1)	-60,644	-64,929	-4,285 (8, 9)
Reserve Drawdown (Deposit)	<u>-4,021</u>	<u>-752</u>	<u>-3,269</u>	<u>-2,520</u>	<u>-752</u>	<u>1,768 (8, 9)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Parking and Transportation						
Revenues	\$5,880	\$5,752	\$128 (2)	\$5,780	\$5,752	\$-28 (10)
Expenses	-4,397	-5,438	1,041 (2)	-5,244	-5,438	-194 (8, 10)
Reserve Drawdown (Deposit)	<u>-1,483</u>	<u>-314</u>	<u>-1,169</u>	<u>-536</u>	<u>-314</u>	<u>222 (8, 10)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Telecommunications Services						
Revenues	\$17,660	\$17,857	\$-197 (3)	\$16,456	\$17,857	\$1,401 (11)
Expenses	-17,918	-18,401	483 (3)	-16,395	-18,401	-2,006 (8, 11)
Reserve Drawdown (Deposit)	<u>258</u>	<u>544</u>	<u>-286</u>	<u>-61</u>	<u>544</u>	<u>605 (8, 11)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
University Services System						
Revenues	\$25,706	\$24,967	\$739 (4)	\$24,915	\$24,967	\$52 (12)
Expenses	-24,723	-25,899	1,176 (4)	-24,233	-25,899	-1,666 (8, 12)
Reserve Drawdown (Deposit)	<u>-983</u>	<u>932</u>	<u>-1,915</u>	<u>-682</u>	<u>932</u>	<u>1,614 (8, 12)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Intercollegiate Athletics						
Revenues	\$50,182	\$47,770	\$2,412 (5)	\$43,276	\$47,770	\$4,494 (13)
Expenses	-44,936	-46,339	1,403 (5)	-38,360	-46,339	-7,979 (8, 13)
Reserve Drawdown (Deposit)	<u>-5,246</u>	<u>-1,431</u>	<u>-3,815</u>	<u>-4,916</u>	<u>-1,431</u>	<u>3,485 (8, 13)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Electric Service						
Revenues	\$22,173	\$22,816	\$-643 (6)	\$22,816	\$22,816	\$0
Expenses	-21,527	-22,509	982 (6)	-22,616	-22,509	107 (8)
Reserve Drawdown (Deposit)	<u>-646</u>	<u>-307</u>	<u>-339</u>	<u>-200</u>	<u>-307</u>	<u>-107 (8)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Inn at Virginia Tech/Skelton Conf. Center						
Revenues	\$10,332	\$10,280	\$52	\$10,105	\$10,280	\$175 (14)
Expenses	-10,264	-10,286	22	-9,885	-10,286	-401 (8, 14)
Reserve Drawdown (Deposit)	<u>-68</u>	<u>6</u>	<u>-74</u>	<u>-220</u>	<u>6</u>	<u>226 (8, 14)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
Other Enterprise Functions						
Revenues	\$7,372	\$6,820	\$552 (7)	\$5,954	\$6,820	\$866 (15)
Expenses	-5,540	-6,134	594 (7)	-5,002	-6,134	-1,132 (8, 15)
Reserve Drawdown (Deposit)	<u>-1,832</u>	<u>-686</u>	<u>-1,146</u>	<u>-952</u>	<u>-686</u>	<u>266 (8, 15)</u>
Net	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL AUXILIARIES						
Revenues	\$206,713	\$201,943	\$4,770	\$192,466	\$201,943	\$9,477
Expenses	-192,692	-199,935	7,243	-182,379	-199,935	-17,556
Reserve Drawdown (Deposit)	<u>-14,021</u>	<u>-2,008</u>	<u>-12,013</u>	<u>-10,087</u>	<u>-2,008</u>	<u>8,079</u>
Net	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

CAPITAL OUTLAY BUDGET**Educational and General Projects**

1. The project total budget reflects the state's partial (95 percent) appropriation allotment available for fiscal year 2008, including amounts carried forward from fiscal year 2007. Year-to-date expenses exceeded the annual budget because expenses expected in fiscal year 09 were invoiced in fiscal year 08. Resources were sufficient to cover the accelerated cash outflow.
2. Blanket Authorizations allow unforeseen small projects to be authorized administratively with nongeneral funds for expediency. This project includes a \$3.5 million authorization to initiate planning for a Sciences Research and Academic Building to expedite the project in anticipation of state funding.
3. The project is complete and was closed on June 30. Total expenditures were \$6,000 below the project budget.
4. This project is complete and was closed on June 30.
5. This project addresses the improvement of campus heating infrastructure needed to accommodate current and future buildings in the southwest area of campus. The project will be accomplished in multiple phases. Phases I, II, and III have been bid, and construction is underway.
6. The project is complete and was closed on June 30. Total expenditures were \$365,000 below the \$7,606,000 internal budget.
7. This Critical Technologies Research Laboratory building project is envisioned to construct a state-of-the-art research facility that will support multidisciplinary research. The anticipated size of the facility may be reduced from 73,000 gross square feet (GSF) to approximately 42,000 GSF in order to align the project with the budget. The project utilizes a CM (Construction Manager) at Risk contracting method. Re-design is underway and will address the accommodation of a future addition. A Guaranteed Maximum Price (GMP) contract is expected by spring 2009.
8. This project is envisioned to construct a 16,300 gross square foot high containment research laboratory facility for the study of infectious diseases. Schematic design is underway.
9. The purpose of this project is to construct a 48,000 gross square foot building along the campus perimeter to house various administrative and academic support functions in one central location. The project is in the preliminary programming phase.
10. This project includes a new Visitors and Undergraduate Admissions Center at the Prices Fork entrance to the university near the new Alumni Center. The project is in the preliminary planning phase. The final program carries a cost estimate of \$10.5 million. The university received Board approval of a resolution at the full amount to move the project expeditiously. The original authorization is from the state, and may be removed from the books.
11. This project will construct a 7,500 gross square foot building to provide a central location for the management, storage, and eventual disposal of hazardous materials that are products of the academic program. The project is in the preliminary planning phase.
12. The project envisions construction of the originally designed classroom addition at the Hampton Roads Center, which was removed from the 2003 Hampton Roads project due to cost constraints. The low bid has been awarded and construction is underway.
13. This project encompasses planning of a 91,200 square foot facility on the north side of campus to house dining and shared instructional space. The project is in the preliminary planning phase.
14. This project comprises planning of a 50,000 square foot addition to the VBI facility to provide office, meeting, and conference space for VBI faculty, research, and support personnel. The project is in the preliminary planning phase.
15. This project is for planning of a 35,000 gross square foot facility to house the public safety programs of the police department, rescue squad, and emergency management. The original purpose of the planning project was to expedite the project schedule in the event the state funded the university's 2008 General Assembly request. The state did not fund the project; thus, the planning is on hold.
16. This project encompasses planning of a multipurpose laboratory building for agricultural research conducted by the Southern Piedmont Agricultural Research and Extension Center (SPAREC). The sources of funding include a grant from the Tobacco Indemnification and Community Revitalization Commission and partial matching from proceeds derived from timber sales. A contract for A/E services was executed in February and planning is underway.

2002 General Obligation Bond Program

17. The project is complete and will be closed when final payments for pending equipment purchases are processed.
18. The project is complete and will be closed when final payments are processed.
19. This project will update out-of-date general assignment classrooms on campus. The renovation work has been scheduled primarily over three summers, with completion expected in fiscal year 2008-09.
20. The project is complete and will be closed when final payments are processed, with an expected total cost of \$10,468,000.
21. Construction is substantially complete and the project will be closed when final payments are processed.
22. This project will renovate Henderson Hall and construct an experimental theater to house art programs. Construction is underway, with occupancy expected by fall 2009.
23. This project is envisioned to construct a state-of-the-art performance theatre. An A/E firm has been selected and programming is underway.
24. The project calls for the renovation of Agnew Hall and part of Burruss Hall for improved instructional space. The Burruss Hall component is complete. Construction in Agnew Hall is underway, with occupancy expected this fall.
25. This project will build a state-of-the-art, multidisciplinary research laboratory. The project is under construction, with an expected occupancy date by January 2009, and an anticipated total cost of \$45,990,000. Year-to-date expenses exceeded the annual budget because expenses expected in fiscal year 09 were invoiced in fiscal year 08. Resources were sufficient to cover the accelerated cash outflow and the project remains in budget.

CAPITAL OUTLAY PROJECTS
AUTHORIZED AS OF JUNE 30, 2008

Dollars in Thousands

	CURRENT YEAR			TOTAL PROJECT BUDGET						
	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD EXPENSES	STATE SUPPORT	GENERAL OBLIGATION BOND	NONGENERAL FUND	REVENUE BOND	TOTAL BUDGET	CUMULATIVE EXPENSES	
<u>Educational and General Projects</u>										
Maintenance Reserve	\$ 8,606	\$ 10,200	\$ 10,782	\$ 16,952	\$ 0	\$ 0	\$ 0	\$ 16,952	\$ 16,952	(1)
Blanket Authorizations	1,300	200	104	0	0	4,660	0	4,660	105	(2)
Fisheries and Aquatics Research Center	167	167	161	0	0	870	0	870	864	(3)
Boiler Pollution Controls	449	449	449	3,850	0	0	2,000	5,850	5,850	(4)
Upgrade Campus Heating Plant	15,000	10,000	8,399	17,250	0	2,750	11,500	31,500	10,869	(5)
Surge Space Building	1,204	1,204	839	0	0	0	8,500	8,500	7,241	(6)
Institute for Critical Technology and Applied Science II	1,800	1,800	1,217	13,519	0	0	17,500	31,019	1,364	(7)
Infectious Disease Research Facility	150	150	98	3,137	0	6,163	0	9,300	99	(8)
Administrative Services Building	400	0	0	0	0	0	12,000	12,000	0	(9)
Visitors and Undergraduate Admissions Center	100	100	0	0	0	3,400	7,100	10,500	0	(10)
Materials Management Facility	200	200	36	3,500	0	0	0	3,500	36	(11)
Hampton Roads Extension Center Classroom	100	200	42	500	0	0	0	500	42	(12)
Planning: Academic and Student Affairs Building	1,200	300	290	0	0	0	2,720	2,720	290	(13)
Planning: VBI Addition Facility	1,100	700	248	0	0	0	2,400	2,400	248	(14)
Planning: Public Safety Building	0	0	0	0	0	1,600	0	1,600	0	(15)
Planning: Southern Piedmont AREC Laboratory	0	188	105	0	0	375	0	375	105	(16)
TOTAL	31,776	25,857	22,769	58,708	0	19,818	63,720	142,246	44,065	
<u>2002 General Obligation Bond Program</u>										
Life Sciences I	11,304	9,000	8,320	4,987	26,263	0	8,750	40,000	37,017	(17)
Bishop-Favrao Hall	6,137	5,800	5,615	1,048	2,500	6,048	0	9,596	8,776	(18)
Classroom Improvements, Phase I	2,700	2,400	2,167	2,740	4,530	0	0	7,270	5,778	(19)
Cowgill Hall HVAC and Power	9,000	7,400	6,641	3,825	7,500	0	0	11,325	7,449	(20)
Litton-Reaves Hall Exterior Repairs	2,174	1,770	1,559	1,630	2,500	0	0	4,130	3,514	(21)
Henderson Hall	6,000	2,300	1,071	3,875	6,542	4,683	0	15,100	2,249	(22)
Performing Arts Center	0	0	0	0	0	5,000	58,000	63,000	0	(23)
Agnew & Burruss Hall Renovations	2,200	2,200	1,998	0	4,802	113	0	4,915	3,975	(24)
Inst. for Critical Technology and Applied Science, Ph I	20,000	21,000	21,377	9,994	13,996	6,989	17,000	47,979	39,858	(25)
TOTAL	59,515	51,870	48,748	28,099	68,633	22,833	83,750	203,315	108,616	

CAPITAL OUTLAY BUDGET (continued)**Auxiliary Enterprises Projects**

1. Projects are scheduled and funded by the auxiliary enterprises during the annual Auxiliary Enterprise Budgeting Process. The annual budget reflects a spending performance target of 85 percent.
2. This authorization includes two active sub-projects: 1) construction of a parking lot on Chicken Hill with an estimated total cost of \$1,600,000, and 2) the pre-planning for the parking structure project with a cost of \$356,000.
3. The project is essentially complete and will be closed when final payments have been processed, with an expected total cost of \$54.02 million.
4. This project will build a new residence hall of approximately 256 beds, along with office space for residential services and judicial affairs. Construction is underway, with occupancy expected by fall 2009. Year-to-date expenses exceeded the annual budget because expenses expected in fiscal year 09 were invoiced in fiscal year 08. Resources were sufficient to cover the accelerated cash outflow and the project remains in budget.
5. This project will address ongoing facility upgrade and improvement needs in the existing residence and dining system to keep the programs up-to-date with student expectations. Renovations may include the addition of air conditioning, upgrading electrical and infrastructure systems, exterior improvements, and modernization of room arrangements. This authorization will cover design of the planned renovation of East and West Ambler Johnston Hall, which is underway.
6. This project includes 43,000 gross square feet of new construction to meet the growing demand for increased student counseling and clinical space and additional recreational areas for the growing exercise and sports programs serving the university community. The project is in the early design phase to validate program, size, and budget. The project budget does not support the original envisioned scope and alternative solutions are under consideration.
7. The purpose of this project is to build a new, 120,000 gross square foot field house to increase the availability of indoor training time for football and other athletic programs. The project is on temporary hold to advance the Basketball Practice Facility.
8. This project was authorized to implement planning and construction of an athletic practice facility next to Cassell Coliseum. The foundation and sitework are underway, with a desired construction completion date by fall 2009. The final cost estimates are \$21.5 million, 7.5 percent beyond the original \$20 million authorization. In accordance with the University's management agreement, the administration may make minor budget adjustments (considered within 10 percent of the original project authorization), and the administration approved the 7.5 percent increase to keep the project moving forward. Project authorization adjustments beyond 10 percent should be approved by the Board of Visitors.
9. This project envisions a new residence hall of approximately 250 beds. Cost estimates exceed the project budget, and the project is on hold while the university identifies potential alternatives. Year-to-date expenses exceeded the annual budget because expenses expected in fiscal year 09 were invoiced in fiscal year 08. Resources were sufficient to cover the accelerated cash outflow and the project remains in budget.
10. This is the first phase of a repair project to address moisture penetration and structural problems in the exterior walls of McComas Hall. Construction is underway, with completion anticipated in fall 2008.
11. This project proposes to construct a 1,200 space parking structure located on an existing Prices Fork parking lot on the north side of campus. The university received Board approval of a resolution for this \$30 million project in June 2008.

Capital Outlay Projects Authorized as of June 30, 2008 (Continued)

Dollars in Thousands

	CURRENT YEAR			TOTAL PROJECT						
	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD EXPENSES	STATE SUPPORT	GENERAL OBLIGATION BOND	NONGENERAL FUND	REVENUE BOND	TOTAL BUDGET	CUMULATIVE EXPENSES	
<u>Auxiliary Enterprises Projects</u>										
Maintenance Reserve	\$ 4,800	\$ 4,800	\$ 2,526	\$ 0	\$ 0	\$ 5,897	\$ 0	\$ 5,897	\$ 2,526	(1)
Parking Auxiliary Projects	483	1,400	923	0	0	79	19,505	19,584	1,527	(2)
Expand Lane Stadium, West Side	2,253	2,000	1,529	0	0	4,962	54,740	59,702	53,295	(3)
New Residence Hall	7,200	6,000	6,700	0	0	9,088	22,000	31,088	7,668	(4)
Residence and Dining Hall Improvements	1,600	2,000	1,492	0	0	0	10,000	10,000	1,494	(5)
Recreational, Counseling, Clinical Space	650	100	47	0	0	0	13,000	13,000	82	(6)
Indoor Athletic Training Facility	0	0	0	0	0	0	25,000	25,000	0	(7)
Basketball Practice Facility Planning	1,750	2,000	1,177	0	0	12,100	9,400	21,500	1,177	(8)
New Residence Hall II	100	150	181	0	0	0	27,000	27,000	181	(9)
Repair McComas Hall Exterior Wall Structure, Phase 1	1,000	800	706	0	0	0	1,500	1,500	706	(10)
Parking Structure	0	0	0	0	0	0	30,000	30,000	0	(11)
TOTAL	19,837	19,250	15,282	0	0	32,125	212,145	244,271	68,656	
GRAND TOTAL	\$ 111,128	\$ 96,977	\$ 86,800	\$ 86,807	\$ 68,633	\$ 74,777	\$ 359,615	\$ 589,832	\$ 221,337	

RECOMMENDATION:

That the report of income and expenditures for the University Division and the Cooperative Extension/Agricultural Experiment Station Division for the period of July 1, 2007 through June 30, 2008 and the Capital Outlay report be accepted.

REPAIR MCCOMAS HALL EXTERIOR WALL STRUCTURE 9(d) DEBT FINANCING

The Repair McComas Hall Exterior Wall Structure project (Capital Outlay Project #17556) has been authorized by the state to be financed pursuant to Article X, Section 9(d) of the Constitution of Virginia for up to \$6,000,000 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. The Board has approved and the University is currently engaged in Phase 1 of this project in the amount of \$1,500,000. The resolution presented to the Board will allow for the debt financing of \$1.5 million through the state's 9(d) pooled bond program. All debt service will be paid from University comprehensive fee revenues.

McComas Hall was constructed in 1998 as a combined use recreational sports, student health and student counseling services building. For several years, the building has experienced damaging water leaks and is now in need of significant repairs to stop the on-going damage. The approval of Phase 1 allows for the initiation of repairs to the most seriously damaged areas. At a future date, and subsequent to Board authorization, the University will seek additional debt financing for the remaining \$4.5 million to complete the project.

To finance the project, bonds will be issued through the Virginia College Building Authority (VCBA), and the University will enter into a loan agreement and promissory note with the Authority. The loan agreement and note are subject to the following parameters: (a) the principal amount shall not be greater than the amount authorized by the General Assembly of Virginia, (b) the interest rate payable shall not exceed a true interest cost more than 50 basis points higher than the interest rate for "AA" rated securities with comparable maturities, (c) the weighted average maturity of the principal payments shall not be in excess of 20 years, (d) the last principal payment date shall not extend beyond the expected economic life of the project, and (e) the actual amount, interest rates, maturities and date shall be approved by an authorized officer, which approval will be evidenced by the execution of the 2008 Note.

The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

**RESOLUTION OF THE BOARD OF VISITORS OF
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

REPAIR MCCOMAS HALL EXTERIOR WALL STRUCTURE 9(d) FINANCING

WHEREAS, pursuant to Chapter 3.2, Title 23 of the Code of Virginia of 1950, as amended (the “Act”), the General Assembly of Virginia has authorized the Virginia College Building Authority (the “Authority”) to develop a pooled bond program (the “Program”) to purchase bonds and other debt instruments issued by public institutions of higher education in the Commonwealth of Virginia (the “Institutions”) to finance or refinance the construction of projects of capital improvement specifically included in a bill passed by a majority of those elected to each house of the General Assembly of Virginia (the “Projects”);

WHEREAS, the Authority intends to issue from time to time under the Program its Educational Facilities Revenue Bonds (Public Higher Education Financing Program) (the “Bonds”) to finance the purchase of notes and other debt instruments issued by the Institutions to finance or refinance the Projects, all in the furtherance of the purposes of the Act and the Program;

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University (the “Board”) may from time to time wish to finance or refinance Projects of Virginia Polytechnic Institute and State University (the “Participating Institution”) through the Program;

WHEREAS, if the Participating Institution wishes to finance or refinance a Project through the Program, it will be necessary for the Participating Institution to 1) enter into a Loan Agreement (a “Loan Agreement”) between the Authority and the Participating Institution and, to evidence the loan to be made by the Authority to the Participating Institution pursuant to the Loan Agreement, 2) to issue the Participating Institution’s promissory note (the “Note”), and pursuant to Section 23-19 of the Code of Virginia of 1950, as amended, and the Loan Agreement, the Authority will agree to issue its Bonds and to use certain proceeds of the Bonds to purchase the Note issued by the Participating Institution, and the Participating Institution will agree to use the proceeds of the Bonds received from the Authority to finance or refinance the construction of the Project and to make payments under the Loan Agreement and the Note in sums sufficient to pay, together with certain administrative and arbitrage rebate payments, the principal of, premium, if any, and interest due on that portion of the Bonds issued to purchase the Note;

WHEREAS, the Participating Institution now proposes to sell to the Authority the Participating Institution’s Note (the “2008 Note”) to be issued under a Loan Agreement (the “2008 Loan Agreement”) to finance or refinance from all or a portion of the proceeds of certain new money Bonds issued by the Authority in 2008, with appropriate series designation depending on their issuance date, (the “2008 Bonds”) a portion of the costs of construction and/or improvements of the Repair McComas Hall Exterior Wall

Structure project, Capital Outlay Project Number 17556, (the "2008 Project"), which has been authorized for bond financing by the General Assembly; and

WHEREAS, it is the desire of the Board to delegate to such Authorized Officers (as hereinafter defined) of the Participating Institution the authority to approve, on behalf of the Board, the forms of the 2008 Loan Agreement and the 2008 Note and, similarly, to authorize such Authorized Officers of the Participating Institution to execute, deliver and issue in the name of and on behalf of the Participating Institution, the 2008 Loan Agreement, the 2008 Note and any and all documents necessary or desirable to effectuate the financing or refinancing of all or a portion of the costs of the 2008 Project through the Program with the Authority and to facilitate the purchase of the 2008 Note by the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY:

Section 1. The 2008 Project is hereby designated a Project to be undertaken and financed or refinanced by the Authority and, accordingly, the Vice President for Finance and Chief Financial Officer, and the University Treasurer of the Participating Institution (collectively, the "Authorized Officers"), are each hereby delegated and invested with full power and authority to approve the forms of the 2008 Loan Agreement and 2008 Note, and any pledge to the payment of the 2008 Note of the Participating Institution's total gross university sponsored overhead, unrestricted endowment income, tuition and fees, indirect cost recoveries, auxiliary enterprise revenues, general and nongeneral fund appropriations and other revenues not required by law or by previous binding contract to be devoted to some other purpose, restricted by a gift instrument for another purpose or excluded from such pledge as provided in the 2008 Loan Agreement, and such approval is hereby authorized, subject to the provisions of Section 3 hereof.

Section 2. Subject to the provisions of Section 3 hereof, the Authorized Officers are each hereby individually delegated and invested with full power and authority to execute, deliver and issue, on behalf of the Board, (a) the 2008 Loan Agreement and the 2008 Note with the approval of such documents in accordance with Section 1 hereof by any such officer evidenced conclusively by the execution and delivery of the 2008 Loan Agreement and 2008 Note, respectively, and (b) any and all other documents, instruments or certificates as may be deemed necessary or desirable to consummate the financing or refinancing of all or a portion of the costs of the 2008 Project through the Program, the construction of the 2008 Project and the Participating Institution's participation in the Program, and to further carry out the purposes and intent of this Resolution. The Authorized Officers are directed to take such steps and deliver such certificates prior to the delivery of the 2008 Note as may be required under existing obligations of the Participating Institution, including bond resolutions relating to the Participating Institution's outstanding general revenue pledge bonds.

Section 3. The authorizations given above as to the approval, execution, delivery and issuance of the 2008 Loan Agreement and the 2008 Note are subject to

the following parameters: (a) the principal amount to be paid under the 2008 Note allocable to each Project constituting part of the 2008 Project, together with the principal amount of any other indebtedness with respect to such Project, shall not be greater than the amount authorized for such Project by the General Assembly of Virginia, as the same may be adjusted as required or permitted by law, (b) the aggregate principal amount of the 2008 Note shall in no event exceed \$1,500,000 as the same may be so adjusted, (c) the interest rate payable under the 2008 Note shall not exceed a “true” or “Canadian” interest cost more than 50 basis points higher than the interest rate for “AA” rated securities with comparable maturities, as reported by Delphis Hanover, or another comparable service or index, on the date that the interest rates on the 2008 Note are determined, taking into account original issue discount or premium, if any, (d) the weighted average maturity of the principal payments due under the 2008 Note shall not be in excess of 20 years, (e) the last principal payment date under the 2008 Note shall not extend beyond the period of the reasonably expected average weighted economic life of the 2008 Project, and (f) subject to the foregoing, the actual amount, interest rates, maturities, and date of the 2008 Note shall be approved by an Authorized Officer, which approval will be evidenced by the execution of the 2008 Note.

Section 4. The Board acknowledges, on behalf of the Participating Institution, that if the Participating Institution fails to make any payments of debt service due under any Loan Agreement or Note, including the 2008 Loan Agreement and the 2008 Note, the Program authorizes the State Comptroller to charge against the appropriations available to the Participating Institution all future payments of debt service on that Loan Agreement and Note when due and payable and to make such payments to the Authority or its designee, so as to ensure that no future default will occur on such Loan Agreement or Note.

Section 5. The Board agrees that if the Authority determines that the Participating Institution is an “obligated person” under Rule 15c2-12 of the Securities and Exchange Commission with respect to any issue of Bonds, the Participating Institution will enter into a continuing disclosure undertaking in form and substance reasonably satisfactory to the Authority and the Participating Institution and will comply with the provisions and disclosure obligations contained therein.

Section 6. This resolution shall take effect immediately upon its adoption.

RECOMMENDATION:

That the above resolution authorizing the issuance of 9(d) bonds through the Virginia College Building Authority on behalf of the University for the Repair McComas Hall Exterior Wall Structure project be approved.

August 25, 2008

PARKING AUXILIARY PROJECTS
9(c) DEBT FINANCING

Parking Auxiliary Projects (Capital Outlay Project Number 14815) has been authorized by the state to be financed pursuant to Article X, Section 9(c) of the Constitution of Virginia for up to \$14,321,500 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. A component of that authorization is the Lower Chicken Hill Parking Lot project (sub-project 016) in the amount of \$1,600,000. The resolution presented to the Board of Visitors will allow for the debt financing of \$1.6 million for the Chicken Hill project through the state's 9(c) pooled bond program. All debt service will be paid from Parking Auxiliary revenues.

The Chicken Hill project converts an existing green space located at the intersection of Tech Center Drive and Southgate Drive, which has primarily served as parking for intercollegiate and intramural athletic events, into a paved parking lot. The project will consist of approximately 480 parking spaces, landscaping, site utility construction, erosion control, and bio-retention and storm water control structures. The construction area totals approximately 3.63 acres.

The proposed resolution requests the issuance of 9(c) bonds through the Treasury Board of the Commonwealth of Virginia on behalf of the University and pledges the net revenues of the Parking Auxiliary to the payment of debt service. The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

**RESOLUTION OF THE BOARD OF VISITORS OF
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

PARKING AUXILIARY PROJECTS 9(c) FINANCING

WHEREAS, there has been passed by the General Assembly of Virginia an act entitled "Commonwealth of Virginia Higher Educational Institutions Bond Act of 2006" (the "2006 Act") which has been signed by the Governor;

WHEREAS, the 2006 Act may be repealed but the Project, as defined below, continues as an authorized project for bond financing through subsequent legislation (the 2006 Act and any such subsequent legislation, the "Act");

WHEREAS, pursuant to the Act, the Treasury Board of the Commonwealth of Virginia (the "Treasury Board") is authorized, by and with the consent of the Governor, to sell and issue bonds or bond anticipation notes of the Commonwealth of Virginia for the purpose of providing funds, with other available funds, for paying the cost of acquiring, constructing, renovating, enlarging, improving and equipping certain revenue-producing capital projects at certain institutions of higher learning of the Commonwealth and for paying issuance costs, reserve funds and other financing expenses (the "Financing Expenses"), all in accordance with the provisions of Section 9(c) of Article X of the Constitution of Virginia;

WHEREAS, such revenue-producing capital projects include a Parking Auxiliary Projects, Capital Outlay Project Number 14815, (the "Project") for Virginia Polytechnic Institute and State University (the "Institution"); and

WHEREAS, the Treasury Board is proposing to sell and issue bonds or bond anticipation notes pursuant to the Act for such revenue-producing capital projects, in one or more series.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY:

Section 1. The Board of Visitors of the Institution (the "Board") requests the Treasury Board to sell and issue bonds or bond anticipation notes ("BAN's") in an aggregate principal amount not to exceed \$1,600,000 to finance all or a portion of the costs of the Project plus Financing Expenses (individually, the "Project Bonds" or "Project Notes", collectively, the "Project Borrowing"). The Project Borrowing will be identified by amount by the State Treasurer upon issuance of any bonds or BAN's.

Section 2. The Board (a) covenants to fix, revise, charge and collect parking fees and other rates, fees and charges, for or in connection with the use, occupation and services of the Project and (b) pledges such rates, fees and charges remaining after

payment of (i) the expenses of operating the Project and (ii) the expenses related to all other activities funded by the rates, fees and charges ("Net Revenues") to the payment of the principal of, premium, if any, and interest on the Project Borrowing. The Board further covenants that it will fix, revise, charge and collect such rates, fees and charges in such amounts so that Net Revenues will at all times be sufficient to pay, when due, the principal of, premium, if any, and interest on the Project Borrowing and on any other obligations secured by Net Revenues (such payments collectively the "Required Payments"). The Project Borrowing shall be secured on a parity with such other obligations so secured by Net Revenues (other than any obligations secured by a prior right in Net Revenues). Any Net Revenues pledged herein in excess of the Required Payments may be used by the Institution for any other lawful purpose.

Section 3. It is hereby found, determined and declared that, based upon responsible engineering and economic estimates and advice of appropriate officials of the Institution, as shown on the Financial Feasibility Study provided to the Department of the Treasury, the anticipated Net Revenues pledged herein will be sufficient to pay the Required Payments so long as the aggregate amount of net debt service on the Project Borrowing actually payable in any bond year does not exceed the amounts assumed in the Financial Feasibility Study.

Section 4. The Board covenants that the Institution will furnish the Treasury Board its general purpose financial statements, within 30 days of their issuance and receipt, audited by a firm of certified public accountants or the Auditor of Public Accounts which shall include a schedule of revenues and expenditures for auxiliary enterprise systems. If Net Revenues are insufficient to pay Required Payments during such period, the Institution shall provide evidence of a plan to generate Net Revenues sufficient to make Required Payments in the future.

Section 5. The Board covenants that so long as any of the Project Notes are outstanding, the Institution will pay to the State Treasurer, not less than 30 days before each interest payment date, an amount estimated by the State Treasurer to be due and payable on such date as interest on the Project Notes. The Board covenants that so long as any of the Project Bonds are outstanding, the Institution will pay to the State Treasurer, not less than 30 days before each interest or principal payment date, the amount certified by the State Treasurer to be due and payable on such date as principal of, premium, if any, and interest on the Project Bonds.

Section 6. The Board covenants that the Institution will pay from time to time its proportionate share of all expenses incurred in connection with the sale and issuance of any series of bonds that includes Project Bonds or Project Notes and all expenses thereafter incurred in connection with the Bonds, including without limitation the expense of calculating any rebate to the United States of the earnings derived from the investment of gross proceeds of the Bonds, all as certified by the State Treasurer to the Institution.

Section 7. The Board covenants that the Institution will not take or omit to take any action the taking or omission of which will cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, including regulations issued pursuant thereto (the "Code"), or otherwise cause interest on the Bonds to be includable in the gross income of the owners thereof for federal income tax purposes under existing laws. Without limiting the generality of the foregoing, the Institution will pay from time to time its proportional share of any rebate to the United States of the earnings derived from the investment of the gross proceeds of the Bonds.

Section 8. The Board covenants that the Institution will proceed with due diligence to undertake and complete the Project and that the Institution will spend all of the available proceeds derived from the sale of the Project Borrowing for costs associated with the Project and appropriated for the Project by the General Assembly.

Section 9. The Board covenants that the Institution will not permit the proceeds of the Project Borrowing to be used in any manner that would result in (a) 5% or more of such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds being used with respect to any output facility within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code. The Institution need not comply with such covenants if the Institution obtains the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that such covenants need not be complied with to prevent the interest on the Bonds from being includable in the gross income of the owners thereof for federal income tax purposes.

Section 10. The Board covenants that for so long as any of the Bonds are outstanding the Institution will not enter into any operating lease, management contract or similar agreement with any person or entity, other than a state or local governmental unit, for all or any portion of the Project without first obtaining the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that entering into such agreement will not cause the interest on the Bonds to be included in the gross income of the owners thereof for federal income tax purposes.

Section 11. The Board covenants that for so long as any of the Bonds are outstanding, the Institution will not sell or dispose of any or any part of the Project without first obtaining the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that such sale or disposition will not cause interest on the Bonds to be included in the gross income of the owners thereof for federal income tax purposes.

Section 12. The Board hereby approves and authorizes the Vice President for Finance and Chief Financial Officer, and the University Treasurer of the Institution (the

“Authorized Officers”) to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the Project Bonds.

Section 13. The Board acknowledges that the Treasury Board will rely on the representations and covenants set forth herein in issuing the Bonds, that such covenants are critical to the security for the Bonds and the exclusion of the interest on the Bonds from the gross income of the owners thereof for federal income tax purposes, that the Board will not repeal, revoke, rescind or amend any of such covenants without first obtaining the written approval of the Treasury Board, and that such covenants will be binding upon the Board so long as any of the Bonds are outstanding.

Section 14. This resolution shall take effect immediately.

RECOMMENDATION:

That the above resolution authorizing the issuance of 9(c) bonds through the Treasury Board on behalf of the University for the Parking Auxiliary Projects be approved.

August 25, 2008

NEW RESIDENCE HALL 9(c) DEBT FINANCING

The New Residence Hall project (Capital Outlay Project #16682) has been authorized by the state to be financed pursuant to Article X, Section 9(c) of the Constitution of Virginia for \$8,047,000 plus amounts needed to fund issuance costs, reserve funds and other financing expenses. The total cost of the new residence hall is \$30,999,978 of which \$8.047 million will be funded with this 9(c) debt authorization, \$22.0 million is being funded with a previously approved 9(c) debt authorization, and the remaining \$952,978 is funded with auxiliary cash. All debt service will be paid from Dormitory Auxiliary revenues.

At its June 2007 meeting, the Board of Visitors approved a \$22 million 9(c) financing resolution for the new residence hall. However, due to additional user requests, a tight construction schedule and the lack of adequate competition among bidders, the subsequent low bid for the project came in \$8.047 million higher than anticipated. Accordingly, the Commonwealth has approved an increase in the project budget with a corresponding increase to the debt authorization. The increase has also been approved by the University's Buildings and Grounds Committee.

This approximately 93,300 gross square foot residence hall will be located parallel to Washington Street between Harper Hall and the Career Services Facility. It will consist of residential support programs on the first floor and approximately 256 beds on floors 2, 3 and 4. The new residence hall is critical for the residential system's long-term strategic plan and is consistent with the University's six-year financial plan.

The proposed resolution requests the issuance of 9(c) bonds through the Treasury Board of the Commonwealth of Virginia on behalf of the University and pledges the net revenues of the Dormitory Auxiliary to the payment of debt service. The resolution identifies and authorizes (1) the Vice President for Finance and Chief Financial Officer, and (2) the University Treasurer to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the sale and issuance of the bonds.

**RESOLUTION OF THE BOARD OF VISITORS OF
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY**

NEW RESIDENCE HALL 9(c) FINANCING

WHEREAS, there has been passed by the General Assembly of Virginia an act entitled "Commonwealth of Virginia Higher Educational Institutions Bond Act of 2008" (the "2008 Act") which has been signed by the Governor;

WHEREAS, the 2008 Act may be repealed but the Project, as defined below, continues as an authorized project for bond financing through subsequent legislation (the 2008 Act and any such subsequent legislation, the "Act");

WHEREAS, pursuant to the Act, the Treasury Board of the Commonwealth of Virginia (the "Treasury Board") is authorized, by and with the consent of the Governor, to sell and issue bonds or bond anticipation notes of the Commonwealth of Virginia for the purpose of providing funds, with other available funds, for paying the cost of acquiring, constructing, renovating, enlarging, improving and equipping certain revenue-producing capital projects at certain institutions of higher learning of the Commonwealth and for paying issuance costs, reserve funds and other financing expenses (the "Financing Expenses"), all in accordance with the provisions of Section 9(c) of Article X of the Constitution of Virginia;

WHEREAS, such revenue-producing capital projects include a New Residence Hall project, Capital Outlay Project Number 16682, (the "Project") for Virginia Polytechnic Institute and State University (the "Institution"); and

WHEREAS, the Treasury Board is proposing to sell and issue bonds or bond anticipation notes pursuant to the Act for such revenue-producing capital projects, in one or more series.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY:

Section 1. The Board of Visitors of the Institution (the "Board") requests the Treasury Board to sell and issue bonds or bond anticipation notes ("BAN's") in an aggregate principal amount not to exceed \$8,047,000 to finance all or a portion of the costs of the Project plus Financing Expenses (individually, the "Project Bonds" or "Project Notes", collectively, the "Project Borrowing"). The Project Borrowing will be identified by amount by the State Treasurer upon issuance of any bonds or BAN's.

Section 2. The Board (a) covenants to fix, revise, charge and collect residential fees and other rates, fees and charges, for or in connection with the use, occupation and services of the Project and (b) pledges such rates, fees and charges remaining after

payment of (i) the expenses of operating the Project and (ii) the expenses related to all other activities funded by the rates, fees and charges ("Net Revenues") to the payment of the principal of, premium, if any, and interest on the Project Borrowing. The Board further covenants that it will fix, revise, charge and collect such rates, fees and charges in such amounts so that Net Revenues will at all times be sufficient to pay, when due, the principal of, premium, if any, and interest on the Project Borrowing and on any other obligations secured by Net Revenues (such payments collectively the "Required Payments"). The Project Borrowing shall be secured on a parity with such other obligations so secured by Net Revenues (other than any obligations secured by a prior right in Net Revenues). Any Net Revenues pledged herein in excess of the Required Payments may be used by the Institution for any other lawful purpose.

Section 3. It is hereby found, determined and declared that, based upon responsible engineering and economic estimates and advice of appropriate officials of the Institution, as shown on the Financial Feasibility Study provided to the Department of the Treasury, the anticipated Net Revenues pledged herein will be sufficient to pay the Required Payments so long as the aggregate amount of net debt service on the Project Borrowing actually payable in any bond year does not exceed the amounts assumed in the Financial Feasibility Study.

Section 4. The Board covenants that the Institution will furnish the Treasury Board its general purpose financial statements, within 30 days of their issuance and receipt, audited by a firm of certified public accountants or the Auditor of Public Accounts which shall include a schedule of revenues and expenditures for auxiliary enterprise systems. If Net Revenues are insufficient to pay Required Payments during such period, the Institution shall provide evidence of a plan to generate Net Revenues sufficient to make Required Payments in the future.

Section 5. The Board covenants that so long as any of the Project Notes are outstanding, the Institution will pay to the State Treasurer, not less than 30 days before each interest payment date, an amount estimated by the State Treasurer to be due and payable on such date as interest on the Project Notes. The Board covenants that so long as any of the Project Bonds are outstanding, the Institution will pay to the State Treasurer, not less than 30 days before each interest or principal payment date, the amount certified by the State Treasurer to be due and payable on such date as principal of, premium, if any, and interest on the Project Bonds.

Section 6. The Board covenants that the Institution will pay from time to time its proportionate share of all expenses incurred in connection with the sale and issuance of any series of bonds that includes Project Bonds or Project Notes and all expenses thereafter incurred in connection with the Bonds, including without limitation the expense of calculating any rebate to the United States of the earnings derived from the investment of gross proceeds of the Bonds, all as certified by the State Treasurer to the Institution.

Section 7. The Board covenants that the Institution will not take or omit to take

any action the taking or omission of which will cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, including regulations issued pursuant thereto (the "Code"), or otherwise cause interest on the Bonds to be includable in the gross income of the owners thereof for federal income tax purposes under existing laws. Without limiting the generality of the foregoing, the Institution will pay from time to time its proportional share of any rebate to the United States of the earnings derived from the investment of the gross proceeds of the Bonds.

Section 8. The Board covenants that the Institution will proceed with due diligence to undertake and complete the Project and that the Institution will spend all of the available proceeds derived from the sale of the Project Borrowing for costs associated with the Project and appropriated for the Project by the General Assembly.

Section 9. The Board covenants that the Institution will not permit the proceeds of the Project Borrowing to be used in any manner that would result in (a) 5% or more of such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds being used with respect to any output facility within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code. The Institution need not comply with such covenants if the Institution obtains the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that such covenants need not be complied with to prevent the interest on the Bonds from being includable in the gross income of the owners thereof for federal income tax purposes.

Section 10. The Board covenants that for so long as any of the Bonds are outstanding the Institution will not enter into any operating lease, management contract or similar agreement with any person or entity, other than a state or local governmental unit, for all or any portion of the Project without first obtaining the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that entering into such agreement will not cause the interest on the Bonds to be included in the gross income of the owners thereof for federal income tax purposes.

Section 11. The Board covenants that for so long as any of the Bonds are outstanding, the Institution will not sell or dispose of any or any part of the Project without first obtaining the written approval of the State Treasurer and an opinion of nationally recognized bond counsel acceptable to the Treasury Board that such sale or disposition will not cause interest on the Bonds to be included in the gross income of the owners thereof for federal income tax purposes.

Section 12. The Board hereby approves and authorizes the Vice President for Finance and Chief Financial Officer, and the University Treasurer of the Institution (the "Authorized Officers") to execute and deliver all certificates and instruments and to take

all such further action as may be considered necessary or desirable in connection with the sale and issuance of the Project Bonds.

Section 13. The Board acknowledges that the Treasury Board will rely on the representations and covenants set forth herein in issuing the Bonds, that such covenants are critical to the security for the Bonds and the exclusion of the interest on the Bonds from the gross income of the owners thereof for federal income tax purposes, that the Board will not repeal, revoke, rescind or amend any of such covenants without first obtaining the written approval of the Treasury Board, and that such covenants will be binding upon the Board so long as any of the Bonds are outstanding.

Section 14. This resolution shall take effect immediately.

RECOMMENDATION:

That the above resolution authorizing the issuance of 9(c) bonds through the Treasury Board on behalf of the University for the “New Residence Hall” project be approved.

August 25, 2008

REDEFINITION OF ADMINISTRATIVE AND PROFESSIONAL FACULTY APPOINTMENTS UNDER HUMAN RESOURCES RESTRUCTURING

I. Background:

The human resources restructuring initiative approved by the state includes the opportunity for redefining the administrative and professional (A/P) faculty (see chapter 4.10 of the Restructured Higher Education Financial and Administrative Operations Act), with consequent changes in the status of individual employees. Virginia Tech had approximately 140 administrative faculty members and 760 professional faculty members in fall 2007. Administrative faculty members are typically the senior administrative leadership of the university, the colleges, and major administrative units (vice presidents, deans, assistants and associates reporting to these, and directors of major units). Among the professional faculty are extension agents, coaches, librarians, student and academic affairs professionals of many types, development officers, and others.

NOTE: This proposal does not change the status of employees already categorized as “A/P faculty” who are subject to policies included in the Faculty Handbook and the compensation plan approved by the Board of Visitors.

The proposal, in brief, is as follows:

- The majority of positions currently classified in pay bands 5, 6, and 7 within the state system would be eligible to become part of the Administrative and Professional Faculty structure. There are approximately 560 staff members currently in bands 5 and above. Those in eligible positions who have been recently hired as University Staff would be converted to A/P faculty status.
- Classified staff employees currently occupying positions in bands 5-7 eligible for the change would be given an opportunity to move to A/P faculty status. The positions of those employees choosing to remain classified would be refilled as A/P positions whenever they became vacant.
- A classified or university staff employee who converts to A/P faculty status as a result of the changes outlined in this resolution will maintain the same salary. Future salary adjustments will be made in accordance with the Faculty Compensation Plan.
- Some positions in bands 5-7 may not be appropriate for recategorization as A/P faculty; these will be reviewed with supervisors on a case-by-case basis for a determination of appropriate classification.
- Staff who convert to Administrative and Professional faculty will be subject to the policies that govern A/P faculty included in the Faculty Handbook. A/P faculty policies differ from staff policies in areas such as sick leave benefits, annual reappointment, and retirement plan options. Eligible faculty have the same severance benefits as staff, but are not provided layoff placement and recall rights.
- The existing state definitions of “administrative” and “professional” faculty will be slightly modified to more accurately reflect the roles and credential requirements of the now-broader group of positions. The categories would be renamed:
 - Senior Administrators
 - Managers and Professionals
 (Faculty benefits and policies are identical for both groups.)

II. Rationale for the Proposed Change:

There are two driving reasons for proposing the redefinition of A/P faculty and the transfer of more senior-level staff positions to A/P faculty status:

- A. Equity issues: There have been issues raised for many years about the equity and consistency of appointments for individuals with very similar responsibilities, training, and experiences where some will be in classified/university staff positions and others will be A/P faculty. The pay scales for bands 5 and above completely overlap compensation for similarly qualified A/P faculty. Credentials for individuals in these senior-level classified/university staff positions are usually comparable. Restructuring allows the university to address these long-standing inequities by moving eligible senior-level classified appointments, all of which are exempt positions, to A/P faculty appointments.
- B. Recruitment difficulties: It has been difficult to recruit and retain senior-level classified appointments, particularly in the administrative areas (finance, budget, information technology, and others). Across-the-board raises, controls on opportunities for promotion and reward for excellent performance, and mandatory participation in the Virginia Retirement System (VRS) rather than a portable retirement program make these positions less attractive for individuals with talent and more attractive options. Positions at band 5 and above are usually recruited on at least a regional and usually a national basis, and the compensation and benefits package, along with opportunities for career growth, need to be competitive to retain administrative talent at Virginia Tech.

RESOLUTION ON REDEFINITION OF ADMINISTRATIVE AND PROFESSIONAL FACULTY APPOINTMENTS UNDER HUMAN RESOURCES RESTRUCTURING

WHEREAS, the higher education restructuring act provided level 3 institutions with an opportunity to redefine and realign administrative and professional (A/P) faculty appointments; and,

WHEREAS, issues of equity of treatment for employees who serve in relatively comparable positions, with relatively comparable credentials and salaries, have been a long-standing concern when some are categorized as staff and others are considered A/P faculty; and,

WHEREAS, recruitment of some difficult-to-fill positions in pay bands 5-7 would be significantly enhanced by faculty status and retirement benefit options; and,

WHEREAS, the Commission on Administrative and Professional Faculty Affairs, with the assistance of Human Resources (HR) staff, has examined this issue and recommends proceeding with changes to the definition of A/P faculty and re-categorizing most positions that are currently classified at bands 5-7; and,

WHEREAS, the Commission has sought the input of the Commission on Staff Policies and Affairs, the Staff Senate, the Employee Advisory Committee, and the HR Restructuring Steering Committee in preparing this proposal;

NOW THEREFORE BE IT RESOLVED THAT:

- The current categorization of **Administrative** faculty remains similarly defined but referred to as **Senior Administrators** to more accurately reflect the nature of these appointments.

Senior administrators perform work related to the management of the educational and general activities of the institution at least 50% or more of their contractual time. Senior administrators typically serve in executive-level leadership roles such as vice president, dean, and assistant or associate vice president or dean. The organizational reporting relationship is normally not lower than three levels below the president or the next most senior position(s).

Qualifications Criteria:

- Must have an advanced degree, or training and work experience at a level that equates to an advanced degree. (A master's degree would be the typical minimum entry qualification. Many of these positions, particularly academic leadership roles, may require a terminal degree.)
 - Must regularly exercise discretionary actions.
- The category of **Professional** faculty be referred to as **Managers and Professionals** to reflect the variety of roles and appointments that will now be included in this category; minor changes to the definition and expected qualifications criteria are also proposed.

Managers (and directors) typically have responsibility for supervision and evaluation of a significant number of staff and/or professional faculty, and budgetary responsibility for their unit or a substantive program. Incumbents exercise discretion and independent judgment and they must perform managerial or director functions at least 50% of their contractual appointment. Managers and directors typically report to a senior administrator and provide leadership and oversight for their unit or a significant program.

Professionals provide direct service to students, other university constituencies, or clients external to the university as part of the university's missions of learning, discovery, or engagement. They may direct or provide support for academic, administrative, extension, outreach, athletic, or other programs. Professional faculty may also provide vital university functions such as information technology, budget or finance, human resources, public relations, development, and architectural or engineering functions. Incumbents must regularly exercise professional discretion and judgment and are expected to take professional initiative in carrying out their primary roles and assignments. Professionals include, but are not limited to: extension agents; librarians; coaches; physicians; lawyers; engineers; architects; student or academic affairs professionals; development officers; specialists in public relations, human resources, or information technology; and financial specialists.

Qualifications Criteria:

- Must have an advanced degree, or training and work experience at a level which equates to an advanced degree. (Although a master's degree would be the typical entry qualification, this category also includes individuals with a bachelor's degree and professional training or certifications critical to their fields. In some cases, individuals with substantial professional-level experience or expertise which equates to the minimum educational qualifications may be considered for appointment.)
 - Must regularly exercise discretionary actions.
 - The work must be intellectual and varied in character, in contrast to positions that carry out more standardized or routine tasks and activities.
- Staff positions currently in pay bands 5-7 be converted to A/P faculty positions as determined appropriate by Human Resources in consultation with organizational senior administrators in accordance with the following general plan:
 - All eligible vacant positions in pay bands 5-7 will be advertised and filled as A/P faculty positions immediately following approval by the Board.
 - **University staff** in pay bands 5-7 whose positions are deemed appropriate for A/P faculty will be converted to faculty status. This process will occur in conjunction with the introduction of other HR changes during fall 2008.
 - Employees currently in **eligible classified** positions will be invited to change voluntarily to A/P faculty appointments, or they may choose to remain as classified employees. However, when the position is vacated, it will be advertised and filled as an A/P faculty position. This process will occur in conjunction with the introduction of other HR policy changes during fall 2008.
 - Changes to A/P faculty status during the initial conversion process are expected to be effective January, 2009. Eligible employees who do not choose to convert during this period may be provided future opportunities on a conversion schedule determined by the President or designee.

- Staff who convert to Administrative and Professional faculty will be subject to the policies that govern Administrative and Professional faculty included in the Faculty Handbook.
- A classified or university staff employee who converts to A/P faculty status as a result of the changes outlined in this resolution will maintain the same salary. Future salary adjustments will be made in accordance with the Faculty Compensation Plan.
- Chapter 3 of the Faculty Handbook will be updated to incorporate the revised definitions and criteria for Senior Administrators and Managers and Professionals.
- Detailed guidelines for the transition of staff positions and employees to A/P faculty will be developed by Human Resources in consultation with the senior administrators whose employees/positions are affected by the proposed conversion. These guidelines will include provisions for handling leave balances for both regular and restricted employees.

RECOMMENDATIONS:

- That the new definitions of administrative and professional faculty be approved effective October, 2008.
- That the conversion of appropriate university staff in pay bands 5-7 to administrative and professional faculty under the new definitions be approved.
- That the conversion of appropriate classified staff who elect to become administrative and professional faculty under the new definitions be approved.

August 25, 2008

HUMAN RESOURCES POLICIES FOR UNIVERSITY STAFF UNDER HIGHER EDUCATION RESTRUCTURING

I. Background

Effective July 1, 2006, the university began operating in accordance with its management agreement with the state under Higher Education Restructuring for a period of four years. Individuals hired in non-faculty positions on or after July 1, 2006 are designated university staff employees; they are not covered by the state's Personnel Act or state personnel policies. In June 2006, the Board affirmed the continuation of existing personnel policies for newly hired university staff until such time as the new university policies are approved.

Consistent with commitments made in the management agreement, the university engaged employees in discussions and received employee input in the development of the new university human resources system. Employee involvement in the process was accomplished through:

- A series of focus groups with more than 200 randomly selected staff, and faculty who supervised staff;
- A survey of staff and faculty concerning existing personnel policies and procedures for staff with 2,148 responses;
- A 15-member steering committee comprised of key stakeholders and university leadership;
- A 32-member Employee Advisory Committee (EAC) with diverse representation from across the university that reviewed and guided the development of recommendations; and
- Design teams responsible for developing recommendations related to compensation and rewards, performance management and employee relations, and staff benefits and work life.

II. Adoption of Existing Human Resource Policies for University Staff

The Employee Advisory Committee reviewed existing state and university personnel policies and recommends that many current policies continue to apply to both classified and university staff employees, except where noted below. Policies that will continue to be applied to both types of employees include, but are not limited to: employment and promotion, probationary periods, standards of conduct, authorized closings, holidays, outside employment, special term appointments, temporary workforce reductions, background checks, and paid and unpaid leaves.

A summary of key existing staff policies that will continue as is, or with minor modification, follows:

- A. The university will not require that classified employees, who transfer to Virginia Tech as university staff, serve new probationary periods if they have successfully completed the probationary period at their former agency. The university will establish a reciprocal agreement with the state's Department of Human Resource Management so that university staff who have successfully completed a probationary period at Virginia Tech will not be required to serve a new probationary period when they transfer to a classified position at another state agency.

B. Benefits, Salary Band and Job Classification Structure

1. Benefits Plans

The university's benefits, including cash match, life insurance, disability, the return to work program, and paid and unpaid leaves, will remain the same for university staff. At any time, however, the university may choose to adopt new benefits plans or amend these plans for university staff, with the exception of the state's retirement, workers compensation, and health insurance plans, which will continue to apply to both classified and university staff employees.

2. Salary Band and Job Classification Structure

The current broad-band structure provides appropriate flexibility for career and salary growth. Therefore, it is recommended the university maintain the same salary and job classification (roles) structure for university staff, except for those positions which may be converted to administrative and professional faculty as described in the resolution "Redefinition of Administrative and Professional Faculty Appointments under Human Resources Restructuring." (The resolution expands the definition of administrative and professional faculty roles to include many senior professional and managerial staff positions in pay bands 5-7.)

C. Salary Administration Philosophy

The following Compensation Philosophy for Classified staff employees was approved by the President and submitted to the state's Department of Human Resource Management in 2000:

Virginia Tech will use compensation to support and develop high performance, reward commitment, build diversity, and promote quality service to the citizens of Virginia, Virginia Tech students and their parents, and the other public and private constituencies served by the university. The approach is based upon the following principles:

- Provide a base pay system that links employee performance to university and department mission and objectives;
- Provide market competitive compensation that incorporates both salary and non-salary benefits, such as healthcare, retirement, life insurance, disability insurance, annual and sick leave, and other optional benefits;
- Encourage employees to make a performance difference either individually or through teams;
- Provide employee reward and recognition programs that acknowledge employee contributions to the university, the department, or other organizational efforts;
- Provide opportunities for salary increases that encourage employees to gain demonstrable skills and competencies that are critical to the accomplishment of university or department missions; and
- Support efficient administration and sound management of the significant portion of the university's financial resources that are devoted to employee compensation.

The university recommends that the above compensation philosophy continue to guide the salary administration for university staff, as well as classified employees.

D. Layoff Policy

It is recommended that the major provisions of the classified layoff policy be adopted for university staff. Those elements that will be administered consistently for both groups include, but are not limited to: establishment of seniority date (i.e., continuous salaried service state hire date); order of layoff; exclusion of layoff benefits for part-time, restricted or term appointments unless immediately preceding position was regular (no break in service); and placement and preferential employment benefits. The university will recognize the preferential employment rights of eligible laid-off employees from other state agencies, and will establish a reciprocal agreement with the state's Department of Human Resource Management that university staff hired on or after July 1, 2006 will be afforded preferential employment benefits at other state agencies.

The current state policy provides that eligible employees who were not placed in another university position and are in a leave-without-pay layoff status, or who were placed in a position with a lower pay band or salary, are eligible for recall to a position in the same role title for a maximum period of 12 months from date of layoff or demotion in lieu of layoff. It is recommended that the recall rights for university staff be extended to include positions in the same pay band and career group, which will expand the recall opportunities in some situations.

III. New University Staff Policies

A. Performance Management

The management agreement between the university and the Commonwealth stipulates that the performance planning and evaluation process shall establish and communicate performance expectations, help develop productive working relationships, allow employees to present their views concerning performance, and clarify how superlative or inadequate performance will be addressed. Various options regarding performance management were evaluated. The analysis included a careful review of current practices, a detailed review of the results of the restructuring survey, focus group feedback, as well as the information obtained from a study of best practices by peer institutions and discussions with external consultants. The recommendations address the need to provide more accurate differentiation in the rating scales, simplify the performance management and planning process, improve communication and feedback between employees and supervisors, and extend the provisions of certain policies governing classified staff to university staff. Where permitted by state policy, the performance management process for classified employees will include the same provisions to provide a consistent approach and reduce administrative complexity.

The following is a summary of the changes. While some of the elements are administrative, they are described below to provide the context for significant process improvements.

1. The staff performance planning and evaluation process will be simplified and automated.
2. Levels of performance will be differentiated by a 4-point rating scale, which will replace the current 3-point scale and will be used for university staff. The new ratings are "model performance, strong performance, developing performance, and unacceptable performance." This distinction supports the proposed merit pay program and can be used in the in-band adjustment process where performance is a consideration.

3. The focus of the performance evaluation process will continue to assess both what the employee accomplishes in relation to his/her position description and how individual employees accomplish their duties.
4. Communication and feedback between employees and supervisors will be strengthened by use of self-assessments as part of their evaluation process. Human Resources will evaluate the feasibility of conducting interim evaluations and instituting a process allowing employees to provide confidential feedback about their immediate supervisors on a periodic basis.

B. Compensation Plan

The management agreement between the university and the Commonwealth allows for compensation plans that take into account the prevailing rates in the labor market, the relative value of jobs, the competency and skill of the individual employee, internal equity, and the availability of necessary financial resources, and may include a variable merit-based performance management system.

Results of the survey and focus groups lent strong support to a compensation program linked to performance and greater flexibility in the compensation management process. The university will continue to use major elements of the current compensation plan, which is based on the state's compensation policies for classified employees. This policy provides for the establishment of market-based ranges for specific occupational titles within the broader pay band and role titles. These ranges are used for the establishment of hiring ranges for jobs, negotiation of starting salaries for new hires and current employees seeking transfers or promotions, and "in-band" salary adjustments for such reasons as increased responsibilities, acquisition of new knowledge or skills, salary compression, alignment/internal equity, and retention.

1. Greater Flexibility in In-band Adjustments

The university proposes to modify the state's specific limits on salary adjustments for personnel actions such as in-band salary adjustments and competitive promotions. The university will establish internal parameters and appropriate levels of approval for salary adjustments.

2. Implementation of the Annual Merit Pay Policy

A merit pay program for university staff that allows for differentiation of pay increases based on individual performance is recommended. The recommended new 4-point rating scale provides a means for differentiating between marginal and solid performance. This distinction supports the proposed merit pay program and can be used in the in-band adjustment process where performance is a consideration. A merit pay program could result in some university staff employees receiving a smaller annual salary adjustment than the standard state increase in order for top performers to receive a higher adjustment than the standard increase.

The university will develop a plan for the annual merit review and compensation process for university staff. This plan will address the funding provided by the General Assembly for non-faculty salary increases and will describe the salary merit process and the differential in pay based on performance for university staff. The recommended merit pay policy assumes the following:

- Based on the level of funding provided by the General Assembly, the university may determine to provide a standard increase for all university staff who have achieved acceptable levels of performance, or may provide for differential increases based on performance.
- The university may elect to use institutional resources to increase the percentage provided by the state to achieve greater differentiation in merit pay for higher performing employees.
- While making salary decisions based on merit as described in this plan, the vice presidents and deans are expected to balance the overall salary recommendations within the pools provided to them.

To implement the merit review and compensation program, the Office of Budget and Financial Planning will develop salary pools for each academic and administrative area, based upon the existing university staff salary allocations. The university will continue to address the need for salary adjustments throughout the year with the in-band process currently used for classified and university staff.

IV. Delegation of Authority

The Board of Visitors previously authorized the president or designee to execute the management agreement on behalf of the university, as well as to approve personnel actions for university staff in accordance with university policies guiding such actions.

V. Implementation

A. Communications and Implementation

The management agreement requires that the university provide employees who have elected to remain state classified employees the opportunity to join the university's human resources system at least every two years. At that same time, the university will provide each classified employee with a comparison of the university human resources system with the state system. On the effective date of the new human resources system (October, 2008), the university will provide a 90-day enrollment period for classified staff. Following the 90-day enrollment period, all university staff and those classified employees who choose to join the university staff system will be covered under the new university policies (January, 2009). Classified employees who do not choose to convert during the initial enrollment period may be provided future opportunities on a conversion schedule determined by the President or designee.

B. Essential Elements for Success

Effective, accessible, and ongoing training for managers and supervisors was a compelling theme arising from the focus groups (both staff and faculty supervisors), survey responses, and discussions with the Staff Senate and the Commission on Staff Policies and Affairs. This was particularly critical for performance management and compensation programs.

The overall simplification of processes and forms, supported by technology, helpful guides, templates, and examples, has also been recommended as an essential element for successful implementation of these programs.

**RESOLUTION ON
HUMAN RESOURCES POLICIES FOR UNIVERSITY STAFF UNDER
HIGHER EDUCATION RESTRUCTURING**

WHEREAS, the higher education restructuring act provided level 3 institutions with an opportunity to develop a new human resources system for university staff, the designation of non-faculty employees hired on or after July 1, 2006; and,

WHEREAS, the management agreement between the university and the Commonwealth authorizes the president to adopt and implement human resources systems for university employees that are consistent with the management agreement, and any other human resources policies adopted by the Department of Human Resource Management or the Board of Visitors for university personnel; and the agreement stipulates that the Board approves any major changes to compensation and benefits plans, and severance policies for those university employees not covered by the Personnel Act before those changes become effective; and,

WHEREAS, the university's 2006-2012 Strategic Plan Update addresses the importance of "adopting compensation strategies and effective performance evaluation processes for staff that will make Virginia Tech an employer of choice for a highly talented staff workforce"; and,

WHEREAS, the university solicited input from a broad cross-section of staff employees and their supervisors in the design of the new human resources system, and the recommended policies address the most significant findings from these efforts; and,

WHEREAS, with the approval of these policies effective October, 2008, the university will commence the 90-day enrollment period during which **classified** staff may elect to participate in and be governed by the human resources programs established for **university** staff; with implementation to be effective January, 2009;

NOW THEREFORE BE IT RESOLVED, that the following human resources policies for university staff be implemented January, 2009:

- The current human resources policies for classified staff will be adopted except for the changes described in this resolution.
- The current benefits, salary and job classification structure will be adopted for university staff, with the following exception: senior-level professional and managerial staff positions will be converted to administrative and professional faculty (rather than university staff) in accordance with the separate resolution on Redefinition of Administrative and Professional Faculty Appointments under Human Resources Restructuring.
- A performance management policy will be adopted including four levels of performance ratings for university staff (model performance, strong performance, developing performance, and unacceptable performance), and opportunities for employee self-assessment will be provided.

- A compensation plan will be adopted that includes flexibility in the in-band process and a merit pay policy that allows for differentiation in pay increases based on individual performance.
- The current salary administration philosophy will be adopted for university staff, and parameters and appropriate levels of approval for salary adjustments will be established.
- The layoff policy will be revised to provide preferential employment opportunities and recall opportunities to vacancies in the same pay band and career group for eligible university staff.

RECOMMENDATIONS:

- That the new human resources policies for university staff be approved effective October, 2008 and be implemented in January, 2009, after a 90-day enrollment period.
- That the authority for approval of personnel decisions affecting university staff, including appointments and compensation, be delegated to the President or designee in accordance with university policies guiding such actions.

August 25, 2008

**APPROVAL OF CAPITAL PROJECT FOR THE
ACQUISITION OF VIRGINIA TECH FOUNDATION PROPERTY**

The Virginia Tech Foundation, Inc. (Foundation) owns a 0.1125 acre parcel of property which is located at the corner of Old Turner Street and Stanger Street in front of the Old Security Building and is part of the existing Stanger Street. The University owns all adjacent property and desires to acquire this parcel from the Foundation, which is within the approved University Master Plan.

The University and the Foundation work cooperatively to ensure the Foundation neither makes nor loses money on transactions with the University. Further, the University takes actions to ensure that it pays no more than market value for property and that acquisitions can be made without substantial risk of liability. For purposes of this transaction, the estimated costs are \$120,000 for an October 31, 2008 closing, with final cost determined at the actual time of execution. The transaction costs include the property, any carrying costs of the Foundation, and due diligence costs including appraisal, survey, environmental survey, title search, and title insurance.

As with all self-supporting projects, the University has developed a financing plan to provide assurance regarding the financial feasibility of the project. This plan includes nongeneral fund overhead cash reserves sufficient to support the full costs of the acquisition.

Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, and overall funding of nongeneral fund capital outlay projects, including property acquisitions. This request is for an authorization to move forward with acquisition of the Stranger Street Parcel.

**RESOLUTION ON ACQUISITION OF
VIRGINIA TECH FOUNDATION PROPERTY (STANGER STREET PARCEL)**

WHEREAS, the property described as Stanger Street Parcel is a 0.1125 acre parcel located at the corner of Old Turner Street and Stanger Street in front of the Old Security Building as shown on the plat prepared by Altizer, Hodges, & Varney, Inc. titled "Plat of 0.1125 Acres" and attached hereto as Exhibit A; and,

WHEREAS, the Virginia Tech Foundation, Inc. (Foundation) owns the property; and,

WHEREAS, this property is included within the approved University Master Plan and is part of the existing Stanger Street with all adjacent property owned by the University; and,

WHEREAS, the University desires to acquire the property from the Foundation; and,

WHEREAS, the estimated costs are \$120,000 for an October 31, 2008 closing, with final cost determined at the actual time of execution; and,

WHEREAS, the University has developed a funding plan that includes nongeneral fund overhead cash reserves sufficient to support the full costs of the acquisition; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, and overall funding of nongeneral funded major capital outlay projects, including property acquisitions; and,

WHEREAS, the University may address minor cost variances provided sufficient funds are available to support the full project costs; and,

NOW THEREFORE BE IT RESOLVED, that the University be authorized to move forward with the acquisition of the Stanger Street Parcel from the Foundation at a cost of about \$120,000 including the property, any carrying costs of the Foundation, and due diligence costs.

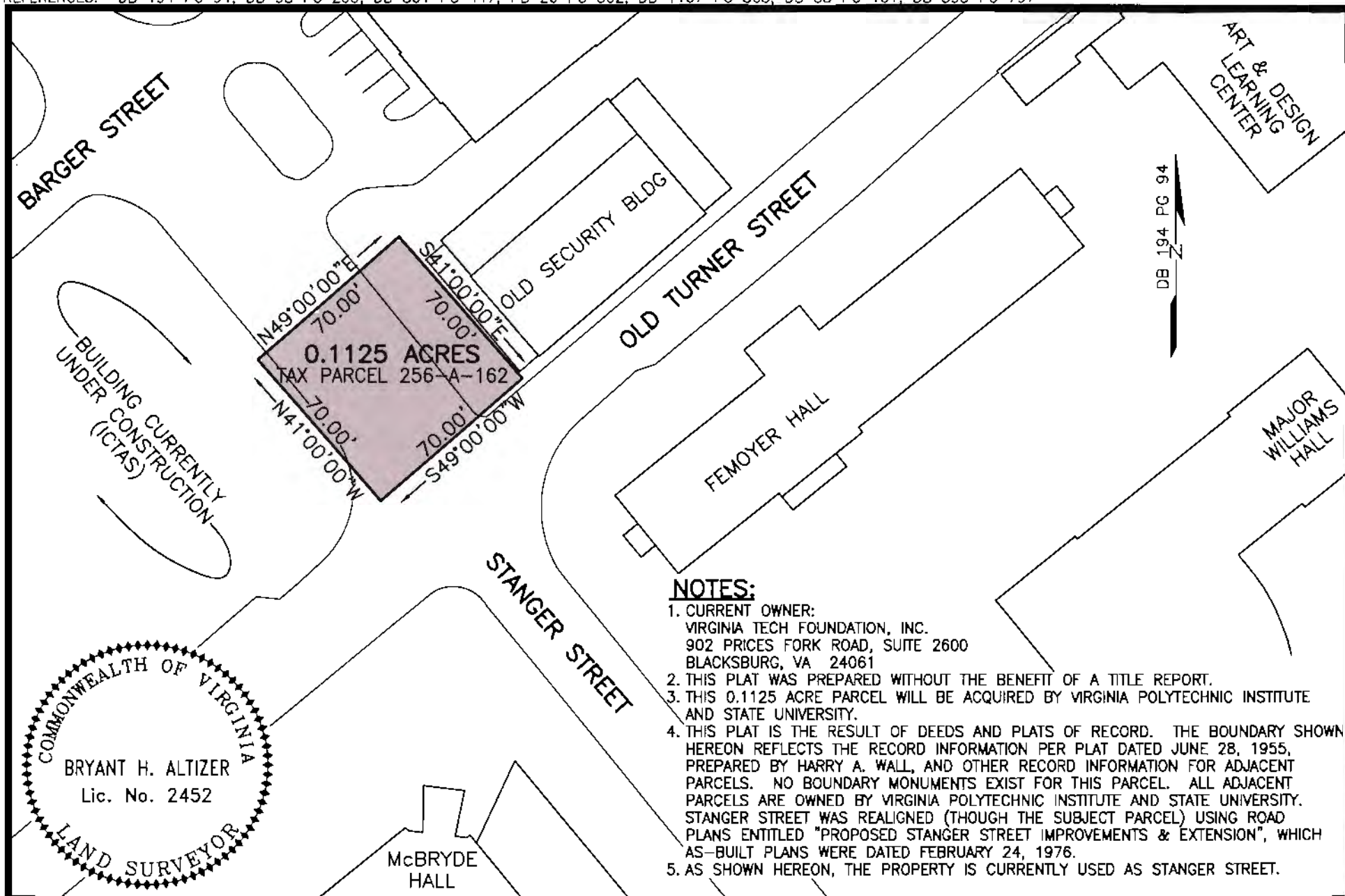
BE IT FURTHER RESOLVED that the President or Vice President for Administrative Services be authorized to execute the legal documents relating to the acquisition conveying this property to Virginia Polytechnic Institute and State University in accordance with applicable statutes of the Code of Virginia.

RECOMMENDATION:

That the University be authorized to acquire the Stanger Street Parcel from the Virginia Tech Foundation, Inc. in accordance with applicable statutes of the Code of Virginia, and the President or Vice President for Administrative Services be authorized to execute the legal documents related to the acquisition.

August 25, 2008

EXHIBIT A



Altizer, Hodges, & Varney, Inc. - Consulting Engineers & Surveyors
 20 Midway Plaza Drive, Suite 200, Christiansburg, VA 24073
 Phone: 540-382-9410, Fax: 540-382-9492
 Email: ahv@ahv-inc.com Webpage: www.ahv-inc.com

DATE : 20 MAR 2008
 SCALE : 1" = 50'
 DESIGNED: BHA
 PROJECT : 2007050

PLAT OF 0.1125 ACRES
 PRICES FORK MAGISTERIAL DISTRICT
 TOWN OF BLACKSBURG
 MONTGOMERY COUNTY, VIRGINIA

**APPROVAL OF ADJUSTMENT TO THE
CAPITAL LEASE PROJECTS
FOR THE SCIENCES COLLEGE CONSORTIA PROGRAM AND
FOOD, NUTRITION, AND HEALTH VIVARIUM**

During the August 28, 2006 Board of Visitors meeting, the Board approved a capital lease authorization under restructuring authority to initiate the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium project. The original authorization included approximately 77,000 gross square feet of laboratory space located in the Virginia Tech Corporate Research Center, including 7,000 gross square feet of vivarium space. The project is nearing completion at the original size and program envisioned.

The original authorization includes an estimated annual lease payment sufficient to cover the costs of an \$18.625 million project. The contractor has presented final cost updates to the Corporate Research Center for certain building related overruns and upfits the program included to accommodate specific research activities. The total of these adjustments reflects a \$1.953 million project cost increase (10.5 percent) for an adjusted total project cost of \$20.578 million. The academic program staff have reviewed the project specifications and determined the items related to the proposed cost increase are essential for the research activities.

The original authorization includes an annual lease amount of about \$1.797 million plus utilities. To cover the adjusted project cost of \$20.578 million, the annual lease amount should be adjusted to about \$1.957 million plus utilities. This amount reflects the costs for the first two years of the lease, after which the lease may be adjusted to cover actual cost increases of building operations and financing costs. The funding plan to cover the cost increase includes overhead revenue generated from grants and contracts, and these funds are projected to be sufficient to cover this adjustment.

In accordance with the University's Management Agreement policy governing capital projects, the University should bring back to the Board any project budget adjustments beyond minor changes (exceeding ten percent) for review and approval. This request is to adjust the amount of the original capital lease authorization to cover the 10.5 percent project cost increase.

**RESOLUTION ON ADJUSTMENT OF CAPITAL LEASE PROJECTS FOR THE
SCIENCES COLLEGE CONSORTIA PROGRAM AND
FOOD, NUTRITION, AND HEALTH VIVARIUM**

WHEREAS, during the August 28, 2006 Board of Visitors meeting, the Board approved a capital lease authorization under restructuring authority for the Sciences College Consortia Program and Food, Nutrition, and Health Vivarium project; and,

WHEREAS, the authorization includes terms of twenty (20) years at an estimated annual cost of \$1,796,690 plus utilities to cover the financing of an estimated \$18.625 million total project cost and building operations; and,

WHEREAS, the contractor has presented final cost updates to the Corporate Research Center which reflect a \$1.953 million project cost increase (10.5 percent) for an adjusted total project cost of \$20.578 million; and,

WHEREAS, the program has reviewed the project specifications and determined the items related to the proposed cost increase are essential; and,

WHEREAS, in accordance with the University's Management Agreement policy governing capital projects, the University should bring back to the Board any project budget adjustments beyond minor changes (exceeding ten percent) for review and approval; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, debt issuance, and overall funding of nongeneral funded major capital outlay projects, including capital leases;

NOW THEREFORE BE IT RESOLVED, that the University be authorized to enter into capital leases with the Virginia Tech Foundation, Inc. at the adjusted amount of about \$1.957 million plus utilities for the first two years with revisions for actual building operations and financing costs in succeeding years for a facility to house its Sciences College Consortia Program and Food, Nutrition and Health Vivarium.

RECOMMENDATION:

That the above resolution authorizing Virginia Tech to enter into capital lease agreements with the Virginia Tech Foundation, Inc. at the adjusted amount for a facility to house its Sciences College Consortia Program and Food, Nutrition and Health Vivarium be approved.

August 25, 2008

APPROVAL OF CAPITAL PROJECT FOR THE INDOOR BATTING PRACTICE FACILITY

As a member of the Atlantic Coast Conference, Virginia Tech competes among the highest level of baseball competition in the NCAA. The University is in the process of enhancing its baseball program by working to attract and maintain high caliber athletes and coaches. Proper facilities are a critical element for a successful program, and the University has initiated important facility improvements over the past several years. However, the program lacks a critical facility, an indoor batting practice area.

To meet the training space expectations of the athletes and coaches, the University proposes to construct a new indoor batting practice facility as the best solution. The proposed Indoor Batting Practice Facility is envisioned as a 12,700 gross square feet two-story building including three indoor batting cages, two throwing lanes, restroom facilities, training spaces, and storage space. The storage space will serve the baseball program and the Marching Virginians, which will allow the removal of three temporary trailer storage units at the site. The building site is adjacent to English Baseball Field, and this project will address the critical practice needs of the baseball program. The project size, scope, and costs have been validated by recently completed detailed planning work and contractor pricing.

The estimated project cost inclusive of design, construction, and equipment is \$2.3 million. As with all self-supporting projects, the University has developed a financing plan to provide assurance regarding the financial feasibility of the project. This plan calls for the use of private, unrestricted gifts to the Athletics program. This fund source is sufficient to cover the proposed project costs. As a result, the University is confident that the financial plan is sufficient to move forward with the full project authorization. If any value engineering efforts are undertaken to adjust the program or size, the project budget will be adjusted accordingly.

Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, and funding of nongeneral fund capital outlay projects. This request is for a full project authorization to move forward with design, construction, and equipment of the proposed \$2.3 million Indoor Batting Practice Facility.

RESOLUTION ON CAPITAL PROJECT FOR THE INDOOR BATTING PRACTICE FACILITY

WHEREAS, as a member of the Atlantic Coast Conference, the University's baseball program competes among the highest level in the NCAA; and,

WHEREAS, the existing practice facilities of the program do not provide the necessary training environment required to allow the program to compete successfully within the Atlantic Coast Conference; and,

WHEREAS, the proposed Indoor Batting Practice Facility is envisioned as a 12,700 gross square feet, two-story building located adjacent to English Baseball Field including three indoor batting cages, two throwing lanes, restroom facilities, training spaces, and storage space; and,

WHEREAS, this project will address the critical practice facility needs of the baseball program; and,

WHEREAS, the estimated project cost inclusive of design, construction, and equipment is \$2.3 million with a funding plan that includes private, unrestricted gifts to the Athletics program; and,

WHEREAS, funding for operations and maintenance and maintenance reserve is included as part of the University's normal auxiliary enterprise budget process and coordinated with the completion date of the facility; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, debt issuance, and overall funding of nongeneral funded major capital outlay projects; and,

WHEREAS, the University may address minor cost variances provided sufficient funds are available to support the full project costs;

NOW THEREFORE BE IT RESOLVED, that the University be authorized to move forward with a capital project to complete a \$2.3 million Indoor Batting Practice Facility funded entirely with nongeneral fund revenues.

RECOMMENDATION:

That the above resolution authorizing Virginia Tech to move forward with an Indoor Batting Practice Facility be approved.

August 25, 2008

Board of Visitors
Committee on Research
4:45-6:00 p.m. – Smithfield Conference Room
The Inn at Virginia Tech and Skelton Conference Center
August 24, 2008

Committee Members Present: Ms. Michele Duke, Chair, Mr. John Lawson, II, Mr. Ben Davenport, Jr., Mr. George Nolen, Mr. James R. Smith, and Ms. Lori Wagner.

Other Attendees: Dr. Charles Steger, Dr. Mark McNamee, Dr. Bob Walters, Mr. Dwight Shelton, Mr. Erv Blythe, Mr. Rodd Hall, Dr. Don Leo, Dr. Jim Bohland, Mr. Mark Coburn, Ms. Susan Trulove, Ms. Linda Bucy, Ms. Sandra Muse, General Bruce Lawlor, Ms. Kim McKay, Ms. Sandra Stiner Lowe, Mr. Jim Severt, Mr. Mike Anzilotti, Mr. Ralph Byers, and Ms. Debbie Nester.

Opening Remarks: Chairman Duke acknowledged the stupendous success that the research efforts produced last year. She noted that there were many reasons for success and acknowledged and thanked Ben Davenport for his leadership as chair of the Research Committee in the past year and for Dr. Walters' tremendous work.

Approval of March 30, 2008 Minutes: The minutes were approved as printed.

Research Performance Update: Mr. Hall reported to the Committee on the progress toward the Strategic Plan goal of \$540M in NSF-reported research expenditures by 2012. He pointed out that Tech's NSF research has grown for 10-straight years, despite areas that have fallen off that muffled that growth. He discussed four major points: 1) Tech is ahead of the pace needed to reach \$540M by 2012 by \$35M; 2) the most recent growth rate for NSF expenditures was 14.1% in 2007 compared to 3.5% nationally. The 2008 NSF-figures will be reported to NSF in late fall; 3) in the most recent direct comparison years Tech's 1-year, 3-year, and 5-year growth rates all exceeded the national average (1-year by 10.9%-4.3%; 3-year by 9.1% -6.0% and 5-year by 8-3%-7.89%); 4) leading indicators are up – proposals grew by over 23% last year.

Conversation on the Center and Growing Our DoD/Intelligence Business: Dr. Walters introduced General Lawlor, who retired from the Army in 2004 and played a key role in standing up the newly created Department of Homeland Security. He served as the first Chief of Staff to Secretary Tom Ridge. He has recently started a Center for Technology, Security and Policy (CTSP) which is the topic of his presentation today. Dr. Walters also noted that General Lawlor would give some insight about doing business with the government and in particular the DoD and the Intelligence committee.

He said that he was fortunate enough to be asked to head the Center for Technology, Security and Policy (CTSP) in the National Capital Region for Virginia Tech. General Lawlor said that the center is a new organization that started in January. He said that they are a center looking at three things. It is focused at the intersection of technology and public policy and security. The center faces enormous policy challenges and enormous technology challenges. The center is looking at that intersection in an effort to try and

help. He said that the second part of that is the complexity of the environments in which all of these policies now have to be administered. There is no homeland security issue in isolation. When you touch homeland security inevitably you are touching transportation systems, information systems, law enforcement systems, urgency management and hospital systems. You cannot get into one system without getting into the others. The third area that his center is focusing on is the operational seams. He said that “operational seams” is a term that describes the areas where things always seem to fall between the cracks.

General Lawlor mentioned some weaknesses which he thinks are important because he learned a lot from his failures. There are systemic challenges and cultural challenges. He said that there is the National Capital Region presence and it is a great team and it needs to be relied on more. He also mentioned opportunities for 2008 R&D Funding with DHS, DoD, HHS and 2009 R&D Funding Analysis with grants and contracts. He mentioned that there are threats with competitors from other universities. He said that Dr. Walters’ work on developing a mechanism will give DoD easy access to the university is extremely important.

Mr. Davenport applauded General Lawlor that he had so quickly cut to the quick. Mr. Davenport said that he done a brilliant job of coming to the conclusions that are things there that the university needs to focus on and move toward implementation. He asked what needed to be done to facilitate this culture shift. General Lawlor said that he would not suggest that the culture of the university be changed. He said that you can create research-oriented structures outside the traditional university model that will compliment existing academic culture.

Virginia Tech Intellectual Properties Portfolio Highlights and Future Opportunities:

Dr. Walters introduced Mr. Mark Coburn, President of the Virginia Tech Intellectual Properties. He is in charge of the technology transfer and the intellectual property portfolio of the university. He said the traditional mission of technology transfer offices (to bring university-generated intellectual property to benefit the public) is broadening and becoming more complex, as such offices recognize the important interplay occurring between research, new innovations, their commercialization and ultimate economic benefit that accrues to the university and its stakeholders. Technology transfer enhances the reputation of academic institutions and facilitates their missions of education, research, and community outreach, ensuring a broad societal impact. Mr. Coburn illustrated some of these future opportunities by focusing on the “stars” among its current and emerging licensed technologies and those established and newly formed companies that are developing those innovations into products and services to enhance our lives.

Mr. Coburn said his focus since coming to Tech was primarily on pulling inventions out of Virginia Tech researchers and marketing these innovations to external companies. The significant growth in disclosures supports that philosophy. VTIP has also entered into recent agreements with a law firm in Chicago that will help with licensing enforcement.

Ms. Duke thanked Mr. Coburn.

Update on Energy Initiatives and Personnel Transition: Dr. Leo said that about a month ago Dr. Walters asked him to take over for Dr. Jack Lesko in his position as Special Assistant to the Vice President for Energy Initiatives. He said he was pleased to have the opportunity to work on this project at the university level while still keeping his position as Associate Dean for Research and Graduate Studies for the College of Engineering. Dr. Leo acknowledged Dr. Lesko for his good work over the last couple of years in promoting energy topics. Dr. Leo discussed future initiatives related to energy security and sustainability in relation to the university strategic plan. The initiatives will focus on strengthening the leadership of Virginia Tech in areas of established expertise, and growing the research portfolio in areas in which Tech's strengths align with emerging funding opportunities. The role of all of the Colleges in these efforts will be highlighted to emphasize the interdisciplinary nature of this research field. Dr. Leo said that he is going to meet with all the deans over the next weeks to see how they fit into these general categories.

Dr. Leo said that he thinks we need to develop a small number of signature initiatives that bring visibility and success to the campus to allow us to be a national leader. Dr. Leo said he does not think that Virginia Tech is well-known as an "energy leader" beyond the region and recognizes that this needs to change. He said we need a branding campaign not just locally and regionally, but also nationally. He suggests that this branding campaign will put out Tech's message as well as giving opportunities to find information on potential partners across the nation who can complement our strengths.

Tobacco Commission Biomass Project: Due to time constraints, the discussion of this project was tabled. Dr. Walters said that he feels we are making good progress on this contract and that he would work to inform Mr. Davenport of recent developments during the next two days.

Adjournment: Ms. Duke adjourned the meeting at 6:39 p.m.

MINUTES

STUDENT AFFAIRS AND ATHLETICS COMMITTEE OF THE BOARD OF VISITORS

August 25, 2008

Smithfield Room
The Inn at Virginia Tech and Skelton Conference Center
8:30 a.m.

PRESENT: Mr. Ben Davenport, Jr., Chair
Mr. Frederick J. Cobb
Mr. L. Bruce Holland
Ms. Arlane Gordon-Bray
Mr. John R. Lawson, II, Rector
Dr. Charles Steger

GUESTS: Ms. Kimberle Badinelli, Dr. Cynthia Bonner, Mr. Tom Brown, Mr. Greg Esposito, Dr. Rick Ferraro, Mr. Chris Helms, Dr. Zenobia Hikes, Mr. Mark Phillips, Ms. Donna Sanzenbach, Dr. Guy Sims, Dr. Edward Spencer, Mr. Jim Weaver

1. **Opening remarks and approval of June 20, 2008, minutes.** Mr. Ben Davenport, Chair, provided opening remarks and submitted the minutes of the June 20 Student Affairs and Athletics Committee meeting to the committee for review and approval. The minutes were approved as written.
2. **Athletic Department Quarterly Report.** Mr. Jim Weaver, Director of Athletics, and Mr. Chris Helms, Associate Director of Athletics, provided the quarterly report on the Athletic Department. Mr. Helms reported that a total of 452 student athletes were on the team rosters last spring. Of this total, 42 percent of student athletes maintained a cumulative 3.0 or greater GPA and 47 percent achieved a 3.0 or greater semester GPA. The highest team GPAs for spring semester were Men's Tennis with team GPA of 3.32 and Women's Soccer with a team GPA of 3.37. Mr. Weaver reported that Virginia Tech athletes achieved a graduation rate of 76 percent, the highest rate ever achieved. The graduation rate for the general student body is 79 percent. Virginia Tech ranks third in graduation rates among our ACC peers. We are tied in third place with Boston College and the University of Virginia. Duke University ranks first with 90 percent and Wake Forest University ranks second with 77 percent. Mr. Weaver also reported that the sportsmanship campaign, Hokies Respect, has been recognized as the best sportsmanship campaign in the ACC. Nineteen of our sports teams have won the sportsmanship award, the highest rate in the ACC. The new commission for the National Football League has developed a sportsmanship code of ethics for fans in the NFL

stadiums and this code closely mirrors the Hokies Respect campaign. Virginia Tech has completed our first four years in the ACC and we rank fifth in team championships in the last four years. Those championship teams are football, women's indoor and outdoor track, softball, and golf. Two individual athletes have recently achieved outstanding athletic and academic performances: Jessica Botzum in swimming and Angela Tincher in softball. He also reported that five people associated with Virginia Tech athletics participated in the Olympics this year. During a brief question and answer period, Mr. Davenport asked if they plan to expand the team sports program. Mr. Weaver indicated they are making plans for a women's golf program in the next few years.

3. **Update on Summer Conference Programs.** Ms. Kimberle Badinelli, Associate Director of Student Programs for Public Relations and Information Technology, briefed the committee on the 2008 summer conference activity. She discussed the purpose of the program and described facility styles utilized by conferences. Ms. Badinelli described the popularity of the dining units during the program and the high level of customer satisfaction with the dining program. The Guest Dining Program is popular with both internal and external customers. The program increases in revenue each year. She shared some of the groups who were on campus this summer. Overall, Conference & Guest Services hosted 104 groups, 17,500 people, 39,205 bed-nights, 143,593 meals generating approximately \$1.8 million in total sales.

In addition, Ms. Badinelli described the commencement housing program. Approximately 1,420 guests were accommodated in 2008, an increase over last year. This year, they added a suite-style option for larger groups in an air-conditioned building. She indicated that the suites were sold almost immediately and were very popular with families. The Summer Conference Program provides student leadership opportunities by employing interns from Hospitality and Tourism Management and the Association of College and University Housing Officers—International. Also, this staff provides a “first-job” experience for high school students with opportunities for advancement in subsequent summers.

4. **Update on Orientation, Hokie Camp, and Opening Activities.** Mr. Tom Brown, Dean of Students, presented an update on summer orientation, the pilot program for Hokie Camp, and fall opening activities for students. The Dean of Students Office coordinated fifteen orientation sessions during June and July. 784 transfer students, along with 835 guests attended three sessions and 5,192 freshmen, along with 8,029 guests attended twelve sessions. A total of 14,935 marks an all-time high attendance of new students and their families. Participants indicated an overwhelming positive experience and that they feel both prepared and excited about beginning their Virginia Tech experience.

Hokie Camp, a new initiative to enhance the orientation experience for new students, was piloted August 11–12, 2008. With 163 new students in attendance and 50 current students trained as camp counselors, this first effort was declared a success by all who participated. The day and a half experience, held at Smith

Mountain Lake 4-H Camp, focused on team building, academics, Ut Prosim, Hokie Cup Intramurals, and Virginia Tech traditions. Given the success of this pilot program, Hokie Camp will be offered on a larger scale during summer 2009 and will be conducted three to four times, depending on demand.

Hokie Hi, the umbrella name for fall orientation events, is underway for the coming semester. A record number of activities, totaling 29 separate events, will focus on offerings to strengthen the initial campus experience for new students. One new initiative called Gobblerfest will combine several events held in the past, including the business showcase, student organization fair, a kickoff concert, and the first Pep Rally.

5. **Review of Fall Opening.** Dr. Edward Spencer, Associate Vice President for Student Affairs, briefed the committee on several background items leading up to the fall opening of school. He first highlighted various summer renovation, maintenance, and furnishings replacement projects and then went on to discuss the housing application and assignment process. Of particular interest was the higher housing demand for the fall, which stemmed from two basic causes: 1) an entering class of over 5,300 rather than the targeted 5,000, and 2) more housing requests from continuing students than in recent years. In order to accommodate these higher numbers, two actions were taken: 1) only a small number of the approximately 1,000 entering transfer students were offered housing contracts, and 2) a financial incentive offer was made to encourage some students to cancel their housing contract and move off-campus. These actions made it possible to open the residence halls for the fall with only 167 students in temporary housing, not far above the desired annual target of 100-150. Of these 167 students, 129 are being accommodated as temporary roommates of Resident Advisors who normally have single rooms and 38 are temporary residents of study rooms being utilized as student rooms.

Dr. Spencer went on to give an overview of the sequencing of the arrivals of all the various groups for the fall and how the move-in process works, including the very helpful services of the 500 "Team Hokies" volunteers from 70 student organizations. He reminded the committee of the history of the various theme housing programs and noted the numerous awards received by Virginia Tech's Dining Services. He concluded by discussing the three major facility projects in which his area is currently immersed with others: 1) New Hall West, the combination office building and residence hall, currently under construction in the Cochrane/Harper/Career and Student Services Quad; 2) the Academic/Student Affairs Building, currently under design to provide dining and classroom space on the site between Randolph Hall and the ICTAS Building; and 3) the major renovation and air-conditioning of the Ambler Johnston Complex which will be the first phase of the multi-year renovation program for the 18 oldest residence halls.

6. **UUSA Welcome Programming.** Dr. Guy Sims, Assistant Vice President for Student Affairs, gave a presentation on the programs offered by University Unions and Student Activities. The student centers of Virginia Tech offer a number of

events designed to welcome new students to campus. Specifically designed to build community, ease new environmental anxieties, and promote the virtues and traditions of the institution, these gatherings serve as the first step in getting the most out of the Hokie experience. The centers are: Cranwell International Center, Multicultural Programs and Services, Student Activities, and University Unions. Cranwell International Center coordinates the International Student Orientation each fall and provides a welcome center for international students. The Multicultural Programs and Services Office helps coordinate several diversity programs such as Each One Reach One Peer Mentoring Program and the Celebration of Diversity. They also oversee the Black Cultural Center and the Multicultural Center. Student Activities and University Unions both play a key role in the Hokie Hi events such as the Welcome Back Picnic and Gobblerfest.

7. **Student Affairs Update.** Dr. Zenobia Hikes, Vice President for Student Affairs, briefed the committee on some recent programs in the Division of Student Affairs. Cranwell International Center held their mandatory two-day International Student Orientation on August 21 and 22, with approximately 600 undergraduate and graduate students attending. Cranwell also coordinates a three-week program designed to acclimate international students to Virginia Tech and the New River Valley. The Corps of Cadets welcomed 248 new cadets to campus for New Cadet Week on August 16. The culmination of the week was the New Cadet Parade on August 23, which was attended by families and members of the community. The Campus Alcohol Abuse Prevention Center has a new online alcohol education program for freshmen. Entering freshmen will be required to take the online course and they anticipate 80 percent completion by the first day of classes. There will be a \$100 fee and an on-campus class for anyone failing to complete the online course. The Each One Reach One Peer Mentoring Program is a year long program for students of color and is designed to support students in their social adjustment. Dr. Hikes also discussed the Workshops on Identifying and Referring the Distressed Student. There are two sessions, one targeted to faculty and the other to staff. The workshops provide specific information on how to address distressed students. The program is supplemented by a guide and online video. Following Dr. Hikes' presentation, the committee discussed the number of under-represented students on campus and possible ways of increasing diversity at Virginia Tech.
8. **Adjournment.**

There being no further business, the meeting adjourned at 11:00 a.m.

RESEARCH AND DEVELOPMENT DISCLOSURE REPORT
May 2, 2008 through July 15, 2008

Reason for Conflict	External Entity	Owner	Principal Investigator	Co - P.I.'s	College	Period of Performance	Award Amount	Project Description
Faculty Owned Business	Schultz-Creehan, LLC	Jeff Schultz Kevin Creehan Stephen Kampe	Bob Sturges Kevin Creehan Thurmond Lockhart	PI Co-Pi Co-Pi	ISE MSE ISE	Grant End Date 6/30/2009	\$5,000	Drs. Sturges, Lockhart and Creehan have an award from Naval Surface Warfare Center for \$853,803. They are requesting to purchase 40 hours of customized software development from DynaSoft. Schultz-Creehan LLC owns 10% equity in DynaSoft.
Spouse of VT Faculty is Performing Consulting Services for VT	Dr. Zhiping Gu	(Joseph) Yue Wang	(Joseph) Yue Wang Saifur Rahman	PI Co-Pi	Electrical & Computer Engr. Advanced Research Institute	9-1-07 thru 8/31/2008	\$21,000	Dr. Wang has requested to hire his wife, Dr. Zhiping Gu as a technical consultant on two breast cancer projects. Dr. Saifur Rahman will serve as Co-Pi to provide independent oversight for scientific and technical work performed by Dr.Gu.
Spouse of VT Faculty is Performing Subcontract Services for VT	Bruce Miller	Carolyn Miller	Jeff Waldon	PI	Conservation Management Inst.	Grant End Date 7/31/2009	\$20,000	Jeff Waldon has received a \$33,900 award from Critical Ecosystems Partnership Fund. A subcontract is to be written to Bruce Miller, spouse of a CMI employee. Work will be performed in Belize, Central America.

RESOLUTION
August 25, 2008

WHEREAS, Mr. Robert L. Freeman, Jr. was appointed to the Board of Virginia Polytechnic Institute and State University on July 1, 2004 to serve a four-year term ending June 30, 2008; and

WHEREAS, Mr. Freeman is a loyal and dedicated alumnus, and a member of the Class of 1975 and the Class of 1977, having earned Bachelor of Science and Master of Science degrees from the Pamplin College of Business in accounting; and

WHEREAS, during his years of service on the Board, Mr. Freeman participated as a member of the Buildings and Grounds Committee; and

WHEREAS, Mr. Freeman provided enthusiastic leadership and support for visual arts on campus, serving as a special advisor to the Visual Arts Properties Committee; and

WHEREAS, Mr. Freeman also served on the April 16 Memorial Committee and provided expertise for determining an appropriate memorial to honor victims of the April 16, 2007 tragedy; and

WHEREAS, demonstrative of his extensive dedication to the university and its programs are Mr. Freeman's many years of service and leadership on the Pamplin Advisory Council, Department of Accounting Advisory Board, and Hokies for Higher Education; and

WHEREAS, Mr. Freeman has exhibited his commitment to the development of Virginia Tech by his leadership on both university and college level campaign councils, and through his own generosity to Virginia Tech, as displayed by his membership in the *Ut Prosim* Society and as a Golden Hokie in athletics; and

WHEREAS, throughout his years of service, Mr. Freeman has provided leadership and vision on behalf of the university's missions; and

WHEREAS, the members of the Board have thoroughly enjoyed getting to know Bobby and his wife, Vicki, and have enjoyed their company at Board meetings, football games, and other university special events;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Visitors of Virginia Polytechnic Institute and State University extend their sincere appreciation to Robert L. Freeman, Jr. for his loyalty and devoted service to his alma mater, and for his faithful dedication to the university and its missions.

RECOMMENDATION:

That the above resolution recognizing Robert L. Freeman, Jr. for his service as a member of the Board of Visitors be approved.

RESOLUTION
August 25, 2008

WHEREAS, Mr. Jacob A. Lutz, III was appointed to Virginia Polytechnic Institute and State University's Board of Visitors on July 1, 2000 and reappointed to the Board in 2004 for a second term ending July 1, 2008; and

WHEREAS, Mr. Lutz is a loyal and dedicated alumnus, and a member of the Class of 1978, having earned a Bachelor of Science degree (with distinction) in Finance from the Pamplin College of Business; and

WHEREAS, during his years of service on the Board of Visitors, Mr. Lutz participated as a member and Chair of the Finance and Audit Committee, and since 2002 on the Executive Committee; and

WHEREAS, for his dedication and leadership, Mr. Lutz was elected to serve as Vice Rector of the Board in 2004 and as Rector from 2006 to 2008; and

WHEREAS, Mr. Lutz provided exceptional leadership to the Board during one of the most challenging periods in the university's history – during the tragedy of April 16, 2007, and its aftermath; and

WHEREAS, Mr. Lutz also has served his alma mater by participating in the Hokies for Higher Education initiative, as a member of the Hokie Club and the Caldwell Society, one of the university's official donor recognition societies, in acknowledgement of his philanthropic priorities and commitment to the future of Virginia Tech; and

WHEREAS, Mr. Lutz has generously supported the College of Agriculture and Life Sciences, the Alumni Association, the Holtzman Alumni Center and Skelton Conference Center, the Pamplin College of Business, Intercollegiate Athletics, and the Campaign for Virginia Tech, most notably providing funding to name the Jacob A. Lutz Greenhouse Teaching Complex in honor of his father's educational legacy; and

WHEREAS, during his years of service, Mr. Lutz has provided great leadership and vision on behalf of the university's missions and aspirations; and

WHEREAS, the members of the Board have thoroughly enjoyed getting to know Jake and his wife, Robin, and have enjoyed their company at Board meetings, football games, and other university events;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Visitors of Virginia Polytechnic Institute and Sate University do hereby extend their sincere appreciation to Jacob A. Lutz, III for his outstanding loyalty and devoted service to his alma mater, and for his faithful dedication to the university and its missions.

RECOMMENDATION:

That the above resolution recognizing Jacob A. Lutz, III for his service as a member and Rector of the Board of Visitors be approved.

RESOLUTION
August 25, 2008

WHEREAS, Mr. Philip S. Thompson was appointed to Virginia Polytechnic Institute and State University's Board of Visitors on July 1, 2000 and reappointed to the Board in 2004 for a second term ending July 1, 2008; and

WHEREAS, Mr. Thompson is a loyal and dedicated alumnus, and a member of the Class of 1977, having earned a Master of Science degree in Systems Engineering; and

WHEREAS, during his years of service on the Board of Visitors, Mr. Thompson participated as a member and as Chair of the Finance and Audit Committee, and by virtue of his role as Chair was also a member of the Executive Committee; and

WHEREAS, Mr. Thompson served as Chair of the Special Committee on Research; and

WHEREAS, Mr. Thompson has used his leadership and expertise to advance university initiatives on branding, business practices, and fiscal responsibility; and

WHEREAS, during his tenure on the Board of Visitors, Mr. Thompson also provided a depth of expertise in the area of information technology; and

WHEREAS, he was a strong and highly effective advocate for policies that promoted diversity and inclusiveness at the university; and

WHEREAS, throughout his years of service on the Board of Visitors, Mr. Thompson has provided strong leadership, support and vision on behalf of the university's aspirations and missions; and

WHEREAS, the members of the Board have thoroughly enjoyed getting to know Phil and his wife, Paulette, and have enjoyed their company at Board meetings, football games, and other university events;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Visitors of Virginia Polytechnic Institute and State University do hereby extend their sincere appreciation to Philip S. Thompson for his outstanding loyalty and devoted service to his alma mater, and for his faithful dedication to the university and its missions.

RECOMMENDATION:

That the above resolution recognizing Philip S. Thompson for his eight years of service as a member of the Board of Visitors be approved.



Atlantic Coast Conference

Governing Board Certification Form Academic Year 2008-09

As Chairman of the Governing Board at ***Virginia Polytechnic Institute & State University***, I attest that:

- 1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the Institution.
- 2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, ACC and all other relevant rules and regulations.
- 3) The Chief Executive Officer, in consultation with the Faculty Athletics Representative and the Director of Athletics, determines how the institutional vote shall be cast on issues of athletic policy presented to the NCAA and the ACC.

Date Presented to the Governing Board: _____

Signed: _____
(Chairman of the Governing Board)

Signed: _____
(CEO of Member Institution)

*Please return completed form before **October 17, 2008** to:*

*Commissioner John D. Swofford
Atlantic Coast Conference
P.O. Drawer ACC
Greensboro, NC 27417-6724*



ATLANTIC COAST CONFERENCE

OFFICE OF THE COMMISSIONER

MEMORANDUM

August 1, 2008

TO: Chief Executive Officers of Atlantic Coast Conference Member Institutions

FROM: John D. Swofford
Commissioner

SUBJECT: 2008-09 ACC Governing Board Certification Form

Please find attached a copy of 2008-09 Atlantic Coast Conference Governing Board Certification Form. The form is to be completed annually by the Chair of the Governing Board in order for a member institution to enter a team or individual competitors in an ACC Championship as indicated in Article XIII-2 of the ACC Bylaws.

Please review this policy with your Governing Board by **October 17, 2008** and return the signed form to me at the Conference office.

Thank you and best regards.

Enclosure

JDS/SL:th

cc: Faculty Athletics Representatives (memo only sent via email)
Athletics Directors (memo only sent via email)
Compliance Directors (memo only sent via email)



RESOLUTION FOR EMERITUS STATUS
August 25, 2008

WHEREAS, Dr. James C. Baker has faithfully served Virginia Tech with distinction for 30 years in the College of Agricultural and Life Sciences, beginning in 1978; and

WHEREAS, as a dedicated teacher, he introduced many hundreds of students to the principles and practices of soil science, soil judging, soil survey and land appraisal, soil genesis and morphology as an instructor in several courses, most notably "Soils" (CSES 3124), and "Soil Genesis" (CSES 5134); and

WHEREAS, he guided four graduate students to the successful completion of a Ph.D., and nine students to the completion of the M.S. degree in Crop and Soil Environmental Sciences; and

WHEREAS, as Project Leader and Coordinator of the Virginia Tech Soil Survey program from 1978-2002, he worked cooperatively with state and federal agencies as part of the National Cooperative Soil Survey, and guided 25 soil scientists and technicians in the mapping of soils of Virginia, resulting in the release of 32 published soil surveys (print and web) covering over 8 million acres of land; and

WHEREAS, for the last 14 years he served as the leader of the Soil Science Assistance Program which serves the Virginia Department of Health in training and supporting agency personnel and environmental health specialists in every county of the Commonwealth; and

WHEREAS, he contributed significantly to knowledge of mineral equilibrium and alterations in soils, soil characterization and variability, and the relationships between landscape and soil formation, and saprolite through scholarly research that led to the publication of numerous research papers, reviews, and book chapters; and

WHEREAS, in his role as an Extension specialist, he conducted extensive training of professional soil scientists, certified crop advisors, and other natural resource practitioners, and was instrumental in developing the Virginia Agronomic Land Use Evaluation System; and

WHEREAS, he has provided many years of dedicated service to the scientific community and served on numerous committees with the American Society of Agronomy, the Soil Science Society of America, and with state and federal agencies;

THEREFORE, be it resolved that the Board of Visitors recognizes Dr. James C. Baker for his service to the university with the title of Professor Emeritus of Crop and Soil Environmental Sciences.

RECOMMENDATION:

That the above resolution recommending Dr. James C. Baker for emeritus status be approved.

RESOLUTION FOR EMERITUS STATUS
August 25, 2008

WHEREAS, Dr. Charles Jack Dudley has faithfully served Virginia Tech with distinction for 34 years in the College of Liberal Arts and Human Sciences and the University Honors Program, beginning in 1974; and

WHEREAS, as director of the University Honors Program from 1990-2008, he successfully increased student involvement in the honors program fourfold; and built the honors program from a staff of two to a staff of ten; and

WHEREAS, as director of the University Honors Program, he mentored countless students toward national and international scholarship awards, including 1 Rhodes Scholar, 3 Marshall Scholars, 11 Fulbright Scholars, 2 Truman Scholars, 3 Howard Hughes Scholars, 81 National Science Foundation Scholars, 33 Goldwater Scholars, 11 Udall Scholars, and 6 USA Today Academic All-Americans; and

WHEREAS, as director, he has created for the University Honors Program its first two residential communities, a new curriculum designed to integrate students into citizenship, and four new honors diplomas; and

WHEREAS, as director of the University Honors Program, he mentored countless students toward engaging careers in the Commonwealth and country, including college professors, a major newspaper editor, and a U.S. Senate staffer; and

WHEREAS, as a dedicated teacher, he introduced many thousands of students to the principles and techniques of sociology as an instructor in several courses, most notably "Selfishness" (Honors 3004); and

WHEREAS, as a tenured professor in the Department of Sociology he won numerous teaching awards, achieved outstanding teaching evaluations in courses related to Social Organization, Political Sociology and Sociology of Family, and developed innovative methods of using theater as an instructional method; and

WHEREAS, as a tenured professor in the Department of Sociology he published sociological research in peer-reviewed journals and made numerous regional, national and international presentations;

THEREFORE, be it resolved that the Board of Visitors recognizes Dr. Charles Jack Dudley for his service to the university with the title of Professor Emeritus of Sociology and Director Emeritus of University Honors.

RECOMMENDATION:

That the above resolution recommending Dr. Charles Jack Dudley for emeritus status be approved.

RESOLUTION FOR EMERITA STATUS
August 25, 2008

WHEREAS, Dr. Norrine Bailey Spencer faithfully served Virginia Tech with distinction for 25 years in the Pamplin College of Business and the Office of Undergraduate Admissions; and

WHEREAS, for two decades as assistant then associate dean, she has been responsible for the academic programs of thousands of undergraduates enrolled in seven majors and six minors in the Pamplin College of Business; and

WHEREAS, under her leadership a freshman-sophomore advising center was created, a job development and career services program was launched, and new initiatives with the Virginia Community College System were inaugurated; and

WHEREAS, each fall she taught hundreds of students in the Introduction to Business course, achieving very high teaching scores, and creating life-long personal relationships with many students who passed through her office and went on to the world of business; and

WHEREAS, in 2004, she accepted the position as associate provost and director of undergraduate admissions and brought a collaborative and data-driven approach to undergraduate recruitment; and

WHEREAS, her stable and insightful leadership of admissions helped increase the number and quality of applicants, assure the integrity and efficiency of the process, and provide more responsive services to applicants and their families; and

WHEREAS, Dr. Spencer served on a wide variety of committees and commissions at Virginia Tech, including many years of involvement with academic appeals, athletics, transfer, recruitment of underrepresented students, search committees, the Visitors' and Undergraduate Admissions Center planning committee, and dozens of others, where she provided strong organizational skills, broad perspective, and commitment to student success in every instance; and

WHEREAS, she served as a role model for women in business when there were few women in such academic roles, and for nearly 20 years, she served on the executive board of the Virginia Network, providing leadership and continuity for this statewide organization committed to the advancement of women in higher education administration in the Commonwealth; and,

WHEREAS, her leadership and service extended to many non-profit organizations and boards in the community and to her undergraduate alma mater, Susquehanna University;

THEREFORE, be it resolved that the Board of Visitors recognizes Dr. Norrine Bailey Spencer for her service to the university with the title of Associate Provost and Director Emerita of Undergraduate Admissions.

RECOMMENDATION:

That the above resolution recommending Dr. Norrine Bailey Spencer for emerita status be approved.

RESOLUTION FOR EMERITUS STATUS
August 25, 2008

WHEREAS, Dr. Jerry M. Williams has faithfully served Virginia Tech with distinction for 25 years in the Department of Horticulture, in the College of Agriculture and Life Sciences, beginning in 1982; and

WHEREAS, he has been a very effective and compassionate teacher and advisor to more than 300 advisees since 1983, and made himself available as a personal counselor to his students, and to many, a surrogate parent, encouraging confidence and building self-esteem; and

WHEREAS, his involvement in leadership roles includes Eastern Regional Director of the North American Colleges and Teachers of Agriculture (NACTA) and leadership of the student division of the American Society for Horticultural Sciences as chair of the Collegiate Activities Committee; and

WHEREAS, quoting one of his students, “Jerry Williams, coming from humble beginnings, has achieved many things in his life, but none can compare to the impact that he has made on his students at Virginia Tech”; and

WHEREAS, he has mentored more than 35 graduate students and five undergraduate students who have served as instructors in his “Indoor Plants” (HORT 2144) class; and

WHEREAS, he has established himself as a competent and skillful teacher who was nominated for and received the 2008 North American Colleges and Teachers of Agriculture (NACTA) Teacher Fellow Award;

THEREFORE, be it resolved that the Board of Visitors recognized Dr. Jerry M. Williams for his service to the university with the title of Associate Professor Emeritus of Horticulture.

RECOMMENDATION:

That the above resolution recommending Dr. Jerry M. Williams for emeritus status be approved.

FACULTY LEAVE, 2008-2009

Educational leave provides one-half salary during the period of the leave and requires subsequent reemployment at VT of twice the period of the leave. The following faculty member is requesting Educational Leave for the purpose and period of time specified.

Joan M. Wages, Associate Specialist in Family Consumer Sciences, Virginia Cooperative Extension, for a one-year period beginning August 25, 2008, to fulfill a one-year residency requirement and accelerate the completion of coursework and research for a Ph.D. in Community and International Nutrition.

RECOMMENDATION:

That the above educational leave be approved as requested for the period of August 25, 2008 to August 24, 2009.

CHANGE OF DUTY STATION

Dr. Rosa Mayorga, assistant professor of philosophy, requested a change of duty station during fall 2008 so that she may serve as care-giver for her elderly and ailing father in Miami, Florida. Dr. Mayorga has been assigned two on-line courses, which she will teach at a distance. She will continue to participate in departmental and committee meetings by conference call and will travel periodically to Blacksburg for essential meetings.

Dr. Dilip Shome, professor of finance, insurance and business law, has been invited to teach a 2-credit hour module of a Ph.D. course in corporate finance at the Indian Institute of Management (IIM), Bangalore during five weeks of spring term 2009. IIM, Bangalore is an elite government-run business school. The department head and dean strongly support the change of duty station for Dr. Shome since it represents an opportunity to establish relationships with this prestigious institution, building opportunities for collaboration and exchange into the future in accordance with the college's strategic plan, and an international dimension to Dr. Shome's teaching portfolio. Dr. Shome will receive free accommodation at the university and a cash payment of \$1,700, which is intended to cover international travel, local travel, and boarding. His teaching assignments in Blacksburg for spring and fall 2009 have been adjusted to compensate for the five-week absence.

RECOMMENDATION:

That the change of duty station requests for Drs. Mayorga and Shome be approved for the periods and purposes outlined.

ENDOWED PROFESSOR FELLOWSHIPS

The Grado Department of Industrial and Systems Engineering (ISE) has a number of endowed professorships to be awarded on a long-term basis to very distinguished senior faculty members. Departmental policy restricts these professorships to faculty members who have held the rank of professor for three or more years. The opportunity to recognize and reward those faculty members who are producing exceptional results in all aspects of their job, but who do not yet have the credentials or time in service to warrant long-term appointment to an endowed professorship, is also an important departmental priority. Working with the College of Engineering administration and development staff, the ISE department recently developed and unanimously endorsed a policy in which open professorships could be utilized on a rotating and non-permanent basis to recognize faculty members who are making excellent progress toward a future professorship and whose accomplishments warrant special recognition and reward. To distinguish this temporary use of the open professorship positions from more permanent appointments, individuals holding these rotating two-year assignments will be called 'Professor Fellows.' Faculty members at the rank of professor, regardless of their time in service at that rank, are eligible for appointment as a "professor fellow." A talented and highly productive early or mid-career faculty member at the rank of associate or assistant professor is also eligible in exceptional cases.

The ISE Department Head, with the support and consent of the ISE faculty and Honorifics Committee, has nominated Professor Kostas Triantis to hold the Ralph H. Bogle Professor Fellowship, and Professor Maury Nussbaum to hold the Hal G. Prillaman Professor Fellowship, each for a two-year period.

The Ralph H. Bogle Professor Fellow of Industrial and Systems Engineering

Dr. Kostas Triantis began his career at Virginia Tech in 1983 as an assistant professor. He currently holds the rank of professor of ISE. Dr. Triantis has developed and taught innovative courses in Industrial and Systems Engineering to hundreds of students and has established a world-class research program in the design of performance measurement systems for service and production organizations, the use of fuzzy sets as a mechanism to represent uncertainty, and the use of continuous dynamic efficiency performance in performance measurement modeling. Dr. Triantis has advised more than 50 graduate students, authored or co-authored well over 60 refereed papers, and has participated in more than \$4.5 million in funded research projects. Dr. Triantis is active in service and outreach activities and is deemed an outstanding citizen of his department, college, university and profession.

**The Hal G. Prillaman Professor Fellow of Industrial Engineering
and Operations Research**

Dr. Maury Nussbaum began his career at Virginia Tech as an assistant professor in 1996. He currently holds the rank of professor of Industrial and Systems Engineering (ISE). Dr. Nussbaum has developed and taught innovative courses in ISE to hundreds of students and has established a world-class research program in occupational biomechanics, the modeling of lumbar spine kinetics and kinematics, artificial neural networks, industrial ergonomics and work physiology, and related topics. Dr. Nussbaum has advised more than 35 graduate students, authored or co-authored well over 100 refereed papers, and has participated in more than \$10 million in funded research projects. He is active in service and outreach activities and is deemed an outstanding citizen of his department, college, university and profession;

RECOMMENDATION:

That Drs. Kostas Triantis and Maury Nussbaum be appointed as professor fellows in Industrial and Systems Engineering for the two-year period August 10, 2008 through August 9, 2010, with a salary supplement as provided by the respective endowments and the eminent scholar match if available.

**ENDOWED PROFESSOR
The J. Byron Maupin Professorship**

The J. Byron Maupin Professorship was established by his widow Majorie S. Maupin and her brother, LeRoy M. Sizemore, in 1993. Mr. Maupin, a native of Bedford, Va., was a 1934 industrial engineering graduate who spent his career with DuPont and Sprague Meter Co. Dean Richard Benson, as chair of the College's Honorifics Committee, has nominated Professor Barbara G. Ryder to assume the Maupin Professorship.

Dr. Ryder, formerly a professor of computer science (CS) at Rutgers, The State University of New Jersey, has joined the CS faculty at Virginia Tech as the new department head. She is the first woman to serve as a department head in the history of the nationally ranked College of Engineering. Dr. Ryder's research interests focus on static and dynamic program analyses to improve the software quality of industrial-strength object-oriented systems, for use in practical software tools.

She has served as a visiting researcher at IBM's T.J. Watson Research Center, Hawthorne, N.Y., the L'Université Polytechnique, Palaiseau, France, and the Ecole Normale Supérieure, Paris, France. She was a visiting associate professor of CS at Princeton University during 1993-94.

Dr. Ryder became a Fellow of the Association for Computing Machinery (ACM), the premier CS professional society, in 1998. She was selected as a Computing Research Association Committee on the Status of Women's Distinguished Professor in 2004, and received the ACM Special Interest Group on Programming Languages (SIGPLAN) Distinguished Service Award in 2001. She also was voted Professor of the Year for Excellence in Teaching by the Rutgers CS Graduate Student Society in 2003, received a Leader in Diversity Award at Rutgers in 2006, and a Graduate Teaching Award from Rutgers Graduate School in 2007.

Dr. Ryder has been an active leader in ACM, serving as an ACM Council member from 2000 to 2008, a member of the ACM SIGPLAN Executive Committee from 1989 to 1999, and as SIGPLAN chair from 1995 to 1997. In 2008 she was elected ACM Secretary-Treasurer. She was the Chair of the Federated Computing Research Conference in 2003. Dr. Ryder received an ACM Presidential Award in 2008 for her devoted efforts to the organization. ACM also cited Dr. Ryder as "a source of inspiration to women in the computing field, dedicating her services in their support, among them, serving on the Athena Lecturer Award Committee."

Dr. Ryder earned her bachelor's degree magna cum laude in applied mathematics from Brown University in 1969. In 1971 Stanford University awarded her a master's degree in CS. She received her Ph.D. degree in CS at Rutgers in 1982, and immediately was offered her first full-time faculty position on its computer science faculty. She previously worked in the 1970s at AT&T Bell Laboratories in Murray Hill, N.J.

RECOMMENDATION:

That Dr. Barbara G. Ryder be appointed the J. Byron Maupin Professor, effective August 17, 2008 with a salary supplement as provided by the university and the endowment.

EXCEPTION TO THE VIRGINIA CONFLICT OF INTEREST ACT

WHEREAS, the Code of Virginia section 2.1-639.6 prohibits the control over the employment of an immediate family member; and,

WHEREAS, exceptions are provided under the following conditions:

"The personal interest of an officer or employee of a state institution of higher education in additional contracts of employment with his own governmental agency which accrue to him because of a member of his immediate family, provided (i) the officer or employee and the immediate family member are engaged in teaching, research or administrative support positions at the educational institution, (ii) the governing board of the educational institution finds that it is in the best interests of the institution and the Commonwealth for such dual employment to exist, and (iii) after such finding, the board ensures that the officer or employee, or the immediate family member, does not supervise, evaluate, or otherwise participate in personnel decisions regarding the other."; and,

WHEREAS, Dr. Gerard Kearns will be appointed as director of the School of Public & International Affairs in the College of Architecture & Urban Studies for the five-year term of 2008-2013 and his spouse, Dr. Karen Till, will be appointed as Associate Professor of Urban Affairs & Planning with tenure in the same school; and,

WHEREAS, the Dean of the College of Architecture & Urban Studies has recommended alternative evaluation procedures so that Dr. Kearns will not participate in, nor have influence over, decisions related to his spouse's annual evaluation, recommendation for merit increase, or other personnel related decisions;

THEREFORE, be it resolved that an exception to the Conflict of Interest Act be granted by the Board of Visitors as provided by the Code of Virginia with appropriate safeguards for the fair evaluation of Dr. Karen Till by persons other than her spouse, under oversight of the Dean of the College.

RECOMMENDATION:

That an exception to the Conflict of Interest Act be granted by the Board of Visitors as provided by the Code of Virginia with appropriate safeguards for the fair evaluation of Dr. Karen Till during the time in which her spouse serves as school director.

**Resolution Naming
The Emily Jane Hilscher Student Lounge
in Litton-Reaves Hall
at Virginia Polytechnic Institute and State University**

WHEREAS, Emily Jane Hilscher was an excellent student in the Department of Animal and Poultry Sciences at Virginia Tech with aspirations of becoming a veterinarian and was an enthusiastic member of the Equestrian Club of Virginia Tech; and

WHEREAS, Emily Jane Hilscher lost her life in the tragic events of April 16, 2007; and

WHEREAS, Dixie Egg Company has made a generous provision for the benefit of the Department of Animal and Poultry Sciences by establishing the Emily Jane Hilscher Memorial Classroom Renovation Fund to provide funds for renovating educational spaces in Litton-Reaves Hall at Virginia Tech; and

WHEREAS, the Dixie Egg company wishes that a permanent tribute be made in honor of Emily Jane Hilscher that will benefit students in animal and poultry sciences and other majors in the college in the future;

NOW, THEREFORE, BE IT RESOLVED that, as an enduring tribute to Emily Jane Hilscher, and in appreciation to Dixie Egg Company and staff for their extraordinary generosity and compassion, the student lounge located in Litton-Reaves Hall will be named

The Emily Jane Hilscher Student Lounge

RECOMMENDATION:

That the above resolution naming The Emily Jane Hilscher Student Lounge be approved.

FACULTY PERSONNEL CHANGES
August 24-25, 2008

TEACHING AND RESEARCH FACULTY

NEW APPOINTMENTS

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Balota, Maria	Assistant Professor	Tidewater Agricultural Research & Extension Center				1-Sep-08	100	\$ 75,000
Collakova, Eva	Assistant Professor	Plant Pathology, Physiology and Weed Science				1-Jan-09	100	\$ 68,000
Gerrard, David	Professor - Tenured	Animal & Poultry Science				1-Jan-09	100	\$ 175,000
Hutson, Susan	Professor - Tenured	Human Nutrition, Foods and Exercise				7-Jul-08	100	\$ 175,000
Sample, David	Assistant Professor	Biological Systems Engineering				10-Aug-08	100	\$ 85,000
Senger, Ryan	Assistant Professor	Biological Systems Engineering				10-Jan-09	100	\$ 79,000
<u>Architecture & Urban Studies</u>								
Bassett, James	Assistant Professor	School of Architecture & Design/Interior Design				10-Aug-08	100	\$ 67,000
Bryon, Hilary	Assistant Professor	School of Architecture & Design				10-Aug-08	100	\$ 62,000
Danielsen-Long, Karen	Assistant Professor	School of Public & International Affairs				10-Aug-08	100	\$ 66,500
Hall, Ralph	Assistant Professor	School of Public & International Affairs / Urban Affairs & Planning				25-Dec-08	100	\$ 65,000
Kearns, Gerry	Professor & Director of School of Public & International Affairs - Tenured	School of Public & International Affairs				1-Aug-08	100	\$ 135,000
Reiter, Mark	Assistant Professor	Eastern Shore Agricultural Research & Extension Center				15-Jul-08	100	\$ 65,000
Renard, Helene	Associate Professor	School of Architecture & Design/Interior Design				10-Aug-08	100	\$ 65,000
Till, Karen	Associate Professor - Tenured	School of Public & International Affairs				10-Aug-08	100	\$ 92,000
<u>Business</u>								
Deck, Margaret	Instructor	Management				10-Aug-08	50	\$ 20,000
Hood, Fredrick	Visiting Assistant Professor - Rstr	Finance, Insurance & Business Law				10-Aug-08	100	\$ 125,000
Kennedy, Reed	Instructor	Management				10-Aug-08	50	\$ 20,000
<u>Engineering</u>								
Behkam, Bahareh	Assistant Professor	Mechanical Engineering				10-Aug-08	100	\$ 81,000
Dudek, Daniel	Assistant Professor	Engineering Science & Mechanics				10-Aug-09	100	\$ 77,000
Moen, Cristopher	Assistant Professor	Civil & Environmental Engineering				10-Aug-08	100	\$ 80,000
Moglen, Glenn	Professor - Tenured	Civil & Environmental Engineering				10-Aug-08	100	\$ 105,000
Staples, Anne	Visiting Assistant Professor - Rstr	Engineering Science & Mechanics				10-Aug-08	100	\$ 71,250
Ryder, Barbara	Professor - Tenured	Computer Science				17-Aug-08	100	\$ 200,000
Weil, Charles	Instructor - Rstr	Aerospace & Ocean Engineering				10-Aug-08	80	\$ 36,000

continued

TEACHING AND RESEARCH FACULTY**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Liberal Arts & Human Sciences</u>								
Bryce, William	Instructor - Rstr	Foreign Languages & Literatures				10-Aug-08	100	\$ 33,000
Cross, Travis	Assistant Professor	Music				10-Aug-08	100	\$ 50,000
Falconier, Mariana	Assistant Professor	Human Development				10-Aug-08	100	\$ 60,000
Moyrer, Monika	Visiting Assistant Professor - Rstr	Foreign Languages & Literatures				25-Aug-08	100	\$ 41,294
Schmid, Sonja	Assistant Professor	Science & Technology in Society				10-Aug-08	100	\$ 55,000
Wolf, Lynn Ann	Instructor	Child Development Center for Learning & Research				4-Aug-08	100	\$ 40,000
<u>Natural Resources</u>								
Busby, Gwenlyn	Assistant Professor	Forestry				10-Aug-08	80	\$ 52,000
Carroll, David	Instructor - Rstr	Geography				10-Aug-08	100	\$ 45,000
Oliver, Robert	Visiting Assistant Professor - Rstr	Geography				10-Aug-08	67	\$ 42,001
<u>Science</u>								
Davis, Earl	Visiting Assistant Professor - Rstr	Economics				10-Aug-08	100	\$ 68,500
Johnson, Neill	Instructor - Rstr	Geosciences				10-Aug-08	100	\$ 45,000
White, Susan	Assistant Professor	Psychology				10-Aug-08	100	\$ 70,000
Yue, Pengtao	Assistant Professor	Mathematics				10-Aug-08	100	\$ 67,500

TEACHING AND RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Dean, Dennis	Professor	Biochemistry				10-Feb-08	100	\$ 185,000
Ellerbrock, Michael	Professor	Agricultural & Applied Economics				10-Jun-08	100	\$ 113,668
Harper, Allen	Associate Professor	Tidewater Agricultural & Extension Center				10-May-08	100	\$ 106,234
Harris, James	Professor	Horticulture				1-Jul-08	100	\$ 112,764
<u>Architecture & Urban Studies</u>								
Crane, David	Professor	School of Visual Arts				9-Aug-08	100	\$ 82,635
Dunay, Robert	Professor ES	School of Architecture & Design				9-Aug-08	100	\$ 116,929
Hannam, Benjamin	Assistant Professor	School of Visual Arts				9-Aug-08	100	\$ 53,953
Randolph, John	Professor	School of Public & International Affairs				9-Aug-08	100	\$ 139,021
Richardson, Jesse	Associate Professor	School of Public & International Affairs				9-Aug-08	100	\$ 80,834
<u>Business</u>								
Nakamoto, Kent	Professor	Marketing				1-Jul-08	100	\$ 224,264
<u>Engineering</u>								
Hall, Christopher	Professor	Aerospace & Ocean Engineering				25-May-08	100	\$ 185,000
Lockhart, Thurmon	Associate Professor	Grado Dept of Industrial & Systems Engineering				25-Apr-08	100	\$ 95,000
Smith-Jackson, Tonya	Associate Professor	Grado Dept of Industrial Systems Engineering				25-Apr-08	100	\$ 95,000
<u>Liberal Arts & Human Sciences</u>								
Allingham, Liesl	Assistant Professor	Foreign Languages & Literatures				10-Aug-08	100	\$ 52,000
Efird, Robert	Assistant Professor	Foreign Languages & Literatures				10-Aug-08	100	\$ 52,000
Jarrott, Shannon	Associate Professor	Human Development				1-Jul-08	100	\$ 91,014
Johnson, Scott	Associate Professor	Human Development & Office of Recovery and Support				1-Jun-08	100	\$ 99,363
Lavender, Patricia	Associate Professor	Theatre Arts				1-Jul-08	100	\$ 79,402
Lockee, Barbara	Professor	School of Education				10-Aug-08	100	\$ 110,730

continued

TEACHING AND RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
Noiro-Maguire, Corinne	Assistant Professor	Foreign Languages & Literatures				10-Aug-08	100	\$ 52,000
Seniors, Paula	Assistant Professor	Sociology				10-Aug-08	100	\$ 58,000
Verdu, Mary	Senior Instructor	Human Development				1-Jul-08	100	\$ 57,230
<u>President</u>								
Barrett, Christopher	Professor	Virginia Bioinformatics Institute				25-Apr-08	100	\$ 218,736
Laubenbacher, Reinhard	Professor	Virginia Bioinformatics Institute				25-Apr-08	100	\$ 160,570
<u>Science</u>								
Sible, Jill	Assoc Dean for Curriculum, Instruction & Advising	Dean's Office				10-Aug-08	100	\$ 120,000
Walker, Richard	Associate Professor	Biological Sciences				10-Aug-08	100	\$ 81,222
<u>Veterinary Medicine</u>								
Ahmed, S. A.	Professor	College of Veterinary Medicine				25-May-08	100	\$ 165,000
Becvarova, Iveta	Assistant Professor	College of Veterinary Medicine				14-Jul-08	100	\$ 87,000
Lanz, Otto	Associate Professor	Small Animal Clinical Sciences				1-Aug-08	100	\$ 123,000
Pierson, Frank	Associate Professor	College of Veterinary Medicine				25-May-08	100	\$ 139,000
<u>Vice President for Research</u>								
Nowak, Jerzy	Professor	Center for Peace Studies & Violence Prevention				1-Jul-08	100	\$ 133,436

ADMINISTRATIVE AND PROFESSIONAL**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Arthur, Amanda	Assoc Extension Agent	Virginia Cooperative Extension				10-Jun-08	100	\$ 37,000
Bradshaw, Sarah	Assoc Extension Agent	Virginia Cooperative Extension				25-Jun-08	100	\$ 37,500
Davis, Monica	Assoc Extension Agent	Virginia Cooperative Extension				10-Jun-08	100	\$ 38,500
Geer, Lenah	Assoc Extension Agent	Virginia Cooperative Extension				25-Apr-08	100	\$ 38,700
Ketchum, Megan	Assoc Extension Agent	Virginia Cooperative Extension				25-May-08	100	\$ 37,500
Lomax, Twandra	Assoc Extension Agent	Virginia Cooperative Extension				10-Jun-08	100	\$ 39,000
Massey, Dorothy	Extension Agent	Virginia Cooperative Extension				25-May-08	100	\$ 50,409
<u>President</u>								
Baker, Kimberly	Resource Development Specialist - Rstr	Senior Fellow for Resource Development				16-Sep-08	80	\$ 30,000
Crosby, Angela	Assistant Coach, Women's Basketball	Athletics				7-May-08	100	\$ 76,000
Gilbert, Reyna	Assistant Director of Athletics, Student Life	Athletics				16-Jul-08	100	\$ 48,000
Wirgau, Jessica	Community Arts Specialist - Rstr	Senior Fellow for Resource Development				16-May-08	80	\$ 30,000
Yetzer, Nathan	Assistant Wrestling Coach	Athletics				8-Jul-08	100	\$ 32,000
<u>Senior Vice President & Provost</u>								
Conn, Samuel	Director Institute for Distance & Distributed Learning	Institute for Distance & Distributed Learning				30-May-08	100	\$ 75,000
Drezek, Kathrynne	University Academic Assessment Coordinator	Office of Academic Assessment				10-Aug-08	100	\$ 63,000
Liu, Ying	Research Analyst	Institutional Research & Effectiveness				16-May-08	100	\$ 56,000
<u>Vice President for Administrative Services</u>								
Conti, Theresa	Wellness Coordinator - Rstr	Human Resources				8-Jul-08	100	\$ 45,000
Franklin, Lance	Director, Environmental Health & Safety Services	Environmental Health & Safety Services				4-Aug-08	100	\$ 136,400
<u>Vice President for Development</u>								
Norris, Bobbie	Asst to the Assoc VP of University Development	University Relations				19-May-08	100	\$ 70,000
Sanders, Jocelyn	Asst Director of Development for College LAHS	University Development				16-Jun-08	100	\$ 56,000
<u>Vice President for Equity and Inclusion</u>								
Ramos-Cotton, Silvia	Diversity Initiatives Specialist	Office of Equity & Inclusion				10-Jun-08	100	\$ 50,000
<u>Vice President for Outreach</u>								
Leuschner, Ian	Assistant Director for Visa Services	Office of International Research, Education & Development				14-Jul-08	100	\$ 60,000
O'Brien, Patrick	Economic Development Associate - Rstr	Office of Economic Development				14-Jul-08	100	\$ 28,500

continued

ADMINISTRATIVE AND PROFESSIONAL**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Vice President for Research</u>								
Cornelius, Chris	Assoc Director for Research - Tenure Track	Institute for Critical Technology and Applied Science				19-May-08	100	\$ 140,000
<u>Vice President for Student Affairs</u>								
Bannon, Jennifer	Assistant Director of Residence Life	Student Programs - Residence Life				10-Jul-08	100	\$ 40,000
Bernstein, Cara	Parent Relations - Rstr	Dean of Students				10-Jul-08	100	\$ 43,000
Bucke, Devin	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 27,000
Cantley, Adam	Assistant Director of Fraternity & Sorority Life	Student Programs				16-Jun-08	100	\$ 40,000
Chernoff, Jeffrey	Assistant Director of Residence Life	Student Programs - Residence Life				10-Jul-08	100	\$ 40,000
Cox, Carrie	Executive Officer	Military Affairs				10-Aug-08	100	\$ 40,000
Drown, Kelly	Coordinator of Fitness	Recreational Sports				25-Jun-08	100	\$ 34,000
Ellis, Elizabeth	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 28,000
Greenleaf, Catherine	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 27,000
Harris, Lauren	Assistant Director of Fraternity & Sorority Life	Student Programs				1-Jun-08	100	\$ 40,000
Hodges, Lynanne	Student Leadership Advisor	Student Programs - Residence Life				10-Jun-08	100	\$ 27,000
Hughes, Byron	Assistant Director of Judicial Affairs	Judicial Affairs				7-Jul-08	100	\$ 42,000
Johns, Jessica	Orientation Coordinator	Student Orientation				25-Jun-08	100	\$ 35,000
Pipes, Karina	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 28,000
Sax, Jennifer	Assistant Director	Cranwell International Center				1-Jul-08	100	\$ 41,000
Simon, Jennifer	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 27,000
Sekhon, Manbeena	Psychologist	Thomas E. Cook Counseling Center				11-Aug-08	100	\$ 52,000
Smith, Benjamin	Coordinator of Intramural Sports	Recreational Sports				10-Jun-08	100	\$ 34,000
Stoller, Aaron	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 28,500
Walker, W. Donald III	Residence Life Complex Director	Student Programs - Residence Life				10-Jul-08	100	\$ 27,000
<u>Vice President & Dean of Undergraduate Education</u>								
Beatty, Gregory	Assistant Director, Student Athlete Academic Support Services	Student Athlete Academic Support Services				1-Jul-08	100	\$ 37,500

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Callen, Shanta	Associate Extension Agent	Virginia Cooperative Extension				3-Jun-08	100	\$ 39,500
Massey, Dorothy	Extension Agent	Virginia Cooperative Extension				25-May-08	100	\$ 52,409
Morris, Wythe	Associate Extension Agent	Agricultural Technology				1-May-08	100	\$ 45,200
Mykerezi, Pavli	Interim Director	Virginia Cooperative Extension				16-May-08	100	\$ 71,500
Poff, Karen	Extension Agent	Virginia Cooperative Extension				25-Jul-08	100	\$ 56,721
Porr, Cheryl	Extension Agent	Virginia Cooperative Extension				10-May-08	100	\$ 58,300
Riddell, James	State Program Leader, Agriculture & Natural Resources; Interim State Program Leader, Community Viability	College of Agriculture and Life Sciences Extension				30-Jun-08	100	\$ 102,283
Ridings, Karen	Associate Extension Agent, FCS & Acting Unit Coordinator	Virginia Cooperative Extension				14-Feb-08	100	\$ 55,000
Smith, Christopher	Associate Center Director	Smith Mountain Lake 4-H Educational Center				1-Jul-08	100	\$ 45,625
Stegon, Nancy	Associate Extension Agent	Virginia Cooperative Extension				25-Jun-08	100	\$ 46,825
Whittle, William JR	Extension Agent	Virginia Cooperative Extension				25-Jul-08	100	\$ 62,549
Wingfield, Amanda	Associate Extension Agent	Virginia Cooperative Extension				10-Apr-08	100	\$ 33,000
<u>Business</u>								
Bryant, Yalana	Academic Advisor	Dean of Business				14-Jul-08	100	\$ 45,320
Sorensen, Richard	Dean	Dean of Business				1-Jul-08	100	\$ 266,980
<u>Liberal Arts and Human Sciences</u>								
Piercy, Fred	Associate Dean	College of Liberal Arts & Human Sciences -Office of the Dean				1-Jul-08	100	\$ 134,105
<u>President</u>								
Adair, Charles	Associate Head Coach, Women's Soccer	Athletics				25-Jun-08	100	\$ 45,000
Brauns, Alfred	Assistant Coach, Softball	Athletics				1-Jul-08	100	\$ 40,588
Cagle, Kelly	Head Coach, Women's Soccer	Athletics				25-Jun-08	100	\$ 67,457
Cantley, Stacy	Assistant Coach, Women's Basketball	Athletics				25-Jun-08	100	\$ 79,013
Ciannelli, David	Head Coach, T/F/CC Programs	Athletics				25-Jun-08	100	\$ 82,451
Cobb, Reshauna	Assistant Athletics Director for Compliance	Athletics				10-Apr-08	100	\$ 52,000
Dunkenberger, Elizabeth	Head Women's Basketball Coach	Athletics				1-Jul-08	100	\$ 201,673
Dresser, Kevin	Head Coach, Wrestling	Athletics				25-Jun-08	100	\$ 60,600
East, Timothy	Associate AD External Affairs	Athletics				25-Jun-08	100	\$ 95,115
Ferguson, Jarrett	Director of Strength/Conditioning for Football	Athletics				25-Jun-08	100	\$ 65,000
Helms, Christopher	Associate Director of Athletics, Olympic Sports	Athletics				1-Jul-08	100	\$ 90,000
Hughes, Peter	Head Baseball Coach	Athletics				25-Jun-08	100	\$ 112,942
Jackson, David	Coordinator of Strength / Conditioning for Men's Basketball	Athletics				25-Jun-08	100	\$ 40,000
McCloskey, Sharon	Sr Associate AD / SWA	Athletics				25-Jun-08	100	\$ 136,051
McVay, Tiffany	Assistant Coach, Softball	Athletics				1-Jul-08	100	\$ 29,093
Mitchell, Terry	Director of Strength/Conditioning for Olympic Sports	Athletics				25-Jun-08	100	\$ 55,000
Riley, Christopher	Head Coach, Volleyball	Athletics				25-Jun-08	100	\$ 70,000
Skinner, Ned	Head Coach, Swimming/Diving	Athletics				25-Jun-08	100	\$ 71,337
Thompson, James	Head Coach, Men's Tennis	Athletics				25-Jun-08	100	\$ 64,938
Thomas, Nelson	Head Coach, Softball	Athletics				25-Jun-08	100	\$ 74,183
Vidt, Stacey	Assistant Coach, Track and Cross Country	Athletics				25-Jun-08	100	\$ 36,000
Weiss, Oliver	Head Coach, Men's Soccer	Athletics				25-Jun-08	100	\$ 80,418
Zawacki-Woods, Terry Ann	Head Coach, Women's Tennis	Athletics				25-Jun-08	100	\$ 58,081

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
Senior Vice President & Provost								
Benningfield, Anna	Special Assistant to the Provost	Provost's Office				10-May-08	100	\$ 60,000
Benningfield, Anna	Special Assistant to the Provost	Provost's Office				6-Jun-08	75	\$ 62,400
Dennis-Smith, Christine	Co-Director for Services	Women's Center				10-Jul-08	100	\$ 57,250
Kuhn, Meghan	Judicial Coordinator	Women's Center				18-Jun-08	100	\$ 36,000
LoMascolo, Anna	Co-Director for Programming	Women's Center				10-Jul-08	100	\$ 59,250
Papillon, Terry	Director	University Honors				1-Jul-08	100	\$ 99,000
Underwood, Jennifer	Victim Services Outreach Coordinator - Rstr	Women's Center				1-Jul-08	100	\$ 39,500
Underwood, Jennifer	Victim Services Outreach Coordinator - Rstr	Women's Center				1-Aug-08	100	\$ 39,500
Vice President for Administrative Affairs								
Burton, Patricia	Employee Relations Manager	Human Resources				10-Apr-08	100	\$ 68,480
Charles, Richard	Director, HR Service & Records Center	Human Resources				1-Jun-08	100	\$ 84,000
Wehner, Kirk	Compensation Manager	Human Resources				10-Apr-08	100	\$ 80,712
Vice President for Alumni Relations								
Armbruster, Megan	Recovery Coordinator	Office of Recovery & Support				1-Jul-08	100	\$ 46,000
Day, Deborah	Associate VP Alumni Relations & Director of Office of Recovery & Support	Alumni Relations				1-Jul-08	100	\$ 100,000
Vice President for Development								
Durbin, Cherie	Assistant Director of Development for the Arts	University Development				18-Jun-08	100	\$ 55,000
Flanagan, Elizabeth	Vice President Development & University Relations	Vice President Development & University Relations				25-Jun-08	100	\$ 284,250
Lerch, Dawn	Associate Director of Development, College of Agriculture and Life Sciences	University Development				24-Jul-08	100	\$ 62,700

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
Seaman, Douglas	Director of Development University Libraries	University Development				19-Apr-08	100	\$ 52,500
<u>Vice President for Information Technology</u>								
Brown, Eric	Asst Director, Network Architecture	Communications Network Services				25-May-08	100	\$ 87,786
Dougherty, William	Director, Systems Engineering Support	Systems Engineering & Administration				25-May-08	100	\$ 97,094
<u>Vice President for Student Affairs</u>								
Davis, Sharrika	Associate Dean of Students	Dean of Students				10-May-08	100	\$ 54,080
Rader, Carolyn	Career Advisor	Career Services				2-Jun-08	100	\$ 36,000
Smith, Deborah	Academic Coach/Counselor	Services for Students with Disabilities				5-Jul-08	100	\$ 40,000
<u>Vice President and Dean for Undergraduate Education</u>								
Brown, Kimberly	Lecturer	University Studies / University Academic Advising Center				1-Jul-08	100	\$ 78,000

SPECIAL RESEARCH FACULTY**NEW APPOINTMENTS**

NEW APPOINTMENTS

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Blinka, Eric	Postdoctoral Associate - Rstr	Tidewater Agricultural Research & Extension Center				1-Jul-08	100	\$ 37,000
Claessens, Lodevicus	Research Scientist - Rstr	Biological Systems Engineering				19-May-08	100	\$ 60,000
Das, Malay	Postdoctoral Associate - Rstr	Plant Pathology, Physiology & Weed Science				1-Jun-08	100	\$ 36,000
Islam, Mahammad	Postdoctoral Associate - Rstr	Human Nutrition, Food & Exercise				1-Jul-08	100	\$ 50,000
Smith-McKinney, Julie	Postdoctoral Associate - Rstr	Food Science and Technology				19-May-08	100	\$ 37,000
<u>Engineering</u>								
Chamoun, George	Postdoctoral Associate - Rstr	Engineering Science & Mechanics				1-Sep-08	100	\$ 45,000
Chen, Xuemei	Postdoctoral Associate - Rstr	Engineering Science & Mechanics				25-Aug-08	100	\$ 45,000
Craft, Michael	Senior Research Associate	Mechanical Engineering				19-May-08	100	\$ 57,000
Newman, Timothy	Postdoctoral Associate - Rstr	Bradley Department of Electrical & Computer Engineering				21-May-08	100	\$ 55,000
Pipattanasomporn, Manisa	Assistant Research Professor	Advance Research Institute				10-Aug-08	100	\$ 75,000
Shin, Dongcheol	Research Associate - Rstr	Center for Applied Special Technology				2-Jun-08	100	\$ 39,229
Weimer, Daniel	Research Professor - Rstr	Bradley Department of Electrical & Computer Engineering				10-Jun-08	100	\$ 132,000
<u>Liberal Arts and Human Sciences</u>								
Miller, Whitney	Project Associate - Rstr	Educational Research & Outreach				1-Jul-08	100	\$ 53,000
Shelor, Kathleen	Project Associate - Rstr	Educational Research & Outreach				1-Aug-08	100	\$ 54,000
<u>Natural Resources</u>								
Gabbard, Christine	Research Associate - Rstr	Conservation Management Institute				16-Jun-08	100	\$ 59,000
<u>President</u>								
DiVittorio, Kristy	Senior Project Associate - Rstr	Virginia Bioinformatics Institute				2-Jun-08	100	\$ 60,000
Durbeck, Lisa	Senior Research Associate - Rstr	Virginia Bioinformatics Institute				14-Jul-08	100	\$ 125,000
Settlage, Robert	Research Scientist - Rstr	Virginia Bioinformatics Institute				1-Jul-08	100	\$ 94,500
Swarp, Samarth	Postdoctoral Associate - Rstr	Virginia Bioinformatics Institute				1-Sep-08	100	\$ 60,000
<u>Science</u>								
Chen, Yumin	Research Scientist - Rstr	Chemistry				1-Jun-08	100	\$ 42,000
Gao, Ming	Postdoctoral Associate - Rstr	Chemistry				30-Jun-08	100	\$ 35,000
Ghosh, Pulak	Postdoctoral Associate - Rstr	Biological Sciences				15-Aug-08	100	\$ 38,000
Guo, Ruilan	Postdoctoral Associate - Rstr	Chemistry				30-Jun-08	100	\$ 35,000
Liu, Yemin	Research Scientist - Rstr	Chemistry				1-Jun-08	100	\$ 42,000
Liu, Ying	Research Assistant Professor - Rstr	Statistics				10-Aug-08	100	\$ 55,000
McGregor, Ross	Postdoctoral Associate - Rstr	Biological Sciences				25-Jun-08	100	\$ 42,000
Wallace, Adam	Postdoctoral Associate - Rstr	Geosciences				10-Jun-08	100	\$ 35,000
Yu, Yonggang	Postdoctoral Associate - Rstr	Geosciences				1-Sep-08	100	\$ 38,500
White, Bradley	Research Scientist - Rstr	Psychology				10-Aug-08	100	\$ 60,000

continued

SPECIAL RESEARCH FACULTY**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Veterinary Medicine</u>								
Beach, Nathan	Postdoctoral Associate - Rstr	Biomedical Sciences & Pathobiology				1-Jul-08	100	\$ 41,000
<u>Vice President for National Capital Region</u>								
Jefferson, Theresa	Project Director - Rstr	National Capital Region				10-Aug-08	100	\$ 105,300
<u>Vice President for Research</u>								
Akhtar, Imran	Postdoctoral Associate - Rstr	Interdisciplinary Center for Applied Mathematics				1-May-08	100	\$ 51,000
Owens, Justin	Research Assoicate - Rstr	Virginia Tech Transportation Institute				25-Aug-08	100	\$ 60,000
Stowe, Loren	Senior Research Associate - Rstr	Virginia Tech Transportation Institute				1-Aug-08	100	\$ 116,000
Wotring, Brian	Research Associate - Rstr	Virginia Tech Transportation Institute				23-Jun-08	100	\$ 48,000

SPECIAL RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	PRIOR INCREASE			CURRENT ACTION		
			DATE OF INCREASE*	AMOUNT OF INCREASE*	REASON FOR INCREASE	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>								
Amanna, Karen	Research Associate -Rstr	Biochemistry				10-Jun-08	62.5	\$ 30,229
Cobb, Jean	Senior Project Associate - Rstr	Biochemistry				11-Jul-08	100	\$ 51,376
Cobb, Jean	Senior Project Associate - Rstr	Biochemistry				26-Jul-08	100	\$ 46,706
Hipkins, Patricia	Research Associate	Entomology				11-Jul-08	100	\$ 56,111
Hipkins, Patricia	Research Associate	Entomology				31-Jul-08	100	\$ 51,010
Johnson, Deborah	Postdoctoral Associate - Rstr	Biochemistry				30-Jun-08	50	\$ 20,760
Sharakhova, Maria	Research Scientist - Rstr	Entomology				25-Apr-08	100	\$ 38,000
Si, Hongwei	Postdoctoral Associate - Rstr	Human Nutrition Foods and Exercise				10-May-08	100	\$ 36,546
Wang, Yiran	Postdoctoral Associate - Rstr	Biological Systems Engineering				25-Apr-08	100	\$ 40,000
<u>Engineering</u>								
Olgun, Celal	Research Assistant Professor - Rstr	Civil & Environmental Engineering				25-Jun-08	100	\$ 56,963
Scardina, Robert	Research Scientist - Rstr	Civil & Environmental Engineering				1-Jul-08	100	\$ 54,075
<u>Liberal Arts and Human Sciences</u>								
Seibert, Michele	Project Associate - Rstr	Office of Educational Research and Outreach				10-Jun-08	60	\$ 30,874
<u>Natural Resources</u>								
Cogo, Marina	Research Associate - Rstr	Marketing/Sloan Foundation Forest Industries Center				1-May-08	100	\$ 37,500
<u>President</u>								
Bowden, Zachary	Research Associate - Rstr	Virginia Bioinformatics Institute				10-Apr-08	100	\$ 74,849
Gillespie, Joseph	Research Associate - Rstr	Virginia Bioinformatics Institute				10-May-08	100	\$ 62,700
<u>Science</u>								
Costa, Natalie	Research Scientist - Rstr	Psychology				10-Jun-08	100	\$ 45,000
Shu, Chunying	Postdoctoral Associate - Rstr	Chemistry				16-Jul-08	100	\$ 35,506
Yusa, Yosuke	Postdoctoral Associate	Physics				10-Apr-08	100	\$ 47,900
<u>Veterinary Medicine</u>								
Huang, Yaowei	Research Scientist - Rstr	Biomedical Sciences & Pathobiology				1-May-08	100	\$ 60,000
<u>Vice President for Outreach</u>								
Loeffler, Renee	Research Scientist - Rstr	Institute for Policy & Governance				25-May-08	100	\$ 109,030
<u>Vice President for Research</u>								
Daily, Brian	Research Associate	Virginia Tech Transportation Institute				10-Mar-08	100	\$ 73,000
Russell, Tammy	Project Associate	Virginia Tech Transportation Institute				1-Aug-08	100	\$ 40,000
Trimble, Tammy	Project Associate	Virginia Tech Transportation Institute				25-Jun-08	100	\$ 52,000

2008 NCAA MEN'S GOLF CHAMPIONSHIP BONUS RECOMMENDATIONS

The Virginia Tech Golf program completed the 2008 season finishing 15th overall in the final round at the NCAA East Regional in Chattanooga, Tennessee. This is the Hokies' second consecutive NCAA appearance and their 10th all-time appearance in the NCAA Championship. Jurrian van der Vaart, a senior from Almelo, the Netherlands, advanced to the NCAA Men's Golf Championship in West Lafayette, Indiana, where he finished tying for ninth place.

In recognition of their dedication and efforts, the University proposes to award bonuses to the men's golf coaching staff, in accordance with the university's post season play bonus policy. The university proposes to award a bonus of \$2,000 to Head Coach Jay Hardwick, and a bonus of \$1,000 to Assistant Coach Brian Sharp. The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport. These bonuses are one-time awards and do not affect base salaries. All bonuses are funded from the Athletic Department budget for post-season play.

RECOMMENDATION: That the above bonus awards for Coach Jay Hardwick and Assistant Coach Brian Sharp be approved. This action is consistent with the university bonus policy and procedure statement for athletic sporting events.

August 25, 2008

2008 NCAA WOMEN'S INDOOR AND OUTDOOR TRACK AND FIELD CHAMPIONSHIP BONUS RECOMMENDATIONS

The 17th-ranked Virginia Tech Women's Track and Field team concluded its indoor season by earning its highest finish in school history and tying for 10th place in the 2008 NCAA Indoor Track and Field Championship held in Fayetteville, Arkansas on March 14-15, 2008. Virginia Tech made a 20-place improvement from last season. The team concluded the 2008 NCAA Outdoor Track and Field Championship with eight team points and in a 31st place tie with 10 other teams in Des Moines, Iowa on June 14, 2008. The team set eight new school records.

Coach David Cianelli, in his seventh year as Director of the Track and Field and Cross Country program, was named the United States Track & Field and Cross Country Coaches Association's Southeast Regional Women's Head Coach of the Year; he has won two consecutive Southeast Region Coach of Year honors after leading the Hokies to the second straight NCAA East Regional Championship. Cianelli has also led the Hokie women's team to two straight ACC Indoor and Outdoor championships. As a result, Cianelli has won the last four ACC Coach of the Year Awards, earning the league's top coach honor for both indoor and outdoor seasons in each of the last two years.

Associate Coach Lawrence Johnson, in his fourth season at Virginia Tech, was again named the Southeast Regional Women's Assistant Coach of the Year by the United States Track & Field and Cross Country Coaches Association.

In recognition of their dedication and accomplishments, the University proposes to reward the coaches of the women's track and field program, as well as volunteer coaches. The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport. These bonuses are one-time awards and do not affect base salaries. All bonuses are funded from the Athletic Department budget for post-season play.

RECOMMENDATION: That the recommended bonuses for coaches of the track and field program be approved. This action is consistent with the university bonus policy and procedure statement for athletic sporting events.

**NCAA WOMEN'S INDOOR AND OUTDOOR
TRACK AND FIELD CHAMPIONSHIP BONUSES**

	<u>Title</u>	<u>Bonus Amount</u>
Cianelli, Dave	Director of Track and Field and Cross Country Program / Head Coach	\$ 8,000
Jack, Greg	Associate Head Men's Track and Field Coach	4,000
Johnson, Lawrence	Associate Head Women's Track and Field Coach	4,000
Thomas, Ben	Head Cross Country / Distance Coach	4,000
Vidt, Stacey	Assistant Cross Country / Distance Coach	4,000
Phillips, Robert H.	Volunteer Coach, Men's and Women's Track and Field	<u>4,000</u>
		\$28,000

NOTE: The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport.

**2008 NCAA MEN'S INDOOR AND OUTDOOR
TRACK AND FIELD CHAMPIONSHIP BONUS RECOMMENDATIONS**

The Men's Track and Field team concluded its indoor season by participating in the 2008 NCAA Men's Indoor Track and Field Championships held in Fayetteville, Arkansas on March 14-15, 2008. The team concluded its outdoor season by earning a 20th-place team ranking in the 2008 NCAA Men's Outdoor Track and Field Championships held in Des Moines, Iowa on June 14, 2008.

In recognition of their dedication and accomplishments, the University proposes to reward the coaches of the men's track and field program, as well as volunteer coaches. The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport. These bonuses are one-time awards and do not affect base salaries. All bonuses are funded from the Athletic Department budget for post-season play.

RECOMMENDATION: That the recommended bonuses for coaches of the track and field program be approved. This action is consistent with the university bonus policy and procedure statement for athletic sporting events.

August 25, 2008

**NCAA MEN'S INDOOR AND OUTDOOR
TRACK AND FIELD CHAMPIONSHIP BONUSES**

	<u>Title</u>	<u>Bonus Amount</u>
Cianelli, Dave	Director of Track and Field and Cross Country Program / Head Coach	\$ 6,000
Jack, Greg	Associate Head Men's Track and Field Coach	3,000
Johnson, Lawrence	Associate Head Women's Track and Field Coach	3,000
Thomas, Ben	Head Cross Country / Distance Coach	3,000
Vidt, Stacey	Assistant Cross Country / Distance Coach	3,000
Phillips, Robert H.	Volunteer Coach, Men's and Women's Track and Field	<u>3,000</u>
		\$21,000

NOTE: The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport.

2008 NCAA MEN'S TENNIS CHAMPIONSHIP BONUS RECOMMENDATIONS

The Virginia Tech Men's Tennis program completed the 2008 season by advancing to the second round of the NCAA Singles Championships in Tulsa, Oklahoma. Virginia Tech senior Albert Larregola, an All-ACC honoree who received an at-large selection, became the first Hokie since 2006 to participate in the NCAA Championships. Larregola and teammate Nicholas Delgado de Robles were later named to the University Division All-State Men's Tennis team, selected by the Virginia Sports Information Directors. Larregola and Delgado de Robles played key roles in leading Tech to a 16-9 overall record and a second consecutive appearance in the NCAA Championships. The Hokies ended the year with a No. 28 national ranking.

In recognition of their dedication and efforts, the University proposes to award bonuses to the men's tennis coaching staff, in accordance with the university's post season play bonus policy. The university proposes to award a bonus of \$2,000 to Head Coach Jim Thompson, and a bonus of \$1,000 to Assistant Coach Jimmy Borendame. The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport. These bonuses are one-time awards and do not affect base salaries. All bonuses are funded from the Athletic Department budget for post-season play.

RECOMMENDATION: That the above bonus awards for Coach Jim Thompson and Assistant Coach Jimmy Borendame be approved. This action is consistent with the university bonus policy and procedure statement for athletic sporting events.

August 25, 2008

MEN'S BASKETBALL BONUS RECOMMENDATIONS

The Virginia Tech Men's Basketball program concluded a successful 2007-08 season – finishing 4th in the Atlantic Coast Conference – and competed in the quarterfinal play of the National Invitational Tournament (NIT). This was the team's ninth postseason appearance in the NIT. The Hokies were one of four number-one seeds to play in the NIT.

In recognition of their dedication and accomplishments, the University proposes to reward the coaches of the men's basketball program. The recommendation for payment of these bonuses is in accordance with the terms of the coach's contract and the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport. These bonuses are one-time awards and do not affect base salaries. All bonuses are funded from the Athletic Department budget for post-season play.

RECOMMENDATION: That the contractual bonus for the head coach be ratified, and that the non-contractual bonuses for the coaching staff of the men's basketball program be approved. This action is consistent with prior practice for awarding bonuses for coaching in this sport.

August 25, 2008

MEN'S BASKETBALL BONUS RECOMMENDATIONS

Contractual Bonus

	<u>Title</u>	<u>Bonus Amount</u>
Greenberg, Seth	Head Coach	\$ 15,000

Non-Contractual Bonuses

	<u>Title</u>	<u>Bonus Amount</u>
Doolan, Keith	Trainer	\$ 1,000
Jackson, David	Strength and Conditioning Coach	1,000
Johnson, James	Assistant Coach	1,500
Odom, Robert	Assistant Coach	1,500
Old, William	Director of Basketball Operations	1,000
Palmore, Stacey	Assistant Coach	<u>1,500</u>
		\$ 7,500

NOTE: The recommendation for payment of these bonuses is in accordance with the university's post season play bonus policy, and is consistent with prior practice for awarding bonuses for coaching in this sport.

Remarks made during the BOV Meeting

Hardus Odendaal
President, Faculty Senate of Virginia Tech

Aug 25, 2008

Thank you Mr. Rector, members of the Board of Visitors, Ladies and Gentlemen

This is my first appearance as a member of the board and I'd like to express on behalf of the faculty our appreciation for these opportunities to participate in this level of the governance process and your responsiveness to faculty issues.

The purpose of the Faculty Senate is to create an effective Faculty organization, which can enter into partnership for shared responsibility and cooperative action between the Faculty, Administration, Staff, and Students in order to promote the general welfare of the University. Faculty members are elected to serve as senators by departments and the number of seats of a given department is proportional to the number of faculty in that department. The Faculty senate has its own standing committees and work groups, and the senate elects members to fill seats on the University Council and the University Commissions. The FS meet once a month for about 2 hours and on a given day we'd have roughly 60-70 senators in attendance.

I wish to express special thanks to Kerry Redican for serving two successive terms as President of the Faculty Senate and for doing a fantastic job. Kerry has been an inspiration and I am fully aware of the size of the shoes I'm about to fill!

Let me touch on just two themes:

SALARY BENCHMARKING

Before the first budget reductions last year we were hoping to see salaries increase to get more on par with the 60th percentile compared to our peer institutions. Then we heard of budget cuts and then our peers also changed, which brings us to around the 43rd percentile compared to our peers, so I'm sure those discussions will also continue at some point in the future. We recognize that other institutions are also experiencing budget pressures. But first we have to overcome the budget reductions in our immediate future.

FACULTY CLUB

As you already know there is a need for a dedicated space that could serve as a faculty club. I would like to elaborate on this just a little. Greater emphasis on interdisciplinary research has created a need for a dedicated space, of a hub, where faculty from different disciplines and different departments can meet and network with one another. Such a space will also contribute to a healthier Campus Climate and help us to attract and retain new faculty. For over a year now, President Steger has generously been providing funding for refreshments at a weekly "faculty mixer" as precursor to an official Faculty Club. These Tuesday afternoon weekly socials were well attended and appreciated.

Faculty are still eager to have a dedicated space, where they can meet and network.

I'd also like to thank President Steger and Provost McNamee for their efforts in supporting a healthy climate for shared governance and for taking time out of their schedules for regular meetings with the Officers of the Faculty Senate.

I look forward to working with you and representing my colleagues this year. That concludes my report.

Thank you.

**Staff Senate Constituency Report
Virginia Tech Board of Visitors
August 25, 2008
Thomas Tucker, Staff Senate President**

Rector Lawson, members of the Board of Visitors, President Steger, administrators and guests. It is an honor and privilege to speak to you about the Virginia Tech Staff Senate.

The Staff Senate remains actively involved in University Governance and we consider it honor to serve Virginia Tech on the various committees, commissions and council. The theme for the Staff Senate in the coming year will be “Past, Present and Future – Learn from the Past, Create Change in the Present, Build a better Future”. The Staff Senate has identified the following goals for this year:

Promotion of Diversity: The Staff Senate will continue to support the ideals expressed in the “Virginia Tech Principles of Community” with various programs through the year to generate awareness and understanding of the diverse cultures that make up our community. Staff Senate will again support the Annual Multicultural Faculty Staff Luncheon held in September. Dr. Kevin McDonald, Vice President for Equity and Inclusion, will be presenting a program at the November Staff Senate meeting.

Community Service through the VT-ENGAGE Program: Staff Senate will continue to provide volunteer service and support to the community through the VT-ENGAGE program by selecting a project to support as a group. In the preceding year, the Staff Senate chose to support the

Blacksburg Interfaith food pantry . Senators volunteered at the pantry, and also collected donations which included general food items and specific items needed for the summer when children are out of school and families are not able to benefit from school lunch programs.

Leadership Development - National Staff leadership Conference: The goal of this conference is to promote sharing of ideas and best practices related to governance, among universities across state, region and nation. The Virginia Tech Staff Senate - National Staff Leadership Conference committee has been working through the summer planning the proposed conference to be held in 2009. The committee is working with representatives from the Hotel Roanoke and Conference Center and Continuing & Professional Education to investigate securing a grant to support the conference from the Center for Organizational and Technological Advancement (COTA). A tentative date of May 27 & 28 2009 has been selected. The committee has expressed interest in inviting members of the Board to speak at the conference.

Staff Support - Spouse and Dependant Scholarship Funds: There are two funds supporting spouse and dependent scholarships, they are; The Employees' Spouse and Dependant Scholarship Fund, and The Presidential Dependent Scholarship Endowment. Contributions to the former are used to directly support current scholarships for eligible individuals. Contributions to the later are invested in an endowed account to ensure that there will be funding for these scholarships into the future. This scholarship program has great potential as a tool in recruitment and retention of quality employees. The Staff Senate goal is to promote greater awareness of these scholarship funds, there-by encouraging increased donations which would allow larger awards and awards to more applicants.

Recognition and Communication - Commission on Staff Policies and Affairs: Support for the Staff Employee of the week program, which highlights staff nominated for the President's and Governor's awards will continue. The commission will work with University Professional Development and Human Resources to provide continued support of the Virginia Tech Staff Leadership Award. CSPA was also intimately involved in the development of new Human Resource policies for university staff which were approved by the Board earlier in this meeting.

Staff Hi-light: To continue the practice of acquainting the Board with various groups of staff that serve the University, I would like to take a moment to discuss the Human Resources staff at Virginia Tech. This 56 person department, which includes 43 staff, is responsible for supporting one of the University's most important assets – its approximately 6850 salaried employees and 850 wage employees.

HR Staff deliver a variety of services and support programs for the employee community in areas including: benefits, compensation and performance management, recruitment, employee relations, records administration, ADA services, work life and wellness, and professional and organizational development.

From the new service center, HR staff members provide improved front-line services including phone, e-mail, and walk-in support, and web-based chat sessions. Service center staff provide: high-tech, high-touch customer service to Virginia Tech employees.

A recent external consulting review noted that in addition to HR staff processing transactions there are opportunities to provide strategic services to assist campus leaders and managers. To expand the opportunities highlighted by the external consultants, Human Resources staff are working on two major initiatives.

First, HR staff are focusing on enhancing their own services through process improvement efforts and customer service training. A major customer service training initiative has been developed for the entire campus.

Second, HR staff are taking a more strategic approach by focusing on professional development, succession planning, management consulting and strategic planning services, to support development of employee talent and improve the organizational capabilities of departments across the campus.

The staff of the Human Resources department provides valuable assistance to the university, by improving HR services and leading the effort to recruit and retain talented employees for Virginia Tech.

This concludes my report. Thank you for your attention.

**GRADUATE STUDENT REPRESENTATIVE CONSTITUENCY REPORT TO THE
VIRGINIA TECH BOARD OF VISITORS
AUGUST 25, 2008**

Introduction

Thank you Mr. Rector. Good afternoon Mr. President, distinguished Board members and guests. It is truly an honor to be here with you today representing the approximately 6,500 Virginia Tech graduate students scattered across the globe. Since this is my first report and my first opportunity to meet several of you, I would like to begin with a brief personal introduction.

I am starting my 5th and (hopefully) final year as a PhD student in Industrial and Systems Engineering with a focus on Human Factors and Ergonomics. I am originally from sunny Tucson, Arizona and prior to coming to Tech, I received my undergraduate degree in Biomedical Engineering from Washington University in St. Louis and then spent several years working as a Research Engineer at the National Rehabilitation Hospital in Washington, DC.

I believe that in order to be successful, students must be well-rounded and able to excel in areas such as knowledge, scholarly inquiry, leadership, teaching and social engagement. I have been especially inspired by Dean DePauw's vision of transformative graduate education and have tried to integrate opportunities in these areas into my graduate experience in order to help prepare me for my desired future career as a faculty member. I am a College of Engineering Dean's Teaching Fellow and through that program, am now starting my third year of teaching courses in my department and in the College. I have also completed the Preparing the Future Professoriate Certificate through the Graduate School and was fortunate to be able to travel to Switzerland and Italy with Dean DePauw and a group of my peers to study higher education abroad as part of the PFP – Global Perspectives Program in the summer of 2007. Finally, my research focus is on healthcare systems, specifically fatigue, medical errors, and safety in nursing.

Issues and Activities

Graduate education at VT continues to grow. In line with the VT strategic plan, we've already exceeded the goal of 900 new PhD students by the year 2010. And we're continuing to expand across the globe with new international programs such as VT MENA (Middle East and North Africa) in Egypt, or the MIT (Masters in Information Technology) program in India. This growth and global expansion, combined with other campus climate changes, focuses attention on ensuring that we are taking a proactive approach to change at VT. Maintaining our identity, values, and strengths while being able to look ahead and adapt to the changes within academia, within graduate education in general, and within the graduate student population at Virginia Tech has surfaced as a priority for graduate students.

Many of the more specific concerns I've heard from graduate students relate to the quality of healthcare, affordable housing and childcare for students with families, summer status for graduate students, student life policies, continuing to build a graduate community, the importance of interdisciplinary and international experiences, and the quality of advising.

Consistent quality advising, in particular, across departments and campuses is of great concern to graduate students. These activities are the foundation of a graduate student's success and contribute to their satisfaction with their graduate experience. Although many faculty and departments are excelling at advising, others seem to be struggling to adapt to changes in graduate education and in the graduate student population. An increased emphasis on the importance of advising and on understanding the needs of each student – engaging in a process of “Inclusive Excellence” - is critical for the future of graduate education and the University as a whole.

That being said, advising relationships and their role in the graduate experience are complex. Understanding advising requires an awareness and integration of a number of factors and stakeholder perspectives. Addressing advising quality concerns amongst the graduate population will not be easy. Rather, in many cases, it will require a change in attitude or even in the culture of graduate education. To that end, this past Friday and Saturday, during graduate student orientations in Blacksburg and in the National Capital Region, the Graduate Student Ombudsperson and I presented an overview of Expectations for Graduate Study at Virginia Tech. During these presentations we discussed the responsibilities of faculty, the Graduate School, and students in graduate education. This year, I will continue to work with students, administrators, and faculty to review the role of mentoring and advising in graduate education, to better understand explicit areas of concern, and to provide recommendations on strategies to improve overall quality and consistency.

In the coming year, I will also work closely with the Graduate Student Assembly (GSA) and other relevant stakeholder groups on many of the aforementioned issues. I would like to recognize the GSA for the work they have done this past year and this summer especially related to building graduate community. They organized weekly events during the summer for graduate students to network and develop relationships outside “the lab”.

Conclusion

In conclusion, as an Industrial and Systems Engineer, I tend to have a big-picture “systems” perspective of any organization I am working in or studying. I believe understanding the varying stakeholder perspectives and the structure and culture of any organization is critical to finding appropriate solutions to challenges, initiating change for the future, and achieving long-term success. I look forward to working with students, faculty, staff, administrators, and this board to address current concerns and to ensure a strong future for graduate education at Virginia Tech.

Before I close, I would like to say a special word of thanks to my faculty advisor, Dr. Maury Nussbaum and my Department Head, Dr. G. Don Taylor for their encouragement and support. In addition, I would like to thank my predecessor, Brennan Shepard, for his dedication and friendship, as well as for the commitment he has demonstrated to the university community. I'd also like to thank Arlane, my undergraduate colleague, for her help and cooperation in addressing common issues affecting all students. Finally, I'd like to thank Dean DePauw for her vision, willingness to listen, invaluable guidance, and for serving as an inspiration for what graduate education can be. Thank you.

--- Linsey Barker, August 25, 2008

Constituency Report

Thank you Mr. Rector, Mr. President, members of the board, ladies and gentleman. I am sincerely honored to sit before you as the undergraduate representative to the Board, and to receive the confidence you have in me to serve. I am equally humbled and anxious in my commitment to the Board, charging me to represent some of the world's most intelligent, gifted, and passionate students.

As we all know Virginia Tech is unexplainably like no place else in the world. It is very hard for people outside of our community to understand our charismatic enthusiasm to be a member of the Hokie nation; moreover, it is difficult to explain how we manage to remain a universal leader from the microcosm that is Blacksburg, Virginia. Although, it is incomprehensible to those outside of our community, we understand that it is our passion and commitment to service that drives us to lead across any scope. It is that passion and commitment of our community, more specifically the undergraduate community, that drives me in this position.

I was drawn to the Hokie community by Virginia Tech's motto, "Ut Prosim." Once I saw those words, I knew that Virginia Tech would equip me with the knowledge, skills, and opportunities to lead a life serving the greater community. In my last three years here at Virginia Tech I have taken advantage of the various service and leadership opportunities through my work as a Resident Advisor, an Executive member of the Alliance of Concerned Students, undergraduate research, and countless other opportunities. My involvement on this campus with various groups, campus leaders, and administration has allowed me to realize that each student has a devotion to serving in some capacity and their constant input goes into making this university the best that it can be. After my work as a Resident Advisor and in the Alliance of Concerned Students I was instilled with a commitment to help the students that I came in contact with to achieve their goals driven by their passions and see that they have the same opportunities that I had here.

As the undergraduate representative I am dedicated to conveying student passions and concerns to the board; moreover, I will also represent the Board's commitment to my undergraduate community. In order to effectively examine student needs and concerns I plan on utilizing my previous leadership networks. I have already begun contact with various leaders from organizations throughout the university, such as SGA and CISO, to look at the goals of their organizations this year and investigate the issues of their constituencies. Also, I plan on working with current Resident Advisors through programming in order to survey freshman concerns. I am going to utilize every available resource so that I can make sure every student has their chance to get their voice heard and their issue addressed.

As I mentioned before I have already met with several student leaders to gauge the issues that are affecting their constituencies. Although, the year has just begun and I have not had much of a chance to research all the issues affecting our students, there are two overarching concerns that students want to remain university priorities: they are Academic Advising and Energy and Environmental Sustainability.

The issues that I bring forth today are not new campus issues, and I am happy to say that there has been movement through the university structure to address these student concerns. However, these issues are still affecting the undergraduate community.

Great Academic Advising lays an important foundation for students that can help to ensure success in their college career; however, Academic Advising is an issue that has been visible through surveys results, SGA constituency reports, and by previous representatives to the board. I first recognized this student concern as an RA, when I often was asked to answer advising questions by my residents about their academics. When I began to further research student issues, I noticed that other organizations recognized this as a problem. We noticed that between the colleges and departments, there seems to be no equal standard of advising for all students. Yet, Administration and faculty have begun to recognize that this is an issue affecting our community as well and I am excited about the strides they have made toward solving this issue. Recently, the president of SGA, Emily Mashack, gave me a report on academic advising done by Susanna Rinehart and Kimberly Brown completed in April of this year. I am confident that their report and continued administrative support will help us to find solutions and give every student a great advising experience.

I would like to introduce the issue of Energy and Environmental Sustainability by telling you about the displayed passion and accomplishments of the undergraduate community toward this campus and global concern.

- We currently have over 30 student organizations committed to some aspect of environmental sustainability.
- So far 15 organizations have partnered up to create an Environmental Coalition.
- Through the efforts of a Virginia Tech student, the National Arbor Day foundation and Toyota have included Virginia tech on its campus Tree tour and will plant a hundred trees on our campus this fall.
- Virginia Tech will not only be hosting the first Virginia Power Shift, and environmental student summit, in October, but 4 out of 5 of the master planners are Virginia tech students.

The students on our campus believe that environmental sustainability is a global issue, and that we need to contribute to finding solutions. Happily, there are university faculty, staff, and administration that believe this as well and in the recent past have been taking steps to help us fight for our future. As students we appreciate the efforts made from the creation of the Energy and Sustainability Committee, and we look forward to the implementation of the Virginia Tech Climate Commitment that President Steger charged them with this spring. Again, I implore the board to continue their support to finding solutions for these student concerns.

Once more, let me say how honored I am to have been given this position. I look forward to working with members of the board, faculty, staff, and administration to address student issues. Furthermore, I am excited to move into this role collaborating with my graduate counterpart Linsey Barker on issues that affect both undergraduate and graduate students. I am excited to serve the University to my greatest capacity. Thank you.

Arlane Gordon-Bray

Undergraduate Representative to the Board of Visitors