

Virginia Tech Board of Visitors Meeting

March 23, 2009

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MINUTES

March 23, 2009

The Board of Visitors of Virginia Polytechnic Institute and State University met on Monday, March 23, 2009, at 1:15 p.m. in Torgersen Boardroom, Virginia Tech Campus, Blacksburg, Virginia.

Present

Mr. Michael Anzilotti
 Mr. Frederick J. Cobb
 Ms. Beverley Dalton
 Mr. Ben J. Davenport, Jr.
 Ms. Michele Duke
 Mr. Douglas R. Fahl
 Dr. Calvin D. Jamison, Sr.
 Mr. John R. Lawson, II
 Ms. Sandra Stiner Lowe
 Mr. George Nolen
 Mr. James W. Severt, Sr.
 Mr. James R. Smith
 Dr. Lori Wagner
 Dr. Hardus Odendaal, Faculty Representative
 Mr. Thomas L. Tucker, Staff Representative
 Ms. Linsey M. Barker, Graduate Student Representative

Absent

Ms. Arlane Gordon-Bray,
 Undergraduate Student Representative

*(Note: Mr. Holland's successor from
 VDACS has not been named.)*

Also present were the following: Dr. Charles Steger, Mr. Erv Blythe, Mr. Ralph Byers, Ms. Sheila Collins, Dr. Karen DePauw, Dr. John Dooley, Dr. Elizabeth Flanagan, Chief Wendell Flinchum, Ms. Kay Heidbreder, Mr. Larry Hincker, Dean Eileen Hitchingham, Dr. Pat Hyer, Ms. Sharon Kurek, Ms. Heidi McCoy, Mr. Kevin McDonald, Dr. Mark McNamee, Mr. Michael Mulhare, Ms. Kim O'Rourke, Mr. Mark Owczarski, Dr. Ellen Plummer, Ms. Kathy Sanders, Mr. Dwight Shelton, Ms. Sandra Smith, Dr. Ed Spencer, Mr. Jeb Stewart, Dr. Tom Tillar, Dr. Robert Walters, Ms. Melinda West, Dr. Lisa Wilkes, Dr. Sherwood Wilson, Ms. Linda Woodard, Dr. Daniel Wubah, faculty, staff, students, guests, and reporters.

Rector Lawson asked for a moment of silence in memory of former president Dr. William E. Lavery.

Rector Lawson asked for a motion of approval of the minutes of the November 3, 2008 meeting, as distributed. The motion was made by Ms. Duke and seconded by Mr. Nolen. The minutes were approved.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Rector Lawson called on Dr. Wagner for a report of the Academic Affairs Committee. (Copy filed with the permanent minutes and marked Attachment A.)

Dr. Wagner called on Dr. McNamee to introduce Dr. Daniel Wubah, Vice President and Dean for Undergraduate Education, succeeding Dr. David Ford effective February 1, 2009. Dr. Wubah came from the University of Florida, where he was Vice Provost, and previously held positions at James Madison University and Towson State University. He is from Ghana, where he earned his bachelor's degree. He went on to earn his master's degree from the University of Akron and his Ph.D. in microbiology from the University of Georgia.

Rector Lawson thanked Mrs. Lowe for her efforts to help educate the General Assembly on the impact of budget reductions on the university, and for her efforts above and beyond the call of duty to help improve diversity among the student population.

As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Ms. Duke, and approved unanimously.

Resolution for Approval of Policy on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members

That Policy 4072 on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty members be approved effective Summer 2009. (Copy filed with the permanent minutes and marked Attachment B.)

As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Mr. Davenport, and approved unanimously.

Resolution for Approval of Revisions to the Grievance Procedure for Administrative and Professional Faculty

That the amendments to the grievance process for Administrative and Professional Faculty contained in section 3.0 of the Faculty Handbook, as outlined in the resolution, be approved. (Copy filed with the permanent minutes and marked Attachment C.)

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As part of the Academic Affairs Committee report, and with the endorsement of the Research Committee, the following resolution was moved by Dr. Wagner, seconded by Ms. Duke, and approved unanimously.

Resolution for Approval of Policy on Removal of a Principal, Co-Principal, or Lead Investigator

That the policy on removal of a principal, co-principal, or lead investigator be approved effective immediately. (Copy filed with the permanent minutes and marked Attachment D.)

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As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Ms. Lowe, and approved unanimously.

Resolution for Approval of Professors of Practice

That the proposed non-tenure-track Professor of Practice ranks be approved effective immediately. (Copy filed with the permanent minutes and marked Attachment E.)

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As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Ms. Duke, and approved unanimously.

Resolution for Approval of Delegation of Authority for: (1) Exceptions to the Consulting Policy and (2) Approval of Requests for Change of Duty Station

That the delegation of authority to the president or his designee for approval of exceptions to the consulting policy and for requests for change of duty station be approved effectively immediately. (Copy filed with the permanent minutes and marked Attachment F.)

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As part of the Academic Affairs Committee report, the following resolution was moved by Dr. Wagner, seconded by Mr. Smith, and approved unanimously.

**Resolution for Approval of Class C Director of the
Virginia Tech Carilion School of Medicine**

That Dr. Sid Smith be approved as a Class C Director of the Board of Directors of the Virginia Tech Carilion School of Medicine (Copy filed with the permanent minutes and marked Attachment G.)

REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE

Rector Lawson called on Mr. Smith for a report of the Buildings and Grounds Committee. (Copy filed with the permanent minutes and marked Attachment H.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Severt, seconded by Ms. Duke, and approved unanimously.

**Resolution for Approval of Land Exchange Between Virginia Tech and
Montgomery County and Easements**

That the resolution authorizing the exchange of property with Montgomery County, Virginia, the conveyance of easements to the County, and authorizing the Vice President for Administrative Services to execute the deed and any other documents necessary be approved. (Copy filed with the permanent minutes and marked Attachment I.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Ms. Duke, seconded by Dr. Jamison, and approved unanimously.

Resolution for Approval of Amended Conservation Easement for Virginia Outdoor Foundation (Middleburg)

That the resolution authorizing the University to execute a Correction and Amendment to Deed of Gift of Easement to the Virginia Outdoor Foundation be approved. (Copy filed with the permanent minutes and marked Attachment J.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Severt, and approved unanimously.

Resolution on Demolition of University Buildings

That the resolution authorizing the demolition of buildings numbered 309, 1309, 740, 708, and 201, be approved. (Copy filed with the permanent minutes and marked Attachment K.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Dr. Jamison, and approved unanimously.

Resolution on Virginia Tech Foundation Easement (Price Mountain)

That the resolution authorizing the Vice President for Administrative Services to execute the easement to the Virginia Tech Foundation, Inc. be approved. (Copy filed with the permanent minutes and marked Attachment L.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Mr. Nolen, and approved unanimously.

Resolution for Approval of Addition of Montgomery County to the Blacksburg-Christiansburg-VPI Water Authority

That the resolution authorizing the addition of Montgomery County to the Blacksburg-Christiansburg-VPI Water Authority be approved. (Copy filed with the permanent minutes and marked Attachment M.)

As part of the Buildings and Grounds Committee report, the following resolution was moved by Mr. Smith, seconded by Ms. Lowe, and approved unanimously.

Resolution for Approval of Amendment to Policy No. 1010 on Smoking

That the resolution amending Policy 1010 be approved. (Copy filed with the permanent minutes and marked Attachment N.)

REPORT OF THE FINANCE AND AUDIT COMMITTEE

Rector Lawson called on Mr. Nolen for the report of the Finance and Audit Committee. (Copy filed with the permanent minutes and marked Attachment O.)

As part of the Finance and Audit Committee report, the following resolution was moved by Mr. Nolen, seconded by Mr. Anzilotti, and approved unanimously.

Resolution for Approval of 2009-2010 Compensation for Graduate Assistants

That the graduate assistant compensation program be approved. (Copy filed with the permanent minutes and marked Attachment P.)

As part of the Finance and Audit Committee report, the following resolution was moved by Ms. Dalton, seconded by Mr. Anzilotti, and approved unanimously.

**Resolution for Approval of Year-to-Date Financial Performance Report
(July 1, 2008 – December 31, 2008)**

That the report of income and expenditures for the University Division and the Cooperative Extension/Agricultural Experiment Station Division for the period of July 1, 2008 through December 31, 2008 and the Capital Outlay report be accepted. (Copy filed with the permanent minutes and marked Attachment Q.)

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Smith, seconded by Dr. Jamison, and approved unanimously.

Resolution for Approval of Construction of North Chiller Plant

That the resolution authorizing Virginia Tech to complete a chiller plant be approved. (Copy filed with the permanent minutes and marked Attachment R.)

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Ms. Dalton, seconded by Mr. Anzilotti, and approved unanimously.

Resolution for Approval of the 2010-2016 Capital Outlay Plan

That the list of potential projects for inclusion in the 2010-2016 Capital Outlay Plan be approved and that the University be authorized to develop and submit the Plan, in accordance with future guidance from the state and based on the projects in the approved list. (Copy filed with the permanent minutes and marked Attachment S.)

Mr. Nolen clarified that this list of projects will come back to the Board before the money is spent.

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Nolen, seconded by Mr. Severt, and approved unanimously.

**Resolution for Approval of Capital Project for an
Addition to the Jamerson Center**

That the resolution authorizing Virginia Tech to complete an addition to the Jamerson Center be approved. (Copy filed with the permanent minutes and marked Attachment T.)

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As part of the Finance and Audit Committee report, and with the endorsement of the Buildings and Grounds Committee, the following resolution was moved by Mr. Nolen, seconded by Ms. Duke, and approved unanimously.

**Resolution for Approval of Capital Project for Planning Phase One of the
Relocation of Agriculture Programs**

That the resolution authorizing Virginia Tech to plan phase one of relocating Agriculture programs be approved. (Copy filed with the permanent minutes and marked Attachment U.)

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REPORT OF THE RESEARCH COMMITTEE

Rector Lawson called on Ms. Duke for the report of the Research Committee. (Copy filed with the permanent minutes and marked Attachment V.)

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As part of the Research committee report, the following resolution was moved by Ms. Duke, seconded by Mr. Smith, and approved unanimously.

**Resolution for Approval of Appointments to the Virginia Coal and Energy
Research and Development Advisory Committee**

That Mr. Karl Scott Keim and Ms. Lynda Sharp Anderson be appointed as new members of the Advisory Committee for 2009-2013. (Copy filed with the permanent minutes and marked Attachment W.)

REPORT OF THE STUDENT AFFAIRS AND ATHLETICS COMMITTEE

Rector Lawson called on Mr. Davenport for the report of the Student Affairs and Athletics Committee. (Copy filed with the permanent minutes and marked Attachment X.)

Mr. Davenport emphasized the importance of the Hokies Respect campaign, which was created to promote good sportsmanship among fans. Mr. Cobb added that there seems to be some disparity between behavior at football and basketball games.

Mr. Davenport added that he was very impressed by the report from the Cook Counseling Center. He commended the efforts of the Director, Dr. Director Chris Flynn. Mr. Davenport would like Dr. Flynn to give a presentation to the entire Board at a future meeting.

On the topic of alcohol misuse and abuse among students, Mr. Davenport stated that the Board is very concerned with the students' safety. It was recommended that Chief Wendell Flinchum give a report on underage drinking at a future committee meeting. Chief Flinchum responded that he will be glad to do so. [Note: There will be a panel discussion during the Board's information session to be held on June 1, 2009.]

PRESIDENT'S REPORT

Report of Research and Development Disclosures

As part of the President's report, President Steger told the Board that there are no disclosures to report for the period of October 8, 2008, through February 8, 2009.

President Steger reported that last week the second annual Virginia Tech Tata Symposium on nanoscience took place in India, led by the good efforts of John Dooley. This has turned out to be a very successful collaboration between the Tata group and Virginia Tech.

* * *

President Steger and Ralph Byers spent several days in Washington visiting with the Virginia Delegation and meeting with their staff members. Without exception, the members of the Virginia Delegation are working very hard to help Virginia Tech advance its programs.

* * *

A Senior Management Retreat was held last Monday that included all the deans, vice presidents, and major institute directors. The agenda included: long term strategic issues of enrollment, tuition, high performance computing, the sustainability movement and how it will be incorporated in our buildings and how the campus will develop over time, and how to prepare Virginia Tech for the kind of organizational change that will be needed for the next decade. This was a successful endeavor, which all participants felt was very beneficial.

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President Steger noted that he spoke with Bruce Holland, whose term has expired on the Board of the Virginia Department of Agriculture and Consumer Services. Thus, he is no longer on the Board of Visitors. Mr. Holland asked Dr. Steger to convey his best wishes to the Board members and express how much he valued the relationship with all of them. The person temporarily serving as president of the VDACS board was unable to attend today's meeting. A resolution of appreciation from the Board of Visitors will be prepared for Mr. Holland.

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Reports from Constituency Representatives

- **Ms. Arlane Gordon-Bray, Undergraduate Student Representative to the Board**
 Note: Report is attached although Ms. Gordon-Bray missed this meeting due to illness.
 Note: Rector Lawson introduced Ms. Kristina Hartman, the Undergraduate Student Representative for 2009-10.
- **Ms. Linsey Barker, Graduate Student Representative to the Board**
 Note: Ms. Barker introduced Ms. Rebecca French, the Graduate Student representative for 2009-10.
 Note: At the request of Rector Lawson, Ms. Barker announced that she accepted a position as an assistant professor at the University of Missouri.
- **Mr. Tom Tucker, President of Staff Senate and Staff Representative to the Board**

- **Dr. Hardus Odendaal, President of Faculty Senate and Faculty Representative to the Board**

(Copies filed with the permanent minutes and marked Attachment Y.)

Dr. Jamison requested on behalf of the Board, that a resolution be prepared to honor President Emeritus William E. Lavery, who passed away on February 16, 2009. Dr. Jamison commented that he began his career at Virginia Tech when Dr. Lavery was President.

Motion to begin Closed Session

Mr. Nolen moved that the Board convene in a closed meeting, pursuant to § 2.2-3711, Code of Virginia, as amended, for the purposes of discussing:

1. Appointment of faculty to Emeritus status, the consideration of individual salaries of faculty, consideration of Endowed Professors, review of departments where specific individuals' performance will be discussed, and consideration of personnel changes including appointments, resignations, work station changes, athletic personnel bonuses, and salary adjustments of specific employees and faculty leave approvals.
2. The status of current litigation and briefing on actual or probable litigation.
3. Special awards.

all pursuant to the following subparts of 2.2-3711 (A), Code of Virginia, as amended, .1, .7, and .10

The motion was seconded by Mr. Fahl and passed unanimously.

Motion to Return to Open Session

Following the Closed Session, members of the press, students, and the public were invited to return to the meeting. Rector Lawson called the meeting to order and asked Mr. Nolen to make the motion to return to open session.

Mr. Nolen made the following motion:

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Visitors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia Polytechnic Institute and State University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Visitors.

The motion was seconded by Ms. Duke and passed unanimously.

Upon motion by Mr. Nolen and second by Ms. Duke, unanimous approval was given to the resolutions for approval of **Emeritus Status** (3), as considered in Closed Session. (Copies filed with the permanent minutes and marked Attachment Z.)

Upon motion by Ms. Duke and second by Dr. Wagner, unanimous approval was given the resolution for approval of **Faculty Leaves – Study-Research** (14) **Research Assignment** (44), as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment AA.)

Upon motion by Ms. Duke and second by Dr. Wagner, unanimous approval was given the resolution for approval of **Educational Leave** (1). (Copy filed with the permanent minutes and marked Attachment BB.)

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given the resolution for approval of **Change of Duty Station** (1), as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment CC.)

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the resolutions for approval of **Endowed Professorships** (2) as considered in Closed Session. (Copies filed with the permanent minutes and marked Attachment DD.)

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the **Resolution for Approval of Exception to the Virginia Conflict of Interest Act** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment EE.)

Upon motion by Dr. Wagner and second by Mr. Severt, unanimous approval was given to the **Ratification of the Selection of the 2009-2010 Student Representatives to the Board** as considered in Closed Session.

Kristina Hartman, Biological Sciences, Undergraduate Student Representative

Rebecca French, Graduate Student Representative

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the resolutions for approval to **Name University Facilities** (9) as considered in Closed Session. (Copies filed with the permanent minutes and marked Attachment FF.)

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the **Resolution for Ratification of Personnel Changes Report** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment GG.) This item was reviewed by the Academic Affairs Committee and the Finance and Audit Committee.

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the **Resolution for Ratification of Contractual Bonuses and Approval of Non-Contractual Bonuses for Athletic Events – ACC Championship Game and FedEx Orange Bowl Bonuses** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment HH.)

Upon motion by Dr. Wagner and second by Ms. Duke, unanimous approval was given to the **Resolution for Salary Adjustments for Olympic Sport Personnel** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment II.)

Audit Report

No Action Required

Litigation Report

Not for Approval

Appointment of Nominating Committee for Officers of the Board

Rector Lawson appointed the following Board members to the Nominating Committee to present a slate of nominees for Rector, Vice Rector, and Secretary at the June meeting:

Mr. Ben Davenport – Chair
 Ms. Sandra Stiner Lowe
 Ms. Beverley Dalton
 Mr. James Severt

The date for the next meeting is May 31-June 1, 2009, on the Virginia Tech Campus, Blacksburg, Virginia. However, a special meeting of the Executive Committee of the Board will be convened as soon as practical after the Reconvened Session of the General Assembly on April 8 for the purpose of setting tuition and fees for 2009-10.

The meeting adjourned at 3:30 p.m.

John R. Lawson, II, Rector

Kim O'Rourke, Secretary

Committee Minutes

ACADEMIC AFFAIRS COMMITTEE

**Drillfield Conference Room
The Inn at Virginia Tech and Skelton Conference Center
8:30 a.m.
March 23, 2009**

Board Members Present:

Chair: Lori L. Wagner

Members: Shelley Duke, Douglas R. Fahl, Linsey Barker, Sandra Stiner Lowe

CLOSED SESSION:

The committee approved a resolution to move into closed session to consider appointments to emeritus status, faculty leaves, a change of duty station, appointments to endowed professorships, ratification of the personnel changes report, and an exception to the conflict of interest act.

All recommendations and resolutions were unanimously approved. The session was formally certified and the committee moved to open session.

OPEN SESSION:

1. Welcome.

Dr. Lori Wagner welcomed staff and guests. Dr. Wagner shared that the Committee met with pre-tenure faculty members over breakfast. Four main issues emerged from the discussions: dual career hires, the need for diversity, the opportunities and challenges presented by interdisciplinary scholarship, and how to account for service to the university.

2. Approval of Minutes.

The minutes of the November 3, 2008 meeting were unanimously approved.

3. Report of Closed Session Action Items.

Actions taken in the committee's closed session were reported. The resolutions presented to the committee were unanimously approved.

4. Provost's Update.

Dr. Mark McNamee introduced Dr. Daniel Wubah as vice president and dean for undergraduate education. Dr. Wubah brings to Virginia Tech a career dedicated to excellence in undergraduate education whose responsibilities include leadership for university-wide undergraduate programs and initiatives and for key academic administrative units, including admissions, registrar, and financial aid. Dr. McNamee

provided information regarding undergraduate admissions. This year, Virginia Tech received 21,201 applications, up 2% over last year, and the most in school history including an increase in out-of-state applications. 12,947 applicants were offered admission. The projected enrollment is 5,025, 3,500 in-state students and 2,500 out-of-state students. Approximately 25% of the entering class was accepted early decision. This was also the strongest applicant pool in Virginia Tech's history with an average high school GPA of 3.94 and average SAT score of 1250.

5. Inclusive Excellence.

a. Diversity Strategic Plan Update.

Mr. Kevin McDonald, vice president for equity and inclusion, provided an overview to the university's diversity strategic plan and curriculum transformation efforts. The Diversity Plan sets goals related to four dimensions of inclusive excellence: Access and Success, Campus Climate, Education and Scholarship, and Institutional Infrastructure. A component of the diversity strategic plan is to transform the curriculum to create intentional academic and co-curricular experiences designed to achieve diversity learning goals for students. Curricular transformation addresses goals articulated by the University Strategic Plan, the Race and the Institution Task Force, SACS and the Student Government Association. Curricular transformation will be achieved through course development and course modification resulting in learning experiences that advance student multicultural competencies. Mr. McDonald introduced Ms. Susanna Rinehart as director of education for diversity and inclusion. The Diversity Strategic Plan is a complement to the University Strategic Plan. Communication plans include vetting the diversity plan with all sectors of the university community and inviting input from students, staff and faculty.

6. Strategic Enrollment Management.

a. Classroom and Class Laboratory Utilization.

Dr. Mark McNamee provided information regarding classroom and laboratory utilization. Virginia Tech must comply with policy and standards developed by SCHEV to account for the utilization of classroom and laboratory space. Challenges faced by Virginia Tech include that much of the classroom and laboratory inventory was built prior to 1975. Renovations frequently result in lost seats. Academic programs need classrooms that seat 50 or more students, while most existing classrooms are smaller. To meet current demand, Virginia Tech requires additional classroom space that would result in 3,200 additional seats.

7. Global Strategies.

Dr. John Dooley presented information regarding the significant impact that international faculty, staff and students have on the university community. Non-resident faculty members comprise 8% of the faculty workforce, 25% of the graduate student body, and 2% of the undergraduate student body. Dr. Dooley updated the committee on the resubmission of two large USAID grants. These grants provide significant opportunities for scholarship and collaboration with U.S. partners and have global impact in Africa, Asia, Southeast Asia, Eastern Europe, Latin and Central America. Dr. Dooley also discussed regional initiatives at the Center for European Studies and Architecture,

expansion of efforts in India, faculty development initiatives in Latin America, and the creation of a new university in Oman. The economy is impacting the ability of students to study abroad.

Dr. Lori Wagner asked Ms. Sandy Stiner Lowe to report on her efforts with members of the General Assembly. Ms. Lowe pointed to Hokie Day at the Virginia General Assembly. Ms. Lowe called 16 delegates and 15 senators that represent her geographic area. Using the budget guidelines and university priorities provided to the board, Ms. Lowe spoke to members of the General Assembly and discussed their support for Virginia Tech. Ms. Lowe proposes an activity that would involve all board members in Hokie Day by calling delegates and senators on behalf of Virginia Tech.

Ms. Lowe received a list of 50 potential Ron Brown Scholars to whom she made phone calls. Ms. Lowe reached 47 of these potential students and encouraged them to accept President Steger's invitation to a reception and dinner at the Grove. This work has assisted in the recruitment and the offer of admission to these students, two were accepted early decision.

Ms. Duke and the committee thanked Ms. Lowe for her dedication to increasing the visibility of Virginia Tech with the General Assembly and her commitment to contacting the Ron Brown Scholarship applicants.

8. Faculty Affairs.

a. Resolution on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members.

Ms. Frances Keene, chair of the Commission on Administrative and Professional Faculty Affairs (CAPFA), presented a resolution to allow (but not require) that administrative and professional faculty members who teach credit courses receive overload pay for teaching when it is beyond the scope of their normal administrative duties.

A motion was made and seconded to approve the Resolution on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members. The resolution passed unanimously.

b. Resolution on Revisions to the Grievance Procedure for Administrative and Professional (A/P) Faculty.

Ms. Frances Keene, chair of the Commission on Administrative and Professional Faculty Affairs (CAPFA), presented a resolution to make minor revisions to the existing grievance procedure for Administrative and Professional Faculty. These revisions in the Faculty Handbook include combining the oral and written statement of grievance to the supervisor at the first step; clarifying that more senior A/P faculty would have only as many review steps as available prior to review by a grievance panel; and directing the first step of the grievance to the unit director in cases where the employee reports to a supervisor below the director. In addition, termination for cause is confirmed as a valid issue for grievance.

A motion was made and seconded to approve the Resolution on Revisions to the Grievance Procedure for Administrative and Professional Faculty. The resolution passed unanimously.

c. Resolution on Removal of a Principal, Co-Principal, or Lead Investigator.

Dr. Gary Long, chair of the Commission on Faculty Affairs, presented a resolution to approve a policy that outlines the reasons for which an investigator may be removed from oversight and management of a grant or contract and the procedure to be followed if removal is initiated by the university or requested by a sponsor. An appeal process is provided when the removal is involuntary.

A motion was made and seconded to approve the Resolution on Removal of a Principal, Co-Principal, or Lead Investigator. The resolution passed unanimously.

d. Resolution on Professors of Practice.

Dr. Sam Easterling, professor of engineering and member of the Commission on Faculty Affairs, presented information regarding the professor of practice ranks. The ranks of assistant, associate and professor of practice recognize the valuable contributions that experienced practitioners make to the delivery of instruction and outreach in such fields as engineering, building construction, natural resources, architecture and design. Appointment to one of these ranks carries no aspect of tenure. The use of such ranks is at the discretion of the department and faculty. The new rank series is parallel to the clinical faculty ranks which are used in the College of Veterinary Medicine. However, "professor of practice" is a more appropriate title for appointments in non-medical disciplines where professional credentials and related work experience contribute to the professional preparation of students.

A motion was made and seconded to approve the Resolution on Professors of Practice. The resolution passed unanimously.

e. Resolution on Delegation of Authority for Exceptions to the Consulting Policy and Approval of Requests for Change of Duty Station.

Dr. Patricia Hyer, associate provost for academic affairs, presented information on the delegation of authority to the president or his designee to approve exceptions to the consulting policy and requests for change of duty station.

A motion was made and seconded to approve the Resolution on Delegation of Authority for Exceptions to the Consulting Policy and Approval of Requests for Change of Duty Station. The resolution passed unanimously.

9. Resolution to Approve Class C Director for the Virginia Tech Carilion School of Medicine.

Dr. Mark McNamee presented a resolution to approve the appointment of Dr. Sid Smith to the Board of Directors of the Virginia Tech Carilion School of Medicine.

A motion was made and seconded to approve the resolution to appoint Dr. Smith to the Board of Directors for the Virginia Tech Carilion School of Medicine. The resolution passed unanimously.

There being no further business, the meeting adjourned at 11:30.

**RESOLUTION ON TEACHING CREDIT CLASSES AND OVERLOAD
COMPENSATION FOR ADMINISTRATIVE AND PROFESSIONAL FACULTY
MEMBERS**

WHEREAS, Virginia Tech places a high value on the contributions to the instructional mission and student learning made by qualified members of the university community; and

WHEREAS, university policy (Policy 4071, Policy for Staff Employed to Teach For-Credit Courses) provides the opportunity for classified and university staff members to teach credit courses and receive overload compensation, and some staff members who currently teach for academic departments for additional pay are among those positions identified for conversion to A/P appointments; and

WHEREAS, administrative and professional faculty members who teach classes outside the normal responsibilities of their full-time job currently do not have the possibility of receiving overload pay; and

WHEREAS, administrative and professional faculty members represent a well-credentialed, local source of adjunct faculty members, whose full-time employment at Virginia Tech assures regular access for students and a commitment to quality; and

WHEREAS, participation in instructional activities by those with administrative responsibilities provides closer engagement with students and an opportunity to make a meaningful contribution to a primary mission of the university;

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors approves Policy 4072 (below) on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members; and

BE IT FURTHER RESOLVED, that an annual report will be provided to the President and Provost by March 1 each year showing the names of faculty receiving payment under this policy, names and term(s) of classes taught, and enrollment per class for the academic year in progress. The President retains the right to suspend overload payments in subsequent terms in cases of budget constraints or abuse of the policy.

RECOMMENDATION:

That Policy 4072 on Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members be approved effective Summer 2009.

March 23, 2009

Virginia Polytechnic Institute and State University
Policy and Procedures

No. 4072 Rev.: 0
Date: March 23, 2009

Subject: Teaching Credit Classes and Overload Compensation for Administrative and Professional Faculty Members

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1. Purpose

The purpose of this policy is to authorize overload compensation for Administrative and Professional (A/P) faculty teaching undergraduate or graduate credit courses at Virginia Tech. The policy provides guidelines for A/P faculty members whose normal job responsibilities do *not* include teaching. Individuals teaching classes as part of their normal full- or part-time positions are not eligible for additional compensation. In addition, this policy only applies to A/P faculty members who have full responsibility for teaching a class. Occasional lectures, supervision of interns or practicum students, or other minor instructional support activities are typically not compensated.

2. Policy

It is the policy of Virginia Tech to allow appropriately credentialed A/P faculty to teach graduate or undergraduate courses at the university if requested to do so by an academic program and with the approval of the employee's department head. Academic departments may employ full-time A/P faculty to teach one course per semester. The A/P faculty member must hold at least the minimum credentials required for teaching courses at various levels in accordance with SACS expectations (see section 2.5.3 of the Faculty Handbook). It is the responsibility of the teaching department to verify and document appropriate credentials for all teaching faculty. The A/P faculty member may receive payment for teaching credit courses (overload pay) only when such teaching is not part of the normal expectation for the position. Teaching for supplemental compensation is included within the overall time and income limitations defined in the consulting policy in the Faculty Handbook.

A/P faculty members with appropriate credentials who make long-standing and significant contributions to an academic program may be considered for academic rank and promotion, without implications for tenure, in accordance with section 3.1 of the Faculty Handbook.

Teaching credit courses for another institution while a full-time employee of Virginia Tech is considered "regular outside employment" which is prohibited by the university's policy on consulting and outside employment, section 2.17.1 of the Faculty Handbook.

3. Procedures

The following procedures were developed to provide guidelines for A/P faculty teaching classes at the university:

1. The specific requested teaching assignment (semester, day of week, time, and the course) should be approved in advance by the faculty member's own department head. The department head also determines whether the teaching assignment should be considered within the faculty member's normal job responsibilities, and thus not eligible for additional compensation. The agreement may be multi-year and revisited periodically if the instructional assignment is expected to be on-going.
2. In approving or disapproving the requested teaching assignment, the department head (or supervisor) should consider the employee's ability to manage additional work outside of usual job expectations, whether the

course is scheduled during normal hours of work, and whether the scheduled absence and additional responsibilities would create undue disruption. The benefit to the faculty member for his or her professional development and contribution to the academic program requesting services should also be considered. Although engagement of the A/P faculty with the instructional mission of the institution is to be encouraged, teaching on an overload basis is not a right. Continued satisfactory performance in the primary position is essential and is the basis of the annual performance evaluation and merit adjustment.

3. Compensation for teaching classes is negotiated between the academic department and the A/P faculty member based on the rate paid by the department for other adjunct faculty with similar experience/qualifications for the same or similar course. The A/P faculty member may agree to teach without additional pay or may receive an allocation of professional development funds instead of salary; however, department head approval for the additional assignment is still expected.
4. Wage payments are made through [Policy 4296: Adjunct and Wage Faculty Payments \(P14 Payments\)](http://www.policies.vt.edu/4296.pdf) (<http://www.policies.vt.edu/4296.pdf>). The overload payment is initiated by the academic department; it requires approval by the academic department head, the employee's department head and senior manager, and the provost. Approval by the employee's department head on the P14 may serve as documentation of approval for the overload assignment, if not done as a separate agreement.
5. Teaching credit courses for overload pay is included within the overall limitations defined in the consulting policy in section 2.17 of the Faculty Handbook, that is, no more than one day per week or five days in a five-week period. Compensation for approved supplemental activities (e.g. non-credit continuing education programs, teaching credit courses on overload) paid through the university may not exceed 33 1/3% of the contract-year salary during the period of the contract and 33 1/3% of salary during the summer for those on an academic-year appointment.
6. An annual report will be provided to the President and Provost by March 1 each year showing the names of faculty receiving payment under this policy, names and term(s) of classes taught, and enrollment per class for the academic year in progress. The President retains the right to suspend overload payments in subsequent terms in cases of budget constraints or abuse of the policy.

4. References

[Faculty Handbook](http://www.provost.vt.edu/documents/FHB_08_2008.pdf) (http://www.provost.vt.edu/documents/FHB_08_2008.pdf):

- Section 2.5.3 Terms of Faculty Offer and Documentation of Credentials
- Section 2.17.1 Consulting Activities and Outside Employment
- Section 3.1 Faculty Rank and Title

[Policy 4296 Adjunct and Wage Faculty Payments \(P14 Payments\)](http://www.provost.vt.edu/documents/FHB_08_2008.pdf)

(http://www.provost.vt.edu/documents/FHB_08_2008.pdf)

5. Approval and Revisions

Approved by the Commission on Administrative and Professional Faculty Affairs: September 10, 2008

Approved by University Council:

Approved by the President:

Approved by the Board of Visitors:

RESOLUTION AMENDING THE ADMINISTRATIVE AND PROFESSIONAL FACULTY GRIEVANCE PROCESS

WHEREAS, the Commission on Administrative and Professional (A/P) Faculty Affairs (CAPFA) is responsible for oversight of A/P faculty grievances and advising the provost or associate vice president for human resources prior to action; and

WHEREAS, during 2007-2008, CAPFA learned through formal grievances and a close review of Section 3.0 of the Faculty Handbook that changes were necessary to better serve the needs of the grievant and the university, and to reflect practice as it has evolved over the years; and

WHEREAS, step 1 (oral presentation to supervisor) and step 2 (written presentation to supervisor) are combined to streamline the process since experience suggests that this differentiation did not work as well intended; and

WHEREAS, the addition of staff in bands 5-7 to the ranks of A/P faculty members who may report to supervisors below the director level raises potential concern that the number of steps and designated levels of the review process may preempt the involvement of key players the grievance process, therefore CAPFA recommends that the initial grievance go to the director, then dean or vice president, then to the CAPFA hearing panel and finally to provost/associate vice president for human resources for a final decision, thereby giving the grievant the opportunity, regardless of level of position, an opportunity to take their complaint to the highest level in their reporting structure, and

WHEREAS, language was added to recognize that some A/P faculty members may report to a senior level administrator, precluding the possibility of conducting all steps as prescribed in the procedures;

WHEREAS, there are two conflicting statements in section 3.0 – section 3.6 states that termination for cause may be a valid issue for a grievance while section 3.11.2 states that termination for cause may NOT be grieved; CAPFA recommends that termination for cause be a valid issue for grievance; and

NOW, THEREFORE BE IT RESOLVED that Section 3.11.2 of the Faculty Handbook be amended as follows:

Concerning Step One Written Grievance Submitted to Director/Department Head:

1. **Step one:** The grievant must submit a **written** statement of the grievance to his or her **director or department head** (for extension, the district director) within 30 calendar days of the date that he or she knew or should have known of the event or action that is the basis for the grievance.

***Concerning Shortening of Steps Based on Reporting Relationship of Grievant
(new language):***

The number of steps in the process may be shortened given the reporting line of the grievant. Thus, if three steps do not exist between the grievant and the president, then the available number of steps will be used.

Concerning Termination for Cause as a Valid Issue for Grievance:

3.11.2 Valid Issues for Grievance

For this process, a grievance is defined as a complaint by an administrative or professional faculty member alleging a violation, misinterpretation, or incorrect application of a policy, procedure, or practice of the university directly affecting the grievant. Some examples of valid issues for filing a grievance are:

1. improperly or unfairly determined personnel decisions that resulted in an unsatisfactory annual performance evaluation, ***termination for cause***, unreasonable merit adjustment or salary level, or excessive teaching load/work assignments;

RECOMMENDATION:

That the above amendments to the grievance process for administrative and professional faculty contained in section 3.0 of the Faculty Handbook be approved.

March 23, 2009

RESOLUTION ON REMOVAL OF A PRINCIPAL, CO-PRINCIPAL OR LEAD INVESTIGATOR

WHEREAS, the university strives for the highest standards of research performance to maintain its credibility, public trust and the professional standing of all its researchers; and

WHEREAS, funding agreements are legal contracts between the sponsor and the university (not the principal investigator(s)), thereby obligating the university to ensure compliance with any and all applicable policies, regulations, or specific conditions attached to the funding; and

WHEREAS, there are circumstances when removal of a Principal, Co-Principal or Lead Investigator may have to be considered, especially when so requested by a sponsor; and

WHEREAS, the removal of a Principal, Co-Principal or Lead Investigator warrants an established policy and procedure to ensure fair treatment of faculty members and protection of university and sponsor interests and obligations;

NOW, THEREFORE, BE IT RESOLVED that the following section be added to the Faculty Handbook and to the Handbook for Special Research Faculty:

REMOVAL OF A PRINCIPAL, CO-PRINCIPAL OR LEAD INVESTIGATOR

Funding agreements are legal contracts between the sponsor and the university rather than an individual, thereby obligating the university to ensure compliance with any and all applicable policies, regulations, or specific conditions attached to the funding. Funding agencies and sponsors vary in their requirements; the terms of the specific contract with a sponsor will guide the university's actions whenever this policy may need to be invoked. This policy applies to investigators who hold identified responsibilities as Principal, Co-principal, or Lead Investigator (hereafter referred to collectively as the Investigator).

Removal of an Investigator from a sponsored project may be necessary or warranted under unusual circumstances such as incapacity (unable to carry out their responsibilities as an Investigator), misuse of funds, failure to comply with university and sponsored programs' policies or state or federal regulations, failure to disclose or appropriately manage a significant conflict of interest, or in response to a request by the sponsor of the project.

Significant issues that are uncovered by the university or brought forward by the sponsor should be addressed with the Investigator as early as possible so that he or she has an opportunity to rectify the problem(s) if possible. The Office of the Vice President for Research must consult with the relevant department head and dean (or other senior manager if the Investigator is not in an academic college) in addressing the deficiencies prior to removal, evaluating the validity of

the concerns, or determining other appropriate resolutions to the identified issues. Referral to and formal investigation by a university entity charged with such responsibility, such as internal audit in the case of alleged fraud or misuse of funds, will follow standard university policies and procedures. Reassignment of responsibility for authorization of project expenditures may be necessary pending the outcome of the investigation.

Should the circumstances warrant removal, the vice president for research shall inform the Investigator in writing, including a statement of the justification and supporting evidence for the removal. If the sponsor initiates a request for removal, the vice president shall request such a statement in writing from the sponsor. The Investigator shall have at least ten (10) working days from receipt of the notification to respond. If this exchange does not result in a satisfactory resolution of the issues(s) and the removal becomes involuntary, the Investigator may appeal within five (5) working days to the provost.

Notification of the sponsor will be in accordance with the terms of the specific sponsored contract and/or requirements of the funding agency whenever the university initiates temporary suspension or permanent removal of an Investigator. Reassignment of project leadership, when necessary, will occur in consultation with the sponsoring program manager.

Appeal: Within ten working days (or as expeditiously as possible), the provost will appoint an appeals committee composed of three non-administrative faculty members chosen by the provost: one member chosen from the Faculty Senate Faculty Review Committee; one member chosen from the Committee on Faculty Ethics; and one member from the general faculty. The committee will elect its own chair. The vice president for research will present the appeals committee with the rationale and evidence that led to the recommendation for removal. The Investigator, if he or she so elects, will have an opportunity to provide a statement to the panel. Documents shall be submitted in accordance with deadlines and guidelines set by the committee and made available to the other party. The appeals committee may choose to review submitted documents and/or hear from the parties. The committee's responsibility is to determine if there is reasonable cause for the removal, that the Investigator had a fair opportunity to rebut the evidence as provided for in this policy, and that university policies and procedures have been followed appropriately. The committee will provide its recommendation in writing to the provost within thirty (30) calendar days. The provost shall render a decision on removal of the Investigator within five (5) working days after receiving the committee's recommendation. If the decision of the provost does not agree with the recommendation of the appeals committee, the Investigator may appeal within five (5) working days to the president of the university. The president will render a decision within fifteen (15) working days. The president's decision will be final.

Time limits above may be extended by necessity and by mutual agreement of the parties. Given that this appeal process provides an opportunity for referral to a faculty panel and review by university executives, the same matter may not also be the subject of a grievance.

RECOMMENDATION:

That the above policy on removal of a principal, co-principal, or lead investigator be approved effective immediately.

March 23, 2009

RESOLUTION ON PROFESSORS OF PRACTICE

WHEREAS, certain departments, typically those associated with professional programs, see considerable benefit from appointing outstanding members of their profession to full or part-time non-tenure track positions in support of their instructional, research, or outreach programs; and

WHEREAS, some professional or disciplinary accrediting bodies may encourage departmental use of experienced practitioners in teaching specific courses, overseeing certain student experiences, or carrying out other aspects of the department's mission; and

WHEREAS, individuals with significant and successful field experience bring with them exceptional understanding of the practice of their professions, thereby enriching the students' experiences and enhancing the quality of outreach and practitioner-based research; and

WHEREAS, the rank "Professor of Practice" is increasingly found in use at a number of universities to recognize these special contributions and the expertise brought by such individuals;

WHEREAS, approval of these ranks is not meant to suggest that academic departments must use them, or that a department is required to change its balance of tenure-track and non-tenure-track positions. Rather, these proposed ranks create a more flexible set of tools that have been requested by a variety of departments to meet instructional needs that have not been successfully addressed by a traditional tenure-track appointment while giving appropriate recognition for the accomplishments of the practitioners;

NOW, THEREFORE, BE IT RESOLVED that the ranks of Assistant Professor of Practice, Associate Professor of Practice, and Professor of Practice be added to the Faculty Handbook with the following overview and definitions.

Proposed new text for the Faculty Handbook, to be inserted in section 2.3.1 concerning non-tenure-track ranks for instructional faculty:

Professor of Practice Ranks

Academic departments retain the authority and responsibility to make decisions about whether to employ professors of practice to deliver aspects of their instructional program or to carry out other aspects of the departmental mission. Departmental policies and practices related to the use of non-tenure-track ranks must be approved by an appropriate standing committee in the department, such as a promotion and tenure or executive/personnel committee, the department head, and dean.

For disciplines where professional preparation of students is a major goal, the involvement of experienced practitioners in teaching the skills and values of the profession, overseeing internships and project experiences, and career advising, for example, can be a vital aspect of a successful program. Professional programs often have a deep commitment to on-going continuing education of practitioners in the field, resulting in a greater commitment to delivery of outreach programs than may be typical of a tenure-track appointment outside of extension. Programs in the arts may wish to attract resident artists or performers for a period of time to contribute to the program. The professor of practice rank series may be appropriate in these and other roles that typically do not reflect the same range of responsibilities required for tenure-track faculty members.

The professor of practice series provides for short- or long-term, full- or part-time, non-tenure-track faculty appointments for individuals who bring specialized expertise to the instructional programs of the university, thereby complementing the qualifications and contributions of tenure-track faculty. [These rank titles may also be used for wage appointments in lieu of adjunct assistant, associate, or professor, if appropriate for the assignment and credentials of the individual.] Individuals appointed to these ranks are expected to be successful and effective professionals in a given field. They must be effective teachers of the profession or discipline and they are expected to be able to understand and evaluate the research that applies to their field and to teach it to students. While professor-of-practice faculty members may conduct research and present their findings in professional venues, there are no expectations for an extensive research program as is typical of tenure-track faculty appointments.

Professor-of-practice faculty members are expected to remain active in their professions in ways that contribute to their assignment--teaching, consulting or doing outreach, serving in technical and professional societies and associations, and similar activities. Where appropriate to their assignment, they may serve on graduate committees and interact with graduate students and interns, in accordance with policies of the Graduate School. They may also be expected to serve on departmental, college, or university committees as contributing members of their departments and the broader university community.

Individuals appointed to a professor of practice rank must have a graduate or professional degree in the discipline (or a related discipline), professional certification(s) if relevant, and/or significant professional experience. Any appointment without the relevant **terminal** degree in the field must be certified by the department as appropriately credentialed for the faculty member's particular instructional assignment in accordance with guidelines for regional accreditation and university policy and procedures. Documentation supporting alternative credentials certification is required. A record of significant professional achievement is expected for appointment at the associate or full level; initial appointments at such ranks must be approved by the appropriate departmental committee and head.

Appointment to one of these ranks may be from one to five years and are renewable without limit.

Promotion within these ranks may be pursued through procedures outlined in this section for all non-tenure-track instructional faculty. Tenure will not be awarded at any of these ranks and all service at one of these ranks will be excluded from the probationary period should the faculty member later be appointed to a tenure-track position.

Assistant Professor of Practice

Persons appointed at this rank will have a graduate or professional degree in the discipline (or a related discipline), professional certification(s) if relevant, and/or significant professional experience. Experience and a demonstrated competence in practice of the profession are expected. Credentials must be relevant to the field and type of assignment.

Associate Professor of Practice

Persons appointed at the associate professor of practice rank will have a graduate or professional degree in the discipline (or a related discipline), professional certification(s) if relevant, and/or significant professional experience. Credentials for appointment or promotion to this rank must document a record of significant professional experience and accomplishments relevant to the field and type of assignment.

Professor of Practice

Professor of practice is the capstone rank in the series. Appointment to this rank denotes distinguished professional achievement, and regional, national, or international prominence in the field. Credentials for appointment or promotion to this rank must document a record of significant professional experience and accomplishments relevant to the field and type of assignment. External validation of such accomplishments and leadership in the field is expected at the time of appointment or promotion.

RECOMMENDATION:

That the proposed non-tenure-track Professor of Practice ranks be approved effective immediately.

March 23, 2009

**RESOLUTION ON DELEGATION OF AUTHORITY FOR
EXCEPTIONS TO THE CONSULTING POLICY AND APPROVAL OF
REQUESTS FOR CHANGE OF DUTY STATION**

WHEREAS, members of the Board of Visitors have expressed interest in focusing the attention of the board on strategic decisions where their review and approval can be most valuable to the university; and

WHEREAS, the Academic Affairs Committee of the board has traditionally reviewed individual exceptions to the consulting policy, for example a request for extension of the stated time limits of no more than five days in a five-week period to accommodate consulting in a foreign country; and

WHEREAS, the committee also reviews and approves individual requests for a change of duty station when a faculty member relocates for a period of two weeks or more from their home campus/work location, usually to pursue work related to a grant or contract or to accept a foreign assignment or research fellowship opportunity (such as a Fulbright award), and such opportunities or reassignments are deemed to be in the university's as well as the faculty member's interest;

WHEREAS, the committee's review may not be timely given the quarterly meeting schedule, and delegation of approval for routine exceptions to these policies facilitates the work of the committee as well as the university;

THEREFORE BE IT RESOLVED that the Board of Visitors delegate to the president or his designee authority to approve exceptions to the consulting policy and requests for change of duty station.

RECOMMENDATION:

That the delegation of authority to the president or his designee for approval of exceptions to the consulting policy or requests for change of duty station be approved effective immediately.

March 23, 2009

**RESOLUTION TO APPROVE CLASS C DIRECTOR FOR THE VIRGINIA TECH
CARILION SCHOOL OF MEDICINE**

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University and Carilion Clinic have entered into a Memorandum of Understanding in which they agreed by joint effort to establish a medical school and research institute;

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University and Carilion Clinic further agreed that the Board of Directors of the Virginia Tech Carilion School of Medicine would be organized into three classes of directors of which the Board of Visitors of Virginia Polytechnic Institute and State University would appoint four (4) directors, as Class A Directors; the Board of Directors of Carilion Clinic would appoint four (4) directors as Class B Directors; and three (3) additional individuals would be appointed by a majority vote of the Board of Directors of the Virginia Tech Carilion School of Medicine and approved by both the Board of Visitors of Virginia Polytechnic Institute and State University and the Board of Directors for Carilion Clinic to serve as Class C Directors;

WHEREAS, no candidate is either employed by or affiliated with Virginia Polytechnic Institute and State University or Carilion Clinic; and

WHEREAS, due consideration and deliberation has been given to the qualifications of each.

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia Polytechnic Institute and State University approve the following individual to serve as a Class C Director on the Board of Directors of the Virginia Tech Carilion School of Medicine:

Dr. Sid Smith

RECOMMENDATION:

That Dr. Sid Smith be approved as a Class C Director of the Board of Directors of the Virginia Tech Carilion School of Medicine.

March 23, 2009

Committee Minutes
BUILDINGS AND GROUNDS COMMITTEE

Solitude Conference Room

8:00 a.m.

March 23, 2009

Board Members Present:

Mr. John R. Lawson, Rector
Mr. James R. Smith, Chair
Dr. Calvin D. Jamison, II,
Mr. James W. Severt, Sr.

Guests: President Charles W. Steger, Dr. Sherwood G. Wilson, Ms. Lynn Eichhorn, Mr. J. Scott Hurst, Ms. Elizabeth Reed, Ms. Linda Woodard, Ms. Vickie Chiocca, Mr. David Chinn, Mr. Martin Daniel, Mr. David Dent, Dr. Jack Finney, Dr. Elizabeth Flanagan, Chief Wendell Flinchum, Dr. Lance Franklin, Mr. Tom Gabbard, Ms. Kimberly Haines, Dr. Larry Hincker, Ms. So-Young Hong, Mr. Joe Hoeflein, Ms. Mildred Johnson, Mr. Rick Johnson, Ms. Vickie Mouras, Mr. Michael Mulhare, Ms. Bobbi Myers, Ms. Melissa Richards, Ms. Kersten Roan, Lt. Col. Bill Stringer, Mr. Ross Verbrugge, Mr. Jim Weaver

1. **Closed Meeting:** The Committee met in Closed Meeting to discuss the status of acquisition, use, or disposition of real property for a public purpose.
2. **Joint Meeting with the Student Affairs and Athletics Committee:** The Committee held a Joint Meeting with the Student Affairs and Athletics Committee. Mr. Lawson presented a concept proposal to expand fraternity and sorority housing on campus. Representatives of Virginia Tech recently visited the University of South Carolina to tour the USC Greek Housing facilities, discuss architectural and design/construction standards, lease arrangements between fraternities and the University, financing methods, and other issues related to the development and operation of Greek Housing. The Committees approved the concept and encouraged the University to proceed with the development of a conceptual plan to include recreational facilities and a preliminary timeline.
3. **Approval of Minutes:** The minutes of the November 3, 2008 meeting were unanimously approved.
4. **Resolution on Land Exchange between Virginia Tech and Montgomery County and Easements:** Montgomery County requested that the University

exchange land with the County to allow for the construction of a new elementary school in the Prices Fork district, which is needed due to the overcrowding of the existing Prices Fork Elementary School. The University desires to exchange 20 acres of land south of Prices Fork Road for land of equal or greater value at the Heth tract that the County will acquire from the Virginia Tech Foundation. In conjunction with the acquisition, Montgomery County requested the conveyance of two drainage easements, one sanitary sewer easement, one storm water management easement and a 100 foot wide grading and temporary construction easement. The Committee recommended for full Board approval the revised resolution authorizing Virginia Tech to execute the land exchange and conveyance of easements with Montgomery County, with changes to the fourth *whereas* statement to read as follows, "Whereas, the Virginia Tech Foundation will sell approximately 16 acres of the approximate 326-acre Heth tract to Montgomery County for \$1 million, which land will be used by the College of Agriculture and Life Sciences."

5. **Resolution on Amended Conservation Easement for Virginia Outdoor Foundation (Middleburg):** It was recently discovered that two structures are located in the setback area, which is in conflict with the conservation and open space easement at the Middleburg Agriculture Research and Extension Center granted to the Virginia Outdoors Foundation in February 1994. An amendment to the easement was requested to allow the existing structures to be maintained and to add riparian buffer restrictions to the property. The Committee recommended for full Board approval the resolution authorizing Virginia Tech to execute the amended conservation easement to the Virginia Outdoor Foundation.
6. **Resolution on Demolition of University Buildings:** The University requested approval to demolish several buildings on University property. The buildings are generally in poor condition and uneconomical to repair. The designated buildings include two tenant residences located in Montgomery County, one tenant residence located in Glade Springs, one barn located in Roanoke County, and the north addition of the old security building in Blacksburg. The Committee recommended for full Board approval the resolution authorizing Virginia Tech to demolish the designated buildings.
7. **Resolution on Virginia Tech Foundation Easement (Price Mountain):** The Virginia Tech Foundation has requested a 1,958 foot long, 20 foot wide easement through Virginia Tech property to provide ingress and egress and incidental purposes to their property located on Price Mountain. The Committee recommended for full Board approval the resolution authorizing Virginia Tech to execute the Price Mountain easement to the Virginia Tech Foundation.
8. **Resolution on Addition of Montgomery County to the Blacksburg-Christiansburg-VPI Water Authority:** In 1977, the Blacksburg-Christiansburg-V.P.I. Water Authority executed an agreement regarding the financing and operation of the water supply system with the Town of Blacksburg, the Town of Christiansburg, and the Board of Visitors of Virginia Polytechnic Institute and State

University. The members of the Authority desire to permit Montgomery County to join the Authority. The Committee recommended for full Board approval the resolution to authorize Montgomery County to join the Authority.

9. **Resolution to Amend Policy on Smoking No.1010:** To comply with the Governor's Executive Order 41 and guidelines promulgated by the Virginia Secretary of Administration, the Committee recommended for full Board approval the resolution to revise policy 1010 by adding the more stringent regulation that smoking is not permitted within 25 feet from an air intake, entrance, or exit of any facility owned or leased by the University, including parking garages, nor is smoking permitted in structures placed on state-owned property by contractors or vendors. The Committee noted that the policy articulates the responsibility of management to enforce the provisions of this policy in their area of accountability.

10. **Design Review of Visitors and Undergraduate Admissions Center:** Lynn Eichhorn, Executive Director, University Planning, Design, and Construction, presented the design for Committee review and approval. The Visitors and Undergraduate Admissions Center is planned as a two-story, 17,780 gross square foot building, which will house Undergraduate Admissions offices and a new visitor center, with reception area, a 180-seat assembly hall, and support areas. Parking space for 46 vehicles is included. The project will be located at the main campus entryway off Prices Fork Road, in the southwest corner of the intersection of Prices Fork Road and University City Blvd., adjacent to the Inn at Virginia Tech. The new building will have predominate exterior materials of Hokie Stone veneer, precast concrete, glass, and metal with a membrane roof. The Center is the first of Virginia Tech's construction projects that introduces the use of the four inch nominal Hokie Stone block for the exterior building envelope. The University will provide an in-depth briefing on this new concept at the June meeting of the Building and Grounds Committee. The Committee approved the design with the following comments: an entrance off of Price's Fork Road should be incorporated into the project, with the stipulation that the current scope of the project not be reduced in order to fund the new entrance.

11. **Design Review of Academic and Student Affairs Building:** Ms. Eichhorn presented the design for Committee review and approval. The Academic and Student Affairs Building is planned as a three-story, 63,000 gross square foot building that will contain a major dining facility (including dining space for the Corps of Cadets), six classrooms, and office space for Services for Students with Disabilities. The project will be located on Old Turner Street between ICTAS I and Randolph Hall. Predominate exterior materials include Hokie Stone, glass, architectural precast concrete, and a combination of green and membrane roofing. The surrounding landscape will create a plaza to foster student/faculty gathering and integrate daily activities in one of the main academic centers of campus. The Committee asked that the University review the use of collegiate gothic design elements in the curtain wall elevation and that the revised plans be brought back for review at the June meeting.

12. **Design Review of Owens and West End Market Food Court Renovations:** Ms. Eichhorn presented the design for Committee review and approval. Owens and West End Market Food Court are existing facilities, located across from the University Bookstore and north of Cochrane Hall, respectively. Owens Food Court will have minor interior renovations in the food service area to improve functionality. The West End Market Food Court project provides a 6,500 gross square foot expansion and renovation of the existing back-of-house space, to include expansion of storage and delivery/staging areas, expansion and renovation of kitchen and food preparation areas, and addition of approximately 100 seats to the dining area. Predominate exterior materials include Hokie Stone and glass. The Committee asked that the University review the dining room addition with a change to the roof structure configuration. The revised plans will be brought back for review at the June meeting.

13. **Design Review of Football Locker Room Addition to the Jamerson Center:** Ms. Eichhorn presented the design for Committee review and approval. The Football Locker Room Addition is planned as a three story, approximately 38,500 gross square foot building, which will contain a football locker room, a training room, a student athlete lounge, and office space. The project will be located southeast of Cassell Coliseum and east of Jamerson Athletic Center. Predominate exterior materials include Hokie Stone, glass, architectural precast concrete, and a membrane roofing. The surrounding landscape will interconnect with the existing football practice fields. The Committee approved the design.

Dr. Jamison asked that the minutes reflect the Committee's appreciation for the work performed by the University's Planning, Design, and Construction staff.

14. **Presentation on the Agriculture Program Land Use Plan:** Scott Hurst, University Architect, briefed the Committee on the Land Use Plan, which updates the 2006 Campus Master Plan. The Update is a focused planning response to imminent land use pressures on the east side of the 460 Bypass that will greatly impinge upon College of Agriculture and Life Sciences Programs. Land use strategies which support and enhance the University's strategic plan and related initiatives are proposed, including a long-term sustainable agricultural land-use plan with a multi-phase relocation of dairy and other animal science research and teaching facilities and expansion of student life facilities. The Committee endorsed the plan.

15. **Presentation on Safety and Security Policy and Committee:** Dr. Wilson briefed the Committee on the University's comprehensive Safety and Security Policy and the recently established Safety and Security Policy Committee, which provides oversight to the Threat Assessment Team, and the Campus and Workplace Violence, Health and Safety, and Emergency Management and Risk Assessment Committees. The Safety and Security Policy Committee also serves as the Emergency Response Policy Group designated in the University's Emergency Response Plan.

- 16. Report on Mixed-Use Facility on Donaldson-Brown/Squires Student Center Lot Site:** Dr. Wilson and Mr. Hurst briefed the Committee on a proposal for a mixed-use facility that potentially would be located on Donaldson-Brown/Squires Student Center lot; an expanded site alternative was also presented.
- 17. Major Capital Project Status Report:** The Committee received an update on the status of all capital projects in design, in the construction procurement process, under construction, recently completed, and pending. Nineteen projects are in the design phase, 1 project in the construction procurement process, 11 projects are under construction, 1 project has recently been completed, and 2 projects are pending.
- 18. Introduction of Michael J. Mulhare, Director of the Office of Emergency Management:** Dr. Wilson introduced Mr. Michael Mulhare to the Committee. Mr. Mulhare joined the University in November 2008, having previously served as the chief of the Office of Emergency Response and the Emergency Response Administrator for the Rhode Island Department of Environmental Management. Mr. Mulhare leads the new department that oversees emergency planning and preparedness.
- 19. Joint Meeting with the Finance and Audit Committee:** The Committee held a Joint Meeting with the Finance and Audit Committee on five agenda items: to receive a report on the capital project construction environment; to approve the 2010-2016 Capital Outlay Plan; to move forward with the design and construction of the North Chiller Plant at a cost of \$3.8 million; to approve a design-build authorization to move forward with construction of the \$18 million Jamerson Center Addition; and to approve a \$500,000 planning authorization to move forward with the planning and design phase for the necessary facility accommodations to relocate the Agriculture Program's non-lactating herd operations. The Committee deferred to the Finance and Audit Committee for full Board approval and authorization.

Adjournment: There being no further business, the meeting adjourned at 12:10 p.m.

**RESOLUTION ON LAND EXCHANGE BETWEEN VIRGINIA TECH
AND MONTGOMERY COUNTY AND EASEMENTS**

WHEREAS, Montgomery County, Virginia does not have adequate land in the Prices Fork district to build a new elementary school, which is scheduled for replacement due to overcrowding, and has been unsuccessful for the last three years in acquiring land; and

WHEREAS, Montgomery County has no alternative but to relocate the school to another area of the County where land is available, which will require the long-distance busing of the students to the new school site; and

WHEREAS, Virginia Tech is interested in helping Montgomery County address its need and has identified a 20-acre parcel on the south side of Prices Fork Road near the existing elementary school site that it would be willing to exchange with Montgomery County for acreage of equal or greater value that is contiguous to University property; and

WHEREAS, the Virginia Tech Foundation will sell approximately 16 acres of the approximate 326-acre Heth tract to Montgomery County for \$1 million, which land will be used by the College of Agriculture and Life Sciences; and

WHEREAS, Virginia Tech will receive the 16 acres of the Heth tract, as shown on the plat entitled *Plat of Property to be Acquired by Virginia Polytechnic Institute and State University*, by Altizer, Hodges, & Varney, Inc. dated March 6, 2009, attached hereto as Exhibit A, in exchange for the 20 acres on Prices Fork Road as shown on the plat entitled *Boundary Line Adjustment of Tax Parcels 52(5)2, 52(5)3 & 52(5)5B for Virginia Polytechnic Institute and State University*, by Anderson & Associates, Inc., dated March 4, 2009, attached hereto as Exhibit B; and

WHEREAS, in conjunction with the acquisition of the 20 acres on Prices Fork Road, Montgomery County desires to acquire two (2) 40' wide drainage easements to provide drainage from two proposed storm water management areas situated on the proposed school site, one (1) 30' wide sanitary sewer easement to provide for an extension of a sanitary sewer line to the proposed school site, one (1) 50' storm water management easement, and a 100' wide grading and temporary construction easement; and

WHEREAS, one 40' wide drainage easement contains a total area of approximately 0.175 acres and extends approximately 197.58' from the southern boundary; one 40' wide drainage easement contains a total area of approximately 0.384 acres and extends approximately 407' from the southeast corner of the proposed school site; one 30' wide sanitary sewer easement contains a total area of approximately 0.428 acres and extends approximately 654' in a southerly direction from the southwestern boundary of the proposed school site; one 50' wide storm water management easement contains a total area of approximately 0.456 acres and extends along the southern

boundary of the proposed school site; and a 100' wide grading and temporary construction easement contains approximately 4.38 acres and extends from Prices Fork Road along the eastern and southern boundaries of the proposed school site; and

WHEREAS, said easements are more particularly described on the above referenced Exhibit B; and

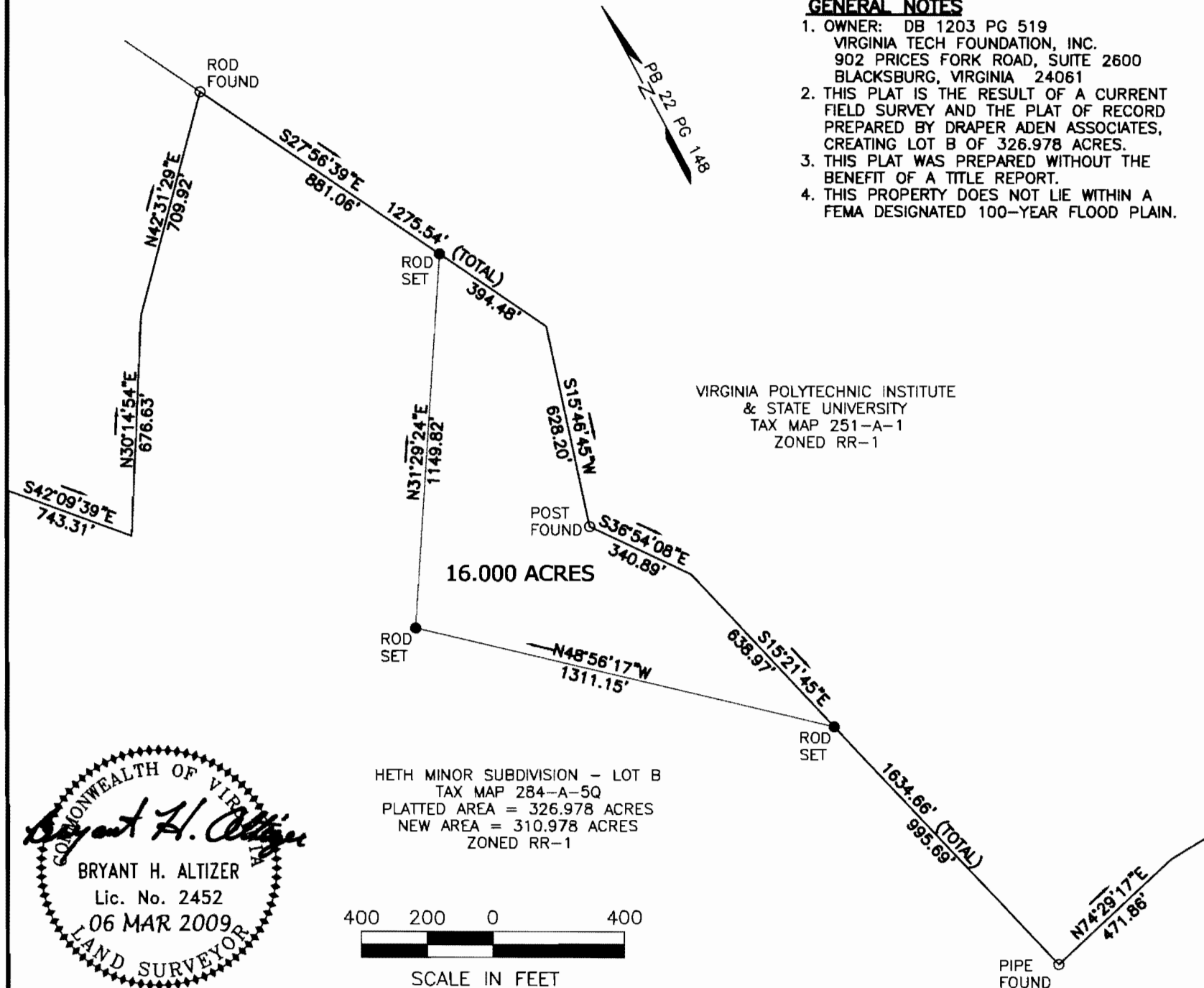
WHEREAS, Virginia Tech desires to exchange property with Montgomery County, Virginia, and to grant said easements to the County;

NOW, THEREFORE BE IT RESOLVED, that the Vice President for Administrative Services, upon receipt of required Commonwealth approvals, be authorized to execute the deed for the exchange of property and the conveyance of easements to Montgomery County, Virginia, and any other documents necessary to effect the exchange of property with the County in accordance with the applicable sections of the Code of Virginia (1950), as amended.

RECOMMENDATION:

That the above resolution authorizing the exchange of property with Montgomery County, Virginia, the conveyance of easements to the County, and authorizing the Vice President for Administrative Services to execute the deed and any other documents necessary be approved.

March 23, 2009

**GENERAL NOTES**

1. OWNER: DB 1203 PG 519
VIRGINIA TECH FOUNDATION, INC.
902 PRICES FORK ROAD, SUITE 2600
BLACKSBURG, VIRGINIA 24061
2. THIS PLAT IS THE RESULT OF A CURRENT
FIELD SURVEY AND THE PLAT OF RECORD
PREPARED BY DRAPER ADEN ASSOCIATES,
CREATING LOT B OF 326.978 ACRES.
3. THIS PLAT WAS PREPARED WITHOUT THE
BENEFIT OF A TITLE REPORT.
4. THIS PROPERTY DOES NOT LIE WITHIN A
FEMA DESIGNATED 100-YEAR FLOOD PLAIN.

Altizer, Hodges, & Varney, Inc.
Consulting Engineers & Surveyors



DATE : 08 MAR 2009
SCALE : AS SHOWN
DESIGNED: BHA
DRAWN : BHA
CHECKED: CCH
REVISED :

PLAT OF PROPERTY TO BE ACQUIRED BY
VIRGINIA POLYTECHNIC INSTITUTE
AND STATE UNIVERSITY

PRICES FORK MAGISTERIAL DISTRICT
BLACKSBURG, MONTGOMERY COUNTY, VA

AHV PROJECT NUMBER
2008058

SHEET NUMBER
1 OF 1

**RESOLUTION ON AMENDED CONSERVATION EASEMENT FOR
VIRGINIA OUTDOOR FOUNDATION (MIDDLEBURG)**

WHEREAS, by Deed of Easement dated February 18, 1994, Virginia Polytechnic Institute and State University conveyed to the Virginia Outdoors Foundation a conservation and open-space easement on the 419.37 acres of the Middleburg Agricultural Research and Extension Center ("Property") located in the counties of Fauquier and Loudoun; and

WHEREAS, in the 1994 Easement, new buildings or structures, including feedlots, are required to be set back at least 500 feet from Rt. 626 and 250 feet from any other boundary of the Property; and

WHEREAS, it was recently discovered that two structures are located in the setback area; and

WHEREAS, the University and the Virginia Outdoors Foundation desire to amend the Deed of Easement to allow the existing buildings and structures that are located within the setback areas to be maintained, and to add riparian buffer restrictions to the Property; and

WHEREAS, these amendments to the 1994 Easement will result in a better operation of the Property, strengthening of the Easement, and greater protection of the conservation values and natural resources of the Property;

NOW, THEREFORE, BE IT RESOLVED, that the University be authorized to modify the 1994 Easement by executing a Correction and Amendment to Deed of Gift of Easement to the Virginia Outdoor Foundation in accordance with applicable statutes of the Code of Virginia (1950), as amended.

RECOMMENDATION:

That the above resolution authorizing the University to execute a Correction and Amendment to Deed of Gift of Easement to the Virginia Outdoor Foundation be approved.

March 23, 2009

RESOLUTION ON DEMOLITION OF UNIVERSITY BUILDINGS

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the disposition of any building; and

WHEREAS, two tenant residences, building numbers 309 and 1309, located in Montgomery County, are in poor condition and uneconomical to repair; and

WHEREAS, one tenant residence, building number 740, located in Glade Springs, is in poor condition and uneconomical to repair; and

WHEREAS, one barn, building number 708, located in Roanoke County, is in poor condition and uneconomical to repair; and

WHEREAS, the north addition of the old security building, building number 201, located in Blacksburg, has structural issues with the continued movement of the footers and the increased load of the brick walls, which may eventually cause cracking and/or collapse; and

WHEREAS, the University will obtain the approvals of the Art and Architectural Review Board and the Department of Historic Resources for the demolition of each building prior to demolition;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Visitors approve the demolition of building numbers 309, 1309, 740, 708, and 201, in accordance with the applicable statutes of the Code of Virginia (1950), as amended.

RECOMMENDATION:

That the above resolution authorizing the demolition of building numbers 309, 1309, 740, 708, and 201, be approved.

March 23, 2009

Building No. 1309 – MONTGOMERY COUNTY



Building No. 201 – Blacksburg (Old Security Building)



Building No. 309 – MONTGOMERY COUNTY



Building No. 708 – ROANOKE COUNTY



Building No. 740 – GLADE SPRINGS



**RESOLUTION ON VIRGINIA TECH FOUNDATION EASEMENT
(PRICE MOUNTAIN)**

WHEREAS, the Virginia Tech Foundation, Inc. (Foundation) desires to acquire a twenty foot (20') perpetual, non-exclusive easement, ten feet (10') on each side of the center line, for ingress and egress and incidental purposes to the Virginia Tech Foundation property located on Price Mountain for its and its lessees, licensees, and other assigns use; and

WHEREAS, said easement would constitute an easement extending approximately one thousand, nine hundred, fifty eight feet (1,958') in linear length, comprising approximately .899 acres over and upon real property of Virginia Polytechnic Institute and State University across Price Mountain in the County of Montgomery; and

WHEREAS, said easement is more particularly described on drawings dated October 14, 2008 and entitled *Virginia Tech Foundation Easement (Price Mountain)*, attached hereto; and

WHEREAS, Virginia Polytechnic Institute and State University desires to grant said easement to the Virginia Tech Foundation, Inc.;

NOW, THEREFORE, BE IT RESOLVED, that the Vice President for Administrative Services be authorized to execute an easement to the Virginia Tech Foundation, Inc., in accordance with Section 23-38.88 of the Code of Virginia (1950), as amended.

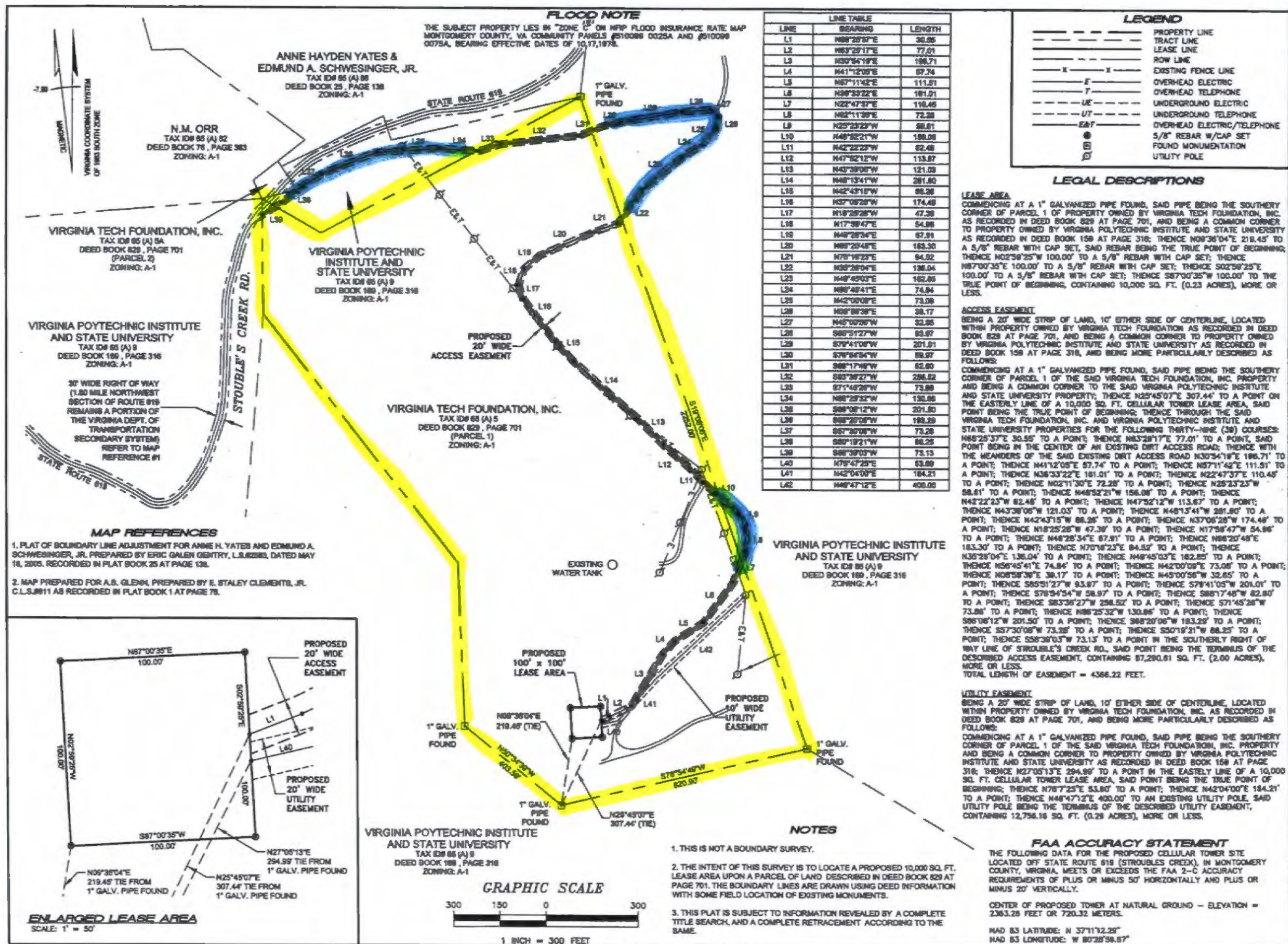
RECOMMENDATION:

That the above resolution authorizing the Vice President for Administrative Services to execute the easement to the Virginia Tech Foundation, Inc. be approved.

March 23, 2009

VIRGINIA TECH FOUNDATION EASEMENT (PRICE MOUNTAIN)

Attachment L



October 14, 2008

**RESOLUTION ON ADDITION OF MONTGOMERY COUNTY TO THE
BLACKSBURG-CHRISTIANSBURG-VPI WATER AUTHORITY**

WHEREAS, the Blacksburg-Christiansburg-VPI Water Authority (the Authority) was duly created pursuant to the Virginia Water and Waste Authorities Act (the Act), and;

WHEREAS, the Town of Blacksburg, the Town of Christiansburg and Virginia Polytechnic Institute and State University are members in good standing of said Authority, and;

WHEREAS, the members of the Authority desire to permit Montgomery County to join said authority; and,

WHEREAS, Montgomery County desires to join said Authority;

NOW THEREFORE BE IT RESOLVED that pursuant to §15.2-5112(F), Code of Virginia, as amended, the Board of Visitors of Virginia Polytechnic Institute and State University authorizes Montgomery County to join the Blacksburg-Christiansburg-VPI Water Authority (the Authority); and

BE IT FURTHER RESOLVED that the Vice President for Administrative Services be authorized to execute any necessary agreements to join Montgomery County as a member of the authority.

RECOMMENDATION:

That the Resolution authorizing the addition of Montgomery County to the Blacksburg-Christiansburg-VPI Water Authority be approved.

March 23, 2009

RESOLUTION TO AMEND POLICY ON SMOKING NO. 1010

First Reading by Commission on University Support	October 16, 2008
Approved by the Commission on University of Support:	November 20, 2008
First reading by University Council:	February 2, 2009
Approved by University Council:	February 16, 2009
Approved by the President	February 16, 2009
Approved by the Board of Visitors	(Date)
Effective Date:	(Date)

WHEREAS, the Code of Virginia, Executive Order 41 allows the Secretary of Administration to promulgate rules for state agencies concerning smoking outside of public buildings, and

WHEREAS, these rules currently state, "Smoking is permitted outdoors on state property grounds, plazas, sidewalks, malls, and similar open pedestrian-ways provided smokers are at least 25 feet or more from an entrance, including parking garages;" and that Agencies are also requested to provide ash cans at outside locations at least 25 feet away from entrances "to aid smokers in disposing of" their smoking butts/remains, and

WHEREAS, the Virginia Tech Policy on Smoking, No. 1010, in keeping with Executive Order 41 also bans smoking inside buildings, and

WHEREAS, Policy 1010, Section 3.1, currently reads:

"Employees who smoke outside of buildings are expected to be considerate and courteous of other individuals in the university community. Smoking locations should not impede traffic flow in or out of buildings and should be in a location where smoke cannot drift into office or class space. Additionally, employees are asked to leave the smoking locations free of cigarette butts and other trash materials. All faculty, staff, and students share the responsibility of keeping the campus clean, attractive, and litter-free."

NOW, THEREFORE BE IT RESOLVED, that Policy 1010 be amended as proposed in the attached document.

RECOMMENDATION:

That the above resolution authorizing the University to amend Policy 1010 be approved.

March 23, 2009

Virginia Polytechnic Institute and State University
Policy and Procedures

No. 1010 Rev.: 5
Date: March 23, 2009

Subject: Policy on Smoking

1. Purpose	1
2. Policy	1
3. Procedures	1
3.1 Employee Work Breaks	1
3.2 Responsibility	1
4. Definitions	2
5. References	2
6. Approval and Revisions	2

1. Purpose

Virginia Polytechnic Institute and State University is committed to providing a safe, healthy, and pleasant learning and working environment for its students and employees. Medical research has shown that smoking poses hazards to one's health. Furthermore, research suggests that passive smoke may be hazardous to non-smokers. This policy is an effort to protect students and employees from the potential health hazards and discomfort of exposure to smoke, while also recognizing and respecting the rights of those who choose to smoke.

2. Policy

Within facilities owned or leased by the university and in university-owned vehicles, smoking is not permitted. This also includes parking garages, covered walkways, temporary enclosed structures, trailers, and tents as well as structures placed on university-owned property by contractors or vendors. Smoking is permitted outdoors on university grounds, plazas, sidewalks, malls, and other similar open pedestrian-ways, provided smokers are at least 25 feet from an air intake, entrance or exit of any facility, including parking garages. The only exception to this policy is for lodging rooms designated as smoking rooms in The Inn at Virginia Tech and Skelton Conference Center, which is not operated by the university.

3. Procedures

3.1 Employee Work Breaks

In accordance with Policy 4300, "Hours of Work," supervisors may grant staff employees working an 8-hour shift, one morning break and one afternoon break which shall not exceed fifteen minutes each. These work breaks may be used to smoke outside buildings, as provided in Section 2 above. No additional smoking breaks are allowed.

3.2 Disposal of Smoking Materials

Where ash urns are furnished, they shall be placed at outside locations (25 feet or more from entry/exit ways) to aid smokers in disposing of smoking materials.

3.3 Responsibility

It is the responsibility of all students, faculty, and staff to observe the smoking policy. It is the responsibility of each supervisor, manager, department head, director, dean, and vice president to enforce the provisions of this policy in their area of accountability.

Those who smoke outside of buildings are expected to be considerate and courteous of other individuals in the university community. Smoking locations should not impede traffic flow in or out of buildings and should be in a location where smoke cannot drift into office, class, or living space. Additionally, smokers are asked to leave the smoking locations free of cigarette butts and other trash materials. All faculty, staff, students, and visitors share the responsibility of keeping the campus clean, attractive, and litter-free.

4. Definitions

SMOKING is the lighting or burning of any pipe, cigar, or cigarette, or other tobacco product.

5. References

Policy 4300, "Hours of Work."

6. Approval and Revisions

Approved by the Virginia Polytechnic Institute and State University Board of Visitors on November 6, 1989. Effective January 1, 1990.

- **Revision 1**

Smoking prohibited in all university facilities and university-owned vehicles with the exception of special purpose housing and Hancock Hall Atrium.

Approved April 7, 1997, by the President, Paul E. Torgersen.

- **Revision 2**

Section 2.3 deleted. Smoking no longer permitted in Hancock Hall Atrium

Approved June 17, 1999, by the President, Paul E. Torgersen.

Annual Review December 2, 2001 by Executive Vice President and Chief Operating Officer, Minnis E. Ridenour. No revisions.

- **Revision 3**

Section 2 revised. The only exception to the policy where smoking is allowed is in lodging rooms designated as smoking rooms in the Donaldson Brown Hotel and Conference Center.

Sections 2.1 and 2.2 deleted. Smoking is no longer permitted in Residential and Special Purpose Housing.

Approved by Residence Hall Federation on April 23, 2002.

Approved by the Commission on Student Affairs on October 24, 2002.
Approved by University Council on December 2, 2002.
Approved by the President, Charles W. Steger, on December 2, 2002.
Approved by the Board of Visitors on March 10, 2003.

- **Revision 4**

Section 2 revised to read "The only exception to the policy where smoking is allowed is in lodging rooms designated as smoking rooms at The Inn at Virginia Tech and Skelton Conference Center, which is not operated by the university." (Administrative change due to name change from Donaldson Brown Hotel and Conference Center to the Inn at Virginia Tech and Skelton Conference Center.) Revised February 8, 2007.

- **Revision 5**

To comply with Governor's Executive Order 41 and guidelines promulgated by the Secretary of Administration for the Commonwealth of Virginia, as amended on July 22, 2008. The policy was revised to add the more stringent regulation that smoking is not permitted within 25 feet of an air intake, entrance, or exit of any facility owned or leased by the university, including parking garages. Smoking is not permitted in structures placed on state-owned property by contractors or vendors.

Approved by the Commission on University Support on November 20, 2008.
Approved by University Council on February 16, 2009.
Approved by President Charles W. Steger on February 16, 2009.
Approved by the Board of Visitors on _____.

Committee Minutes

FINANCE AND AUDIT COMMITTEE

Duck Pond Conference Room, Skelton Conference Center

March 23, 2009

Finance Closed Session

Board Members Present: Mr. Michael Anzilotti, Ms. Beverley Dalton, Mr. John R. Lawson, II, Mr. George Nolen

VPI & SU Staff: Ms. Kay Heidbreder, Ms. Sharon Kurek, Mr. M. Dwight Shelton, Jr., Dr. Charles Steger, Dr. Lisa Wilkes

1. **Motion for Closed Session:**
- * 2. **Ratification of Personnel Changes Report:** The Committee met in Closed Session to review and take action on the quarterly personnel changes report.
- * 3. **Ratification of Contractual and Approval of Non-Contractual Bonuses for Athletic Events:** The Committee met in Closed Session to review and take action on bonuses for athletic events.
- * 4. **Resolution on Salary Adjustment for Olympic Sport Personnel:** The Committee met in Closed Session to review and take action on the salary adjustments for Olympic sport personnel.

Finance Open Session

Board Members Present: Mr. Michael Anzilotti, Ms. Beverley Dalton, Mr. George Nolen, Mr. Thomas L. Tucker – Staff Senate President

VPI & SU Staff: Mr. Erv Blythe, Mr. Mel Bowles, Mr. Bob Broyden, Mr. Al Cooper, Mr. John Cusimano, Mr. Corey Earles, Mr. Conor Fagan, Mr. Tim Hodge, Ms. Sharon Kurek, Mr. Ken Miller, Ms. Terri Mitchell, Mr. Mark Owczarski, Ms. Lisa Royal, Ms. Kathy Sanders, Mr. M. Dwight Shelton, Jr., Dr. Raymond Smoot, Jr., Mr. Jeb Stewart, Mr. Brad Sumpter, Ms. Melinda West, Dr. Lisa Wilkes, Dr. Daniel Wubah

Guests: Mr. Greg Esposito, *Roanoke Times*

1. **Approval of Minutes of the November 3, 2008 Meeting:** The Committee reviewed and approved the minutes of the November 3, 2008 meeting.
2. **Report on Scholarship Programs Expenditure Plans:** The Committee received an annual report on the scholarship programs expenditure plans and the December 31, 2008 cash balance in the endowment accounts. The report noted that the overall available cash balances for scholarships grew this year as compared to the prior year. The Committee asked that management ensures that available scholarship funds budgeted for use be utilized during the upcoming year to the greatest extent possible and the university provide a follow-up report to the Committee at the March 2010 Board of Visitors meeting.

The Committee accepted the report.

3. **Presentation of University's Annual Financial Report:** The Committee received an overview of the University's Annual Financial Report for the fiscal year ending June 30, 2008. The financial statements have been prepared in accordance with generally accepted accounting principles, and the Auditor of Public Accounts issued an unqualified (or clean) opinion.

The University had total revenues of \$985.6 million and total operating expenses of \$945.6 million for fiscal year 2008. Total operating revenues increased by \$41.0 million or 6.9 percent over the previous year. The largest growth in operating revenues was in the student tuition and fees category and the auxiliary enterprises, which increased by \$16.7 million and \$14.9 million respectively, from the prior year. Total operating expenses increased by \$61.3 million or 6.9 percent in fiscal year 2008.

As of June 30, 2008, the total assets for the affiliated corporations were \$940 million. The Virginia Tech Foundation, Inc., the largest of the affiliated corporations, had total assets of \$926 million as of June 30, 2008, which was a decrease of \$15 million from 2007.

The Committee accepted the report.

4. **Report on the 2009 Legislative Session:** The Committee received a report on the results of the 2009 legislative session, including the Governor's Executive Budget as submitted on December 17, 2008. This report presents the major elements of the Executive budget and the General Assembly actions for 2009-2010. The budget has been submitted to the Governor for approval, but amendments are expected during the Reconvened Session.

In the proposed General Assembly budget, the General Fund budget reductions, representing a total ongoing reduction of \$29.3 million, proposed in the Executive Budget were continued without change. The budget included one-time federal stimulus funds (\$17.3 million one-time for 2009-2010 and 2010-2011) with the requirement to mitigate tuition increases for in-state students. The budget also

included Student Financial Assistance (\$510,293), partial restoration of Eminent Scholars funding, and an increase of the capital fee charged to out-of-state students which must be transferred to the state for debt service. The capital outlay actions in the budget included funding to complete the detailed planning for the new Engineering Signature Building, authorization to advance planning on several projects with nongeneral funds that will be reimbursed by the Commonwealth, and 9(c) nongeneral fund debt authorization for the Parking Deck project (\$30 million).

Given that the Federal Stimulus package has been available for a short period of time for consideration by the General Assembly and Executive Branch and state officials are still working to obtain a thorough understanding of the appropriate use of the federal funds, representatives of both bodies indicate that amendments to the state budget are expected during the reconvened session in April. As a result, the current proposed state budget is not final. The General Assembly included an increase in the non-resident student capital fee for state debt service costs, allocating student fees away from the university's.

A copy of the full summary is attached to this report for the Board's information.

5. **Briefing on the Development of 2009-2010 Tuition and Fees:** The Committee received a report on the development of the 2009-2010 tuition and fees. While the Conference Committee of the 2009 Session of the General Assembly completed work on the state budget on February 28, representatives of both the House and Senate indicate that amendments to the state budget are expected during the reconvened session in April. The final state budget has the potential to have a significant impact on tuition and fee decisions. Official state guidance on the implications of federal stimulus support on increases on tuition and E&G fees is also vague at this time because the state has not received all needed official guidance regarding the appropriate uses for these funds.

Despite these uncertainties, the University intends to continue to pursue progress with regard to its Strategic Plan. The results of the 2009 General Assembly Session, including the losses in General Fund support, the allocation of federal stimulus funding, and the impact on tuition and fees revenues from new funding requirements, will be critical to the operations of the University in 2009-10. Thus, University management believes that it must take sufficient time subsequent to the end of the General Assembly Session to fully assess its revenue options and opportunities. The University proposes that the 2009-10 tuition and fees proposal be submitted to the Executive Committee of the Board of Visitors for approval as soon as is practical after the Reconvened Session on April 8, 2009.

- * 6. **Approval of 2009-2010 Compensation for Graduate Assistants:** The Committee reviewed for approval the proposed 2009-10 schedule of stipends for graduate students who work as graduate assistants (including graduate teaching assistants and graduate research assistants) while pursuing master's or doctoral degrees.

For 2009-10, the University proposes to maintain graduate student stipends at current levels for 2009-10 since there is no salary increase for fiscal year 2009 or 2010 included in the proposed state budget. Further, the 50 step graduate stipend scale will be implemented as 50 pay ranges.

The Committee requested a report including the annual health insurance premiums and costs for an individual student based on level of coverage options elected by the student.

The Committee recommended the 2009-2010 Compensation for Graduate Assistants to the full Board for approval.

- * 7. **Approval of Year-to-Date Financial Performance Report (July 1, 2008 – December 31, 2008):** The Committee reviewed the Year-to-Date Financial Performance Report for July 1, 2008 – December 31, 2008. For the second quarter, all programs of the university were on target and routine budget adjustments were made to reflect changes in projected revenues and expenditures.

During the first quarter, the tuition and fee revenue was less than historical projections due to a system upgrade and its temporary delay of the spring billing and subsequent collections. The annual budget for General Fund support was reduced during the second quarter to reflect budget reductions assigned in October 2008. Total sponsored expenditures are less than projected but are ahead of 2007-08 activity levels. Revenues are greater than projected in the Residential and Dining programs due to higher than anticipated dorm occupancy, continued growth in off-campus meal plan sales, and increased dining hall sales activity and the cost of goods sold. Revenues were greater than projected in the Athletic Department due to the timing of revenue transfers and football income from the neutral site game with ECU.

For the quarter ending December 31, 2008, \$23 million had been expended for Educational and General and 2002 General Obligation Bond capital projects, and \$25 million had been expended for Auxiliary Enterprises capital projects. Capital outlay expenditures for the six-month period ending December 31, 2008 totaled \$48 million.

The Committee recommended the Year-to-Date Financial Performance Report to the full Board for approval.

Finance Open Joint Session

Board Members Present: Mr. Michael Anzilotti, Ms. Beverley Dalton, Dr. Calvin D. Jamison, Mr. John R. Lawson, II, Mr. George Nolen, Mr. James W. Severt, Sr., Mr. James R. Smith, Dr. Charles Steger, Mr. Thomas L. Tucker – Staff Senate President

VPI & SU Staff: Mr. Erv Blythe, Mr. Mel Bowles, Mr. Bob Broyden, Mr. Michael Coleman, Mr. Al Cooper, Mr. John Cusimano, Mr. Martin Daniel, Mr. Corey Earles, Ms. Lynn Eichhorn, Dr. Jack Finney, Ms. Kimberly Haines, Mr. Larry Hincker, Mr. Tim Hodge, Mr. Scott Hurst, Ms. Sharon Kurek, Mr. Ken Miller, Ms. Terri Mitchell, Mr. Mark Owczarski, Ms. Elizabeth Reed, Ms. Lisa Royal, Ms. Kathy Sanders, Mr. M. Dwight Shelton, Jr., Dr. Raymond Smoot, Jr., Mr. Jeb Stewart, Mr. Brad Sumpter, Mr. Ross Verbrugge, Ms. Melinda West, Dr. Lisa Wilkes, Dr. Sherwood Wilson

Guests: Mr. Greg Esposito, *Roanoke Times*

1. **Report on Capital Project Construction Environment:** At the November 2008 meeting of the Board of Visitors, the Finance and Audit Committee requested a briefing regarding the capital project construction environment at the university. The list of key items requested for the briefing included current capital project costs, the impact of the financial environment on the University's project costs, methods used to ensure reasonable and competitive prices, the University's practices for ensuring reasonable contract prices for projects, and the practices for handling unexpected contract savings. The report provided information on these key topics. The Committees requested further clarification of the information provided to demonstrate an accurate comparison of the construction cost per square foot.

The Committees accepted the report.

- * 2. **Approval of the 2010-2016 Capital Outlay Plan:** The Committees reviewed for approval the 2010-2016 Capital Outlay Plan. The university prepares an updated Six-Year Capital Outlay Plan every two years as part of the state budget cycle, with the next plan covering 2010-2016 and due for submission to the state in the spring or summer of 2009, the year before the biennium begins.

Preliminary work has been done to identify potential projects for inclusion in the 2010-2016 Capital Outlay Plan in anticipation of future guidance and instructions from the state. These projects are consistent with programmatic needs established for the prior planning period and with the strategic plan of the university, and position the university with options to respond to guidance from the state.

Since the submission date for the new Plan may occur before the June 2009 Board of Visitors meeting, the university is at this time requesting the review and approval of the list of potential projects for inclusion in the 2010-2016 Capital Outlay Plan. The university will provide an update to the status of the 2010-2016 Plan at the June 2009 Board of Visitors meeting.

The Committees recommended the 2010-2016 Capital Outlay Plan to the full Board for approval.

- * 3. **Resolution on Construction of North Chiller Plant:** The Committees reviewed for approval a resolution on construction of north chiller plant. This project request is for authorization to design and construct a central chiller plant with a scope sufficient to ensure the space and infrastructure will service the envisioned one million square feet of future development of the Prices Fork area. The total project cost of the centralized chiller plant is \$3.8 million. This proposal envisions substantial one-time savings to future capital projects because of the relief of space, construction costs, and equipment installations required for stand-alone systems. Based on a 20-year build out of the one million square feet in the Prices Fork area, a central chiller system (including the future chiller equipment) may provide a net present value of \$12 million for construction, equipment, and operating costs compared to stand-alone systems.

The Committees recommended the Construction of North Chiller Plant Resolution to the full Board for approval.

- * 4. **Resolution on Capital Project for an Addition to the Jamerson Center:** The Committees reviewed for approval a resolution on capital project for an addition to the Jamerson Center. This project request is to build a new locker room and training facility to support the football and Olympic sports programs. The proposed project is envisioned as a 38,500 gross square foot building including new locker rooms, a training room, and office space serving the Athletics program. The location of the new space is adjacent to the Jamerson Center at the south east corner. This request is for a design-build authorization to move forward with construction of the proposed \$18 million Jamerson Center Addition.

The Committees recommended the Capital Project for an Addition to the Jamerson Center Resolution to the full Board for approval.

- * 5. **Resolution on Capital Project for Planning Phase One of the Relocation of Agriculture Programs:** The Committees reviewed for approval a resolution on capital project for planning phase one of the relocation of agriculture programs. The proposed multi-phase relocation of agriculture research and teaching facilities is a key component of an integrated land use plan for agricultural activities. Based on findings of the recent land use plan, the primary dairy operations (lactating and non-lactating herds) are a good fit at the Kentland Farm in terms of land capacity and operational efficiencies. The initial phase of the relocation of the non-lactating herd operations is the highest priority from a timing perspective because these operations will be directly impacted by the imminent pressures on university land east of the Route 460 Bypass, which are expected to initiate within the next 12 months. The relocation of the non-lactating herd facilities from campus to the Kentland Farm is envisioned to include approximately 39,000 gross square feet of primary herd housing and research space and about 27,000 gross square feet of program support space. An order of magnitude estimated total cost of this first phase of the relocation is in the range of \$3 million to \$6 million. This request is for a \$500,000 planning authorization to move forward with the planning and

design of the necessary facility accommodations to relocate the non-lactating herd operations.

The Committees recommended the Capital Project for Planning Phase One of the Relocation of Agriculture Programs Resolution to the full Board for approval.

There being no further business, the meeting adjourned at 12:10 p.m.

Respectfully submitted,

M. Dwight Shelton, Jr.
Vice President for Finance and
Chief Financial Officer

2009-10 Compensation for Graduate Assistants

FINANCE AND AUDIT COMMITTEE

February 9, 2009

Graduate students who work as graduate assistants while pursuing the master's or doctoral degrees provide a valuable service to the university. Many teach undergraduate classes. Others support faculty in scholarly and sponsored research activities. To be competitive in the recruitment and retention of high quality graduate students, it is important for the University to provide compensation packages that are comparable with those offered by peer institutions. The key components of the compensation packages are competitive stipends, tuition assistance, and health insurance.

Graduate Stipends

One of the primary goals of Virginia Tech during the 1980's was to build a graduate stipend schedule that was competitive with those offered by comparable institutions. A stipend table was developed and levels have been adjusted each year. Individual amounts within the table were realigned to eliminate perceived discrepancies, and a new category was added for graduate students working on sponsored research projects. To respond to increasing competition for quality graduate students among peer institutions, the graduate student stipend scale was revised for Fall 2003 and approved by the Board to better position Virginia Tech departments and to reflect the minimum stipend levels authorized by the National Science Foundation. The Fall 2004 stipend scale added ten additional stipend steps, numbered 41-50, to increase the University's competitive position in attracting outstanding PhD students.

The University proposes to maintain graduate student stipends at current levels for 2009-10 since there is no salary increase for fiscal year 2009 or 2010 included in the proposed state budget. If the rate of increase in the final approved budget is different, the stipend scale would be revised for 2009-10.

For 2009-10, the existing 50 step graduate stipend scale will be implemented as 50 pay ranges. This change provided additional flexibility for situations where a defined level of resource that does not exactly match one of the steps is available to support a graduate assistant stipend. The attached schedule displays the range for each step. The actual stipend for a graduate assistantship may be established within the range of a step. Consistent with prior years, the minimum and maximum stipends for a full assistantship are displayed on the attached table.

The 2009-10 graduate stipend compensation plan is described in the attached schedule.

Tuition Assistance

In the 1990's, the university developed a more comprehensive program of tuition scholarships for graduate students. Four sources finance the tuition program: the General Fund appropriation for student financial assistance, a scholarship program in the Educational and General budget, tuition payments in grants and contracts, and private gifts. For 2009-10, the University proposes to continue the tuition remission program for graduate students on assistantship.

Health Insurance

At the March 2001 meeting of the Board of Visitors, a health insurance program for graduate students on assistantship was approved as a part of the graduate student compensation package to enhance the University's competitiveness in recruiting highly qualified graduate students. The program was initially designed to help full-time graduate students receiving a full or partial assistantship, including graduate research assistants, graduate teaching assistants, and graduate assistants, offset a portion of the cost of health insurance premiums. In 2008-09, the Board of Visitors authorized coverage of 82.5%* of the annual premium for insurance obtained through the University.

For 2009-10, the University proposes to maintain its support for the graduate health insurance program at 82.5%.

In order to qualify, full-time graduate students must have a 50% or greater appointment. Graduate students also have the option to decline coverage if they so choose.

RECOMMENDATION:

That the graduate assistant compensation program be approved.

* In 2008-09, the University provided 82.5% of the \$2,179 annual premium cost of the Basic Plan, which provided a \$300 annual deductible, a \$1,500 out-of-pocket maximum, a \$25 plus 20% co-pay for doctors' visits (\$10 plus 15% with a referral), and a \$50,000 maximum benefit. Students can obtain higher coverage levels, including dental and vision coverage, for an additional cost. The costs and benefits are not expected to change substantially for 2009-10.

2009-10 Full-Time Graduate Monthly Stipend Compensation
Effective August 10, 2009

	2009-10 *		
	<u>Monthly</u>	<u>9 Month</u>	<u>12 Month</u>
Step 1	1,228	11,052	14,736
Step 2	1,277	11,493	15,324
Step 3	1,324	11,916	15,888
Step 4	1,370	12,330	16,440
Step 5	1,418	12,762	17,016
Step 6	1,466	13,194	17,592
Step 7	1,513	13,617	18,156
Step 8	1,561	14,049	18,732
Step 9	1,608	14,472	19,296
Step 10	1,655	14,895	19,860
Step 11	1,702	15,318	20,424
Step 12	1,748	15,732	20,976
Step 13	1,797	16,173	21,564
Step 14	1,844	16,596	22,128
Step 15	1,891	17,019	22,692
Step 16	1,938	17,442	23,256
Step 17	1,985	17,865	23,820
Step 18	2,034	18,306	24,408
Step 19	2,080	18,720	24,960
Step 20	2,128	19,152	25,536
Step 21	2,175	19,575	26,100
Step 22	2,221	19,989	26,652
Step 23	2,268	20,412	27,216
Step 24	2,317	20,853	27,804
Step 25	2,364	21,276	28,368
Step 26	2,410	21,690	28,920
Step 27	2,460	22,140	29,520
Step 28	2,506	22,554	30,072
Step 29	2,552	22,968	30,624
Step 30	2,601	23,409	31,212
Step 31	2,647	23,823	31,764
Step 32	2,695	24,255	32,340
Step 33	2,742	24,678	32,904
Step 34	2,790	25,110	33,480
Step 35	2,836	25,524	34,032
Step 36	2,884	25,956	34,608
Step 37	2,931	26,379	35,172
Step 38	2,979	26,811	35,748
Step 39	3,027	27,243	36,324
Step 40	3,073	27,657	36,876
Step 41	3,122	28,098	37,464
Step 42	3,168	28,512	38,016
Step 43	3,216	28,944	38,592
Step 44	3,263	29,367	39,156
Step 45	3,310	29,790	39,720
Step 46	3,359	30,231	40,308
Step 47	3,405	30,645	40,860
Step 48	3,452	31,068	41,424
Step 49	3,500	31,500	42,000
Step 50	3,547	31,923	42,564

* No increase is proposed for fiscal 2009-10 to correspond with the state budget.

Financial Performance Report - Operating and Capital

FINANCE AND AUDIT COMMITTEE

July 1, 2008 to December 31, 2008

The Financial Performance Report of income and expenditures is prepared from two sources: actual accounting data as recorded at Virginia Tech and the annual budgets which are also recorded in the university accounting system. The actual accounting data reflect the modified accrual basis of accounting, which recognizes revenues when received rather than when earned and the expenditures when obligated rather than when paid. The Original Budget was approved by the Board of Visitors at the June meeting. The Adjusted Budget reflects adjustments to incorporate actual experience or changes made during the fiscal year. These changes are presented for review and approval by the Finance and Audit Committee and the Board of Visitors through this report. Where adjustments impact appropriations at the state level, the University budget coordinates with the Department of Planning and Budget to ensure appropriations are reflected accurately.

The July to December 2008-09 budget (year-to-date) is prepared from historical data which reflects trends in expenditures from previous years as well as known changes in timing. Differences between the actual income and expenditures and the year-to-date budget may occur for a variety of reasons, such as an accelerated or delayed flow of documents through the accounting system, a change in spending patterns at the college level, or increases in revenues for a particular area.

Quarterly budget estimates are prepared to provide an intermediate measure of income and expenditures. Actual revenues and expenditures may vary from the budget estimates. The projected year-end budgets are, however, the final measure of budgetary performance.

OPERATING BUDGET

1. Tuition and Fee revenue is less than historical projections due to a system upgrade and its temporary delay of the timing of the spring billing and subsequent collections.
2. Other Income is behind projections due to the activity level for continuing education programs and the Equine Medical Center being less than anticipated.
3. Support Program expenditures are behind historical projections due to the timing of operating expenditures.
4. The budget for federal revenue is established to match projected allotments from the federal government. All expenses in federal programs are covered by drawdowns of federal revenue up to allotted amounts. Federal revenue in the Cooperative Extension/Agricultural Experiment Station Division was less than the projected budget due to the timing of receipt of federal drawdowns.
5. Academic Program expenditures are ahead of historical projections due to the timing of operating expenditures.
6. Quarterly and projected annual variances are explained in the Auxiliary Enterprises section of this report.
7. Historical patterns have been used to develop a measure of the revenue and expenditure activity for Sponsored Programs. Actual revenues and expenses may vary from the budget estimates because projects are initiated and concluded on an individual basis without regard to fiscal year. Total sponsored expenditures are less than projected, but are ahead of 2007-08 activity levels.
8. The General Fund revenue budget has been increased by \$221,000 for a transfer from Student Financial Assistance to the Educational and General program for assistantships in the Multicultural Academic Opportunities Program, by \$32,699 for VIVA libraries distribution costs, and decreased by \$1,023,446 to match the actual central appropriations transfer for fringe benefits and the Commonwealth's deferral of faculty and staff raises. The budget has also been decreased by \$8,654,238 for the General Fund reduction assigned to the E&G component of the University Division by the Governor on October 9, 2008. The corresponding expenditure budgets have been adjusted accordingly.
9. The annual budget for Tuition and Fees has been decreased \$10,188 to finalize estimates for the Virginia/Maryland Regional College of Veterinary Medicine regional capitation agreement and increased by \$8,625,677 for strong fall enrollments. The corresponding expenditure budgets have been adjusted accordingly.
10. The General Fund revenue budget in the Cooperative Extension/Agricultural Experiment Station Division has been decreased by \$633,009 to match the actual central appropriations transfer for fringe benefits and the Commonwealth's deferral of faculty and staff raises. The budget has also been decreased by \$2,307,994 for the General Fund reduction assigned to the Cooperative Extension/Agricultural Experiment Station Division by the Governor on October 9, 2008. The corresponding expenditure budgets have been adjusted accordingly.
11. The annual budget for Federal Appropriations in the Cooperative Extension/Agricultural Experiment Station Division has been increased by \$4,284,589 to carryover unexpended federal funds. The corresponding expenditure budgets have been adjusted accordingly.
12. The Sponsored Programs budget has been decreased for the General Fund reduction for the Commonwealth Research Initiative by the Governor on October 9, 2008.
13. The projected year-end revenue and expense budgets for Student Financial Assistance were reduced by \$221,000 for the transfer from Student Financial Assistance to the Educational and General program for assistantships in the Multicultural Academic Opportunities Program, increased by \$18,750 for Virginia Military Survivors and Dependent Program, and increased by \$306,503 for the Commonwealth Scholarship Assistance Program.
14. The projected annual budgets in All Other Programs were adjusted to reflect increases for activities that were initiated prior to June 30, 2008 but incomplete at fiscal year end and a Unique Military Activities General Fund appropriation reduction of \$78,491.

OPERATING BUDGET
2008-09

Attachment Q

Dollars in Thousands

	July 1, 2008 to December 31, 2008			Annual Budget for 2008-09		
	Actual	Budget	Change	Original	Adjusted	Change
Educational and General Programs						
<u>University Division</u>						
<u>Revenues</u>						
- General Fund	\$94,769	\$94,769	\$0	\$178,491	\$169,067	\$-9,424 (8)
- Tuition and Fees	159,718	163,419	-3,701 (1)	269,681	278,297	8,616 (9)
- All Other Income	19,057	20,703	-1,646 (2)	33,966	33,966	0
Total Revenues	\$273,544	\$278,891	\$-5,347	\$482,138	\$481,330	\$-808
<u>Expenses</u>						
- Academic Programs	\$-156,455	\$-155,589	\$-866	\$-299,011	\$-295,582	\$3,429 (8,9)
- Support Programs	-87,853	-89,368	1,515 (3)	-183,127	-185,748	-2,621 (8,9)
Total Expenses	\$-244,308	\$-244,957	\$649	\$-482,138	\$-481,330	\$808
NET	\$29,236	\$33,934	\$-4,698	\$0	\$0	\$0
<u>CE/AES Division</u>						
<u>Revenues</u>						
- General Fund	\$35,691	\$35,691	\$0	\$67,133	\$64,192	\$-2,941 (10)
- Federal Appropriation	6,795	7,765	-970 (4)	13,915	18,200	4,285 (11)
- All Other Income	446	478	-32	851	851	0
Total Revenues	\$42,932	\$43,934	\$-1,002	\$81,899	\$83,243	\$1,344
<u>Expenses</u>						
- Academic Programs	\$-40,545	\$-40,246	\$-299 (5)	\$-74,258	\$-75,723	\$-1,465 (10,11)
- Support Programs	-3,182	-3,118	-64	-7,641	-7,520	121 (10,11)
Total Expenses	\$-43,727	\$-43,364	\$-363	\$-81,899	\$-83,243	\$-1,344
NET	\$-795 (4)	\$570	\$-1,365	\$0	\$0	\$0
Auxiliary Enterprises						
Revenues	\$121,403	\$119,878	\$1,525 (6)	\$204,747	\$211,881	\$7,134 (6)
Expenses	-104,805	-106,175	1,370 (6)	-194,115	-207,472	-13,357 (6)
Reserve Drawdown (Deposit)	-16,598	-13,703	-2,895 (6)	-10,632	-4,409	6,223 (6)
NET	\$0	\$0	\$0	\$0	\$0	\$0
Sponsored Programs						
Revenues	\$112,635	\$110,775	\$1,860 (7)	\$231,675	\$231,519	\$-156 (12)
Expenses	-124,453	-137,196	12,743 (7)	-231,675	-231,519	156 (12)
Reserve Drawdown (Deposit)	11,818	26,421	-14,603	0	0	0
NET	\$0	\$0	\$0	\$0	\$0	\$0
Student Financial Assistance						
Revenues	\$8,627	\$8,627	\$0	\$17,151	\$17,255	\$104 (13)
Expenses	-8,409	-8,507	98	-17,151	-17,255	-104 (13)
NET	\$218	\$120	\$98	\$0	\$0	\$0
All Other Programs *						
Revenues	\$2,610	\$3,030	\$-420	\$6,106	\$6,028	\$-78 (14)
Expenses	-2,628	-2,867	239	-6,106	-6,397	-291 (14)
Reserve Drawdown (Deposit)	18	-163	181	0	369	369 (14)
NET	\$0	\$0	\$0	\$0	\$0	\$0
Total University						
Revenues	\$561,751	\$565,135	\$-3,384	\$1,023,716	\$1,031,256	\$7,540
Expenses	-528,330	-543,066	14,736	-1,013,084	-1,027,216	-14,132
Reserve Drawdown (Deposit)	-4,762	12,555	-17,317	-10,632	-4,040	6,592
NET	\$28,659	\$34,624	\$-5,965	\$0	\$0	\$0

* All Other Programs include federal work study, alumni affairs, surplus property, and unique military activities.

AUXILIARY ENTERPRISE BUDGET

1. Revenues in Residence and Dining Halls exceed projections due to higher than anticipated dorm occupancy and continued growth in off-campus meal plan sales. Expenses are higher than projected due to increased dining hall sales activity and the cost of goods sold. The need for a third quarter budget adjustment is being reviewed given the increased sales volume and food costs.
2. Self-generated revenues in Telecommunications Services exceed projections due to timing of collections. Expenditures are lower than projected due to staff turnover and vacancy.
3. Revenues in the University Services System from student fees are higher than projected due to higher enrollments than budgeted. Expenditures for the University Services System are lower than projected overall due to staff turnover and vacancy, including new counseling staff positions added at Cook Counseling Center, and the timing of operating expenses.
4. Revenues for the Intercollegiate Athletics System are higher than projected due to the timing of revenue transfers and football income from the neutral site game with East Carolina University exceeding budget projections, partially offset by lower than anticipated investment income.
5. Revenues and expenses for the Electric Service auxiliary are lower than projected due to lower than projected electrical consumption. Also, expenses are lower than projected due to staff turnover and vacancy.
6. Revenues and expenses for the Inn at Virginia Tech are less than projected due to reduced business volume. Expenses are also lower than projected due to staff turnover and vacancy.
7. Revenues are higher than projected in the Other Enterprise Functions due to higher than projected royalties from the sales of Virginia Tech merchandise in the Licensing and Trademark auxiliary, Orientation fees due to increased enrollment, and the timing of cadet uniform payments in the Tailor Shop from the Department of Defense. Expenses are lower than projected due to the timing of one-time expenses.
8. The projected annual budget was adjusted for outstanding 2007-08 commitments and projects that were initiated but not completed before June 30, 2008.
9. The projected annual revenue, expense and reserve budgets for Residence and Dining Halls were adjusted for increased dining sales, increased operating expenses related to dining activity, and the expansion of dining hall service hours on weekends to accommodate demand.
10. The projected annual expense and reserve budgets for Parking and Transportation were adjusted to accommodate planned aircraft engine overhaul expenses.
11. The projected annual expense and reserve budgets for the University Services System were adjusted for Cook Counseling Center to accommodate a federal grant, planning expenses for the performing arts center project, and a campus land use study.
12. The projected annual revenue budget for Intercollegiate Athletics was adjusted to accommodate increased revenue from the NCAA Opportunity Fund, the ISP Sports multimedia contract, the ACC allocation, private fund raising, men's basketball season tickets, and the football conference championship. Annual expense and reserve budgets were adjusted to accommodate personnel actions, operating adjustments, equipment purchases, program needs, facility maintenance, technology improvements, football conference championship, and one-time projects (Softball Seating/Press Box and Batting Facility).
13. The projected annual revenue, expense, and reserve budgets for the Electric Service auxiliary were adjusted to accommodate increased purchased electricity costs and the associated increase in electricity sales rates.
14. The projected annual expense and reserve budgets for the Inn at Virginia Tech were adjusted for one-time maintenance costs.
15. The projected annual expense and reserve budgets for Other Enterprise Functions were adjusted to accommodate increased contributions to academic and athletic scholarships in Licensing and Trademarks in accordance with the licensing revenue sharing agreement.

**UNIVERSITY DIVISION
AUXILIARY ENTERPRISES**

Attachment Q

Dollars in Thousands

	July 1, 2008 to December 31, 2008			Annual Budget for 2008-09		
	Actual	Budget	Change	Original	Adjusted	Change
Residence and Dining Halls						
Revenues	\$41,331	\$40,962	\$369 (1)	\$69,520	\$71,905	\$2,385 (9)
Expenses	-35,039	-34,724	-315 (1)	-64,754	-68,410	-3,656 (8,9)
Reserve Drawdown (Deposit)	-6,292	-6,238	-54	-4,766	-3,495	1,271 (8,9)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Parking and Transportation						
Revenues	\$3,964	\$4,058	\$-94	\$6,202	\$6,202	\$0
Expenses	-2,659	-2,491	-168	-5,726	-6,518	-792 (8, 10)
Reserve Drawdown (Deposit)	-1,305	-1,567	262	-476	316	792 (8, 10)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Telecommunications Services						
Revenues	\$10,401	\$9,978	\$423 (2)	\$17,190	\$17,190	\$0
Expenses	-8,883	-9,107	224 (2)	-17,463	-17,670	-207 (8)
Reserve Drawdown (Deposit)	-1,518	-871	-647	273	480	207 (8)
Net	\$0	\$0	\$0	\$0	\$0	\$0
University Services System						
Revenues	\$15,510	\$15,307	\$203 (3)	\$26,579	\$26,579	\$0
Expenses	-14,322	-14,930	608 (3)	-24,137	-24,727	-590 (8, 11)
Reserve Drawdown (Deposit)	-1,188	-377	-811	-2,442	-1,852	590 (8, 11)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Intercollegiate Athletics						
Revenues	\$29,932	\$28,927	\$1,005 (4)	\$44,284	\$45,958	\$1,674 (12)
Expenses	-23,356	-23,366	10	-42,299	-46,078	-3,779 (8, 12)
Reserve Drawdown (Deposit)	-6,576	-5,561	-1,015	-1,985	120	2,105 (8, 12)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Electric Service						
Revenues	\$11,261	\$11,744	\$-483 (5)	\$24,490	\$27,563	\$3,073 (13)
Expenses	-13,163	-13,614	451 (5)	-24,290	-27,991	-3,701 (8, 13)
Reserve Drawdown (Deposit)	1,902	1,870	32	-200	428	628 (8, 13)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Inn at Virginia Tech/Skelton Conf. Center						
Revenues	\$4,830	\$5,024	\$-194 (6)	\$10,191	\$10,191	\$0
Expenses	-5,163	-5,555	392 (6)	-10,088	-10,212	-124 (8, 14)
Reserve Drawdown (Deposit)	333	531	-198	-103	21	124 (8, 14)
Net	\$0	\$0	\$0	\$0	\$0	\$0
Other Enterprise Functions						
Revenues	\$4,174	\$3,878	\$296 (7)	\$6,291	\$6,293	\$2
Expenses	-2,220	-2,388	168 (7)	-5,358	-5,866	-508 (8, 15)
Reserve Drawdown (Deposit)	-1,954	-1,490	-464	-933	-427	506 (8, 15)
Net	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL AUXILIARIES						
Revenues	\$121,403	\$119,878	\$1,525	\$204,747	\$211,881	\$7,134
Expenses	-104,805	-106,175	1,370	-194,115	-207,472	-13,357
Reserve Drawdown (Deposit)	-16,598	-13,703	-2,895	-10,632	-4,409	6,223
Net	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL OUTLAY BUDGET**Educational and General Projects**

1. The project total budget reflects the appropriation available for fiscal year 2009. The annual budget is the amount needed to meet or exceed the state's 85 percent biennial performance requirement.
2. Blanket Authorizations allow unforeseen small projects to be authorized administratively with nongeneral funds for expediency. This project includes a \$3.5 million authorization to initiate planning for a Sciences Research and Academic Building to expedite the project. The annual budget was adjusted in the first quarter to reflect the continuance of the project under the blanket authorization while pre-planning activities are on-going.
3. This project addresses the improvement of campus heating infrastructure needed to accommodate current and future campus buildings. The project will be accomplished in multiple phases. Phases for the steam distribution upgrades, boiler upgrades, and plant upgrades are complete. The life science steam line, coal yard cover, and emergency generator are pending.
4. This Critical Technologies Research Laboratory building project is envisioned to construct a 42,000 gross square foot state-of-the-art research facility that will support multidisciplinary research. A Guaranteed Maximum Price (GMP) contract is expected by April 2009 with a project completion date of fall 2010. The annual budget was adjusted in the first quarter to reflect a delay in expenditures during the re-design.
5. This project is envisioned to construct a 16,300 gross square foot high containment research laboratory facility for the study of infectious diseases. Preliminary design is underway.
6. The purpose of this project is to construct a 48,000 gross square foot building along the campus perimeter to house various administrative and academic support functions in a central location. The project is in the preliminary programming phase.
7. This project includes a new Visitors and Undergraduate Admissions Center at the Prices Fork entrance to the University near the new Alumni Center. Preliminary design is underway.
8. This project will construct a 7,500 gross square foot building to provide a central location for the management, storage, and eventual disposal of hazardous materials that are products of the academic program. Working drawings are underway.
9. The project includes construction of the originally designed classroom addition at the Hampton Roads Center, which was removed from the 2003 Hampton Roads project due to cost constraints. Construction is complete and the project will be closed when final payments are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
10. This project encompasses planning of a 91,200 square foot facility on the north side of campus to house dining and instructional space. The project is at the end of schematic design. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
11. This project comprises planning of a 50,000 square foot addition to the VBI facility to provide office, meeting, and conference space for VBI faculty, research, and support personnel. The project is in the working drawing phase.
12. This project is for planning of a 35,000 gross square foot facility to house the public safety programs of the police department, rescue squad, and emergency management. The original purpose of the planning project was to expedite the project schedule in the event the state funded the University's 2008 General Assembly request. The state did not fund the project; thus, the planning is on hold and the project may be closed at the end of the fiscal year.
13. This project encompasses planning of a multipurpose laboratory building for agricultural research conducted by the Southern Piedmont Agricultural Research and Extension Center (SPAREC). The sources of funding include a grant from the Tobacco Indemnification and Community Revitalization Commission and partial matching from proceeds derived from timber sales. Planning is underway and is expected to conclude by spring. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
14. This project includes construction of an approximately 155,000 square foot medical school and research laboratory building to be built in the Riverside Center in Roanoke on land owned by Carilion. The project is being implemented under a Public-Private Education Facilities and Infrastructure Act ("PPEA") agreement with a target completion date of August 2010. The annual budget was adjusted in the first quarter to reflect revised cash outflows from the private partner for fiscal year 2009.
15. This project authorization includes a 92,300 gross square foot scientific laboratory facility to support interdisciplinary science focused on geosciences programs. The building envisions state-of-the-art undergraduate class laboratories, research laboratories, and graduate student space. The project is in the preliminary programming phase. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
16. This project will plan the first phase of the renovation of Davidson Hall, which is envisioned to raze and fully replace the unrecoverable center and north section of the building. The project is near the end of schematic design.
17. This project will plan a central chiller plant facility in the southwest section of campus as part of a strategy to increase the efficiency of campus cooling systems and to serve new buildings coming on line in the area. Pre-planning and programming are underway. The annual budget was adjusted to reflect revised cash outflows for fiscal year 2009.
18. This project will plan the construction of a laboratory building to provide expanded, modern research space to meet the needs of animal and plant science research by the Agricultural Experiment Station in the College of Agriculture and Life Sciences. The project is in the schematic design phase.
19. This project is for pre-planning and programming services in preparation for the construction of a classroom and laboratory facility for undergraduate and research programs in the College of Engineering. The pre-planning work is complete and has been submitted to the state.
20. In accordance with the University Master Plan, this project authorizes the purchase of a 0.1125 acre parcel of property from the Virginia Tech Foundation for a total cost of approximately \$120,000. The property is located at the corner of Old Turner and Stanger Streets and completion of the transaction is expected this fiscal year.

2002 General Obligation Bond Program

21. The project is complete and will be closed when final payments for pending equipment purchases are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
22. The project is complete and will be closed when final payments are processed, with an expected total cost of \$9.298 million. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
23. The project is complete and will be closed when final payments for pending equipment purchases are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.

CAPITAL OUTLAY PROJECTS
AUTHORIZED AS OF December 31, 2008

Dollars in Thousands

	CURRENT YEAR			TOTAL PROJECT BUDGET					
	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD EXPENSES	STATE SUPPORT	GENERAL OBLIGATION BOND	NONGENERAL FUND	REVENUE BOND	TOTAL BUDGET	CUMULATIVE EXPENSES
Educational and General Projects									
Maintenance Reserve	7,605	7,605	1,705	8,221	0	0	0	8,221	1,705 (1)
Blanket Authorizations	0	500	27	0	0	4,643	0	4,643	132 (2)
Upgrade Campus Heating Plant	10,000	10,000	3,983	17,250	0	2,750	11,500	31,500	14,852 (3)
Institute for Critical Technology and Applied Science II	6,000	1,700	1,036	13,519	0	0	17,500	31,019	2,400 (4)
Infectious Disease Research Facility	1,000	1,000	130	3,137	0	6,163	0	9,300	229 (5)
Administrative Services Building	400	400	0	0	0	0	12,000	12,000	0 (6)
Visitors and Undergraduate Admissions Center	600	600	168	0	0	3,400	7,100	10,500	168 (7)
Materials Management Facility	500	500	195	3,500	0	0	0	3,500	231 (8)
Hampton Roads Extension Center Classroom	300	458	363	500	0	0	0	500	405 (9)
Planning: Academic and Student Affairs Building	1,500	1,000	62	0	0	0	2,720	2,720	352 (10)
Planning: VBI Addition Facility	1,700	1,700	854	0	0	0	2,400	2,400	1,102 (11)
Planning: Public Safety Building	0	0	0	0	0	1,600	0	1,600	0 (12)
Planning: Southern Piedmont AREC Laboratory	187	269	72	0	0	375	0	375	177 (13)
VT-Carilion School of Medicine and Research Institute	35,000	17,000	28	59,000	0	0	0	59,000	28 (14)
Sciences Building Laboratory I	1,500	1,000	0	28,758	0	0	16,800	45,558	0 (15)
Planning: Renovate Davidson Hall	850	850	333	1,506	0	0	0	1,506	333 (16)
Planning: Chiller Plant, Phase I	250	480	3	480	0	0	0	480	3 (17)
Planning: Human & Agricultural Biosciences Bldg. I	800	800	8	2,040	0	0	0	2,040	8 (18)
Pre-Planning: Signature Engineering Building	250	250	51	250	0	0	0	250	51 (19)
Stanger Street Property Acquisition	0	120	0	0	0	120	0	120	0 (20)
TOTAL	68,442	46,232	9,017	138,161	0	19,051	70,020	227,232	22,175
2002 General Obligation Bond Program									
Life Sciences I	2,304	2,983	1,031	4,987	26,263	0	8,750	40,000	38,048 (21)
Bishop-Favrao Hall	337	522	196	1,048	2,500	6,048	0	9,596	8,972 (22)
Classroom Improvements, Phase I	1,259	1,492	426	2,740	4,530	0	0	7,270	6,204 (23)
Cowgill Hall HVAC and Power	2,261	3,019	1,899	3,825	7,500	0	0	11,325	9,348 (24)
Litton-Reaves Hall Exterior Repairs	404	616	507	1,630	2,500	0	0	4,130	4,021 (25)
Henderson Hall	8,000	10,000	4,716	7,333	6,542	4,683	0	18,558	6,965 (26)
Performing Arts Center	1,000	1,000	0	0	0	5,000	58,000	63,000	0 (27)
Agnew Hall Renovation	786	940	780	0	1,863	113	0	1,976	1,816 (28)
Inst. for Critical Technology and Applied Science, Ph I	6,409	6,132	4,430	9,994	13,996	6,989	17,000	47,979	44,288 (29)
TOTAL	22,759	26,704	13,985	31,557	65,694	22,833	83,750	203,834	119,662

CAPITAL OUTLAY BUDGET (continued)

24. The project is complete and will be closed when final payments are processed, with an expected total cost of \$10,468,000. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
25. Construction is complete and the project will be closed when final payments are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
26. This project will renovate Henderson Hall and construct an experimental theater to house art programs. Construction is underway, with occupancy expected by fall 2009. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
27. This project is envisioned to construct a state-of-the-art performance theatre. Schematic design is underway.
28. The project is complete and will be closed when final payments are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
29. This project will build a state-of-the-art, multidisciplinary research laboratory. The project is substantially complete, with an expected occupancy date by spring 2009, and an anticipated total cost of \$45,990,000. The annual budget was decreased because expenses expected in fiscal year 2009 were invoiced in fiscal year 2008.

Auxiliary Enterprises Projects

1. Projects are scheduled and funded by the auxiliary enterprises during the annual Auxiliary Enterprise Budgeting Process. The annual budget reflects the finalized budget amount for fiscal year 2009.
2. This authorization includes two active sub-projects: 1) construction of a parking lot on Chicken Hill with an estimated total cost of \$1,600,000, and 2) the pre-planning for the parking structure project with a cost of \$356,000. Both sub-projects are complete and will be closed when final payments are processed. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009. The authorization balance may be used to complete future improvements and repair projects for the parking system.
3. The project is complete and will be closed when final payments have been processed, with an expected total cost of \$54.02 million. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
4. This project includes a new residence hall of approximately 256 beds, along with office space for residential services and judicial affairs. Construction is underway, with occupancy expected by fall 2009.
5. This project includes design and renovation of East and West Ambler Johnston Hall, which is in the Guaranteed Maximum Price contract phase. The total project budget was adjusted to reflect the \$10 million budget supplement approved by the Board of Visitors at the November 2008 meeting.
6. This project includes 25,000 gross square feet (GSF) of new construction and 2,000 GSF of renovation to address the growing demand for increased student recreational areas. The project is in the working drawing phase.
7. The purpose of this project is to build a new, 120,000 gross square foot field house to increase the availability of indoor training time for football and other athletic programs. The project is on temporary hold to advance the Basketball Practice Facility.
8. This project includes planning and construction of a practice facility for the basketball program. Construction is underway with a completion date of fall 2009. The total project cost is expected to be \$21.1 million.
9. This project envisions a new residence hall of approximately 250 beds. Cost estimates exceed the project budget, and the project is on hold while the University identifies potential alternatives. The annual budget was adjusted in the first quarter to reflect revised cash outflows for fiscal year 2009.
10. This first phase of a repair project to address moisture penetration and structural problems in the exterior walls of McComas Hall is complete. Authorization to address the remaining envelope repairs was granted at the November 2008 Board of Visitors meeting and work has started on the second phase of the project. The annual budget was adjusted to reflect revised cash flows for fiscal year 2009.
11. This project proposes to construct a 1,200 space parking structure located on an existing Prices Fork parking lot on the north side of campus. The University received Board approval of a resolution for this \$30 million project in June 2008, and a design-build contract has been awarded. The annual budget was adjusted in the first quarter to reflect the acceleration of expenses anticipated from the design-build contracting method.
12. This project proposes to renovate the dining and food service areas in Owens Hall and to renovate and expand the kitchen and dining area in West End Market to improve the service of the dining centers. The project is in the schematics design phase.
13. This project envisions a 12,700 gross square foot facility, adjacent to English Baseball Field, to provide storage and indoor practice space for the baseball program. The University received Board of Visitors approval of a resolution for this \$2.3 million project in August 2008. Construction is underway, with occupancy expected by summer 2009.

Capital Outlay Projects Authorized as of December 31, 2008 (Continued)

Dollars in Thousands

	CURRENT YEAR			TOTAL PROJECT BUDGET					
	ORIGINAL ANNUAL BUDGET	REVISED ANNUAL BUDGET	YTD EXPENSES	STATE SUPPORT	GENERAL OBLIGATION BOND	NONGENERAL FUND	REVENUE BOND	TOTAL BUDGET	CUMULATIVE EXPENSES
Auxiliary Enterprises Projects									
Maintenance Reserve	5,099	5,071	2,288	0	0	8,442	0	8,442	2,288 (1)
Parking Auxiliary Projects	650	1,116	864	0	0	79	18,819	18,897	2,390 (2)
Expand Lane Stadium, West Side	253	725	1	0	0	4,962	54,740	59,702	53,296 (3)
New Residence Hall	16,000	16,000	10,914	0	0	953	30,047	31,000	18,494 (4)
Renovate Ambler Johnston Hall	6,010	6,010	1,360	0	0	0	75,000	75,000	2,854 (5)
Recreational, Counseling, Clinical Space	750	750	298	0	0	0	13,000	13,000	380 (6)
Indoor Athletic Training Facility	0	0	0	0	0	0	25,000	25,000	0 (7)
Basketball Practice Facility	15,000	15,000	7,160	0	0	12,100	9,400	21,500	8,337 (8)
New Residence Hall II	0	1	1	0	0	0	27,000	27,000	182 (9)
Repair McComas Hall Exterior Wall Structure	700	1,500	787	0	0	0	6,000	6,000	1,493 (10)
Parking Structure	1,000	9,000	1,198	0	0	0	30,000	30,000	1,198 (11)
Renovate Owens & West End Market Food Courts	300	300	6	0	0	0	5,000	5,000	6 (12)
Indoor Batting Practice Facility	0	1,500	3	0	0	2,300	0	2,300	3 (13)
TOTAL	45,763	56,973	24,880	0	0	28,836	294,005	322,841	90,922
GRAND TOTAL	<u>\$ 136,964</u>	<u>\$ 129,909</u>	<u>\$ 47,882</u>	<u>\$ 169,718</u>	<u>\$ 65,694</u>	<u>\$ 70,720</u>	<u>\$ 447,775</u>	<u>\$ 753,908</u>	<u>\$ 232,759</u>

RECOMMENDATION:

That the report of income and expenditures for the University Division and the Cooperative Extension/Agricultural Experiment Station Division for the period of July 1, 2008 through December 31, 2008 and the Capital Outlay report be accepted.

March 23, 2009

List of Projects for the 2010-2016 Capital Outlay Plan

JOINT FINANCE AND AUDIT COMMITTEE AND BUILDINGS AND GROUNDS COMMITTEE

March 1, 2009

The university prepares an updated Six-Year Capital Outlay Plan (Plan) every two years as part of the state budget cycle. The next plan will be the 2010-2016 Plan. Traditionally, the submission of the upcoming capital plan to the state occurs in the spring and summer of the year before the biennium begins. Based on that timetable, the 2010-2016 Plan will be due in the spring or summer of 2009. At this time, the state has not yet provided guidance for the development of the Plan.

In order to be prepared for the submission of the 2010-2016 Plan, the university began work during fall 2008 on the identification and evaluation of potential projects for inclusion in the Plan. The list of unfunded capital projects from the 2008-2014 Plan served as the starting point for the identification of projects for the 2010-2016 Plan. New projects for high priority initiatives or infrastructure were then added to the list of potential projects, and project cost estimates were developed and updated, as needed.

Based on this preliminary work, and in anticipation of future guidance and instructions from the state, the university has developed a list of potential projects for inclusion in the 2010-2016 Plan. These projects are consistent with programmatic needs established for the planning period and with the strategic plan of the university, and position the university with options to respond to guidance from the state. Because such guidance is not yet available, the full list of potential projects is not divided into biennia or priority order at this time. Rather, the projects are arranged by type (instruction, research, Cooperative Extension/Agricultural Experiment Station, auxiliary enterprise, and infrastructure) and are sorted in alphabetical order with authorized planning items at the top.

The state updated its capital outlay program in 2008 to further emphasize long-range planning. A component of the updated program is a separation of planning and construction appropriations for projects with state funding. The university received four state planning authorizations in 2008 (shown on Schedule A under Status). These projects will be top priority state funding items in the 2010 session. Under the new program, the university should receive full funding for these four projects and the state should select and fund a new round of planning appropriations for other high priority projects on the updated capital outlay plan.

Private support is a key source of advancing several projects on the capital list. The current funding plans for six projects include a total of about \$114.3 million of private funds. The six projects and their current targets for private support are: Engineering Signature Building (\$50 million), Myers-Lawson School of

Construction-Phases 2 and 3 (\$19.25 million), Wood Science Department Building (\$5 million), Architecture Research Facility (\$3 million), Translational Research & Medicine Laboratory (\$23 million), Replace Center for Molecular Medicine and Infectious Diseases (CIMMID) (\$9.6 million), and Football Locker Room (\$4.5 million). Each project has been reviewed by University Development for fund raising feasibility and is included in the university capital campaign or a senior management specific campaign. These amounts are targets and may be refined as final biennium placements are set. The timing of projects with gift support is partially dependent on the progress of pledge levels and cash receipts, and each project will be evaluated for moving forward on a case-by-case basis.

Projects with nongeneral fund support, including portions of some gift campaigns, are financed with debt. Each potential debt financing undergoes a financial feasibility assessment to ensure resources are sufficient to cover the full debt service term without unnecessary financial risk to unit operations. The positioning of debt is further analyzed to ensure the university does not exceed the parameters of the university debt policy which sets a maximum limit of a seven percent ratio of total annual debt service to total operating expenses. While the policy sets a maximum ratio of seven percent, university management traditionally manages debt levels to ratios of approximately five percent as a conservative measure to ensure resource strength is focused on the strategic operations of the institution. The debt ratio for the year ending July 1, 2008 is three and one-eighth percent, and the projected debt ratio over the next seven years, including implementation of high priority debt issuance items on the capital list, will remain below the seven percent threshold established in the debt policy. The ratio is projected to peak at about five and one-half percent in fiscal year 2012 and then drop back below five percent in fiscal year 2014.

Major campus renovation projects carry costs that can approach new construction cost levels for similar size and program. This is generally because campus buildings are built for long-term institutional use with long periods between updates. Thus, renovation work of the building structure is generally intense and requires adaptation of current codes which can include significant construction costs. As projects identified for renovation are considered for implementation in the first biennium of the plan, the university performs evaluations to determine the cost-benefit of renovation versus replacement. If the evaluation shows replacement provides a superior yield (like Davidson Hall), the university shifts the project to replacement from renovation and requests the appropriate authorizations from the Board and/or the state.

The costs shown on Schedule A reflect current (January 2009) prices. The amounts will be escalated to the mid-point of construction when final biennium placements are determined after the state provides guidance on the Plan submission. As an illustration, using a five percent escalation factor, projects placed in the first biennium of the plan would be adjusted by a 1.22 factor, projects placed in the second biennium would be adjusted by a 1.34 factor, and projects placed in the third biennium would be adjusted by a 1.47 factor.

Traditionally, the state has required the review and approval of the updated Plan by the Board of Visitors. Since the submission date to the state for the new Plan may occur before the June 2009 Board of Visitors meeting, the university is seeking, at this time, the review and approval of the list of potential projects for inclusion in the 2010-2016 Plan. The full list is shown on the attached Schedule A. When guidance and instructions are received from the state, the university will prepare a final 2010-2016 Plan based upon the projects included in the list of potential projects. The University will provide an update to the status of the 2010-2016 Plan at the June Board of Visitors meeting. This update will include the final 2010-2016 Plan, which will provide the arrangement of projects by each biennium for the six-year period.

Under restructuring authority, the Board of Visitors has the authority to approve and implement projects funded 100 percent by nongeneral funds. Projects eligible for implementation under restructuring may be identified on Schedule A with nongeneral fund amounts that equal the total costs. The University may bring resolutions to the Board to initiate these projects independent of the state budget process.

Recommendation:

That the list of potential projects for inclusion in the 2010-2016 Capital Outlay Plan is approved and that the University is authorized to develop and submit the Plan, in accordance with future guidance from the state and based on the projects in the approved list.

March 23, 2009

Schedule A

List of Projects for Inclusion in the 2010-2016 Capital Outlay Plan

JOINT FINANCE AND AUDIT COMMITTEE
AND BUILDINGS AND GROUNDS COMMITTEE

March 1, 2009

	Status	Estimated Cost in Thousands (as of January 2009)			
	Planning Funds Authorized	General Funds		Nongeneral Funds	Total
<u>INSTRUCTION PROJECTS</u>					
Replace Davidson Hall	State Authorized	\$	31,400		\$ 31,400
Signature Engineering Building	State Authorized		70,000	\$ 50,000	120,000
Academic and Student Affairs Building	Board Authorized		10,000	32,250	42,250
Creative Technologies Laboratory			33,563		33,563
Classroom Building			38,282		38,282
Computational Sciences Facility			31,154		31,154
Library Collections Facility			6,325		6,325
Myers-Lawson School of Construction, Phases 2/3			19,250	19,250	38,500
Renovate Classroom Infrastructure, Phase 2			7,150		7,150
Renovate Derring Hall			60,214		60,214
Renovate Historic Section of Davidson Hall			23,750		23,750
Renovate Holden Hall			21,450		21,450
Renovate Hutcheson/Smyth Halls			58,300		58,300
Renovate Lane Hall			23,265		23,265
Renovate Liberal Arts Building			15,034		15,034
Renovate Newman Library			107,995		107,995
Renovate Norris Hall			37,282		37,282
Renovate Patton Hall			27,068		27,068
Renovate Price Hall			33,891		33,891
Renovate/Replace Randolph Hall			92,681		92,681
Renovate Robeson Hall			36,376		36,376
Renovate Sandy Hall			7,377		7,377

	Status	Estimated Cost in Thousands (as of January 2009)		
		General Funds	Nongeneral Funds	Total
Replace Femoyer Hall		18,130		18,130
Replace Thomas Hall for Academic Programs		16,343		16,343
Undergraduate Science Laboratory Building		56,900		56,900
Veterinary Medicine Instruction Addition		14,208	1,400	15,608
Wood Science Department Building		28,359	5,004	33,363
TOTAL INSTRUCTION PROJECTS		925,747	107,904	1,033,651

RESEARCH PROJECTS

Addition to VBI	Board Authorized		28,727	28,727
Architecture Research Facility		3,000	3,000	6,000
Replace CIMMID Laboratories		9,642	9,642	19,284
Translational Research & Medicine Laboratory		45,893	22,947	68,840
VTTI Building III -- Capital Lease			18,622	18,622
TOTAL RESEARCH PROJECTS		58,535	82,938	141,473

COOPERATIVE EXTENSION/AGRICULTURAL EXPERIMENT STATION DIVISION

Human and Agricultural Biosciences Building 1	State Authorized	54,275		54,275
Southern Piedmont AREC Laboratory	Board Authorized		3,640	3,640
Eastern Shore Laboratory		2,031		2,031
Human and Agricultural Biosciences Building 2		75,785		75,785
Plant Growth Center Laboratory Building		66,769		66,769
Renovate Kentland Facilities		7,916		7,916
TOTAL CE/AES (229) PROJECTS		206,776	3,640	210,416

AUXILIARY ENTERPRISE PROJECTS

Additional Lodging Rooms at the Inn (55 rooms)			19,475	19,475
Football Locker Room			18,000	18,000

	Status	Estimated Cost in Thousands (as of January 2009)		
		General Funds	Nongeneral Funds	Total
Northwest Student Union Facility			45,320	45,320
Oak Lane Commons Building			21,961	21,961
Renovate Cadet Residence Halls			76,843	76,843
TOTAL AUXILIARY ENTERPRISE PROJECTS		-	181,599	181,599
 <u>CAMPUS INFRASTRUCTURE PROJECTS</u>				
Chiller Plant, Phase I	State Authorized	12,060	8,040	20,100
Chiller Plant, Phase II		8,460	5,640	14,100
Chiller Plant, Phase III		9,660	6,440	16,100
Code Compliance and Access (2010-2012)		2,700		2,700
Code Compliance and Access (2012-2014)		2,700		2,700
Code Compliance and Access (2014-2016)		2,700		2,700
Maintenance Reserve (2010-2012)		24,000	8,000	32,000
Maintenance Reserve (2012-2014)		24,000	8,000	32,000
Maintenance Reserve (2014-2016)		24,000	8,000	32,000
Repair Hahn Hall Exhaust Fan		2,517		2,517
Technology Infrastructure			23,571	23,571
TOTAL INFRASTRUCTURE PROJECTS		112,797	67,691	180,488
 TOTAL OF PROPOSED 2010-2016 CAPITAL OUTLAY PLAN		<u>\$ 1,303,855</u>	<u>\$ 443,772</u>	<u>\$ 1,747,627</u>

Capital Project for the North Chiller Plant**JOINT FINANCE AND AUDIT COMMITTEE
AND BUILDINGS AND GROUNDS COMMITTEE****February 27, 2009**

The University's Campus Master Plan and Six-Year Capital Outlay Plan envision the Prices Fork commuter parking lot as the next major facility development area of campus with approximately one million square feet of building capacity. The recently approved Parking Structure project that is underway is the first facility in this area, and it will establish the necessary parking capacity to make way for new building sites. The next facility envisioned for this development area is the Engineering Signature Building which is in the state's long-range funding model; and the University has completed the pre-planning requirements for this facility in accordance with the state's capital process. The University's existing central cooling systems do not have capacity to serve new buildings in the Prices Fork area. Without central cooling capacity, each new facility placed in this area will require a stand-alone chiller system. Stand-alone systems carry significant cost premiums for the upfront building construction and the on-going energy and maintenance costs to the University.

This project request is for authorization to design and construct a central chiller plant with a scope sufficient to ensure the central chiller infrastructure will service the envisioned one million square feet of future development of the Prices Fork area. The total project cost of the centralized chiller plant is \$3.8 million. This proposal envisions substantial one-time savings to future capital projects because of the relief of space, construction costs, and equipment installations required for stand-alone systems. Ongoing energy and maintenance savings are envisioned to accrue to the University because a central plant operates a smaller number of large chillers more efficiently than a decentralized plant with many small stand-alone chillers. Based on a 20-year build out of the one million square feet in the Prices Fork area, a central chiller system (including the future chiller equipment) may provide a net present value of \$12 million for construction, equipment, and operating costs compared to stand-alone systems.

The proposed location for the chiller plant is in the basement of the Parking Structure project. This is an optimal location for a chiller plant that will not reduce the original target scope of 1,200 parking spaces, will not add unnecessary costs to the Parking Structure project, and is an efficient use of valuable land. If approved, the chiller plant project will be consolidated with the Parking Structure project for implementation under a single design-build contract. This proposed project is a new item and is not on the current Six-Year Capital Outlay Plan. The project is a result of a new long-term strategy on providing chilled water service to future buildings located in the north section of campus. A key to the success of the chiller strategy is that it be incorporated within the Parking Structure project which is underway.

As with all self-supporting projects, the University has developed a financing plan to provide assurance regarding the financial feasibility of the project. This plan includes establishing a central cost pool that will cover the \$3.8 million project costs, either directly or through debt service, and any associated temporary financing costs that may apply. The cost pool will be repaid over time as future projects in the region acquire their fair share of the cooling system, based on computed building demand loads. Any financing costs will be repaid separately through nongeneral fund support associated with the future projects. With the scope, schedule, cost, and funding plan for the chiller plant established, the University is ready to move the project forward.

Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, debt issuance, and overall funding of nongeneral fund capital outlay projects. This request is for a project and funding authorization to construct a centralized chiller plant within the Parking Structure at a cost of \$3.8 million.

RESOLUTION ON CAPITAL PROJECT FOR THE NORTH CHILLER PLANT

WHEREAS, the University's Campus Master Plan and Six-Year Capital Outlay Plan envision the Prices Fork commuter parking lot as the next major facility development area of campus with approximately one million square feet of building capacity; and,

WHEREAS, a central chiller plant offers substantial one-time construction and on-going energy and maintenance efficiencies compared to stand-alone systems; and,

WHEREAS, the project will include design and construction of a chiller plant inside the Parking Structure project with the necessary space and infrastructure to accommodate future chiller equipment to service the full build-out of the Prices Fork area; and,

WHEREAS, the total project cost of constructing the chiller plant in the parking structure is \$3.8 million with a funding plan that includes 100 percent nongeneral fund resources and does not impact parking fees; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the University has the authority to issue bonds, notes, or other obligations that do not constitute State tax supported debt; and,

WHEREAS, the Finance and Audit Committee will further review and approve any financing resolutions prior to securing permanent financing for the debt component of a project plus amounts needed to fund issuance costs, reserve funds, and other financing expenses; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, debt issuances, and overall funding of nongeneral funded major capital outlay projects; and,

WHEREAS, the University may address minor cost variances provided sufficient funds are available to support the full project costs;

NOW, THEREFORE BE IT RESOLVED, that the University be authorized to move forward with design and construction of \$3.8 million chiller plant to be consolidated within the Parking Structure project and to secure temporary short-term financing, as needed, through any borrowing mechanism that prior to such borrowing has been approved by the Board, as applicable, in an aggregate principal amount not to exceed \$3.8 million for all or a portion of the costs of the project, plus related issuance costs and financing expenses.

RECOMMENDATION:

That the above resolution authorizing Virginia Tech to complete a chiller plant be approved.

March 23, 2009

Capital Project for an Addition to the Jamerson Center**JOINT FINANCE AND AUDIT COMMITTEE
AND BUILDINGS AND GROUNDS COMMITTEE****March 3, 2009**

As a member of the Atlantic Coast Conference, Virginia Tech competes among the highest level programs in the NCAA. The University has made several important major capital facility improvements since joining the ACC, including the stadium additions, basketball practice facility, and baseball practice facility. The next major goal for the Athletics program is enhancing the locker rooms and training areas of the football program and the Olympic sports programs. The programs are working to attract and retain high caliber athletes and coaches, and proper facilities are a critical element for maintaining those objectives. The university's existing locker rooms and training facilities for the football program and Olympic sports programs do not provide adequate space and do not meet the expectations of the athletes or coaches. Further, the facilities are considered a deterrent in recruiting.

The proposed solution developed by Athletics and supported by the university is to build a new locker room and training facility to support both programs. The proposed project is envisioned as a 38,500 gross square foot building including new locker rooms, a training room, and office space serving the Athletics program. The location of the new space is adjacent to the Jamerson Center at the south east corner. This project will address the locker room and training needs of both programs. In order to address the programs' needs as quickly as possible, the university has proposed a project schedule that will move directly to procurement of design-build services with an aggressive target start of late spring 2009 and an acceptable completion date of summer 2010, with the final date depending on responses from design-build firms.

The estimated project cost inclusive of design, construction, and equipment is \$18 million. As with all self-supporting projects, the university has developed a financing plan to provide assurance regarding the financial feasibility of the project. This funding plan calls for a combination of sources including existing unrestricted private gifts to the Athletics program and Athletics cash reserves in excess of restrictions. These fund sources are sufficient to cover the proposed project costs without negative impact to the overall Athletics program. Thus, the university is confident that the strength of the financial plan supports moving forward with the full project authorization.

Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, and funding of nongeneral fund capital outlay projects. This request is for a design-build authorization to move forward with construction of the proposed \$18 million Jamerson Center Addition.

**RESOLUTION ON CAPITAL PROJECT FOR
AN ADDITION TO THE JAMERSON CENTER**

WHEREAS, as members of the Atlantic Coast Conference the University's Football and Olympic sports programs compete at the highest level in the NCAA; and

WHEREAS, the existing locker room and training room facilities of the Football program and Olympic sports programs do not provide adequate space and do not meet the expectations of the athletes or coaches; and

WHEREAS, to solve the facility needs of the Football program and the Olympic sports programs, the university proposes an approximately 38,500 gross square foot building located adjacent to the Jamerson Center on the southeast corner including locker rooms, training room space, and office space; and

WHEREAS, the estimated project cost inclusive of design, construction, and equipment is \$18 million with a funding plan that includes unrestricted private gifts to the Athletics program and Athletics cash reserves in excess of restrictions; and

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, and funding of nongeneral funded major capital outlay projects; and

WHEREAS, the University may address minor cost variances provided sufficient funds are available to support the full project costs;

NOW, THEREFORE BE IT RESOLVED, that the University be authorized to move forward with the design and construction of an addition to the Jamerson Center funded entirely with nongeneral fund revenues at a total project cost not to exceed \$18 million.

RECOMMENDATION:

That the above resolution authorizing Virginia Tech to complete an addition to the Jamerson Center be approved.

March 23, 2009

Capital Project for Planning Phase One of the Relocation of Agriculture Programs**JOINT FINANCE AND AUDIT COMMITTEE
AND BUILDINGS AND GROUNDS COMMITTEE****March 2, 2009**

In order to achieve a long-term sustainable land-use scenario for agricultural land uses and in light of development pressures east of the Route 460 Bypass, a multi-phase relocation of agriculture research and teaching facilities is proposed. The proposed relocation is a key component of an integrated land use plan for agricultural activities which defines the highest and best use of existing open land areas including land contiguous to and immediately west of the main campus, the Heth Farm, the Moore Farm, the Kentland Farm, the Prices Fork Research Center, and the Turkey (Poultry) Research Center.

Dairy science operations include three major components, the relocation of which may be phased. These are non-lactating herd operations, lactating herd operations, and bovine palpation. Based on findings of the recent land use plan, the primary dairy operations (lactating and non-lactating herds) are a good fit at the Kentland Farm in terms of land capacity and operational efficiencies. Because of a need for ready access for teaching purposes, the bovine palpation operation is proposed to be accommodated in the Plantation Road/Heth Farm vicinity.

The relocation of the non-lactating herd operations is the highest priority from a timing perspective because these operations will be directly impacted by the imminent pressures on university land east of the Route 460 Bypass, which are expected to initiate within the next 12 months. Thus, this relocation is proposed as the initial phase of the plan to reposition agricultural programs on university property. The relocation of the non-lactating herd facilities from campus to the Kentland Farm is envisioned to include approximately 39,000 gross square feet of primary herd housing and research space and about 27,000 gross square feet of program support space.

An order of magnitude estimated total cost of this first phase of the relocation is in the range of \$3 million to \$6 million. This request is for a \$500,000 planning authorization to move forward with the planning and design of the necessary facility accommodations to relocate the non-lactating herd operations. The budget will be supported by one-time nongeneral fund revenues. The University will bring forward a subsequent request to move forward with the full project when a complete program, scope, cost estimate, and schedule are validated by the planning efforts.

Under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has the authority to approve the budget, size, scope, debt issuance, and overall funding of nongeneral fund capital outlay projects. This request is for a project and funding authorization to plan the relocation of the non-lactating herd operations at a cost of \$500,000.

RESOLUTION ON CAPITAL PROJECT FOR PLANNING PHASE ONE OF THE RELOCATION OF AGRICULTURE PROGRAMS

WHEREAS, the College of Agriculture and Life Sciences is a critical component of the university's instructional and land-grant missions with outstanding faculty, students, and staff; and,

WHEREAS, the highly productive and successful programs of the College require long-term sustainable land-use strategies to ensure their on-going success and contributions to the university, the Commonwealth, and the nation; and,

WHEREAS, the current land-use arrangements that depend on land east of the Route 460 Bypass may not adequately support the programs for the long term and the land is targeted for other strategic development in the near future; and,

WHEREAS, the University has determined that a relocation of agricultural programs is the best solution to addressing the needs of the college as well as future land development; and,

WHEREAS, relocation of the non-lactating herd operations is the highest priority from a timing perspective because these operations are the first to be directly impacted by the imminent development pressures on the land east of the Route 460 Bypass; and,

WHEREAS, the university has identified the Kentland Farm as the optimal relocation area for the non-lactating herd; and,

WHEREAS, this request is for a \$500,000 planning authorization supported by one-time nongeneral fund resources to move forward with planning and design of the envisioned relocation of the non-lactating herd operations; and,

WHEREAS, the university will bring forward a subsequent request to move forward with the full relocation project when a complete program, scope, cost estimate, and schedule are validated by the planning efforts; and,

WHEREAS, under the 2006 Management Agreement between the Commonwealth of Virginia and the University, the Board of Visitors has authority to approve the budget, size, scope, debt issuances, and overall funding of nongeneral funded major capital outlay projects; and,

WHEREAS, the University may address minor cost variances provided sufficient funds are available to support the full project costs;

NOW, THEREFORE BE IT RESOLVED, that the University be authorized to move forward with planning and design work of the necessary facilities to relocate the non-lactating herd operations at a cost not to exceed \$500,000.

RECOMMENDATION:

That the above resolution authorizing Virginia Tech to plan phase one of relocating Agriculture programs be approved.

March 23, 2009

Committee Minutes

Committee on Research

**Smithfield Conference Room
The Inn at Virginia Tech and Skelton Conference Center
4:00 – 5:30 p.m.**

March 22, 2009

Board Members Present:

Ms. Michele Duke, Chair
Mr. George Nolen
Mr. James R. Smith

Mr. John Lawson, II
Mr. Ben Davenport, Jr.
Ms. Lori Wagner

Other Attendees:

Dr. Charles Steger, Dr. Mark McNamee, Dr. Bob Walters, Mr. Dwight Shelton, Mr. Michael Anzilotti, Dr. Calvin Donnell Jamison, Sr., Ms. Sandra Steiner Lowe; Ms. Beverly Dalton; Mr. Douglas Fahl; Mr. Frederick Cobb; Dr. Hardus Odendaal, Mr. Thomas Tucker, Ms. Linsey Barker; Ms. Arlane Gordon-Bray; Dr. Mr. Erv Blythe; Mr. Rodd Hall, Dr. Tom Dingus, Dr. John Kennedy, Dr. Gary Long, Dr. Terry Herdman, Dr. Daniel Wubah; Ms. Kim McCay; Ms. Sandra Muse; Ms. Sue Volkmar; Ms. Beth Tranter; Ms. Susan Truelove; Mr. Ralph Byers; Kay Heidbreder, Esq.; and Mr. Warren Lucero.

1. **Opening Remarks and Approval of November 2, 2008 Minutes.** Chairman Duke welcomed everyone to the meeting today. The minutes were approved as printed.
2. **Remarks from the President.** Dr. Steger welcomed everyone and thanked them for taking the time to be at the meeting.
3. **Resolution for the Approval of Appointments to the Virginia Coal and Energy Research and Development Advisory Committee.** Ms. Duke presented the resolution for the Virginia Center for Coal and Energy Research and reported that the Board of Visitors has the authority and responsibility to appoint members to the center's Advisory Board. Ms. Duke reported that Mr. Karl Scott Keim and Ms. Lynda Sharp Anderson were nominated as new members to the Center's Board. If confirmed by the Board of Visitors, Mr. Karl Scott Keim and Ms. Lynda Sharp Anderson will serve 2009-2013. A motion was made and seconded to recommend these individuals for approval by the Board of Visitors. The motion was passed unanimously.

4. **Resolution for Approval of Removal of a Principal, Co-Principal or Lead Investigator.** Dr. Gary Long presented the resolution for the approval of removal of a principal, co-principal or lead investigator.

Resolution 2008-09A, Removal of a Principal, Co-Principal or Lead Investigator

This resolution defines the procedure and timeline for the removal of a Principal, Co-Principal, or Lead Investigator (referred here as Investigator) from a sponsored project. If circumstances occur that would raise the possibility of the removal of an Investigator from a project, the resolution frames an established policy and procedure that would be followed in order to ensure fair treatment of the Investigator and protection of university and sponsor interests and obligations. Defined in this resolution are: the method for evaluating the removal of an Investigator from a project, the university officials that would be involved in the process, and a timeline of the process. An appeals process for the Investigator is also contained in this resolution.

While an Investigator can be currently be removed from projects because of alleged fraud or misuse of funds, there is no specific language in the current Faculty Handbook that addresses the removal of an Investigator at the bequest of a sponsor.

5. **Virginia Tech Transportation Institute (VTTI): Update, Tactical and Strategic Goals.** Dr. Tom Dingus, VTTI Director, gave a presentation that provides an update on the current status of VTTI, including the Institute's technical and financial state in a rapidly changing transportation research landscape. In addition, Dr. Dingus discussed the tactical and strategic goals of the Institute from both an opportunity and capability perspective with a description of several initiatives that will help to secure the Institute's future solvency and growth for a 20+ year span.

From a technical perspective, the presentation focused primarily on the area of driving safety, which constitutes about two-thirds of the Institute's activity. VTTI has developed driver monitoring technology that is re-inventing the methods by which crash risk is measured and crash countermeasures are developed. The presentation also described how VTTI's driver monitoring and crash avoidance technology is being commercialized into a variety of safety products for both commercial and private vehicles.

6. **Institute for Advanced Learning & Research (IALR):** Dr. John M. Kennedy, Senior Director of Research and Innovation (IALR) and Director of Research (Virginia Tech) gave an overview of the research program at IALR including the strategic plan, research emphasis areas, personnel status, infrastructure and equipment, and commercialization plans. IALR was established by the Commonwealth as a collaborative effort with Virginia Tech, Danville Community College, and Averett University. A key element of the program at IALR is the research program which was established for strategic economic development purposes. To align the research program with the economic development

mandate, the research program focuses not only on fundamental research but also enabling technology, proof of concept, product development, and product testing.

IALR has received investment from the Commonwealth, the Virginia Tobacco Commission, and the federal government. Its first PhD student will graduate from Virginia Tech this spring; in two years the graduate student population has grown from two to 18; and research expenditures have grown from less than \$0.5 M in 2005 to \$7.3 M in 2008. The research emphasis areas are plant biology, polymer processing, mechanical engineering, and recently established bio-based energy and co-products.

7. **High Performance Computing Report.** Erv Blythe reported on the findings and recommendations of the University Committee on High Performance Computing appointed by President Charles Steger. The committee was asked to perform a strategic evaluation of the computational resources and computational science requirements of the university that are appropriate to the changing nature of research. The committee was composed of Erv Blythe, chair; Lay Nam Chang, Tom Dingus, Dennis Kafura, Roop Mahajan, Bruno Sobral, and Robert Walters. The committee's report is included in the BOV's resource notebook. The discussion continues on how to finance the investment needed to remain a top-tier research university.
8. **Research Productivity Update.** Mr. Rodd Hall gave a performance update of research expenditures reported to NSF for FY 2008. The overall growth from the prior year was 1.7%, marking the 10th straight year of growth. Excellent performance in the industrial category was offset by lowered state and local funding. Core expenditures for FY '09 were up about 9% for the first half of the year.
9. **Adjournment.**

There being no further business, the meeting adjourned at 5:45.

RESOLUTION FOR THE APPROVAL OF APPOINTMENTS TO THE VIRGINIA COAL AND ENERGY RESEARCH AND DEVELOPMENT ADVISORY COMMITTEE

WHEREAS, The Virginia Coal and Energy Research and Development Advisory Committee was established in 1977 by the enabling legislation for the Virginia Center for Coal and Energy Research. The charter for the Center requires approval by the Board of Visitors for new appointments and changes in the membership of the Advisory Committee.

Proposed new members are Ms. Lynda Sharp Anderson and Mr. Karl Scott Keim.

WHEREAS, Ms. Anderson is the Director of the Virginia Department of Business Assistance, having served since 2006 as Deputy Director. From 2003 to 2006 she was Deputy Secretary of the State Board of Elections and was Chief Executive Officer of the Metropolitan Business League from 1993 to 2003. Ms. Anderson is a graduate of Harvard University's John F. Kennedy School of Government and has more than 20 years of experience in developing business organizations and promoting economic development. She serves on the Capital Regional Airport Commission, the Broad Street Community Development Authority in Richmond, Venture Richmond, Technology Resource Connections, Communities in Schools, Senior Connections/The Capital Area Agency on Aging and the Richmond Economic Development Corporation.

WHEREAS, Mr. Keim holds a B.S. in Geosciences from Penn State University and has 28 years of experience as a geologist and mineral resources consultant. He is currently the President of Marshall Miller and Associates, Inc. (MMA), a consulting company with more than 200 employees located in offices in ten states. MMA serves the fossil fuels, transportation, and land and mineral development industries. As President, Mr. Keim is responsible for managing technical areas as diverse as reserve evaluations, geological and engineering applications, feasibility studies, environmental and civil engineering, emergency response, remedial design and oversight, and compliance management. He is a Certified Professional Geologist (American Institute of Professional Geologists) and certified as a Professional Geologist in Kentucky, Virginia and Kansas. He serves on the Board of Directors of the Penn State Research Foundation.

NOW, THEREFORE, BE IT RESOLVED that the above mentioned be appointed as new members of the Advisory Committee for 2009-2013.

RECOMMENDATION:

That Mr. Karl Scott Keim and Ms. Lynda Sharp Anderson be appointed as new members of the Advisory Committee for 2009-2013.

March 23, 2009

Committee Minutes

STUDENT AFFAIRS AND ATHLETICS COMMITTEE OF THE BOARD OF VISITORS

**Smithfield Room
The Inn at Virginia Tech and Skelton Conference Center
8:15 a.m.**

March 23, 2009

PRESENT: Mr. Ben Davenport, Jr., Chair
Mr. Frederick J. Cobb

GUESTS: Ms. Kimberle Badinelli, Ms. Kim Beisecker, Dr. Cynthia Bonner, Mr. Tom Brown, Dr. Rick Ferraro, Dr. Chris Flynn, Mr. Chris Helms and Mr. Jermaine Holmes for Mr. Jim Weaver, Dr. Leon McClinton, Mr. Mark Phillips, Ms. Rhonda Rogers, Mr. Ron Shidemantle, Dr. Guy Sims, Dr. Edward Spencer

Joint Session

- 1. Joint Session with the Buildings and Grounds Committee:** Mr. John Lawson and representatives of the Sigma Phi Epsilon fraternity briefed the two committees, and sought feedback on a Greek Housing concept proposal to expand fraternity and sorority housing. The proposal would involve expanding the Oak Lane Community by offering ground leases for construction of house corporation-owned fraternity and sorority houses. Mr. Sherwood Wilson explained how the Land Use Study would tie into this concept. A motion was made to approve the concept and to encourage the University to proceed; the motion was seconded and carried.

Open Session

- 1. Opening remarks and approval of November 8, 2008, minutes:** Mr. Ben Davenport, Chair, provided opening remarks and submitted the minutes of the November 8, 2008 Student Affairs and Athletics Committee meeting to the committee for review and approval. The minutes were approved as written.
- 2. Athletic Department Quarterly Report:** Mr. Jermaine Holmes and Mr. Chris Helms, gave a presentation on the Athletic Department. Mr. Helms introduced Jermaine Holmes, the new Director of Student Athlete Academic Support Services. Mr. Holmes gave an academic update from fall semester. There was a total of 490 student athletes on team rosters and 39% of these students maintained a cumulative GPA of 3.0 or greater, 23% made the Dean's List, and

15 earned a perfect 4.0. The average team cumulative GPA was a 3.02 and the average team semester GPA was a 2.92. Eight teams achieved a 3.0 or greater semester GPA and 12 teams maintained a 3.0 or greater cumulative GPA. Overall student athletics performed solidly during the fall semester and it is hoped that this will continue throughout the spring semester. With respect to the graduation success rate, we are at 85%, which is about 4th or 5th in the ACC. The tutorial program is working very well. Over the last two years, there have been over 8,000 tutorial appointments for student athletes and this past fall there were over 5,500 tutorial appointments.

Mr. Helms gave an update on athletic programs. The football program won the ACC championship and represented the conference in the BCS Orange Bowl and won. Women's soccer made it to NCAA tournament and competed for the ACC Championship. Men's basketball competed in the NIT tournament. Wrestling just completed the season at the NCAA National Tournament and for the first time we sent eight representatives to that tournament. Women's swimming finished at the national competition and the men will finish this coming weekend. The men's indoor track team finished second at their tournament and the women finished fourth and competed at the international track and field event.

In the area of revenue, the ticket sales for fall 2009 football will not be available until late May, but the revenue for last year was as strong as it has always been.

Mr. Cobb raised a question regarding Hokies Respect at basketball games and football games and there was some discussion of fan behavior.

3. **Cook Counseling Center Overview:** Dr. Christopher Flynn, Director of the Thomas E. Cook Counseling Center, gave a presentation on the Center. Its mission is to provide learning opportunities for students to know themselves as individuals, to form deeper relationships with their peers, and to grow to benefit our community and society at large. The staff of the Cook Counseling Center provides these learning opportunities through individual and group psychotherapy, psychiatric care, and educational programming. The 17 full-time professional staff of the Cook Counseling Center includes psychologists, counselors, psychiatrists, and nurse practitioners; they are joined by four part-time professional staff members, three full-time interns completing doctoral requirements in counseling or clinical psychology, and five full-time classified staff members. Together, this group offers a full range of comprehensive mental health services to students at Virginia Tech.

In the past two years, the case load of the Cook Counseling Center has increased by 60% and the university has responded by granting an increase of six full-time professional staff. Hiring efforts have focused on increasing diversity among the staff, particularly to reach out to international students. Due to limitations in space in McComas Hall, the Cook Counseling Center opened this

year a satellite clinic in commercial space on Turner Street (Collegiate Square), immediately across the street from the campus.

The Cook Counseling Center has submitted an application for accreditation to the International Association of Counseling Services (www.iacsinc.org) which is the accreditation agency for college and university counseling centers. The Internship in Professional Psychology is fully-accredited by the American Psychological Association. The Cook Counseling Center is an active participant in the Center for the Study of College Student Mental Health, headquartered at the Pennsylvania State University. The Director of the Cook Counseling Center serves on the university Care Team and the university Threat Assessment Team.

Dr. Flynn, in response to a question, talked about the changes that have been made post April 16, including information about the Threat Assessment team, the Care team, and changes made in communicating and collaborating with health care providers in the community, etc.

4. **Residence Life Highlights:** Dr. Leon McClinton, Director of Residence Life, provided an update on Residence Life. The department currently has a staff of 279, a combination of full-time professionals, graduate students, and undergraduates. The department's priorities include advancing assessment, creating programs for first-year students, adding more thematic communities, creating measures for learning outcomes, practicing inclusiveness at all times, and supporting professional development opportunities. A new set of learning outcomes has been adopted for all residents.

In the area of learning outcomes, the Committee expressed an interest in the areas of improvement and that measurement instruments are in place to assess the progress of the learning outcomes.

During the 2007 – 2008 year, a residential satisfaction survey was distributed. Positive results from the survey indicated that residents were extremely satisfied with safety and security, the university as a whole, and the overall value of their residence hall experience.

There are several low-budget sustainability initiatives for the 2008 – 2009 academic year. The Go Green Picnic will raise awareness about sustainability issues and the benefits of maintaining a more green ideology. The Residence Life Department and the student Residence Hall Federation are currently promoting RecycleMania, a competition among colleges and universities across the United States to see who can recycle or reduce their waste the most over a ten-week period. Stickers are placed on switch plates, reminding residents to turn off lights when the room is not occupied. Resident Advisors will remind residents of this sticker and practice throughout the year. Student staff are encouraged to use recyclable materials to decorate bulletin boards. A "Reduce,

Reuse, Recycle" Award is presented to an RA who has made the most creative bulletin boards throughout the year. Newman Hall has a pilot program for recycling paper this year.

Hokie F6 continues to provide programs for first-year students during the first six weeks of the fall semester. The department believes that intentional programming during this time can make for a smooth transition from high school to college. The Tunnel, Go-Green Picnic, CANstruction, the Campus Resource Hunt, and Healthy Hokies Week were some of the large scale programs that took place as part of this program.

The latest list of thematic communities includes: the Biological and Life Sciences Learning Community, Hillcrest and Main Campbell Honors Communities, MOSAIC, the Galileo and Hypatia Engineering Communities, the Residential Leadership Community, the WELL, the World, and the Wing. The department is currently crafting proposals that would include thematic communities that would focus on sustainability, service-learning, and the Sophomore Experience.

The Residence Hall Federation, the Resident Assistant Selection Process, the Fall Training Leadership Workshop, ACPA Next Generation, and Future Leaders in Student Affairs are just a few areas that focus on student leadership within the department. Residence Life is trying to have a Habitat for Humanity House building project to occur in October of 2009. The building would take place on campus and anyone from the campus community could volunteer.

In response to a question regarding the University's stance on underage drinking in residence halls, policies, enforcement, level of diligence, etc. Dr. McClinton responded that Residence Life works closely with Judicial Affairs, student staff are trained to document these types of incidents, and Judicial Referrals are made in support of University Policy.

- 5. Fraternity and Sorority Life Overview:** Mr. Ron Shidemantle, Director of the Office of Fraternity & Sorority Life, provided an update and general overview of the Fraternity & Sorority Community at Virginia Tech. The Office of Fraternity and Sorority Life is responsible for the administration and oversight of the Greek Community, encompassing 3800+ students. The mission of the Office is to empower Virginia Tech students in the creation of the preeminent fraternity and sorority community in North America.

Through continued assessment and enhancement of standards and philosophies, the Office works to provide comprehensive experiences that build community among all fraternity and sorority members and emphasize the principles of Scholarship, Community Service, Philanthropic Activities, Leadership Development, Career Development, and Brotherhood & Sisterhood.

The first collegiate fraternal organizations were recognized at Virginia Tech for a few years shortly after its founding in 1872, and were recognized again in the early 1970's. They continue to this day to provide a home away from home and support system for thousands of undergraduate students. Last year, the Greek Community celebrated both 135 and 35 years as a University-recognized community.

In response to a question regarding inclusion, Mr. Shidemantle responded that today our student groups are very diverse, fully integrated and there is an atmosphere where students seek out young men and women to join. However we still need to get these groups to interact more socially, in programming, and in the area of service.

There was discussion of underage drinking and alcohol abuse in fraternity and sorority houses and in residence halls. Strategies were discussed for how to measure the extent of the problem. In response to a question regarding underage drinking in fraternity houses and our responsibility and a concern about liability, Dr. Spencer noted that we have supervision control at the Oak Lane houses with an undergraduate House Manager and there is also a Residence Life professional staff member who lives on the premises. He also noted that the bigger concern is the high risk drinking. Dr. McClinton replied that they will also be meeting with the Presidents in August to talk about expectations, rules, and the consequences. Mr. Cobb suggested that we set up some sort of periodic review system.

In regards to hazing, Mr. Shidemantle noted that we are aggressive about this and that hazing can result in suspension of members and/or the chapter.

Adjournment: There being no further business, the meeting adjourned at 11:40 a.m.

**GRADUATE STUDENT REPRESENTATIVE CONSTITUENCY REPORT TO THE
VIRGINIA TECH BOARD OF VISITORS
March 23, 2009**

Introduction

Thank you Mr. Rector. Good afternoon Mr. President, distinguished Board members, and guests. I am honored to be here again speaking to you on behalf of graduate students. I'd like to begin by saying, Happy Graduate Education Week. As you may have heard, this week is the 9th annual Grad Ed Week at Virginia Tech. This week highlights the importance of graduate education; increases the university community's awareness of the contributions of graduate students to teaching, research and service; and enhances the graduate student experience through professional development programs and celebratory events. There are social, recognition, fitness, service, professional development and educational events scheduled throughout the week, including the 25th Annual Research Symposium on Wednesday, the Graduate Awards reception on Thursday, and the Big Cook-Out on the Graduate School lawn on Friday.

Issues and Activities

As I have mentioned in my previous reports this year, mentoring and advising continue to be areas of concern for graduate students. The quality of advising a graduate student receives can have an enormous impact (either positive or negative) on their overall graduate experience as well as their career. Since we last met, we have continued to work on this issue to try to identify ways in which we can improve the overall culture and quality of advising at Virginia Tech and continue conversations with various members of the university community about the importance of this issue. To that end, the Graduate Ombudsperson (Ennis McCrery), Dean DePauw, and I have been working on several initiatives to engage graduate students and educate them on how they can be proactive and take responsibility for their role in the advising relationship. We have begun creating a set of online resources related to mentoring and advising for graduate students. We envision these resources will be hosted through the Graduate School website and closely integrated with the Expectations for Graduate Study document. As we move further along in the development process, we will also be seeking faculty input into the design of the site and resources and additional ideas they may have related to this issue. Ennis and I are also leading a session tomorrow on "Getting Mentored" as part of Grad Ed Week – we are excited to continue to share resources with graduate students on developing a healthy advising relationship and to continue to discuss this issue with them.

The Graduate Student Assembly has also been working on programs and resolutions related to advising and mentoring. In November, they passed a resolution to revise the Virginia Tech Guidelines for Promotion and Tenure Dossiers to include optional statements from graduate student advisees for consideration by Promotion and Tenure Committees. The GSA leadership has begun working with faculty and administrators within the university governance structure to discuss their concerns and ideas related to this recommendation. In addition, the GSA has continued to work on developing their Graduate Undergraduate Mentoring Program (GUMP) which aims to aid

undergraduates in their transition from their undergraduate tenure at VT to graduate/professional school.

Beyond advising, I would like to briefly touch on some other concerns within the graduate population. The recent tragedy at the Graduate Life Center has brought to the surface existing concerns amongst graduate students related to mental health, and coping with stress and frustrations, and has served as a catalyst for conversations on the role of graduate students within the larger university community and the unique pressures and stresses they face as students, teachers, and researchers. The Graduate School has responded to these concerns already by working with Cook Counseling to increase their presence within the Graduate Life Center starting this week. Graduate students expressed reluctance to go to Cook and risk running into an undergraduate student in their class. In addition, the Graduate School is working with students to develop programs to reach out to graduate students and be proactive in letting them know they are not alone, in fact Dean DePauw officially launched the program at an appreciation lunch with graduate students today. The program is called YANA for “you are not alone” in what you may be feeling or going through. We are also working to better understand and address cultural implications for graduate students seeking out help or dealing with stresses.

Finally, the last issue I would like to bring forward today is the quality of healthcare for graduate students. This year a sub-committee of the Graduate Student Assembly has worked to identify the biggest areas for improvement in our healthcare plan and to educate graduate students on how to better utilize the existing coverage options. The major concerns identified by this committee are first that the coverage levels available are too low and not competitive with our SCHEV peers. The current levels of maximum coverage available are \$50,000, \$100,000, and \$250,000. We need an option of up to \$500,000 to \$1,000,000 to be competitive with our peers. In addition, the cost for family members is higher than the rates for family coverage available at our peer institutions. Currently, the cost per year for a spouse and children ranges from \$8,941 to \$10,328. Preventive screening coverage and prescription drug co-pays and coverage amounts are also limited and the plans do not include immunizations/vaccines or yearly check-ups. The health insurance committee is discussing these concerns with our service provider, GM Southwest. They are also working with GM Southwest to develop better educational resources for graduate students. Many of the problems students have with the plans seem to relate to a lack of understanding of GM Southwest’s coverage, policies, and procedures.

Conclusion

I would like to conclude by welcoming my successor, Rebecca French, a PhD student in Geosciences. I know Rebecca will be a strong voice for graduate students and an asset to the Board and the larger university community in the year to come. I look forward to finishing out this academic year (and my dissertation) and reporting back to you in June. Thank you for listening.

--- Linsey Barker, March 23, 2009

**Staff Senate Constituency Report
Virginia Tech Board of Visitors
March 23, 2009
Thomas Tucker, Staff Senate President**

Rector Lawson, members of the Board of Visitors, President Steger, administrators and guests. Again, I thank you for the opportunity to speak to you regarding the Virginia Tech Staff. As always it is my honor and privilege to share with you information on the activities and initiatives of the Staff Senate.

Promotion of Diversity: In its support of the values expressed in the “Virginia Tech Principles of Community”, the Staff Senate continues to conduct and support programs to generate greater awareness and understanding of the diverse cultures that exist in Virginia Tech Community. In the January Staff Senate meeting, Dr. Kevin McDonald, Vice President for Equity and Inclusion, discussed diversity initiatives and the “Advancing Diversity at Virginia Tech Workshop”. Dr. McDonald thanked the Staff Senate for its support and attendance at the workshop. Senators also offered suggestions for future Workshop topics. Dr. Susanna Rinehart, Director of Education for Diversity and Inclusion, presented at the March Staff Senate meeting. Dr Rinehart discussed her new position within the University and processes for staff members to utilize her office to promote diversity and inclusion in all facets of University life.

Community Service through the VT-ENGAGE Program: The Staff Senate continues to provide volunteer service and support to the community through the VT-ENGAGE program. Senators provided support to the Blacksburg Interfaith food pantry as our group project. Several members volunteered work hours at the pantry and several projects were conducted to collect food and other needed items. The Senate also supported the Montgomery County Christmas Store with

donations and volunteer hours. Currently, the Senate is participating in a statewide effort to resupply the Commonwealth's Food Banks with Peanut Butter. Recent health concerns have caused a shortage of Peanut Butter, which is an important staple for food banks. In response to a request from the Virginia Department of Agriculture and Consumer Services (VDACS), the staff senate held a food drive to assist the resupply of local food banks.

Staff have pledged approximately 20,000 hours since VT-ENGAGE started. VT-ENGAGE administration have indicated that this is probably a low estimate of the total hours of service contributed by staff due to the fact that some prefer to keep their donations private. Karen Gilbert, Assistant Director of the Center for Student Engagement and Community Partnerships (CSECP) joined the senate at the February meeting. Ms. Gilbert presented an overview of the CSECP and its four steering committees, which include VT-ENGAGE, Engaged Community Partners, Engaged Learning, and Engaged Student Leadership. Staff volunteers were requested to serve on each of the Steering committee groups.

Leadership Development - McComas Staff Leadership Seminar/Conference: The McComas Staff Leadership Seminar has grown over the past 14 years from a program initiated to build leadership skills among staff senators, to promoting leadership skills for all Virginia Tech staff, to include staff from other Universities in the Commonwealth. Given current economic situations, the planning committee proposed to expand the McComas seminar to include ACC Member Universities and regional Colleges and Universities instead of developing a separate national conference. The goal of this conference is to promote inter-collegiate discussion of ideas and best practices related to shared governance. The Conference will be held on May 7, 2009 in the Lane Stadium South End-zone Facilities. The theme is, "The Changing Faces of Staff Leadership".

Breakout sessions include: Catalysts that lead to change, Succession Planning, Economic Driven changes, Generations working together, and Participation constraints driven by workload and supervisory support. The Planning Committee would considerate a privilege to have members of the Board speak on the topics of leadership at the Conference.

Communication and Recognition - Commission on Staff Policies and Affairs (CSPA): The CSPA continued to promote open communications, Staff development, and Staff Recognition.

Communications: CSPA along with the Staff Senate were primary conduits for transmitting information related to a proposed Holiday policy change. Information related to the proposed new policy was forwarded to staff via the CSPA, Staff Senate and individual staff associations. A survey conducted through the Staff Senate gathered the opinions of the staff, which were then reported back through CSPA to the Human Resources Department.

HR Policies: The commission is conducting a comparative review of variations between policies related to staff and consistency with policies related to other groups.

Staff Development: CSPA is researching the question of varying level of support for staff training among departments (related to funding and work release issues).

Staff Recognition: Support for the Virginia Tech Staff Leadership Award is continuing. The calls for nominations for the second annual presentation of this award were distributed on March 02, 2009. Additionally the Staff Senate is exploring of the possibility of developing a physical place or area to recognize staff service. One idea forwarded is to develop a "Walk of Service" which might include brick pavers with a staff person's names and years of service to Virginia Tech engraved on them, similar to those found on the Alumni Center Patio.

Other Staff Involvement: Staff members have also been involved in various other initiatives within the University including the Violence Prevention Committee, the Energy and Sustainability Committee, and the Wellness Task Force. Work with these groups is still underway and additional information shall be provided in the future.

This concludes my report. Thank you for your attention.

Remarks made during the BOV Meeting

Hardus Odendaal
President, Faculty Senate of Virginia Tech

March 23, 2009

Thank you Mr. Rector, members of the Board of Visitors, Ladies and Gentlemen,

Once again, I'd like to express on behalf of the faculty our appreciation for these opportunities to participate in this level of the governance process and your responsiveness to faculty issues.

The budget cuts in General Fund allocations from the state have remained the focus of our attention over the past months, and the Faculty Senate is, perhaps not surprisingly, still concerned about the impact the cuts are having on the instructional mission of the university. Last year the Officers of the Faculty Senate gathered feedback directly from the faculty on the impact of the recent rounds of Budget reductions and on any recourse actions they may have in mind. This feedback indicates that the reductions in department operating budgets have had a deep impact on departments' ability to sustain their programs and provide their students with a quality educational experience in terms of the basic transaction that happens at a university: students being taught and advised by faculty. Since most of an academic department's budget is spent on faculty salaries (typically >90%), only a small fraction (typically of 2-9%) goes to operational expenses, such as the hiring of instructors, GTA positions, office staff, travel, stationary, phone lines, etc. Every cut of 5% therefore had a significant impact on the ability of our academic departments to provide the resources directly associated with instruction. Faculty hiring, startup packages, retention and attrition have become growing concerns. Another major concern for the faculty is the library. The library this year is conducting another review to find almost \$900,000 in library subscriptions to journals, databases, monographic series, abstracting and indexing services and reference sources that will have to be canceled due to insufficient funding.

Without going into detail, I'd like to just summarize a few pertinent points that also came from the feedback that you may find relevant now and in the near future.

Tuition

The faculty by-and-large agreed that tuition and fees have to be increased not only to offset the reductions in E&G funding from the State, but also to counter inflation and increasing costs of bills, such as coal en electricity. Although we do not wish to implicate access for in-state undergraduate students, we do feel it is necessary to increase tuition in order to maintain quality. We hope the State or

the Federal government don't restrict our ability to increase tuition too much in return for stimulus money.

Differential Tuition and Fee increases and Enrollment Planning

This brings me to a related subject - differential tuition increases and enrollment planning is something the university might give more consideration. Enrollment planning should however, not be done centrally, but remain at the college and department levels, and colleges should be encouraged to collaborate closely on this issue.

Classrooms

Due to budget cuts we lost faculty positions for new hires and as a result of retirements. Fewer faculty and more students meant that individual faculty are teaching more classes and class sizes increased, which has a deteriorating effect on the classroom experience for students. We need more classrooms and we appreciate your efforts on this issue that are noticeable in current projects and those being planned.

Research

There has been good news too. Despite the recent rounds of budget cuts, research expenditures are still growing – and this should demonstrated the commitment and dedication of our faculty to continue to write proposals and secure successful grants despite the additional strain that was imposed on them due to declining funding and resources.

Other Feedback

The faculty had several other suggestions, but I want to highlight just a few that you may or may not find interesting:

- A Greener university: On saving paper and reducing the cost of publications, especially the expensive glossy brochures. We should move more towards electronic media, not just for glossy paper media, but also for administrative forms that students and faculty have to fill out or run around with for signatures.
- On energy and Sustainability: To reduce heating and cooling expenses in buildings. Turning off lights at night and maximizing efficiency of heating and cooling systems and insulation. They also suggested incentives for carpooling when using the fleet service.
- On Service: the faculty thought that we might consider the possibility of reducing the number of committee meetings and making committee meetings more efficient at the department, college and university levels.

Mr. Rector, to summarize, it is of crucial for the university to protect its basic function of instruction. It is our hope and recommendation that the BOV look very carefully at the effect that the cuts are having on instruction at Virginia Tech, and ensure that department operating budgets and the library budget be brought up

to the levels needed to maintain quality when making decisions on how funds will be distributed and invested at Virginia Tech.

Finally, I wish to express our deep appreciation to our university leadership, Dr. Steger, Dr. McNamee, our Vice-Presidents, our Deans, and their staff, who spent countless hours to find solutions to the budget crisis, to buffer the departments from the deep cuts that were imposed by the state, (we know it could've been worse) and who were forced to make difficult decisions. In the office of the VP of finance I know there were many late nights spent going through budgets line-item by line-item. Our appreciation goes out to them for the wonderful job they did to look after the finances of the university, but they are not the only ones who've been working hard and we recognize and appreciate the efforts of all our administrators and staff during these difficult times.

Again, thank you for this opportunity – and thank you for your dedication.

That concludes my report.

RESOLUTION FOR APPROVAL OF EMERITUS STATUS

WHEREAS, Professor Flynn L. Auchey faithfully served Virginia Tech with distinction for 13 years in the College of Architecture & Urban Studies, beginning in 1995; and

WHEREAS, he effectively served as a member of the faculty in the Department of Building Construction, and through his expertise as a builder, developer, engineer, and architect interdisciplinary efforts in instruction and research were initiated; and

WHEREAS, he helped found the real estate and development minor and the construction, real estate and development track in the Department of Building Construction; and

WHEREAS, he gained national recognition for his research in the area of risk management; and

WHEREAS, he has advanced the outreach mission of the college through his work in continuing education to a broad spectrum of professionals in the construction industry;

THEREFORE, BE IT RESOLVED, that the Board of Visitors recognizes Professor Flynn L. Auchey for his service to the university with the title of Associate Professor Emeritus of Architecture.

RECOMMENDATION:

That the above resolution recommending Dr. Flynn L. Auchey for emeritus status be approved.

March 23, 2009

RESOLUTION FOR APPROVAL OF EMERITUS STATUS

WHEREAS, Dr. Bradley Ross Hertel faithfully served Virginia Tech with distinction for 32 years in the College of Arts and Sciences and the College of Liberal Arts and Human Sciences beginning in 1976; and

WHEREAS, as a member of the faculty in the Department of Sociology, he was the recipient of the annual Scholar Award for Sociology from the Virginia Social Science Association, 1987 and served as Vice President, Faculty of College of Arts and Sciences, Virginia Polytechnic Institute and State University, 1984-86 and

WHEREAS, he taught and advised numerous undergraduate students during his career; and

WHEREAS, he received four Fulbright Scholar awards supporting his research in India and published a book and numerous articles and chapters,

THEREFORE, BE IT RESOLVED, that the Board of Visitors recognizes Dr. Bradley Ross Hertel for his service to the university with the title of Associate Professor Emeritus of Sociology.

RECOMMENDATION:

That the above resolution recommending Dr. Bradley Ross Hertel for emeritus status be approved.

March 23, 2009

RESOLUTION FOR APPROVAL OF EMERITUS STATUS

WHEREAS, Dr. Joseph L. Scarpaci served Virginia Tech for 20 years in the College of Architecture and Urban Studies and the College of Natural Resources beginning in 1989; and

WHEREAS, Dr. Scarpaci is an internationally recognized scholar in the fields of urban and social geography, comparative social policy, historic preservation, international development, and Latin America, and he has authored or edited numerous scholarly works, including books, peer-reviewed journal articles, book chapters and book reviews; and

WHEREAS, his scholarly work has been selected for awards such as the Choice Outstanding Book Award from the American Library Association in 1998 (for his book *Havana: Two Faces of the Antillean Metropolis*), and the Carl O. Sauer Distinguished Scholarship Award from the Conference of Latinamericanist Geographers in 2004; and,

WHEREAS, his expertise has resulted in numerous invitations to lecture in the U.S. and abroad on such topics as globalization and heritage tourism, Cuban civil society, and historic preservation in Havana, among others; and

WHEREAS, Professor Scarpaci was deeply engaged in international education, outreach, and scholarship, receiving multiple Fulbright Fellowships during his career to Chile and Uruguay, and leading more than 40 study abroad experiences for students and adults to Cuba and the Dominican Republic; these and other international contributions were recognized with the College of Architecture and Urban Studies Teaching Excellence Award (1999) and the Creative Achievement Award (2000), and the University Alumni Award for Excellence in International Programs in 2004; and

THEREFORE, BE IT RESOLVED, that the Board of Visitors recognizes Dr. Joseph L. Scarpaci for his service to the university with the title of Professor Emeritus.

RECOMMENDATION:

That the above resolution recommending Dr. Joseph L. Scarpaci for emeritus status be approved.

March 23, 2009

**RESOLUTION FOR APPROVAL
OF FACULTY LEAVES, 2009 – 2010**

Virginia Tech's program of professional development for tenured faculty members provides two kinds of opportunities: study-research leaves at one-half salary for up to one year and one-semester research assignments at full salary.

The following faculty members are requesting study-research leave for the purpose and period of time specified:

R. Michael Buehrer, Associate Professor, Department of Electrical and Computer Engineering, for AY 2009 - 2010, to build additional expertise in geo-location methods and applications by working with researchers at DRS Signal Solutions and Georgia Tech.

Serkan Gugercin, Associate Professor, Department of Mathematics, for AY 2009 – 2010, to research model reduction for stochastic and parametric systems, controller reduction, and large-scale eigenvalue computations and iterative solves in model reduction.

Carola A. Haas, Associate Professor, Department of Fisheries and Wildlife Sciences, for August 2009 – August 2010, to document historical land use practices and native wildlife populations in western Virginia to determine the effects of sustainable agriculture on wildlife.

George A. Hagedorn, Professor, Department of Mathematics, for AY 2009 – 2010, to research the mathematics of molecular quantum mechanics with colleagues at the Université de Grenoble, Technische Universität München, Freie Universität Berlin, Université de Paris, and Universidad Nacional del Noreste.

Peter A. Linnell, Professor, Department of Mathematics, for fall semester 2009 – 2010, to research rigidity and the Atiyah conjecture for word hyperbolic groups with colleagues at Universität Bonn.

Linsey C. Marr, Associate Professor, Department of Civil and Environmental Engineering, for AY 2009 – 2010, to develop an engineering framework for predicting and controlling the airborne transmission of infectious disease, and to learn quantitative polymerase chain reaction and Raman atomic force microscopy analytical techniques.

Ken W. McCleary, Professor, Department of Hospitality and Tourism Management, for fall semester 2009, to teach at the University of Nevada's Hotel and Restaurant Management program in Singapore, to visit hospitality and tourism programs in Southeast Asia, and to study the winery tourism industry in Australia and New Zealand.

Fritz H. Oehlschlaeger, Professor, Department of English, for AY 2009 – 2010, to complete a manuscript on theological encounters with classic American literature prior to 1865.

Philip J. Radtke, Associate Professor, Department of Forestry, for July 2009 – June 2010, to develop a climate-sensitive version of the Forest Vegetation Simulator Southern Variant with colleagues at research stations in North Carolina, Idaho, and Colorado.

Debra A. Salbador, Associate Professor, Department of Accounting and Information Systems, for spring semester 2010, to participate in the KPMG Professor Residency Program, which will strengthen student recruitment ties between the firm and the Pamplin College of Business.

Djavad Salehi-Isfahani, Professor, Department of Economics, for AY 2009 – 2010, to continue research on the Middle East Youth Project (jointly sponsored by the Brookings Institute and the Dubai School of Government), and to complete a manuscript on Iran's social and economic change since the Islamic Revolution.

Peter R. Wallenstein, Professor, Department of History, for fall semester 2009, to complete a manuscript examining the case of Mr. and Mrs. Loving, an inter-racial Virginia couple who married in 1958 in violation of then-existing state law.

Pamela A. Weaver, Professor, Department of Hospitality and Tourism Management, for AY 2009 – 2010, to teach at the University of Nevada's William F. Harrah College of Hotel Administration program in Singapore, to lecture at Ritsumeikan Asia Pacific University in Beppu-shi, Japan, and to continue research with a colleague at Ritsumeikan regarding the effect of language and perceived risk on international travel purchase decisions.

Doris T. Zallen, Professor, Department of Science and Technology in Society, for AY 2009 – 2010, to complete major articles on initial clinical genetics research in the United Kingdom and the alternate public policy model regarding bioethics.

The following faculty members are requesting research assignments for fall 2009 - 2010:

Romesh C. Batra, Professor, Department of Engineering Science and Mechanics, to write a textbook on finite elements regarding the similarities and differences between the finite element method and the meshless method, emphasizing transient, time-dependent, non-linear solid mechanics.

Eva R. Brumberger, Associate Professor, Department of English, to edit a textbook on teaching visual communication, and to create an online resource for teachers of professional communication.

Katherine S. Cennamo, Professor, Department of Learning Sciences and Technologies, to research ways of developing and sustaining creative thinking in classroom environments at the P-12 and university levels.

Clare J. Dannenberg, Associate Professor, Department of English, to research the effect of gendered language filters on the social and political consciousness of different age, gender, socioeconomic, and ethnic groups.

Hayward (Woody) Farrar, Associate Professor, Department of History, to research the black community in Baltimore from 1945 to 2008, and to complete a manuscript on the subject.

April L. Few, Associate Professor, Department of Human Development, to complete data analyses and to prepare journal manuscripts on a research project addressing behavioral and health issues for African American adolescents.

Virginia C. Fowler, Professor, Department of English, to complete a manuscript in the Praeger's Women of Color Literary Biography Series entitled *Nikki Giovanni: A Literary Biography*.

Aaron S. Goldstein, Associate Professor, Department of Chemical Engineering, to research with colleagues at the Wake Forest Institute for Regenerative Medicine the host response to engineered bone and ligament tissues developed using bioreactor culture conditions.

Celia R. Hayhoe, Associate Professor, Department of Apparel, Housing, and Resource Management, to develop continuing education programs that will assist high school personal finance teachers and extension field agents with the tax, insurance, and investing instruction of youth and young adults.

Lenwood S. Heath, Professor, Department of Computer Science, to research algorithmic issues in phylogenetics, to collaborate with colleagues on the study of population genetics, and to identify new problems in genomics.

Rachel L. Holloway, Associate Professor, Department of Communication, to complete multiple articles regarding public advocacy strategies targeting U.S. corporations and industries.

William R. Knocke, W. C. English Professor, Via Department of Civil and Environmental Engineering, to further research drinking water treatment, to visit several major water utilities to procure funding for additional research, and to develop a new course for the Environmental and Water Resources Engineering Program.

Margarita McGrath, Associate Professor, Department of Architecture, to research the effect that the computer's evolution (from a tool for representation to a toolbox for quantitative modeling) has had on design education.

Amy Nelson, Associate Professor, Department of History, to complete a manuscript on the first living being to orbit the earth in 1957 aboard Sputnik 1—Lakia the Space Dog. The manuscript will describe the unique contributions that space dogs made in the human effort to conquer outer space, the complex material and semiotic interdependence between humans and animals, and the contradictory dynamics of the Cold War public culture.

Donald J. Orth, Professor, Department of Fisheries and Wildlife Sciences, to conduct a state-wide assessment of stream restoration projects, and to create a database, evaluation results, and survey of priority needs.

Leo E. Piilonen, Professor, Department of Physics, to analyze B-meson decay data at the High Energy Research Accelerator Research Organization (KEK) laboratory in Tsukuba, Japan, and to implement the SuperB Factory at the KEK facility that will permit research on rare decay modes of B-mesons and other subatomic particles.

Hans C. Rott, Professor, Department of Architecture, to complete a manuscript on descriptive geometry and a manuscript on design education.

Michael R. Taaffe, Associate Professor, Grado Department of Industrial and Systems Engineering, to develop further theory and algorithms to analyze time-dependent non-exponential general stochastic queueing networks with colleagues at Northwestern University, and to extend the methods in queueing theory for use in population and epidemiology models in bioinformatics.

Anbo Wang, Professor, Department of Electrical and Computer Engineering, to field test sensor technologies at various industrial sites, and to promote the use of key sensor technologies by visiting potential industrial sponsors and federal funding agencies.

Yonsenia White, Associate Professor, Department of Art and Art History, to produce a body of artwork illustrating the historical significance and social complexity of Senator Barack Obama's presidential campaign and its impact of evidenced racial progress and consciousness in a post civil rights America.

William H. Woodall, Professor, Department of Statistics, to research health-related surveillance methods with colleagues at Arizona State University, Georgia Tech, Johns Hopkins University, and the University of Maryland at Baltimore.

Shuhai Xiao, Professor, Department of Geosciences, to conduct extended field work in South China and Japan on the interaction between environmental change and biological evolution during the Ediacaran Period (635-542 million years ago).

The following faculty members are requesting research assignments for spring 2009 - 2010:

Linda Anderson, Professor, Department of English, to complete a manuscript on parent-child conflict in early modern drama.

Joyce A. Arditti, Associate Professor, Department of Human Development, to complete a manuscript on parental incarceration, to research the effects of prison visitations on families, and to explore international collaborations

J. Christopher Bergh, Associate Professor, Department of Entomology, to work with colleagues in New Zealand on the suppression of woolly apple aphids by introducing the hover fly predator (*Heringia calcarata*) into the environment.

Bonnie S. Billingsley, Professor, Department of Teaching and Learning, to develop two manuscripts—one on teacher leadership in special education, and the other on leadership in serving the needs of students with disabilities.

Brian Bond, Associate Professor, Department of Wood Science and Forest Products, to conduct research on the drying characteristics of under-utilized Alaskan hardwoods and improving the drying quality of west coast pine and spruce; as well as to assess the eastern hardwood processing industry's strengths and weaknesses.

Penny L. Burge, Professor, Department of Educational Leadership and Policy Studies, to research efforts that will support the recruitment, retention, and graduation of women of color, and to research efforts that will increase the employment and retention of underrepresented women in faculty roles.

Deborah F. Cook, Professor, Department of Business Information Technology, to research social network analysis in supply chain management as a mechanism to quantify supply chain resilience.

Marc A. Edwards, Professor, Via Department of Civil and Environmental Engineering, to complete a manuscript entitled *Lead Astray* about his experiences related to his discovery of lead in the Washington, DC drinking water.

Weiquo (Patrick) Fan, Associate Professor, Department of Accounting and Information Systems, to research text mining for capital market research at Barclays Global Investors, California.

Gerardo W. Flintsch, Associate Professor, Via Department of Civil and Environmental Engineering, to build collaborations with premier transportation infrastructure programs in Europe and America, which will strengthen the global position of Virginia Tech Transportation Institute's Center for Sustainable Transportation Infrastructure.

Roseanne J. Foti, Associate Professor, Department of Psychology, to research the characteristics and mechanisms of successful interdisciplinary team collaboration and knowledge production, and to use the results of this research to prepare a National Science Foundation grant proposal.

L. Leon Geyer, Professor, Department of Agricultural and Applied Economics, to collaborate with colleagues at Georg-August Universität Göttingen and the London School of Economics in researching agro-land and food policies in Germany and Europe, and to compare agro-food and land policy instruments

Devi R. Gnyawali, Associate Professor, Department of Management, to research the drivers and consequences of a firm's simultaneous pursuit of collaboration and competition, as well as the role of relational resources on firm innovation and competitive advantage.

Marcella J. Kelly, Associate Professor, Department of Fisheries and Wildlife Sciences, to establish a carnivore ecology program with colleagues at the World Wildlife Fund—Nepal and to establish a terrestrial carnivore ecology program with colleagues at the Wildlife Conservation Society—Madagascar.

Michael Renardy, Professor, Department of Mathematics, to research the dynamics of viscoelastic flows with colleagues at the University of Minnesota, and to research the mathematical analysis of a model for suspensions with colleagues at Université Grenoble I and Technische Universität München.

Yuriko Renardy, Professor, Department of Mathematics, to research polymer processing, electrowetting, and ferrohydrodynamics with colleagues at Katholieke Universiteit Leuven, Cambridge University, the University of Western Australia, and the University of Minnesota.

Ahmad Safaai-Jazi, Professor, Department of Electrical and Computer Engineering, to research the characteristics and transmission properties of nanophotonic devices, and to study the application of nanophotonic devices in optical communications and biomedicine.

Adrian Sandu, Associate Professor, Department of Computer Science, to develop novel time-stepping methods to efficiently and accurately solve complex Earth multiscale models with colleagues at the National Center for Atmospheric Research's Computational Mathematics Group in Boulder, Colorado.

Corina Sandu, Associate Professor, Department of Mechanical Engineering, to research the development of mixed rigid and flexible bodies in mechanical systems models, to further

research energy efficient vehicles, to research robotics mobility for planetary exploration, and to seek outside funding for the aforementioned research projects.

Elena L. Serrano, Associate Professor, Department of Human Nutrition, Foods, and Exercise, to research the social, cultural, and environmental factors affecting childhood obesity in Spain with colleagues at Universidad de Navarra and Universidad Pública de Navarra in Pamplona, Spain.

Konstantinos P. Triantis, Professor, Grado Department of Industrial and Systems Engineering, to research advanced computational techniques for performance measurement and evaluation of transportation and engineering systems during transitional periods.

Mary Leigh Wolfe, Professor, Department of Biological Systems Engineering, to increase the number, scope, and depth of international collaborations on watershed management and nonpoint source pollution control with colleagues in Europe, Taiwan, and South America.

RECOMMENDATION:

That the above study-research leaves and research assignments be approved as requested.

March 23, 2009

RESOLUTION FOR EDUCATIONAL LEAVE

An educational leave with partial pay for the period July 2009 – June 2010 is requested for Anthony S. Tate, Extension Specialist for the Community Viability Program, Virginia Cooperative Extension. The leave period will be used to complete required coursework and launch dissertation research for his doctorate in Social, Political, Ethical, and Cultural Thought (ASPECT) at Virginia Tech.

RECOMMENDATION:

That the above educational leave be approved as requested.

March 23, 2009

RESOLUTION FOR APPROVAL OF CHANGE OF DUTY STATION

Dr. John J. Tyson, university distinguished professor, has received multiple invitations requiring travel to the United Kingdom, Germany and China. Dr. Tyson will visit the Centre for Integrative Systems Biology, Oxford University, UK to carry out joint research with long-time collaborator, Bela Novak, who is the Professor of Systems Biology at Oxford. He will be conducting seminars and consulting on research projects for both the Max Planck Institute for the Physics of Complex Systems in Dresden, Germany and the Max Planck Institute for the Dynamics of Complex Technical Systems in Magdeburg, Germany. He has received an invitation to lecture at both the EU-USA Strategic Workshop and summer school on cancer systems biology (Molecular Mechanisms and Mathematical Modeling) in Rostock, Germany, and the International Conference on Mathematical Biology, Hangzhou, China. This international travel is scheduled for May 6-June 17, necessitating about six weeks away from campus; Dr. Tyson is on a 12-month appointment.

RECOMMENDATION:

That the change of duty station for Dr. John J. Tyson be approved.

March 23, 2009

**RESOLUTION FOR APPROVAL OF
ENDOWED PROFESSORSHIP
THE FRANK MAHER ENDOWED PROFESSORSHIP**

The Frank Maher Professorship was established in 1986 through the generous gift of the late Bruce Vorhauer and an anonymous donor.

Dean Richard Benson, concurring with the recommendation of the Selection Committee of the Department of Engineering Science and Mechanics (ESM) and the Honorifics Committee of the College of Engineering, nominates Dr. Norman Dowling to hold the Frank Maher Professorship.

In 1983, Professor Dowling joined the faculty of ESM as an associate professor and in 1987 was appointed professor. In 1992, he was appointed professor in both ESM and the Materials Science and Engineering Department (MSE), a joint appointment that he holds to this day. From 1999-2000 he was interim department head in MSE and from 2002-2004 in ESM.

Dr. Dowling's book, *Mechanical Behavior of Materials: Engineering Methods for Deformation, Fracture, and Fatigue*, has been, and continues to be, widely adopted and often cited. His text is used in more than 50 programs in the U.S., including those at such outstanding universities as University of Michigan, Georgia Tech, University of California (Berkeley), Massachusetts Institute of Technology, Penn State University, University of Illinois, Cornell University, Purdue University, and the U.S. Air Force Academy. Moreover, his book is also used in foreign programs in Australia, Brazil, Canada, Columbia, England, Finland, Germany, Italy, India, Japan, Korea, New Zealand, Spain, and Taiwan, among other countries. Dr. Dowling has also given series of lectures at the Volvo Truck Corp., NA, the Sikorsky Aircraft Corp., the international conference of the Society of Automotive Engineers (SAE) in São Paulo, Brazil, and at various Japanese universities during a six-week period as a guest of the Ministry of Education. He has co-authored a laboratory manual, a chapter in another book, Vol. 19 in the Handbook of the American Society of Materials International, more than 60 articles in journals and proceedings, and numerous reports. His research has been supported by the Navy, the Air Force, the Army, NASA, and numerous companies; the total support on all projects is approximately \$2.5M. His current research interests include fatigue, fracture, and deformation; damping in concrete; statistical and deterministic characterization of loadings; life-prediction for complex loadings; and biomechanics and biomaterials.

Dr. Dowling is active in Committee E8 of the American Society of Testing Materials International (ASTM), participating in the development and the maintenance of the ASTM Standards for low-cycle fatigue. He also serves on the Fatigue Design and Evaluation Committee of the Society of Automotive Engineers (SAE). He is a Fellow of ASTM and has received the Award of Merit and an Outstanding Achievement Award from that organization. He is serving, or has served, on the editorial boards of *The Journal of ASTM International* (2003-present), *Journal of Fatigue and Fracture of Engineering Materials and Structures* (1983-present), *International Journal of Fatigue* (1998-2008), and *The American Society of Mechanical Engineers Journal of Engineering Materials and Technology* (1984-8).

RECOMMENDATION:

That Dr. Norman Dowling be appointed the Frank Maher Professor of Engineering Science and Mechanics effective March 10, 2009, for a period of five years with a salary supplement as provided by the endowment and the eminent scholar match if available. The appointment is renewable.

March 23, 2009

**RESOLUTION FOR APPROVAL OF
ENDOWED PROFESSORSHIP
THE MONTAGUE-BETTS PROFESSORSHIP OF STRUCTURAL STEEL DESIGN**

The Montague-Betts Professorship of Structural Steel Design was endowed in 1984 in the Via Department of Civil and Environmental Engineering (CEE) in recognition of William E. Betts, Jr. Dr. Richard Benson, Dean of the College of Engineering, nominates Dr. W. Samuel Easterling for this professorship, with the concurrence of Dr. William Knocke, CEE department head, and the Honorifics Committee of CEE.

Dr. Easterling is a multi-talented, highly dedicated faculty member who brings a wide number of strengths to his work in research, teaching, and service at Virginia Tech. He is acknowledged to be one of the leading researchers in the world in composite floor systems, and his work has beneficially impacted numerous national design codes. Dr. Easterling has published nearly 100 papers and reports since joining the faculty, and he has directed or co-directed nearly \$3.6 million of external research funding across over sixty research grants and contracts. The quality of his research has been recognized several times, including his selection by the American Society of Civil Engineers for the Walter L. Huber Civil Engineering Research Prize and his selection to be the 2002 T.R. Higgins Lecturer by the American Institute of Steel Construction.

Dr. Easterling is also a dedicated classroom instructor within the CEE department. His courses related to structural engineering and steel design are often filled to room capacity with student enrollees. He is known for his caring and engaging approach with his students. Dr. Easterling is also well respected and sought out as a graduate advisor, having completed 48 M.S. students as well as 6 Ph.D. students.

Dr. Easterling has also produced an exemplary record of service to the university and the profession. Within the CEE department he has held numerous administrative leadership roles, most notably his service for the past eleven years as assistant department head. Within the university he has exemplified the *Ut Prosim* motto via his nearly decade-long service on the Faculty Senate (where he has held every major leadership position) as well as his service on multiple commissions and major committees. His service to the structural engineering profession is likewise quite notable as he has held committee assignments and leadership responsibilities within the American Society of Civil Engineers, the Structural Stability Research Council, the American Institute of Steel Construction, and the American Iron and Steel Institute.

RECOMMENDATION:

That Dr. W. Samuel Easterling be appointed the Montague-Betts Professor of Structural Steel Design effective March 10, 2009, for a period of five years, with a salary supplement as provided by the endowment and the eminent scholar match if available. The appointment is renewable.

March 23, 2009

**RESOLUTION FOR APPROVAL OF EXCEPTION TO THE
VIRGINIA CONFLICT OF INTEREST ACT**

WHEREAS, the Code of Virginia section 2.1-639.6 prohibits the control over the employment of an immediate family member; and,

WHEREAS, exceptions are provided under the following conditions:

"The personal interest of an officer or employee of a state institution of higher education in additional contracts of employment with his own governmental agency which accrue to him because of a member of his immediate family, provided (i) the officer or employee and the immediate family member are engaged in teaching, research or administrative support positions at the educational institution, (ii) the governing board of the educational institution finds that it is in the best interests of the institution and the Commonwealth for such dual employment to exist, and (iii) after such finding, the board ensures that the officer or employee, or the immediate family member, does not supervise, evaluate, or otherwise participate in personnel decisions regarding the other."; and,

WHEREAS, Dr. Cynda Johnson serves as Dean of the Virginia Tech Carilion School of Medicine and her spouse, Dr. Bruce Johnson, serves as assistant dean (.2 FTE) in the Virginia Tech Carilion School of Medicine; and

WHEREAS, both Drs. Cynda and Bruce Johnson are temporary full-time employees of Virginia Tech as of February 25, 2009, and

WHEREAS, their salary and fringe benefits will be paid in full by the Virginia Tech Carilion School of Medicine as a fixed price contract through Virginia Tech sponsored programs; and

WHEREAS, as Virginia Tech employees, it is appropriate to seek board approval of an exception to the conflict of interest act as stated above; and

WHEREAS, Dr. Cynda Johnson will not participate in, nor have influence over, decisions related to her spouse's annual evaluation, recommendation for merit increase, or other personnel related decisions, which will be made by Associate Dean Richard Vari and conveyed directly to the Senior Associate Dean for Operations with a recommendation to Dr. Mark McNamee;

THEREFORE, be it resolved that an exception to the Conflict of Interest Act be granted by the Board of Visitors as provided by the Code of Virginia with appropriate safeguards for the fair evaluation of Dr. Bruce Johnson by persons other than his spouse.

RECOMMENDATION:

That the above exception to the Conflict of Interest Act be approved by the Board of Visitors.

March 23, 2009

RESOLUTION ON NAMING THE CONFERENCE ROOM IN THE MEN'S BASKETBALL PRACTICE FACILITY FOR DR. T. MARSHALL HAHN, JR.

WHEREAS, Dr. T. Marshall Hahn, Jr. has been an enthusiastic and loyal supporter of Virginia Tech and its athletic programs; and

WHEREAS, Dr. T. Marshall Hahn, Jr. has been a faithful member of the Virginia Tech Athletic Fund; and

WHEREAS, Dr. T. Marshall Hahn, Jr. was named an honorary member of the Virginia Tech Monogram Club; and

WHEREAS, Dr. T. Marshall Hahn, Jr. is a Bronze Hokie Benefactor level donor to intercollegiate athletics; and

WHEREAS, Dr. T. Marshall Hahn, Jr. is a season ticket holder for Virginia Tech football and Men's Basketball; and

WHEREAS, Dr. T. Marshall Hahn, Jr. has made a \$100,000 gift to the new basketball practice facility;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation to Dr. T. Marshall Hahn, Jr. for his generosity toward Virginia Tech and the Department of Athletics, the Conference Room in the Men's Basketball Practice Facility be known henceforth as The T. Marshall Hahn, Jr. Room.

RECOMMENDATION:

That the above resolution naming the T. Marshall Hahn, Jr. Room be approved.

March 23, 2009

**RESOLUTION ON NAMING THE TRAINING ROOM IN THE BASKETBALL
PRACTICE FACILITY FOR CHARLES J. "MICKEY" HAYES**

WHEREAS, Mickey Hayes has been an enthusiastic and loyal supporter of Virginia Tech and its athletic programs; and

WHEREAS, Mickey Hayes has been a faithful member of the Virginia Tech Athletic Fund for 41 years, and has served on the Virginia Tech Athletic Fund Board of Directors for five years; and

WHEREAS, Mickey Hayes is a member of the President's Circle; and

WHEREAS, Mickey Hayes has contributed over \$970,000 to the Campaign for Virginia Tech on behalf of the Department of Athletics and the Alumni & Conference Center; and

WHEREAS, Mickey Hayes has documented a future support commitment of \$2,400,000 for the benefit of the Department of Athletics and University Unrestricted;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation to Mickey Hayes for his generosity toward Virginia Tech and the Department of Athletics, the Training Room in the Basketball Practice Facility be known henceforth as The Mickey Hayes Room.

RECOMMENDATION:

That the above resolution naming The Mickey Hayes Room be approved.

March 23, 2009

**RESOLUTION ON NAMING THE STRENGTH TRAINING OFFICE IN THE
BASKETBALL PRACTICE FACILITY FOR O. A. SPADY**

WHEREAS, O. A. Spady has been an enthusiastic and loyal supporter of Virginia Tech and its athletic programs; and

WHEREAS, O. A. Spady has been a faithful member of the Virginia Tech Athletic Fund for 44 years, having served on the Virginia Tech Athletic Fund Board of Directors for 10 years and its Executive Committee for 3 years; and

WHEREAS, O. A. Spady currently serves as the Vice President of the Virginia Tech Athletic Fund; and

WHEREAS, O. A. Spady has contributed over \$99,000 to the Campaign for Virginia Tech on behalf of the Department of Athletics, the Alumni & Conference Center, the Pamplin College of Business and the Corps of Cadets; and

WHEREAS, O. A. Spady has pledged \$50,000 to the Department of Athletics for the Basketball Practice Facility;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation to O. A. Spady for his generosity toward Virginia Tech and the Department of Athletics, the Strength Training Office in the Basketball Practice Facility be known henceforth as The O. A. Spady Room.

RECOMMENDATION:

That the above resolution naming the O. A. Spady Room be approved.

March 23, 2009

**RESOLUTION ON NAMING THE OFFICE OF THE GRADUATE ASSISTANT
STRENGTH TRAINING COACH IN THE NEW BASKETBALL PRACTICE FACILITY
FOR GLEN C. COMBS**

WHEREAS, Glen C. Combs has been a generous donor to Virginia Tech Athletics; and

WHEREAS, Glen C. Combs is a member of the Virginia Tech Athletic Hall of Fame; and

WHEREAS, Glen C. Combs is a 1968 graduate of Virginia Tech where he starred on the Men's Basketball team in 1966, 1967, & 1968 and was also a member of the Virginia Tech Monogram Club, Who's Who Among American Universities and Colleges, and Omicron Delta Kappa; and

WHEREAS, Glen C. Combs has made a pledge of \$50,000 for the Basketball Practice Facility;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation for his generosity toward Virginia Tech and the Department of Athletics, that the Office of the Graduate Assistant Strength Training Coach in the new Basketball Practice Facility be named The Glen C. Combs Office.

RECOMMENDATION:

That the above resolution naming the Glen C. Combs Office be approved.

March 23, 2009

**RESOLUTION ON NAMING THE CONFERENCE ROOM IN THE WOMEN'S
BASKETBALL OFFICES OF THE BASKETBALL PRACTICE FACILITY FOR THE
ROANOKE VALLEY HOKIE CLUB**

WHEREAS, the Roanoke Valley Hokie Club has been a generous donor to Virginia Tech Athletics; and

WHEREAS, the Roanoke Valley Hokie Club is a Bronze Benefactor (\$500,000) level athletic donor with total current giving of \$862,984; and

WHEREAS, the Roanoke Valley Hokie Club has given generously to the Lane Stadium – South End Zone Campaign (\$125,000), The Merryman Athletic Center (\$200,000), Roanoke Valley Hokie Club Scholarship Endowment (\$50,000), and the Lane Stadium – West Side Expansion (\$80,000); and

WHEREAS, the Roanoke Valley Hokie Club has given generously to other athletic campaigns including the Men's Soccer program, Women's Basketball Locker Room renovation project, Beamer Appreciation Account, purchase of a Hokie Bird costume and the large bronze Hokie Bird statue located in Cassell Coliseum; and

WHEREAS, the Roanoke Valley Hokie Club has made a pledge of \$100,000 for the new Basketball Practice Facility;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation for its generosity toward Virginia Tech and the Department of Athletics, that the Conference Room in the Women's Basketball Offices/Administration Area of the Basketball Practice Facility be named The Roanoke Valley Hokie Club Conference Room.

RECOMMENDATION:

That the above resolution naming the Roanoke Valley Hokie Club Conference Room be approved.

March 23, 2009

**RESOLUTION ON NAMING THE MEN'S BASKETBALL ASSISTANT COACH
OFFICE FOR ROBERT R. SMITH, III AND THE MEN'S BASKETBALL RECEPTION
AREA FOR SARAH SMITH IN THE BASKETBALL PRACTICE FACILITY**

WHEREAS, Robert R. Smith, III has been a generous donor to Virginia Tech Athletics; and

WHEREAS, Robert R. Smith, III is a Hokie Benefactor level athletic donor, a member of the Ut Prosim Society, and the Legacy Society; and

WHEREAS, Robert R. Smith, III is a season ticket holder for football; and

WHEREAS, Robert R. Smith, III serves as a member of the Board of Directors of the Virginia Tech Athletic Fund; and

WHEREAS, Robert R. Smith, III made a \$50,000 gift to the West Side of Lane Stadium Expansion; and

WHEREAS, Robert R. Smith, III has made a \$100,000 gift to establish the Robert and Sarah Smith Charitable Remainder Unitrust; and

WHEREAS, Robert R. Smith, III has made a \$50,000 gift to the New Basketball Practice Facility'

NOW, THEREFORE, BE IT RESOLVED, that in appreciation of Robert R. Smith, III for his generosity toward Virginia Tech and the Department of Athletics, that one Assistant Men's Basketball Coach's office will be named The Robert R. Smith III Office and the reception area within the Men's Basketball Administration offices be named The Sarah Smith Reception Area.

RECOMMENDATION:

That the above resolution naming The Robert R. Smith III Office and the Sarah Smith Reception Area be approved.

March 23, 2009

**RESOLUTION ON THE NAMING OF INTERVIEW ROOM #231 IN THE SMITH
CAREER CENTER FOR SCIENCE APPLICATIONS INTERNATIONAL
CORPORATION (SAIC)**

WHEREAS, Science Applications International Corporation (SAIC) is an active and loyal corporate supporter of Virginia Tech programs; and

WHEREAS, the company has demonstrated its generous philanthropic philosophy, supporting the university with program funding for multiple university programs and initiatives; and

WHEREAS, SAIC encourages individual philanthropy among their employees by sustaining its corporate matching gift program through their corporate foundation; and

WHEREAS, the company has demonstrated its belief in the importance of higher education and its confidence in Virginia Tech students through its partnership with the university's Office of Career Services; and

WHEREAS, the corporation has been an active and consistent participant in the university's recruitment programs, career fairs and other career service related endeavors, creating significant employment opportunities for students and alumni; and

WHEREAS, SAIC has charitably donated funds to support the mission of the Office of Career Services at Virginia Tech;

NOW, THEREFORE BE IT RESOLVED, that in appreciation to Science Applications International Corporation for their extraordinary generosity and vision, interview room number 231 housed in the Career Services Building will be individually acknowledged as the SAIC Interview Room.

RECOMMENDATION:

That the above resolution naming the SAIC Interview Room be approved.

March 23, 2009

**RESOLUTION ON NAMING THE CHEMISTRY/PHYSICS BUILDING FOR DR.
T. MARSHALL HAHN, JR.**

WHEREAS, Dr. T. Marshall Hahn, Jr. is one of the most transformational figures in the history of Virginia Tech; and

WHEREAS, Dr. Hahn effectively served as Chair of the Physics department before leading the university as president from 1962-1974, transforming Virginia Tech into a comprehensive, coeducational, multiracial, research university with broadened undergraduate and graduate perspectives; and

WHEREAS, Dr. Marshall Hahn championed the causes of Virginia Tech, leaving an indelible imprint and bold vision, which solidified the foundation for the bright future of this university; and

WHEREAS, Dr. Hahn has been a leader, scholar, consultant, volunteer, philanthropist, and university loyalist who has remained close to Virginia Tech since his retirement, including active involvement on the Physics Department Advisory Board; and

WHEREAS, he has been recognized as a member of the William Preston Society, the Legacy Society, and as a charter member of the President's Circle in the Ut Prosim Society; and

WHEREAS, Dr. Hahn is a distinguished recipient of the William H. Ruffner Medal, the university's highest honor; and

WHEREAS, Marshall Hahn has provided a generous and significant contribution in support of the Chemistry/Physics Facility in the College of Science;

NOW, THEREFORE, BE IT RESOLVED, that in appreciation to Dr. T. Marshall Hahn, Jr. for his scholarly and philanthropic contributions to the university and the College of Science, and in recognition of his inspirational and visionary leadership, that the Chemistry/Physics Building located on West Campus Drive be henceforth known as Hahn Hall.

RECOMMENDATION:

That the above resolution naming Hahn Hall be approved.

March 23, 2009

RESOLUTION ON NAMING THE AUDITORIUM IN THE PERFORMANCE HALL OF THE CENTER FOR THE ARTS

WHEREAS, Mr. Eugene V. Fife '62 and his wife Anne have been dedicated and loyal members of the Virginia Tech Community for many years, collectively giving of their time, energy, talent, and resources to advance the mission and the initiatives of the university; and

WHEREAS, Mr. and Mrs. Fife, inspired by Gene's mother, Ellen Fife, and her lifelong love of and support for the arts and education, value the transformational role that the Center for the Arts will play in extending the reach and broadening the impact of Virginia Tech for the local community and the greater region; and

WHEREAS, Mr. Fife has an extensive tenure of service to the university beginning with his undergraduate days as a student leader participating in the Virginia Tech Corps of Cadets, the Highty-Tighties, the German Club, and the Southern Colonels—once known as the university's preeminent jazz orchestra; and,

WHEREAS, Mr. Fife, throughout his 25-year career with Goldman Sachs—which culminated in his leadership as Chairman of Goldman Sachs International—actively participated in the university community, including service on the Virginia Tech Foundation Board of Directors and its Executive Committee, as Chairman of the Quiet Phase Campaign Steering Committee, and as Honorary member of the Public Phase National Campaign Steering Committee; and

WHEREAS, Mr. and Mrs. Fife elevated the culture of philanthropy at Virginia Tech through consistent and generous philanthropic support to the Pamplin College of Business, the Corps of Cadets, the College of Liberal Arts and Human Sciences, the Arts Initiative, the Holtzman Alumni Center and Skelton Conference Center, and the Alumni Association, with operational support and the creation of endowed funds across these program areas; and

WHEREAS, Mr. and Mrs. Fife are members of the President's Circle, the university's most prestigious donor recognition society; and

WHEREAS, Mr. and Mrs. Fife have made a generous commitment of \$4,000,000 to aid in construction of the Center for the Arts project at Virginia Tech and to enhance the visibility and availability of artistic and cultural offerings within this region as well as to expand the scope of the university's educational outreach;

NOW, THEREFORE, BE IT RESOLVED that, in appreciation of Mr. and Mrs. Eugene V. Fife's exemplary philanthropy, selfless contributions to the university, and inspirational vision to connect the arts to Virginia Tech and the surrounding community, and in recognition of their desire to honor Gene's late mother, that the auditorium in the performance hall in the Center for the Arts be henceforth known as the Ellen Fife Auditorium.

RECOMMENDATION:

That the above resolution naming the Ellen Fife Auditorium be approved.

March 23, 2009

DESCRIPTION OF FACULTY PERSONNEL CHANGES

(Prepared by Department of Human Resources)

I. FACULTY PERSONNEL & SALARY CHANGES

This section includes new appointments and changes in appointments for the general faculty, including faculty in the colleges and in the library, and for administrative and professional faculty in all areas under educational and general funding.

A. New Appointments

This section includes documentation of all new faculty appointments for the positions noted above. Some appointments, for example visiting faculty, may be “restricted” with a fixed-term appointment. If a senior-level appointment (Associate or Full Professor) is to be made with tenure, it is so noted.

B. Adjustments in Appointment and/or Salary

This section includes a listing and brief explanation of all off-cycle salary adjustments, conversion of positions from classified to faculty status, changes in the percent of employment (example: 50% to 75%), etc.

II. SPONSORED RESEARCH FACULTY

Section II documents appointments and changes to faculty positions funded by sponsored grants and contracts. These positions are usually “restricted” with a fixed-term appointment. Occasionally, appointments may be designated as regular (non-restricted) and will be noted as such.

A. New Appointments

This section includes appointments such as Visiting Assistant Professor, Professional Lecturer, or Instructor, as well as any of the various “Special Research-Ranked Faculty” titles, such as Research Associate, Postdoctoral Associate, or Research Scientist. Faculty appointed to these positions are funded from sponsored grants and contracts on one-year or multi-year appointments, which may be renewed depending on availability of funding, need for services, and performance.

B. Adjustments in Appointment and/or Salary

This section contains annual merit adjustments for faculty not included in the special research-ranked positions, changes in rank, special adjustments made for equity, funding availability, or changes in job responsibilities, and similar changes. Also included are adjustments in the percentage of employment and reappointments.

FACULTY PERSONNEL CHANGES
March 22-23, 2009

TEACHING AND RESEARCH FACULTY

NEW APPOINTMENTS

					CURRENT ACTION		
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Girmes-Grieco, Nicolin	Instructor	Human Nutrition, Foods & Exercise	Restricted	9	10-Dec-08	100 \$	50,000
Osterberg, Kris	Instructor	Human Nutrition, Foods & Exercise	Restricted	9	10-Aug-08	100 \$	33,000
<u>Business</u>							
Herr, Paul	Professor - Tenured	Marketing	Regular	9	10-Aug-09	100 \$	185,000
<u>Engineering</u>							
Matusovich, Holly	Assistant Professor	Engineering Education	Regular	9	25-Dec-08	100 \$	75,000
<u>Liberal Arts & Human Sciences</u>							
Yamashita, Masano	Visiting Assistant Professor	Foreign Languages & Literatures	Restricted	9	25-Dec-08	100 \$	39,360
<u>Natural Resources</u>							
Strahm, Brian	Assistant Professor	Forestry	Regular	9	10-Aug-09	100 \$	68,000
<u>Veterinary Medicine</u>							
Settlage, Julie	Clinical Assistant Professor	Large Animal Clinical Sciences	Regular	12	1-Jan-09	100 \$	100,000

TEACHING AND RESEARCH FACULTY**ADJUSTMENTS**

					CURRENT ACTION		
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Jamison, Kathleen	Associate Professor	4-H General Administration	Regular	12	25-Sep-08	100 \$	79,676
Kaufman, Eric	Assistant Professor	Agricultural & Extension Education	Regular	12	25-Dec-08	100 \$	75,000
Marcy, Joseph	Professor	Food Science & Technology	Regular	12	10-Nov-08	100 \$	130,213
McDuffie, Robert	Associate Professor	Horticulture	Regular	9	25-Mar-09	100 \$	63,350
Sumner, Susan	Professor	Director, CALS Resident Instruction	Regular	12	10-Nov-08	100 \$	143,623
<u>Architecture & Urban Studies</u>							
Bannon, Diane	Instructor	School of Visual Arts	Regular	12	10-Aug-08	100 \$	44,901
Hirt, Sonia	Assistant Professor	School of Public & International Affairs	Regular	9	25-Oct-08	100 \$	68,293
<u>Business</u>							
Sebuharara, Ruzima	Assistant Professor	Finance Insurance & Business Law	Restricted	9	25-Dec-08	100 \$	90,000
<u>Engineering</u>							
Borrego, Maura	Assistant Professor	Engineering Education	Regular	12	25-Dec-08	100 \$	106,667
Easterling, William	Professor	Civil & Environmental Engineering	Regular	11	10-Mar-09	100 \$	157,666
Ragab, Saad	Professor	Engineering Science & Mechanics	Regular	12	25-Dec-08	100 \$	135,943
Staples, Annie	Assistant Professor	Engineering Science & Mechanics	Regular	9	25-Dec-08	100 \$	76,500
<u>Liberal Arts & Human Sciences</u>							
Henderson, Jennifer	Instructor	Interdisciplinary Studies	Restricted	9	25-Dec-08	100 \$	35,000
Panford, Moses	Associate Professor	Foreign Languages & Literature	Regular	9	25-Dec-08	100 \$	68,386
Precoda, Karl	Advanced Instructor	Interdisciplinary Studies	Restricted	9	25-Dec-08	100 \$	38,273
Roberto, Karen	Professor	Center for Gerontology	Regular	12	1-Dec-08	100 \$	160,000

continued

TEACHING AND RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
Roberts, Constance	Senior Instructor	Interdisciplinary Studies	Restricted	9	25-Dec-08	75 \$	35,674
Samanta, Suchitra	Instructor	Interdisciplinary Studies	Restricted	9	25-Dec-08	100 \$	33,918
Scallorns, Joseph	Instructor	English	Restricted	9	25-Dec-08	75 \$	24,750
Trent, Tiffany	Instructor	English	Regular	9	25-Dec-08	50 \$	17,801
<u>Natural Resources</u>							
Scarpaci, Joseph	Professor		Regular	9	15-May-09		
Stern, Marc	Assistant Professor	Forestry	Regular	9	10-Dec-08	100 \$	67,400
<u>Science</u>							
Walker, Richard	Biological Sciences	Associate Professor	Regular	9	10-Aug-08	100 \$	89,222
<u>Veterinary Medicine</u>							
Henao- Guerrero, Piedad	Assistant Professor	Small Animal Clinical Sciences	Regular	12	10-Oct-08	100 \$	90,000
Meldrum, James	Professor	Biomedical Sciences & Pathobiology	Regular	12	24-Jan-09	100 \$	141,500
Ricco, Carolina	Assistant Professor	Small Animal Clinical Sciences	Regular	12	10-Oct-08	100 \$	97,500
<u>Vice President for Outreach</u>							
Poley, Lisa	Visiting Assistant Professor	Institute for Policy & Governance	Restricted	12	10-Aug-08	100 \$	62,500
<u>Vice President for Research</u>							
Dean, Dennis	Professor	Fralin Life Science Institute	Regular	12	10-Aug-08	100 \$	200,000

ADMINISTRATIVE AND PROFESSIONAL**NEW APPOINTMENTS**

					CURRENT ACTION		
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Jett, Michelle	Financial Education Volunteer Coordinator	Virginia Cooperative Extension	Restricted	12	10-Nov-08	100	\$ 38,000
Mullins, Aaron	Extension Project Associate	Entomology	Restricted	12	10-Jan-09	100	\$ 34,800
Nita, Mizuho	Research/Extension Plant Pathologist	Agriculture Research & Extension Center	Regular	12	5-Jan-09	100	\$ 65,000
<u>Business</u>							
Broniak, Brian	Director of Information Technology	Pamplin College of Business	Regular	9	8-Dec-08	50	\$ 31,850
<u>Dean of Libraries</u>							
Bowser, Sherrie	Project Archivist	University Libraries	Restricted	12	10-Feb-09	100	\$ 40,000
Dietz, Kira	Instructor	University Libraries	Restricted	12	10-Feb-09	100	\$ 40,000
Nardine, Jennifer	Instructor	University Libraries	Regular	12	10-Jan-09	100	\$ 46,000
<u>Engineering</u>							
Spangler, Dewey	Manager, Joseph F. Ware Jr.	Ware Lab	Regular	12	25-Jan-09	100	\$ 60,000
<u>President</u>							
Yanilos, Christopher	Director of Federal Relations	Office of the President	Regular	12	1-Jan-09	100	\$ 165,000
<u>Veterinary Medicine</u>							
Pelzer, Jacque	Director of Admissions & Student Services	Academic Affairs	Regular	12	10-Nov-08	100	\$ 65,000
<u>Vice President for Administrative Services</u>							
Chambers, Catherine	Manager of Printing Services	Printing Services	Regular	12	9-Feb-09	100	\$ 63,500
Garst, Jr. Winfred	Manager & Chief Pilot of Air Transportation Services	Air Transportation Services	Regular	12	20-Jan-09	100	\$ 70,000
Pascucci, John	Employee Relations/ADA Consultant	Human Resources	Restricted	12	16-Jan-09	100	\$ 55,000
<u>Vice President for Alumni Relations</u>							
Burnheimer, Joshua	Assistant Director of Alumni Relations	Alumni Relations	Regular	12	5-Jan-09	100	\$ 38,000
Guilliams, Stephanie	Assistant Director of Alumni Relations for the College of Natural Resources	Alumni Relations	Regular	12	5-Jan-09	100	\$ 45,000
<u>Vice President for Development</u>							
Blair, Kimberly	Director of Development for the College of Architecture & Urban Studies	University Development	Regular	12	18-Dec-08	100	\$ 87,500
Grove, James	Associate Director of Development for the College of Engineering	University Development	Regular	12	2-Feb-09	100	\$ 63,000

continued

ADMINISTRATIVE AND PROFESSIONAL**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
Mollenhauer, Robert	Director of Development for the College of Natural Resources	University Development	Regular	12	1-Dec-08	100	\$ 83,500
Mulligan, Teresa	Associate Director of Corporate & Foundation Relations	University Development	Regular	12	3-Nov-08	100	\$ 70,000
<u>Vice President for Information Technology</u>							
Sparrow, Jennifer	Director of Emerging Technologies & New Venues	Learning Technologies	Regular	12	24-Mar-09	100	\$ 72,000
Summers, Teggin	Assistant Director, Electronic Portfolio Initiatives	Learning Technologies	Regular	12	10-Oct-08	100	\$ 54,000
<u>Vice President for Student Affairs</u>							
Bissell, Noelle	Medical Director	Schiffert Health Center	Regular	11	10-Nov-08	100	\$ 115,000
Davis, Trent	Counselor	Thomas E. Cook Counseling Center	Regular	12	5-Jan-09	100	\$ 55,500
Ritchey, Robert	Case Manager	Thomas E. Cook Counseling Center	Regular	12	12-Jan-09	100	\$ 55,000
Smith, Johanna	Career Advisor	Career Services	Regular	12	27-Oct-08	100	\$ 39,000
Trotter, Steven	Coordinator of Fitness	Recreational Sports	Restricted	12	25-Nov-08	100	\$ 31,000
<u>Vice President & Dean of Undergraduate Education</u>							
Adams, Inga	Acting Director	Multicultural Academic Opportunities Program	Restricted	12	1-Jan-09	100	\$ 50,000
Holmes, Jermaine	Director, Student Athletic Academic Support Services	Student Athletic Academic Support Services	Regular	12	12-Jan-09	100	\$ 81,000
Wubah, Daniel	Vice President & Dean of Undergraduate Education - Tenured	Vice President & Dean of Undergraduate Education	Regular	12	1-Jan-09	100	\$ 195,000
<u>Vice Provost for Outreach</u>							
McMullen, Matthew	Program Director for Education Abroad	Office of International Research Education & Development	Regular	12	10-Oct-08	100	\$ 72,000

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

					CURRENT ACTION		
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Davis, Jillian	Associate Extension Agent, FCS & Interim Unit Coordinator	Virginia Cooperative Extension	Regular	12	25-Nov-08	100	\$ 40,000
Kok, Loke	Interim Dean	College of Agriculture & Life Sciences Administration	Regular	12	1-Mar-09	100	\$ 185,000
McBride, Donna	Extension Agent, Family & Consumer Sciences	Virginia Cooperative Extension	Regular	12	25-Oct-08	100	\$ 36,000
O'Berry, Nathan	Agriculture & Natural Resources Agent, Horticulture & Acting Unit Coordinator	Virginia Cooperative Extension	Regular	12	1-Dec-08	100	\$ 38,000
Porr, Cheryl	Superintendent, MARE Center	Virginia Cooperative Extension	Regular	12	10-Nov-08	100	\$ 70,000
Reiter, James	Agriculture & Natural Resources Agent, Horticulture & Unit Coordinator	Virginia Cooperative Extension	Regular	12	25-Jan-09	100	\$ 49,124
Roberts, Michael	Agriculture & Natural Resources Agent	Virginia Cooperative Extension	Regular	12	25-Jan-09	100	\$ 64,380
Sprenger, Cristin	Extension Agent, Family & Consumer Sciences	Virginia Cooperative Extension	Regular	12	25-Nov-08	100	\$ 46,000
Sutphin, Cathy	Associate Director, 4-H	Virginia Cooperative Extension	Regular	12	25-Sep-08	100	\$ 99,188
Warren, Paul	Associate Extension Agent, ANR, Environmental Horticulture	Virginia Cooperative Extension	Regular	12	10-Nov-08	100	\$ 44,887
<u>Dean of Libraries</u>							
Lener, Edward	Assistant Director for Collection Management Department	University Libraries	Regular	12	25-Sep-08	100	\$ 77,055
<u>Engineering</u>							
Pokorski, Dale	Director of Information Technology	College of Engineering	Regular	12	25-Oct-08	100	\$ 69,900
<u>President</u>							
Cagle, Kelly	Head Women's Soccer Coach	Athletics	Regular	12	10-Jan-09	100	\$ 82,000
Cavanaugh, James	Recruiting Coordinator, Football	Athletics	Regular	12	1-Jan-09	100	\$ 212,195
Foster, Robert	Defensive Coordinator	Athletics	Regular	12	1-Jan-09	100	\$ 378,000
Gentry, Roy	Assistant Director of Athletics for Sports Performance	Athletics	Regular	12	1-Jan-09	100	\$ 141,839
Gittens, Brian	Associate Director, Human Resources & Administration	Virginia Bioinformatics Institute	Regular	12	10-Jan-09	100	\$ 90,000
Gray, Torrian	Assistant Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 137,285
Hite, William	Associate Head Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 242,336
Newsome, Curtis	Assistant Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 162,275
O'Cain, T. M.	Assistant Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 202,537

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
Sherman, Kevin	Assistant Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 162,246
Steger, Charles	President	Annual bonus for 2007-08			1-Mar-09	100	Unchanged from bonus paid in 2007
Stinespring, Brian	Offensive Coordinator	Athletics	Regular	12	1-Jan-09	100	\$ 262,198
Weaver, James	Director of Athletics	Athletics	Regular	12	1-Jan-09	100	\$ 362,472
Wiles, Charles	Assistant Coach, Football	Athletics	Regular	12	1-Jan-09	100	\$ 195,950
<u>Science</u>							
Ross, Nancy	Associate Dean for Research, Graduate Studies & Outreach	College of Science	Regular	12	10-Aug-08	100	\$ 135,500
<u>Vice President for Administrative Services</u>							
Eichhorn, Lynn	Executive Director, Planning, Design & Construction	Building Repair & Maintenance	Regular	12	25-Jan-09	100	\$ 125,000
Hogan, Amy	Assistant Director, University Professional Development	Leadership Development	Regular	12	25-Jan-09	100	\$ 61,200
Mouras, Steven	Director, Transportation & Campus Services	Transportation & Campus Services	Regular	12	25-Jan-09	100	\$ 93,850
Myers, Alvin	Director, Utilities & Campus Services	Facilities Administration & Supervision	Regular	12	25-Jan-09	100	\$ 94,292
<u>Vice President for Development</u>							
Orzolek, Jennifer	Associate Director of Development, College of Science	University Development			15-Dec-08	100	\$ 64,636
Sanders, Jocelyn	Assistant Director of Development, College of Liberal Arts & Human Sciences	University Development			16-Dec-08	100	\$ 58,000

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

					CURRENT ACTION		
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Vice President for Equity & Inclusion</u>							
Rinehart, Susanna	Associate Professor	Theater Arts	Regular	9	25-Dec-08	100 \$	60,260
Rinehart, Susanna	Director of Education for Diversity & Inclusion	Office for Equity & Inclusion	Regular	12	27-Jan-09	100 \$	85,000
<u>Vice President for Finance and Chief Financial Officer</u>							
Cusimano, John	Associate Treasurer	Investments & Debt Management	Regular	12	10-Jan-09	100 \$	154,375
Hodge, Timothy	University Budget Director	Budgeting & Financial Planning	Regular	12	25-Sep-08	100 \$	128,600
Miller, Kenneth	University Controller	Controller's Office	Regular	12	25-Sep-08	100 \$	137,800
West, Melinda	Assistant to the Vice President for Finance	Vice President for Finance	Regular	12	25-Sep-08	100 \$	78,000
<u>Vice President for Information Technology</u>							
Zaldivar, Marc	Director, Electronic Portfolio Initiatives	Learning Technologies	Regular	12	1-Nov-08	100 \$	58,000
<u>Vice President for Outreach</u>							
Swan, Jane	Director, Finance & Administration	Outreach & International Affairs	Regular	12	10-Nov-08	100 \$	90,300
<u>Vice President for Research</u>							
Inzana, Thomas	Tyler J & Frances F Young Professor of Bacteriology & Associate Vice President for Research Development	Research & Interdisciplinary Administration	Regular	12	25-Sep-08	100 \$	181,896
<u>Vice President for Student Affairs</u>							
Amenkhienan, Charlotte	Licensed Professional Counselor	Cook Counseling Center	Regular	12	10-Jan-08	100 \$	70,828
Barry, Fredrick	Lead Staff Physician	Schiffert Health Center	Regular	12	10-Nov-08	100 \$	86,000

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
Bennett, Gary	Licensed Professional Clinical Psychologist	Cook Counseling Center	Regular	12	10-Jan-09	100	\$ 70,556
Dunn, Allison	Interim Assistant Director of Leadership Development	University Unions & Student Activities	Regular	12	25-Sep-08	100	\$ 43,758
Dunn, Allison	Assistant Director of Leadership Development Programs	University Unions & Student Activities	Regular	12	1-Jan-09	100	\$ 45,000
Eicholtz, Kristin	Career Advisor	Career Services	Regular	12	1-Feb-09	100	\$ 40,000
Fritsch, Jon	Health Educator Senior	Schiffert Health Center	Regular	12	10-Jan-09	100	\$ 45,277
Hazelwood, Sherry	Case Manager	Dean of Students Office	Regular	12	10-Jan-09	100	\$ 46,200
Herrmann, Pamela	Assistant Director of Career Services	Career Services	Regular	12	30-Nov-08	100	\$ 46,500
Mitcham, Rhonda	Associate Director of Finance & Administration	Schiffert Health Center	Regular	12	1-Jul-08	100	\$ 69,000
Mitcham, Rhonda	Associate Director of Finance & Administration	Schiffert Health Center	Regular	12	1-Jan-09	100	\$ 65,000
Radar, Carolyn	Senior Assistant Director, Career Services	Career Services	Regular	12	13-Nov-08	100	\$ 41,400
Settle, Rohsaan	Associate Director of Judicial Affairs	Judicial Affairs	Regular	12	25-Nov-08	100	\$ 55,300
Spencer, Edward	Vice President for Student Affairs	Vice President for Student Affairs - Administration	Regular	12	1-Nov-08	100	\$ 190,000
<u>Vice Provost & Dean for Undergraduate Education</u>							
Drezek, Kathrynne	University Academic Assessment Coordinator	Academic Assessment	Regular	12	10-Sep-08	100	\$ 65,000
Espinoza, Juan	Assistant Director	Undergraduate Admissions	Regular	12	10-Aug-08	100	\$ 35,300

continued

ADMINISTRATIVE AND PROFESSIONAL**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
File, Haley	Assistant Director, Undergraduate Admissions	Undergraduate Admissions	Regular	12	10-Aug-08	100	\$ 29,412
Grimes, Jessica	Assistant Director, Center for Academic Enrichment & Excellence	Center for Academic Enrichment & Excellence	Regular	12	5-Jan-09	100	\$ 39,040
Herndon, Michael	Director, University Summer Sessions	University Summer Sessions	Regular	12	1-Dec-08	100	\$ 68,550
Howlett, Colin	Associate Director, SAASS	Student Athlete Academic Support Services	Regular	12	11-Jan-09	100	\$ 60,100
Johnson, Mildred	Director, Undergraduate Admissions	Undergraduate Admissions	Regular	12	1-Nov-08	100	\$ 93,450

SPECIAL RESEARCH FACULTY**NEW APPOINTMENTS**

				CURRENT ACTION			
NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Cao, Chun	Research Associate	Human Nutrition, Foods and Exercise	Restricted	12	1-Dec-08	100	\$ 37,000
Flores, Joao	Postdoctoral Associate	Crop & Soil Environmental Sciences	Restricted	12	1-Dec-08	100	\$ 35,000
Giuseppina, Murreddu	Postdoctoral Associate	Entomology	Restricted	12	1-Oct-08	100	\$ 36,996
Parkunan, Venkatesan	Postdoctoral Associate	Agricultural Research & Extension Center	Restricted	12	29-Oct-08	100	\$ 35,000
Thomas, John	Postdoctoral Associate	Entomology	Restricted	12	29-Jan-09	100	\$ 43,428
<u>Engineering</u>							
Baraka, Suleiman	Postdoctoral Associate	Electrical & Computer Engineering	Restricted	12	3-Oct-08	100	\$ 40,000
Bazrgari, Babak	Postdoctoral Associate	Industrial & Systems Engineering	Restricted	12	25-Jan-09	100	\$ 45,000
Ge, Wenwei	Postdoctoral Associate	Materials Science & Engineering	Restricted	12	25-Sep-08	100	\$ 38,000
Holder, Amara	Postdoctoral Associate	Civil & Environmental Engineering	Restricted	12	18-Feb-09	100	\$ 40,000
Jardak, Mohamed	Senior Research Associate	Computer Science	Restricted	12	25-Nov-08	100	\$ 50,000
Kim, Myung	Research Scientist	Mechanical Engineering	Restricted	12	25-Jan-09	100	\$ 36,000
Leng, Weinan	Research Scientist	Civil & Environmental Engineering	Restricted	12	1-Feb-09	100	\$ 48,300
Malik, Choudhry	Postdoctoral Associate	Computer Science	Restricted	12	15-Jan-09	100	\$ 60,000
Sterk, Douglas	Research Associate	Center for Power Electronics	Restricted	12	10-Jan-09	100	\$ 75,000
Wang, Jialin	Postdoctoral Associate	Center for Advanced Separation Technologies	Restricted	12	15-Oct-08	100	\$ 42,000
<u>Natural Resources</u>							
Anton Fernandez, Clara	Postdoctoral Associate	Forestry	Restricted	12	21-Jan-09	100	\$ 43,000
Hassouna, Khaled	Project Associate	Conservation Management Institute	Restricted	12	22-Oct-08	100	\$ 40,000
Jeong, Gi	Postdoctoral Associate	Sustainable Engineered Material	Restricted	12	1-Jan-09	100	\$ 40,000
Li, Yuzhen	Postdoctoral Associate	Forestry	Restricted	12	1-Apr-09	100	\$ 43,000
Mangalam, Anand	Postdoctoral Associate	Wood Science & Forest Products	Restricted	12	1-Dec-08	100	\$ 42,964
McGuire, Kevin	Research Assistant Professor	Virginia Water Resources Research Center	Restricted	12	10-Jan-09	100	\$ 69,000
<u>President</u>							
McMaster, Douglas	Research Associate	Virginia Bioinformatics Institute	Restricted	12	16-Dec-08	100	\$ 61,000
Schulman, Julie	Research Associate	Virginia Bioinformatics Institute	Restricted	12	9-Oct-08	100	\$ 57,000
<u>Science</u>							
Gordon, Wesley	Postdoctoral Associate	Chemistry	Restricted	12	1-Oct-08	100	\$ 35,000
Mintz, Benjamin	Postdoctoral Associate	Chemistry	Restricted	12	6-Oct-08	100	\$ 36,500
Sedai, Baburam	Postdoctoral Associate	Chemistry	Restricted	12	12-Jan-09	100	\$ 35,000
Zhang, Tongli	Postdoctoral Associate	Biological Sciences	Restricted	12	1-Jan-09	100	\$ 40,000
<u>Senior Vice President & Provost</u>							
Johnson, Cynda	Research Professor	Senior Vice President & Provost	Restricted	12	10-Nov-08	100	\$ 414,000
<u>Vice President for Information Technology</u>							
Dawson, Jacob	Research Associate	Telecomm Auxiliary - Local Multipoint Distribution Service	Restricted	12	12-Jan-09	100	\$ 35,000

continued

SPECIAL RESEARCH FACULTY**NEW APPOINTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
<u>Vice President for National Capital Region</u>							
Johansen, John	Project Associate	National Capital Region Operations	Restricted	12	10-Dec-08	100 \$	80,000
<u>Vice President for Research</u>							
Camden, Matthew	Research Associate	Virginia Tech Transportation Institute	Restricted	12	25-Nov-08	100 \$	48,000
Joseph, Gene	Research Scientist	Institute for Critical Technology & Applied Science	Restricted	12	3-Nov-08	100 \$	60,000
Kaliniouk, Vasily	Senior Research Associate	Virginia Tech Transportation Institute	Restricted	12	17-Nov-08	100 \$	90,000
Murayama, Mitsu	Research Assistant Professor	Institute for Critical Technology & Applied Science	Restricted	12	11-Nov-08	100 \$	80,000
Oliveira, Jaim Simoes de	Postdoctoral Associate	Fralin Life Sciences Institute	Restricted	12	6-Jan-09	100 \$	35,000
Varghese, Anoop	Postdoctoral Associate	Macromolecules & Interfaces Institute	Restricted	12	26-Jan-09	100 \$	39,211

SPECIAL RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
<u>Agriculture & Life Sciences</u>							
Amanna, Karen	Research Associate	Biochemistry	Restricted	12	3-Nov-08	100	\$ 30,229
Beck, Michel	Senior Research Associate	Crop & Soil Environmental Sciences	Restricted	12	25-Jan-09	50	\$ 32,326
Burger, Julia	Research Associate	Crop & Soil Environmental Sciences	Restricted	12	10-Jan-09	66.7	\$ 30,092
Dickinson, Sarah	Research Associate	Horticulture	Restricted	12	25-Nov-08	100	\$ 30,930
Liu, Weniin	Postdoctoral Associate	Biological Systems Engineering	Restricted	12	1-Jan-09	100	\$ 38,230
Wong, Dawn	Research Associate	Entomology	Restricted	12	25-Jan-09	100	\$ 34,278
Yagow, Eugene	Senior Research Scientist	Biological Systems Engineering	Restricted	12	25-Nov-08	100	\$ 61,000
Zhang, Xing	Postdoctoral Associate	Biochemistry	Restricted	12	25-Jan-09	100	\$ 36,982
<u>Engineering</u>							
Borgoltz, Auelien	Postdoctoral Associate	Aerospace & Ocean Engineering	Restricted	12	6-Nov-08	100	\$ 52,125
Dove, Joseph	Research Assistant Professor	Civil & Environmental Engineering	Restricted	12	10-Jan-09	100	\$ 56,962
Gadre, Aditya	Postdoctoral Associate	Electrical & Computer Engineering	Restricted	12	20-Dec-08	100	\$ 38,000
Pyla, Pardha	Postdoctoral Associate	Computer Science	Restricted	12	25-Aug-08	100	\$ 37,300
Salem Said, Abdel-Halim	Postdoctoral Associate	Engineering Science & Mechanics	Restricted	12	17-Jan-09	100	\$ 53,536
<u>Natural Resources</u>							
Chen, Zhangjing	Research Scientist	Wood Science & Forest Products	Restricted	12	25-Oct-08	100	\$ 37,743
Lindsey, Kieran	Senior Project Associate	Natural Resources	Restricted	12	10-Oct-08	100	\$ 65,000
<u>President</u>							
Li, Xing	Project Associate	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 60,591
Liu, Dan	Research Associate	Virginia Bioinformatics Institute	Restricted	12	25-Dec-08	100	\$ 42,804
Lu, Jian	Research Associate	Virginia Bioinformatics Institute	Restricted	12	15-Dec-08	100	\$ 70,000
Mane, Shrinivasraro	Research Associate	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 50,991
Mohapatra, Saroj	Research Associate	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 51,493
Shank, William	Project Associate	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 87,761
Shukla, Maulik	Senior Research Associate	Virginia Bioinformatics Institute	Restricted	12	25-Dec-08	100	\$ 64,919
Stoll, James	Senior Project Associate	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 90,000
Sullivan, Daniel	Research Scientist	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 117,912
Wattam, Alice	Research Scientist	Virginia Bioinformatics Institute	Restricted	12	25-Nov-08	100	\$ 80,935

continued

SPECIAL RESEARCH FACULTY**ADJUSTMENTS**

NAME	TITLE	DEPARTMENT	REG or RSTR	Months of Contract	CURRENT ACTION		
					EFF DATE	% APPT	ANNUAL RATE
Wittich, Peter	Senior Research Associate	Virginia Bioinformatics Institute	Restricted	12	10-Jan-09	100	\$ 60,000
Yoo, Hyun	Research Associate	Virginia Bioinformatics Institute	Restricted	12	25-Dec-09	100	\$ 58,000
Zhou, Lecong	Senior Research Associate	Virginia Bioinformatics Institute	Restricted	12	1-Nov-08	100	\$ 63,175
<u>Science</u>							
Arachchinga, Shamindri	Research Scientist	Chemistry	Restricted	12	25-Nov-08	100	\$ 45,000
Elgart, Vlad	Postdoctoral Associate	Biological Sciences	Restricted	12	30-Sep-08	100	\$ 40,000
Guo, Ruilan	Postdoctoral Associate	Chemistry	Restricted	12	21-Jan-09	100	\$ 36,982
Kallaher, Raymond	Postdoctoral Associate	Physics	Restricted	12	1-Aug-08	100	\$ 38,000
Ma, Ming	Postdoctoral Associate	Chemistry	Restricted	12	25-Nov-08	100	\$ 35,010
Panayotov, Dimitar	Research Scientist	Research Scientist	Restricted	12	25-Nov-08	100	\$ 42,902
Yang, Lijia	Postdoctoral Associate	Postdoctoral Associate	Restricted	12	25-Nov-08	100	\$ 41,800
<u>Vice President for National Capital Region</u>							
Little, Daniel	Senior Project Manager	Center for Technology, Security & Policy	Restricted	12	10-Dec-08	100	\$ 100,000
<u>Vice President for Research</u>							
Hickman, Jeffrey	Senior Research Associate	Virginia Tech Transportation Institute	Restricted	12	9-Jan-09	100	\$ 80,000
Kavanaugh, Andrea	Senior Research Associate	Center for Human/Computer Interaction	Restricted	12	10-Nov-08	100	\$ 30,247
Nadler, Leonore	Project Associate	Virginia Tech Transportation Institute	Restricted	12	25-Jan-09	100	\$ 52,962

ACC Championship Game and FedEx Orange Bowl Bonuses

A tradition in collegiate athletics has been to recognize the efforts of the coaching staff after a successful season which culminates in post-season play. The Hokies finished their regular football season in first place of the ACC's Coastal Division, and earned the right to play in the ACC Championship game in Tampa, Florida on December 6, 2008. The Hokies defeated the Eagles of Boston College in this championship match-up, and received a bid to play in the 75th FedEx Orange Bowl on January 1, 2009, where they captured the win in this competition by defeating the University of Cincinnati Bearcats by a score of 20-7. Virginia Tech ended the season with an overall 10-win and 4-loss record. Associated Press and ESPN/USA Today Coaches Polls ranked the Hokies 15th and 14th, respectively, in the nation at the end of the 2008 football season. The FedEx Orange Bowl event marked the sixteenth consecutive bowl game for the Virginia Tech football program, and its third appearance in the Orange Bowl.

In recognition of their dedication and efforts, the university proposes to award bonuses to the football coaching, training and operations staff, the Athletic Director, and the Director and Assistant Director of the Marching Virginians. In accordance with the terms of coaches' contracts and the university's post season play bonus policy, the university proposes that the following bonuses be awarded. The bonuses are one-time awards and do not affect base salaries. All bonuses will be funded from tournament proceeds.

RECOMMENDATION: That the contractual bonuses for ACC Championship game and the FedEx Orange Bowl be ratified, and that the non-contractual bonuses for the FedEx Orange Bowl bonuses be approved. This action is consistent with the university policy and procedure statement for athletic sporting events.

March 23, 2009

ACC CHAMPIONSHIP GAME BONUSES**Contractual Bonuses**

Employee	Title	Bonus Amount
Ballein, John	Associate Athletic Director	5,000
Beamer, Frank	Head Coach	50,000
Cavanaugh, Jim	Assistant Coach/Recruiting Coordinator	6,000
Foster, Bud	Defensive Coordinator	7,500
Gentry, Mike	Head Strength & Conditioning Coach	5,000
Goforth, Michael	Director of Athletic Training	2,500
Gray, Torrian	Assistant Coach	5,000
Hite, Billy	Associate Head Coach	6,000
Karlin, Lester	Equipment Manager	2,500
Newsome, Curtis	Assistant Coach	5,000
O'Cain, Michael	Assistant Coach	5,000
Sherman, Kevin	Assistant Coach	5,000
Stinespring, Bryan	Offensive Coordinator	7,500
Wiles, Charles	Assistant Coach	5,000
TOTAL ACC CHAMPIONSHIP GAME BONUSES:		\$ 117,000

FedEx ORANGE BOWL BONUSES**Contractual Bonuses**

Employee	Contract Owner	Title	Bonus Amount
Ballein, John	Beamer	Associate Athletic Director/Football Operations	25,000
Beamer, Frank	Beamer	Head Football Coach	75,000
Cavanaugh, Jim	Beamer	Assistant Coach/Recruiting Coordinator	30,000
Ferguson, Jarrett	Gentry	Assistant Strength & Conditioning Coach	4,000
Foster, Bud	Beamer	Defensive Coordinator	55,000
Gentry, Mike	Beamer	Assistant AD, Athletic Performance	25,000
Goforth, Michael	Beamer	Director of Athletic Training	13,375
Gray, Torrian	Beamer	Assistant Coach	25,000
Hite, Billy	Beamer	Associate Head Coach	30,000
Karlin, Lester	Beamer	Equipment Manager	9,355
Mitchell, Terry	Gentry	Assistant Strength & Conditioning Coach	2,000
Newsome, Curtis	Beamer	Assistant Coach	25,000
O'Cain, Michael	Beamer	Assistant Coach	25,000
Sherman, Kevin	Beamer	Assistant Coach	25,000
Short, Keith	Gentry	Assistant Strength & Conditioning Coach	4,000
Stinespring, Bryan	Beamer	Offensive Coordinator	55,000
Weaver, Jim	Weaver	Athletic Director	57,535
Wiles, Charles	Beamer	Assistant Coach	25,000
SUBTOTAL CONTRACTUAL FedEx ORANGE BOWL BONUSES:			\$ 510,265

Non-Contractual Bonuses

Employee	Title	Bonus Amount
Cobb, Reshauna	Assistant Athletic Director, Compliance	1,750
East, Tim	Associate Athletic Director, External Affairs	6,000
Gabbard, Tom	Associate Athletic Director, Internal Affairs	6,000
Gilbert, Reyna	Assistant Athletic Director, Student Life	1,750
Helms, Chris	Associate Athletic Director, Olympic Sports	6,000
Hicks, Kevin	Director, Broadcast Communications	4,000
Hill, Rickey	Spirit Squad Coach	2,000
Jaudon, Jon	Associate Athletic Director, Administration	6,000
McCloskey, Sharon	Senior Associate Athletic Director	6,000
McKee, David	Band Director	6,000
Parker, Tim	Senior Assistant Athletic Director, Compliance	2,500
Peterson, Will	Assistant Band Director	4,000
Smith, Sandy	Assistant Athletic Director, Ticketing Services	4,000
Smith, David	Assistant Athletic Director, Communications	4,000
Rudd, Lisa	Assistant Athletic Director, Financial Affairs	3,000
Wells, Jeremy	Assistant Athletic Director, Marketing/Promotions	2,000
SUBTOTAL NON-CONTRACTUAL FedEx ORANGE BOWL BONUSES:		\$ 65,000
TOTAL FedEx ORANGE BOWL BONUSES		\$ 575,265
TOTAL ACC CHAMPIONSHIP AND FedEx ORANGE BOWL BONUSES		\$ 692,265

RESOLUTION ON SALARY ADJUSTMENT FOR OLYMPIC SPORT PERSONNEL

As part of the annual compensation review process, the Athletic Department conducts a market review of athletic personnel to benchmark Virginia Tech athletic compensation with other institutions within the ACC, as well as across other Division 1 schools. Special adjustments are made on an individual basis in an effort to retain individuals responsible for building and maintaining specific sport programs, as well as for personnel responsible for the athletic administrative infrastructure. At times, there have been class-wide adjustments made to address compensation issues which affect a number of individuals. One such example was in 2007-08 when the Athletic Director recommended and the Board of Visitors approved a base salary increase of \$5,000 for all Olympic sport coaches.

Over the last several years, Virginia Tech has made significant investments in Olympic Sports; however, compensation with assistant and associate head coaches lags the ACC as well as many Division 1 institutions. In an effort to maintain competitive in this area, the Athletic Department proposes to provide compensation to assistant and associate coaches, as outlined on the attached documents, whose compensation are in the bottom quartile of the market.

March 23, 2009

**Athletic Department – Olympic Sports Coaches and Athletic Department Staff Salary Recommendations
FY 2009**

	Job Title	Current Salary	Recommended Salary Adjustment	Recommended New Salary
<u>Baseball</u>				
Mike Gambino	Assistant Head Coach	36,400	3,000	39,400
<u>Softball</u>				
Scot Thomas	Head Coach	74,183	3,338	77,521
Al Brauns	Associate Head Coach	40,588	2,000	42,588
Katie Baer	Trainer	31,200	1,500	32,700
<u>Men's Soccer</u>				
Oliver Weiss	Head Coach	80,418	3,619	84,037
Michael Brizendine	Assistant Coach	43,282	1,500	44,782
<u>Men's Tennis</u>				
James Borendame	Associate Head Coach	30,000	4,000	34,000
<u>Volleyball</u>				
Chris Riley	Head Coach	70,000	3,150	73,150
Shelbylynn McBride	Assistant Coach	36,400	4,000	40,400

March 23, 2009

**Athletic Department – Olympic Sports Coaches and Athletic Department Staff Salary Recommendations
FY 2009**

	Job Title	Current Salary	Recommended Salary Adjustment	Recommended New Salary
<u>Swimming</u>				
Ned Skinner	Head Coach	71,337	3,210	74,547
Ron Piemonte	Diving Coach	42,000	2,000	44,000
Braden Holloway	Associate Head Coach	42,000	2,500	44,500
Genny (McNeill) Borendame	Assistant Head Coach	28,499	2,500	30,999
<u>Track and Field</u>				
David Cianelli	Head Coach	82,451	5,316	87,767
<u>Golf</u>				
Brian Sharp	Associate Head Coach	30,006	2,500	32,506
<u>Sports Medicine</u>				
Sean Collins	Trainer	39,520	1,000	40,520
Keith Doolan	Trainer	42,090	2,500	44,590
Michael Hyatt	Trainer	36,400	3,000	39,400
Jimmy Lawrence	Trainer	47,744	1,000	48,744

March 23, 2009

**Athletic Department – Olympic Sports Coaches and Athletic Department Staff Salary Recommendations
FY 2009**

	Job Title	Current Salary	Recommended Salary Adjustment	Recommended New Salary
<u>Strength and Conditioning:</u>				
Jamie Meyer	Coordinator: Strength and Conditioning	41,527	4,000	45,527
<u>Spirit Coach</u>				
Rickey Hill	Spirit Coach	28,429	1,000	29,429
<u>Administration</u>				
Bert Locklin	Compliance Coordinator	37,960	3,759	41,719

RECOMMENDATION: That the recommended salary adjustments be approved, effective March 25, 2009.

March 23, 2009